

USE OF LEASED PREMISES AGREEMENT

_____ ("Collective")
is a fiscally sponsored project of OpenCollective Foundation ("OCF") that wishes to use for Collective activities a premises ("Premises") leased by another party ("Leaseholder").

Address of premises:

Square footage:

Year building built:

Leaseholder name:

Leaseholder email address:

Landlord name ("Landlord"):

Landlord email address:

Certificate holder name (*often the landlord or property manager*):

Certificate holder address:

Purposes (how, when, and why the Collective will use the premises) ("Purposes"):

Specific conditions set by the Leaseholder and/or Landlord for Collective's use of the space ("Conditions"):

The Leaseholder agrees that:

- The Leaseholder holds a valid lease for the premises.
- The Leaseholder has authority to grant the Collective access for the Purposes.
- The Collective may use the Premises for the Purposes as described as long as the Conditions are adhered to.
- The Purposes as described are allowed under the terms of the lease.
- All specific requirements related to using the space (as defined by the lease terms, Landlord, or Leaseholder) have been stated as the Conditions above.
- Access to the Premises for the Purposes is granted at no cost and no rent or fees are payable by the Collective in relation to use of the Premises.

The Collective agrees that:

- Collective's activities at the Premises will be as described in the Purposes above.
- Collective representatives, and anyone else invited by them to use the Premises, will adhere to the Purposes and Conditions set out above.

OpenCollective Foundation

Leaseholder

Collective

Name:

Name:

Name:

Date:

Date:

Date: