## **Contributor Country:**

Contributors will be required to select the country(s) they will be providing contents for using the country's education curriculum. You can select as many countries as you want. Your choice of countries will determine the categories you can choose from.

## Class/Categories:

Categories represent a student's real life education levels. Quizac tries to represent them as a student's class in school. E.g Junior Secondary School 1, NECO, UTME, Nursery 1, etc. You can add your own category if its not on our list already.

## Subject:

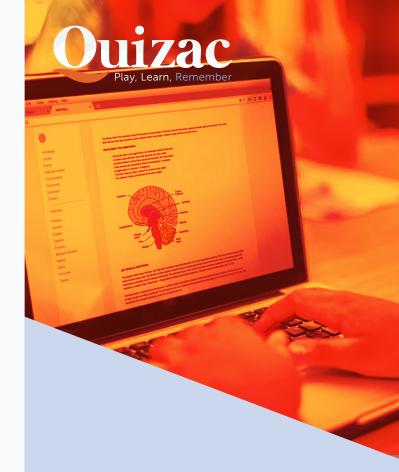
These are regular academic subjects that students learn in schools. You can choose as many subjects as you can provide content for. You can also add a subject if it is not on our list of subjects.

# Introduction

Thanks for joining our team of contributors. Your contribution and that of every other contributors is what drives the Quizac dream of helping students truly master what they learn.

As a contributor, you get to use your knowledge and expertise to impact students by providing questions around different academic topics, to help students in their academic pursuits.

We have prepared this guide to help you understand our requirements for the contributor portal, and also prepare questions that meet our standards.



# **Contributor Guide**

For teachers, tutors and content providers

www.contributor.quizac.com

# Quizac Question Builder

You can also add questions using our online question builder. It is a set of form fields containing all the necessary fields you'd need to create a question. To use the question builder:

- Choose the question builder option when asked how you will like to add your question(s)
- Fill the question information in the provided form field. You can omit the optional fields.
- Save the question, and it will automatically be added to the list of of unpublished questions in the set. visible on the right hand side of the question builder page.
- After adding the minimum number of questions required for a version, you will see the publish button under your saved questions list.
- Click the publish button, to take your questions live.

# How to Create a Set

You will be creating questions in sets, under a topic. Therefore, to create questions, you have to first create a question set, and then add your questions to it. There are 2 ways to add questions to a question set.

- 1. Extract from file.
- 2. Quizac question builder.

#### Extract from file:

We have built a question parser to help use generate questions from an uploaded question file. All you have to do is to:

- Format your questions using our question formatting guide. Find the question set format below.
- Upload the formatted Microsoft word document, unto the site
- Preview and save the generated questions.
- If your questions meet the minimum number of questions allowed in a question set version, you can proceed to publish the version.

# **FAQS**

## Topic:

A topic is an academic concept within the concept of a subject. You can add your topic if its not already on our list.

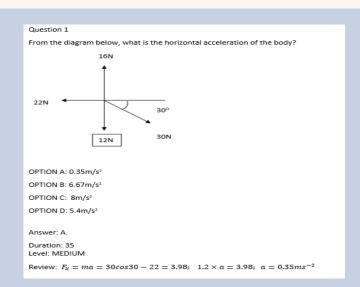
#### Question set:

A question set is a number of questions under a topic. You can create as many questions as you want under a topic.

#### Set Version:

This represents a published instance of a question set. It is a functionality that helps you group questions by their date of publication. You cannot add questions to a published version. A version cannot be published until it reaches the set minimum number of questions. Also, you cannot have more than 1 unpublished version in a question set.

- Question Options: A question can have
   5 or more options, but 1 answer. These options are a list of possible answers to the question asked.
- Answer: Specify the correct answer from the list of provided options.
- Duration: This is the estimated time required for a user to answer the question.
- Difficulty Level: Every question can have 1 of 3 possible question levels (Easy,Normal, Hard).
- Review: Consider this a detailed explanation of the answer. Try as much as possible to break down the answer for the student.



