



Commercial Correspondence

Typical order of business letters

Enquiry (Anfrage)



Offer (Angebot)



Order (Bestellung)

Purchase contract
sales contract



Order Confirmation (Auftragsbestätigung)
Acknowledgement of order



[Delivery / Shipment] → is accompanied

by a delivery
note (Lieferschein)



by an invoice
(Rechnung)

Complaint (if smth is wrong with goods or late) (Beschwerde)



Reminder (if smth is wrong with payment) (Mahnung)



Apology

delayed payment - verspätete Zahlung

Invitation to tender - Ausschreibung

1. No, but friends minecraft account got hacked
2. He couldn't log in or change his Password, because the email address was changed
3. We wrote the minecraft support to change the email and Password and had to provide them with information about the old email, password, name, birthday. After they changed it we created a new password and activated the security questions
4. No
5. MFL, Passwordmanager

- A user is granted access to the site when they have level 2 authentication
- A user is prompted for their one-time PIN when they try to access from an unregistered device
- A user is prompted for username and password when they do not have level 1 authentication
- A warning is sent to the registered email address when the account gets disabled
- A device is registered when the one-time PIN is correctly entered

Acceptable Use Policy

3D-Printing

Objects:

Tools, clothing, Body Parts, Food, Organs, Houses

Technical words/phrases

Additive manufacturing, spool, filament, blueprint