

Name:

Datum:

## Unit 4: GUI &amp; abbreviations (Foundation)

**A Where is it? Complete the phrases on the right so that they mean the opposite of the phrases on the left.**

- 1 at the top of the screen at the bottom of the screen
- 2 on the left of the window on the right of the window
- 3 above the File Explorer window below the File Explorer window
- 4 behind the dock in front of the dock
- 5 In the lower left half of the screen. in the upper right half of the screen.

**B What are the following things on the screen called? The number in brackets indicates which letter to use for the solution word.**

- 1 Container for holding files that are no longer needed (1): W A S T E P A P E R B A S K E T
- 2 Sign or picture on a monitor that is used to start an operation (1): I C O N
- 3 Area where all the applications sit (1): D O C K
- 4 Short for graphical user interface (1): G U I
- 5 A place where you store groups of files or documents together on a computer (3): F O L D E R
- 6 Area where you can find the signs that represent programs (4): D E S K T O P

Now fill in the letter of each word given in brackets, for example letter 1 in word no. 1, in the grid below. Which other component on the screenshot is it?

W I D G E T

**C Abbreviations. Write the abbreviated terms out in full.**

- 1 IT Information Technology
- 2 app Application
- 3 PDF Portable Data Format
- 4 FAQs Frequently asked questions
- 5 URL Uniform resource locator
- 6 AR Augmented Reality

SSL Secure Sockets Layer

TLS Transport Layer Security