



Licking County Library
Receipts Status
Fiscal 2015 - December

General Fund
Permanent
100.0%

Acct. No.	General Fund Description	2015 Budget	Percent of Total	2015 MTD Received	2015 YTD Received	2015 % Received	2015 Balance	2014 YTD Received	Notes
1100	State Income Tax -- PLF	2,519,616.11	50%	228,304.36	2,672,356.17	106.1%	152,740.06	2,394,270.77	1
1200	State Sales Tax Income	842.31	0%	31.22	589.72	70.0%	(252.59)	706.49	
1210	Real Estate Tax Levy	2,100,791.10	41%	0.00	2,123,496.02	101.1%	22,704.92	2,100,791.10	
2200	Homestead and Rollback Tax Income	282,363.02	6%	0.00	278,669.51	98.7%	(3,693.51)	282,363.02	
3110	Patron Fines and Fees	78,508.03	2%	5,619.38	76,041.84	96.9%	(2,466.19)	77,730.72	
3140	Photocopy Income	26,072.44	1%	2,413.37	28,376.38	108.8%	2,303.94	25,814.30	
4100	Interest on Investments	3,057.90	0%	894.35	5,833.94	190.8%	2,776.04	3,027.63	
5120	Services to Other Libraries	4,309.45	0%	0.00	2,046.75	47.5%	(2,262.70)	4,266.78	2
6100	Gifts -- Restricted	950.00	0%	50.00	6,525.82	686.9%	5,575.82	4,917.00	
6500	Gifts -- Unrestricted	750.00	0%	1,283.60	3,192.13	425.6%	2,442.13	1,498.69	3
6810	Grants	4,000.00	0%	0.00	1,111.00	27.8%	(2,889.00)	0.00	
8310	Meeting Room Rental Fees	2,100.00	0%	150.00	2,400.00	114.3%	300.00	2,100.00	
8700	Refunds & Reimbursements	44,000.00	1%	8,132.50	53,777.79	122.2%	9,777.79	36,299.14	4
8900	Miscellaneous Revenue -- Other	12,032.98	0%	704.60	11,102.24	92.3%	(930.74)	11,682.50	
General Fund Cash Receipts Total		\$5,079,393.34	100.00%	\$247,583.38	\$5,265,519.31	103.7%	\$186,125.97	\$4,945,468.14	

Notes	
1	The December 2015 distribution is 19% more than the December 2014 distribution. The 2015 year to date distribution is 11.6% higher than calendar year 2014's distribution.
2	The invoice for July through December 2015 bookmobile service at Glenford for Perry County District Library will be sent in January 2016.
3	A gift of \$1000 was received during December from the Gina Buckey Managing Agency.
4	The e-rate refund from Time Warner for service July 2014 through June 2015 was received during the month. The year to date total was higher than budgeted driven by the amount of registration fees and sponsorship amounts for the SEO conference where LCL served as fiscal agent.