Category: SS1

Topic: Newton's Laws of Motion

About: Newton's laws of motion are three physical laws that, together, laid the foundation for classical mechanics. They describe the relationship between a body and the forces acting upon it, and its motion in response to those forces. More precisely, the first law defines the force qualitatively, the second law offers a quantitative measure of the force, and the third asserts that a single isolated force doesn't exist. These three laws have been expressed in several ways, over nearly three centuries.

Reference: Beginner's guide to Newton's Law | https://www.grc.nasa.gov/www/k-12/airplane/newton.html

Reference: Forces and Newton's laws of motion | https://www.khanacademy.org/science/physics/forces-newtons-laws

## Question Formatting:

When preparing your questions for batch upload, it is important for you to present your questions using the given format. This is to make it possible for our question parser to read through, and parse your questions correctly. A valid Quizac questions must have the following entities, arranged in the following order:

- Category: One of the categories you've chosen to create content for.
- Topic: This is the topic the question is related to.
- Question Text: This refers to the question you are asking itself. Must end with a question mark., written in sentence case.
  Start a question set with the label: "Question", followed by the question's number.
- Question Image: In the event that your question has a supporting image, add the image just after the question text.

# Adding a Topic

When creating a question set, and you can't find your Topic of interest on our list, we give you the ability to add your topic. A valid Quizac topic should have the following attributes.

- Class/Category: This refers to the category of students that can play this topic.
- Topic Name: Provide a short and understandable name for the topic. Its best to keep the name at not more that 50 characters.
- Topic Description: Provide a short description of the topic. Something that describes the topic to a students in a way that he/she will be interested in playing it.
- References: References refers to materials (Websites, articles, textbook names), you used while preparing questions for the topic. They serve as a source of additional information for students who may need to find more information than what's covered on the app. References are a required entity of a valid topic. The following information are required for a reference.
- Name of the reference material
- A link to the reference material (Provide a google images link for hard cover books).



#### Answer:

All question must have only one answer.

#### Review:

Review is a detail explanation of why the answer is really the answer.

- By reading the review, a student should be able to gain additional useful information.
- When necessary, proper mathematics symbol is expected for formulas

Review with Equations
Some review might required showing
workings or equation for some subjects. In
this case, an image will be appropriate for
easy extraction.

[Review like this should be made an image not Text](https://d2mxuefqeaa7sj.cloud-front.net/s\_AA8052B680B475281739D920E08C4B825B05EF75D9D48B8ABC29BAC9D2AD24DB\_1535696306888\_2018-08-31\_08h18\_16.pnq)

\*\*Download a full sample document here

#### **Question Text:**

- Every question should be an independent question and not inferred from any previous or subsequent questions.
- When necessary, proper mathematics symbol is expected for formulas

## Question Image:

- We encourage questions with Images. (Except for Subjects like English.).
- The image must be placed immediately after the Question Text.
- A question can not have more than 1 image. If you need multiple images, please combine them into a single image.
- Images can appear within a question or in a question review.

# List of Option:

- A minimum of 5 and a maximum of 8 options are required for every questions. We recommend adding up to 8 options so we can have different wrong options to shuffle through.
- Your options list must contain only 1 correct answer for the question.
- When necessary, proper mathematics symbol is expected for formulas
- An option should be an independent entity, and not refer to another option e.g Option H: A and B.

# **Question Quality**

Question quality is determined by how clear, relevant and correct and it is to the students. Quality questions are more likely to be purchased by the students, so we advice you to follow our quality standards while creating your questions, and also pay attention to student's feedback on your questions.

## As a General Rule:

- Questions are to be presented in simple,
   and correct written English Language.
- All questions should be as short as possible.
- Questions should be easy to understand immediately. The questions are timed, and the students don't have that much time to read through a question.
- Avoid the use of ambiguous words. As much as its possible, stick to simple everyday words.
- Avoid wrong spellings, incorrect tenses, and proper correct use of punctuation marks.