

Present:

Shuta, Sami, Bryan, Jason, Wei Pan, Tian Ru

Absent:

None

Meeting agenda

- Discussion on Clockify (due to limited trial time given by Toggl, we are switching to Clockify)
- Product Backlog Refinement
 - Planning Poker for Non-functional user stories.
- Distribute the task to team members

Meeting notes

Starts at 9 PM MYT

Ends at 10.51 PM MYT

Agreed actions

- Clockify will be used for time tracking instead of Toggl now (since Toggl have limited trial time)
- Estimating non functional user stories (can be seen in trello)
- Distributed tasks can be seen in trello