Licking County Library
Disbursements Status
Fiscal 2015 - December

General Fund
Permanent
100.0%

Acct. No.	General Fund Description	2015 Total Appropriation	2015 MTD Disbursed	2015 YTD Disbursed	2015 YTD Encumbered	2015 \$ Dis+Enc	2015% Dis+Enc	2015 Balance	2014 \$ Dis+Enc	Notes
1000s SALARIES & BENEFITS				61.9%		61.0%				
1120	Salaries - Professional	839,326.07	67,959.60	810,582.88	18.69	810,601.57	96.6%	28,724.50	777,549.82	
1140	Salaries - Support / Clerical	1,082,510.38	92,002.24	1,054,141.26	102.03	1,054,243.29	97.4%	28,267.09	1,072,895.52	
1150	Salaries - Pages	25,272.00	2,055.39	24,672.25	0.00	24,672.25	97.6%	599.75	21,561.72	
1160	Salaries - Custodial	81,725.83	12,218.19	81,725.83	0.00	81,725.83	100.0%	0.00	79,638.89	1
1180	Salaries - Sunday Hours	20,067.24	2,998.09	20,027.14	0.00	20,027.14	99.8%	40.10	19,388.64	
1190	Salaries - Termination & Retirement	21,496.88	4,580.21	21,496.88	0.00	21,496.88	100.0%	0.00	22,158.68	2
1410	Ohio Public Employees Retirement System (OPERS)	288,412.01	44,531.53	275,563.80	0.00	275,563.80	95.5%	12,848.21	272,653.67	3
1610	Medical Insurance	270,831.49	22,809.63	234,526.17	0.00	234,526.17	86.6%	36,305.32	232,563.93	4
1620	Dental Insurance	10,774.84	863.84	10,734.26	0.00	10,734.26	99.6%	40.58	10,849.87	
1625	Vision Insurance	1,959.66	182.07	1,959.66	0.00	1,959.66	100.0%	0.00	1,588.22	
1630	Life Insurance	2,003.69	146.28	1,797.20	0.00	1,797.20	89.7%	206.49	1,908.28	
1640	Medicare	30,016.25	2,276.90	27,660.37	0.00	27,660.37	92.2%	2,355.88	26,321.48	
1670	Unemployment Compensation	2,500.00	0.00	0.00	0.00	0.00	0.0%	2,500.00	2,022.00	
1680	Workers' Compensation	15,000.00	0.00	11,759.94	0.00	11,759.94	78.4%	3,240.06	9,446.30	
SUBTOTAL - SALARIES & BENEFITS		\$2,691,896.34	\$252,623.97	\$2,576,647.64	\$120.72	\$2,576,768.36	95.7%	\$115,127.98	\$2,550,547.02	

2000s SUPPLIES				1.8%		1.9%				
2100	Library Supplies	39,523.64	5,353.14	30,205.35	763.85	30,969.20	78.4%	8,554.44	38,388.66	5
2105	Office Supplies	5,873.97	1,150.92	5,751.04	109.95	5,860.99	99.8%	12.98	5,703.19	6
2110	Program Supplies - Children's	9,815.40	2,225.53	9,225.31	380.15	9,605.46	97.9%	209.94	4,955.88	7
2112	Program Supplies - Teen	7,196.45	354.84	5,027.95	27.50	5,055.45	70.2%	2,141.00	4,864.42	
2114	Program Supplies - Adult	6,463.70	1,617.49	6,410.24	53.46	6,463.70	100.0%	0.00	3,667.35	
2200	Building Supplies	11,654.29	1,649.20	10,653.91	0.00	10,653.91	91.4%	1,000.38	11,329.94	
2300	Vehicle Supplies	15,337.08	643.38	9,578.02	0.00	9,578.02	62.5%	5,759.06	11,977.75	
SUBTOTAL - SUPPLIES		\$95,864.53	\$12,994.50	\$76,851.82	\$1,334.91	\$78,186.73	81.6%	\$17,677.80	\$80,887.19	

Notes	
1	Monthly disbursements were higher due to the overlap of the retiring maintenance supervisor and new maintenance supervisor. In addition, another staff member was added to the department.
2	The monthly disbursement was for the retirement payment for the maintenance supervisor.
3	Due to the timing of invoices, there were 2 monthly payments made in December.
4	The annual disbursements was lower than budgeted due to the renewal rates being lower than anticipated.
5	Monthly disbursements were primarily for processing fees of movie and audiobooks cases. In addition, a replenishment of book jackets was paid for during December.
6	Monthly disbursements included copy paper and cash needed for new cash drawers at branches.
7	Monthly disbursements consisted of primarily restocking craft supplies needed for all locations for the beginning of 2016.

