# Problem Statement Template

| **Problem** | **Requirement** | **Decision** |
| --- | --- | --- |
| Problem Statement | What does success look like? | Who makes the key decisions? |
|  |  |  |
| Who is impacted? | How will success be measured? | What concerns are there about the decision |
|  |  |  |
| Why is it important now? | When does success need to be delivered? | What the constraints? |
|  |  |  |