Logo

Description automatically generated

**Fabric Software Development Platform**

**Account Deletion Request Form**

Requested Action: \_\_\_ Delete \_\_\_ Suspend \_\_\_ Archive Account(s)

Specific Account: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Or

All accounts belonging to: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Archive Recipient: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

UNH-IOL Use Only:

Account(s) acted on: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Archive transferred to: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date completed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Account actions are:

* Delete – permanently remove account and user’s home directory without any attempt to save home directory contents
* Suspend – temporarily suspend accounts, preventing access to cluster, but leaving all user data intact
* Archive – permanently remove account and user’s home directory, but tar up home directory and transfer tar archive to archive recipient

Action can be performed either on a specific account, or an entire organization.

Archive recipient should either be an account on the FSDP, in which case the tar archive will be copied to their home directory, or an email address of someone that can arrange for transfer of the archive file.