Acct. No.	General Fund Description	2015 Total Appropriation	2015 MTD Disbursed	2015 YTD Disbursed	2015 YTD Encumbered	2015 \$ Dis+Enc	2015% Dis+Enc	2015 Balance	2014 \$ Dis+Enc	Notes
3000s PURCHASED & CONTRACTED SERVICES				17.5%		17.4%				
3100	Mileage	\$6,304.73	\$673.17	\$6,267.62	\$0.00	\$6,267.62	99.4%	\$37.11	\$5,022.46	
3110	Meeting Registration & Meals	\$41,439.70	\$437.38	\$39,800.23	\$0.00	\$39,800.23	96.0%	\$1,639.47	\$15,328.77	
3200	Communications, Marketing & Printing	\$10,520.25	\$2,147.04	\$8,272.82	\$2,247.43	\$10,520.25	100.0%	\$0.00	\$12,515.29	8
3205	Marketing & Printing for Sale Items	\$3,947.26	\$9.96	\$3,623.94	\$0.00	\$3,623.94	91.8%	\$323.32	\$3,594.26	
3210	Telephone	\$18,428.40	\$4,612.78	\$18,428.40	\$0.00	\$18,428.40	100.0%	\$0.00	\$15,721.69	9
3220	Computer Data Communications	\$14,234.42	\$2,236.01	\$14,234.42	\$0.00	\$14,234.42	100.0%	\$0.00	\$10,206.01	
3240	Postage	\$8,858.34	\$0.00	\$8,396.23	\$0.00	\$8,396.23	94.8%	\$462.11	\$7,960.32	
3310	Building Repair	\$41,356.70	\$6,840.00	\$36,893.70	\$4,463.00	\$41,356.70	100.0%	\$0.00	\$31,645.80	10
3312	Grounds keeping	\$8,390.67	\$40.00	\$8,390.67	\$0.00	\$8,390.67	100.0%	\$0.00	\$8,420.00	
3314	Snow & Ice Removal	\$7,085.00	\$0.00	\$7,085.00	\$0.00	\$7,085.00	100.0%	\$0.00	\$5,635.00	
3315	Pest Control	\$1,840.00	\$150.00	\$1,840.00	\$0.00	\$1,840.00	100.0%	\$0.00	\$1,830.00	
3316	Trash Hauling & Removal	\$1,787.17	\$166.22	\$1,787.17	\$0.00	\$1,787.17	100.0%	\$0.00	\$1,660.27	
3320	Equipment Repair	\$848.87	\$114.90	\$735.95	\$0.00	\$735.95	86.7%	\$112.92	\$1,378.00	
3322	Maintenance Agreements - Buildings	\$47,201.50	\$2,400.00	\$47,201.50	\$0.00	\$47,201.50	100.0%	\$0.00	\$53,918.58	
3325	Maintenance Agreements - Telephone	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#DIV/0!	\$0.00	\$0.00	
3326	Maintenance Agreements - All other	\$2,652.00	\$0.00	\$2,652.00	\$0.00	\$2,652.00	100.0%	\$0.00	\$2,499.00	
3330	Vehicle Maintenance & Repair	\$25,676.28	\$851.41	\$20,996.23	\$0.00	\$20,996.23	81.8%	\$4,680.05	\$10,367.80	
3400	Insurance	\$23,286.22	\$0.00	\$23,286.22	\$0.00	\$23,286.22	100.0%	\$0.00	\$21,930.79	
3500	Rents & Leases	\$1,175.83	\$7.00	\$657.40	\$0.00	\$657.40	55.9%	\$518.43	\$850.32	
3510	Lease - Photocopier	\$19,479.44	\$1,406.00	\$17,244.00	\$0.00	\$17,244.00	88.5%	\$2,235.44	\$21,336.00	
3515	Usage - Photocopier	\$14,673.67	\$1,449.19	\$14,673.67	\$0.00	\$14,673.67	100.0%	\$0.00	\$12,184.87	
3610	Utilities - Electric	\$123,239.99	\$9,337.13	\$114,103.18	\$0.00	\$114,103.18	92.6%	\$9,136.81	\$112,036.35	
