Bylaws Proposal: Replace OpenCUNY Affiliate with Technology Director

4.3. ~~Technology Director~~Free and Open Source Medium

a. Name and Purpose

~~The name of the digital medium shall be OpenCUNY to recognize the ongoing interest of Graduate Center students in free and open source digital media. OpenCUNY shall advocate on behalf of and provide Graduate Center students access to free and open source digital media, with attention given to the CUNY-wide free and open source digital media situation and its relations with Graduate Center students.~~

There shall be one Technology Director to oversee and maintain the information technology needs of the DGSC.

~~b. Membership~~

~~Membership shall be open to any registered Graduate Center student, including non-matriculated students. Voting membership shall be restricted to any matriculated Graduate Center student who is a registered member of OpenCUNY.org. The OpenCUNY Coordinators may extend non-voting membership to Graduate Center alumni, matriculated and non-matriculated undergraduate and graduate students at other CUNY colleges, members of faculty and staff of any CUNY college, and students and faculty from other colleges working in conjunction with OpenCUNY.org members.~~

b.~~c.~~ Technology Advisory~~OpenCUNY~~ Board

The Technology Advisory~~OpenCUNY~~ Board shall make recommendations to the Technology Director concerning the information technology needs of the DGSO~~determine governance policies for the digital medium while respecting the following priority: OpenCUNY shall primarily serve Graduate Center students as their general digital medium and as a means of communication regarding their rights and educational, cultural, and professional interests~~. The Technology Advisory~~OpenCUNY~~ Board shall be composed of the Technology Director~~OpenCUNY Coordinators~~.

the Officer for Library and Technology, and four matriculated Graduate Center students. All members of the Technology Advisory~~OpenCUNY~~ Board must be registered Graduate Center students. Members of the Technology Advisory~~OpenCUNY~~ Board, with the exception of the Technology Director~~Coordinators~~, shall be elected annually from and by the DGSO during DGSC elections each spring. All members of the Technology Advisory~~OpenCUNY~~ Board, including the Technology Director~~Coordinators~~, shall have equal voting power. If a member misses two consecutive meetings, they will be removed from the board. The Technology Advisory~~OpenCUNY~~ Board shall meet at least twice each semester.

~~d. OpenCUNY.org Terms of Participation~~

~~The OpenCUNY Board shall maintain a Terms of Participation that defines its governance policy and any other policies deemed appropriate by the committee. The OpenCUNY Board shall independently determine the content of the proposed Terms of Participation. The proposed Terms of Participation must then be approved by OpenCUNY.org members. After receiving approval from OpenCUNY.org members, the proposed Terms of Participation must then be approved by a majority vote at the following meeting of the DGSC. The Terms of Participation shall be ratified once approved by the OpenCUNY Board, by OpenCUNY.org members, and by the DGSC.~~

c.~~e.~~ Hiring of the Technology Director~~OpenCUNY Coordinators~~

The Technology Director~~coordinators~~ must be a registered Graduate Center student~~students and members of OpenCUNY.org~~ and shall be selected according to DGSC hiring procedures.

d.~~f.~~ ~~Coordinator~~ Tenure and Compensation

The Technology Director~~coordinators~~ shall serve from July 1 to June 30 and receive a stipend as determined by the DGSO Stipend & Wage Schedule.

e.~~g.~~ ~~Coordinator~~ Responsibilities

~~The coordinators shall be jointly responsible for~~

- ~~ensuring meetings of and facilitating communication and decision-making among the OpenCUNY Board, and reporting on these meetings in their quarterly reports to the Steering Committee;~~

- performing maintenance on the digital medium, administering user accounts and requests;
- ensuring the reliability of the medium and adoption of open standards; and
- ensuring that all activities of OpenCUNY are in compliance with the DGSC Constitution and Bylaws.

Each coordinator shall be primarily responsible for the position to which the coordinator has been appointed; however, these positions do not have exclusive domains but are rather a division of labor in a cooperative effort.

i. Coordinator for Planning & Development
- publicly maintaining updated Terms of Participation and policies;
- ensuring meetings of the OpenCUNY Board;
- performing system upgrades and plugin/theme installation in consultation with the Coordinator for Education & Support;
- assessing developments in free and open source software, with the aim of identifying new services to offer.

ii. Coordinator for Education & Support
- serving as primary liaison to OpenCUNY participants, including intake of requests;
- conducting workshops, creating support materials, and identifying relevant external support materials;
- promoting OpenCUNY;
- analyzing existing usage of OpenCUNY, with the aim of improving participant experience.

iii. Coordinator for Organizing & Action
- serving as primary liaison to other DGSC affiliates, as well as the DGSC Steering and Executive Committees;
- developing, extending, & integrating action-oriented media within the OpenCUNY medium;
- fostering connections with organizations who share OpenCUNY's mission;
- coordinating and conducting on-site documentation of activities related to OpenCUNY's mission and scope.

The Technology Director shall be responsible for:

- maintaining and developing the technological infrastructure of the DGSC;
- keeping the websites of the DGSC up to date;
- hosting at least one informational session per semester on topics of interest, such as open-source software, online security and educational technology;
- procuring necessary software and hardware for the DGSC;
- hiring specialists to support the DGSC's operations;
- safeguarding access to DGSC digital resources with up-to-date security resources;
- liaising with relevant colleagues and divisions of the Graduate Center, including but not limited to the Officer for Technology and Library, CUNY Academic Commons, Information Technology Services, and GC Digital Initiatives, or in the event of the

> > dissolution of any of these entities, their equivalents or successors, to promote an effective distribution of resources for students; and
> - facilitating meetings of the Technology Advisory Board and reporting on developments in quarterly reports to the Steering Committee.

6.2. DGSO Stipend & Wage Schedule

[...]

b. Non-Student Leader Stipends

[...]

> iii. Technology Director~~OpenCUNY Coordinators~~: seven-twelfths of the minimum salary for the title of Graduate Assistant B, paid in equal installments from July through June.

Justification: OpenCUNY is one of the DGSC's three "affiliates" and is a free Wordpress site maintained by the DGSC that allows students to make free websites. It predates the CUNY Academic Commons, and was key to its foundations, but is less versatile. We are proposing a Technology Director to interface with the CUNY Academic Commons and other IT entities, hold workshops for student technology needs, and help us with our own website and IT infrastructure.

Additional actions:

1. The current nominees for the OpenCUNY Board will be the presumed nominees for the Technology Advisory Board
2. These amendments will take effect on July 1st.