

Utkarshkumar Patel

Personal Info

Address – 103 Ploughmans,
Crescent, N1P 1B3

Phone – +1(647)561-1186

Email -utkarshpatel002@gmail.com

Languages

- English
- Hindi
- Gujarati

Interpersonal Skills

- Positive Mind Set
- Punctual
- Communicative
- Responsible
- Confident
- Focused
- Diligent
- Quick Learner
- Co-Operative
- Hardworking

Software Skills

- OS -Windows, Linux
- MS Power Point
- MS Excel
- MS Word
- Adobe Photoshop
- AutoCAD

Achievements

- Dean's Honour List - GBC
- Shining Star of Month – Walmart Canada
- Shining Star of Day – Walmart Canada

Availability

- Full time

Experience

Senior Credit Officer- Manpower – CIBC/Intria (April 2022 – present)

- Analyse financial data related to Credit requests.
- Evaluate loan documents are to ensure accuracy and completeness.
- Perform risk assessments on potential loan recipients based on credit rating, borrowing history, and other specific risk factors.
- Record loan denials and specific basis for declining application.
- Monitor and report noncompliance with loan covenants.
- Maintain client relationships and provide superior customer service.
- Assist with technical underwriting issues and questions.
- Review loan documentation and vendor reports to identify signs of fraudulent activity.
- Develop and implement underwriting policies and procedures.

CAP 3 Support Manager-Walmart Canada (Feb 2022 – May2022)

CAP 1 Department Manager-Walmart Canada (Dec 2021 – Feb 2022)

CAP 1 Associate Walmart Canada (Oct 2021 – Dec 2021)

CAP 2 Associate – Walmart Canada (2018 – 2021)

JUNIOR ARCHITECT - Essteam (2016 – 2018)

- Junior Architectural Designer at Essteam Architectural Firm.
- Responsible for creating 3D works for client presentation, BIM Models for residential and commercial projects.
- Preparing working drawings for on-site Execution and Site-

Skills

- Excellent communication skills (written & verbal)
- Ability to multitask
- Excellent organizational and time management skills
- Good computer skills
- Good interpersonal skills
- Willingness to learn
- Ability to provide great Customer Service

Education

- GBC Toronto– **Game Art Advance Diploma** (2018-2021)
- SCET University –**Bachelor of Architecture** (2012-2017)