3620	Utilities - Gas	\$44,069.24	\$1,937.14	\$34,044.03	\$0.00	\$34,044.03	77.3%	\$10,025.21	\$40,062.95	
3630	Utilities - Water	\$8,495.79	\$731.00	\$8,165.34	\$0.00	\$8,165.34	96.1%	\$330.45	\$8,248.34	
3700	Professional Services	\$46,482.68	\$6,082.05	\$38,896.67	\$0.00	\$38,896.67	83.7%	\$7,586.01	\$107,942.57	
3702	Professional Services - US Cargo	\$7,753.20	\$0.00	\$7,753.20	\$0.00	\$7,753.20	100.0%	\$0.00	\$7,248.73	
3705	Professional Services - Audit	\$6,000.00	\$0.00	\$4,920.00	\$0.00	\$4,920.00	0.0%	\$1,080.00	\$0.00	
3710	Professional Services - Children's Programs	\$9,053.70	\$170.00	\$9,053.70	\$0.00	\$9,053.70	100.0%	\$0.00	\$7,370.44	
3712	Professional Services - Teen Programs	\$3,795.00	\$399.00	\$3,686.00	\$0.00	\$3,686.00	97.1%	\$109.00	\$3,141.81	
3714	Professional Services - Adult Programs	\$5,755.00	\$50.00	\$3,200.00	\$0.00	\$3,200.00	55.6%	\$2,555.00	\$4,419.31	
3720	Professional Services - Banking Fees	\$6,871.23	\$607.44	\$6,373.48	\$0.00	\$6,373.48	92.8%	\$497.75	\$6,671.10	
3725	Professional Services - Security Services	\$22,322.16	\$1,903.44	\$22,322.16	\$0.00	\$22,322.16	100.0%	\$0.00	\$0.00	
3730	Professional Services - Collection Agency	\$9,531.93	\$617.55	\$9,299.05	\$0.00	\$9,299.05	97.6%	\$232.88	\$9,254.30	
3732	Professional Services - Phone Service	\$24,535.21	\$0.00	\$24,535.21	\$0.00	\$24,535.21	100.0%	\$0.00	\$24,325.46	
3735	Professional Services - Patron Notifications	\$5,157.51	\$0.00	\$5,136.75	\$0.00	\$5,136.75	99.6%	\$20.76	\$5,007.30	
3740	Professional Services - Accounting (CMI)	\$4,500.00	\$0.00	\$4,197.00	\$0.00	\$4,197.00	93.3%	\$303.00	\$27,444.00	
3745	Professional Services - Payroll (ADP)	\$19,773.04	\$1,502.47	\$19,773.04	\$0.00	\$19,773.04	100.0%	\$0.00	\$18,049.06	
3750	Professional Services - Software Upgrades	\$28,986.00	\$297.00	\$15,203.97	\$0.00	\$15,203.97	52.5%	\$13,782.03	\$22,708.90	
3760	Professional Services - Web Site	\$17,655.23	\$0.00	\$17,190.00	\$0.00	\$17,190.00	97.4%	\$465.23	\$17,141.00	
3765	Professional Services - IT Mgmt & Onsite	\$58,243.50	\$4,113.00	\$58,243.50	\$0.00	\$58,243.50	100.0%	\$0.00	\$0.00	
3770	Real Estate Tax Collection Fees	\$35,328.60	\$0.00	\$35,328.60	\$0.00	\$35,328.60	100.0%	\$0.00	\$32,649.70	
3800	Materials Contracts Processing - OCLC/Ohionet	\$2,319.56	\$0.00	\$2,252.00	\$0.00	\$2,252.00	97.1%	\$67.56	\$2,252.00	
3900	Other Contracts	\$3,500.00	\$0.00	\$2,625.00	\$0.00	\$2,625.00	75.0%	\$875.00	\$1,750.00	
SUBTOTAL - CONTRACTED SERVICES		\$792,555.02	\$51,288.28	\$728,769.05	\$6,710.43	\$735,479.48	92.8%	\$57,075.54	\$701,728.55	

Notes	
8	Monthly disbursements included new banners for 6 signature events and programs, promotional giveaway items, and holiday cards. The encumbrance includes commercials to air at the Indian Mound Mall movie theater.
9	Monthly disbursement was large because it covered 3 months of service with Alphaslink because the Business Office insisted on correct billing charges before payment.
10	Monthly disbursements include reclass wiring for security cameras to maintance room. Encumbrances include moving keyfob equipment, duct seal air handlers, and a water cooler for the first floor at Main Library.

Acct. No.	General Fund Description	2015 Total Appropriation	2015 MTD Disbursed	2015 YTD Disbursed	2015 YTD Encumbered	2015 \$ Dis+Enc	2015% Dis+Enc	2015 Balance	2014 \$ Dis+Enc	Notes

4000s LIBRARY MATERIALS & INFORMATION				15.8%		16.6%				
4111	Adult Fiction	\$100,905.87	\$19,679.30	\$92,726.72	\$5,093.31	\$97,820.03	96.9%	\$3,085.84	\$92,082.17	11
4113	Adult Non-Fiction	\$82,461.13	\$14,356.75	\$77,024.35	\$5,436.78	\$82,461.13	100.0%	\$0.00	\$82,222.22	11
4115	Adult Large Print	\$49,978.55	\$9,530.97	\$39,614.95	\$5,079.31	\$44,694.26	89.4%	\$5,284.29	\$42,498.80	11
4120	Children's Books	\$92,550.09	\$14,755.20	\$88,421.83	\$3,859.70	\$92,281.53	99.7%	\$268.56	\$84,776.26	11
4125	Teen Books	\$41,965.61	\$3,525.54	\$32,261.90	\$5,309.08	\$37,570.98	89.5%	\$4,394.63	\$35,816.91	
4140	Reference Books	\$14,583.37	\$1,606.19	\$9,391.20	\$3,754.55	\$13,145.75	90.1%	\$1,437.62	\$12,415.68	
4200	Periodicals	\$27,028.05	\$146.78	\$22,591.63	\$239.89	\$22,831.52	84.5%	\$4,196.53	\$24,587.18	
4205	Digital Periodicals	\$9,602.16	\$0.00	\$9,476.53	\$0.00	\$9,476.53	98.7%	\$125.63	\$9,507.09	
4310	Music Recordings	\$7,637.86	\$1,384.57	\$6,997.86	\$503.51	\$7,501.37	98.2%	\$136.49	\$7,258.72	
4315	Digital Music Recordings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	
4320	Video Recordings	\$109,208.02	\$18,002.85	\$90,556.30	\$4,272.33	\$94,828.63	86.8%	\$14,379.39	\$114,569.77	12
4325	Digital Video Recordings	\$25,000.00	\$59.95	\$4,008.59	\$0.00	\$4,008.59	16.0%	\$20,991.41	\$20,321.99	13
4330	Audio Books	\$46,592.56	\$9,521.26	\$42,096.94	\$2,695.78	\$44,792.72	96.1%	\$1,799.84	\$45,544.16	11
4332	Digital Audio Books	\$25,000.00	\$4,220.00	\$24,889.54	\$36.82	\$24,926.36	99.7%	\$73.64	\$23,023.84	
4335	E-books	\$36,000.00	\$7,351.20	\$34,197.88	\$1,743.23	\$35,941.11	99.8%	\$58.89	\$35,386.53	
4340	Video Games	\$23,680.76	\$4,578.08	\$21,542.90	\$2,137.86	\$23,680.76	100.0%	\$0.00	\$21,199.99	14
4510	Database Licenses	\$62,990.00	\$0.00	\$59,705.56	\$494.00	\$60,199.56	95.6%	\$2,790.44	\$50,934.95	
4900	Other Materials	\$3,000.00	\$392.38	\$2,646.69	\$0.00	\$2,646.69	88.2%	\$353.31	\$1,053.48	
SUBTOTAL - LIBRARY MATERIALS		\$758,184.03	\$109,111.02	\$658,151.37	\$40,656.15	\$698,807.52	92.2%	\$59,376.51	\$703,199.74	

Notes	
11	Large monthly disbursements driven by the larger shipment of materials by vendors at year end even though orders had been made months in advance.
12	The remaining budget balance is driven by a reduction in the number of dvds needing replaced due to theft.
13	The prior year included a deposit payment for Hoopla. The deposit lasted through the end of 2015; therefore, there were no renewal fees incurred in 2015 for Hoopla.
14	Larger monthly disbursement due to waiting until the 4th quarter to order many games that are released then for the holidays.

Acct. No.	General Fund Description	2015 Total Appropriation	2015 MTD Disbursed	2015 YTD Disbursed	2015 YTD Encumbered	2015 \$ Dis+Enc	2015% Dis+Enc	2015 Balance	2014 \$ Dis+Enc	Notes
5000s CAPITAL OUTLAY				1.5%		1.8%				
5400	Building Improvements	\$25,000.00	\$4,380.00	\$4,380.00	\$0.00	\$4,380.00	17.5%	\$20,620.00	\$47,838.54	15
5500	Furniture & Equipment	\$26,816.04	\$4,006.05	\$20,391.09	\$6,424.95	\$26,816.04	100.0%	\$0.00	\$75,380.94	16
5510	Computer Equipment	\$55,898.77	\$7,976.86	\$39,148.23	\$4,086.63	\$43,234.86	77.3%	\$12,663.91	\$63,811.46	17
5700	Vehicles	\$9,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0%	\$9,000.00	\$0.00	
SUBTOTAL - CAPITAL OUTLAY		\$116,714.81	\$16,362.91	\$63,919.32	\$10,511.58	\$74,430.90	63.8%	\$42,283.91	\$187,030.94	
7000s OTHER OBJECTS				1.4%		1.4%				
7100	Dues & Memberships	\$14,000.00	\$204.00	\$13,792.00	\$0.00	\$13,792.00	98.5%	\$208.00	\$11,676.79	
7105	SEO Fees	\$45,000.00	\$0.00	\$43,296.50	\$0.00	\$43,296.50	96.2%	\$1,703.50	\$37,000.00	
7205	State Sales Tax Expense	\$720.65	\$0.00	\$720.65	\$0.00	\$720.65	100.0%	\$0.00	\$522.26	
7220	Property Assessment	\$168.00	\$0.00	\$78.00	\$0.00	\$78.00	46.4%	\$90.00	\$168.00	
7510	Refunds - Patrons	\$350.61	\$29.94	\$290.11	\$0.00	\$290.11	82.7%	\$60.50	\$340.40	
7599	Refunds - All Other	\$417.27	\$0.00	\$243.05	\$0.00	\$243.05	58.2%	\$174.22	\$228.71	
SUBTOTAL - OTHER OBJECTS		\$60,656.53	\$233.94	\$58,420.31	\$0.00	\$58,420.31	96.3%	\$2,236.22	\$49,936.16	
8000s CONTINGENCY				0.0%		0.0%				
8900	Contingency	\$50,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0%	\$50,000.00	\$0.00	
SUBTOTAL - CONTINGENCY		\$50,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0%	\$50,000.00	\$0.00	
General Fund Cash Disbursements Total		\$4,565,871.26	\$442,614.62	\$4,162,759.51	\$59,333.79	\$4,222,093.30	92.5%	\$343,777.96	\$4,273,329.60	

Notes	
15	Monthly disbursement was the addition of a sink in the second floor breakroom at Main Library.
16	Monthly disbursements included new teacher collection bags, easels and sign holders for Mary E. Babcock branch, and mats for Hebron. Encumbrances include shelves for Mary E. Babcock and ipad kiosks for the children's area at each location.
17	Monthly disbursements were primarily for new ipads for the children ipad kiosks. Additional ipads for the children's ipad kiosks are encumbered.