# How to use Salt Iodization Monitoring Web Platform

Admin can manage user, facility, and check producing and monitoring monthly report in the web platform.

To enter the website, type **salt.open.org.kh** in browser's address bar. Then you will see pages as the following:
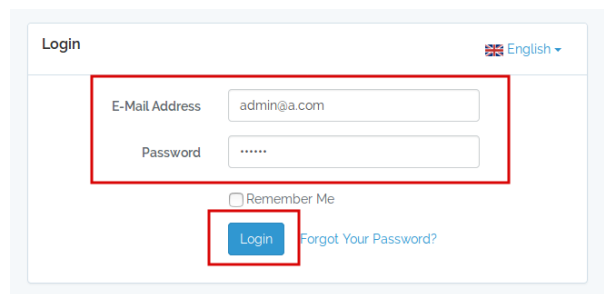
1. Choose Language

You can choose either Khmer or English language as a default language for whole platform. The text of the chosen language will be displayed accordingly.
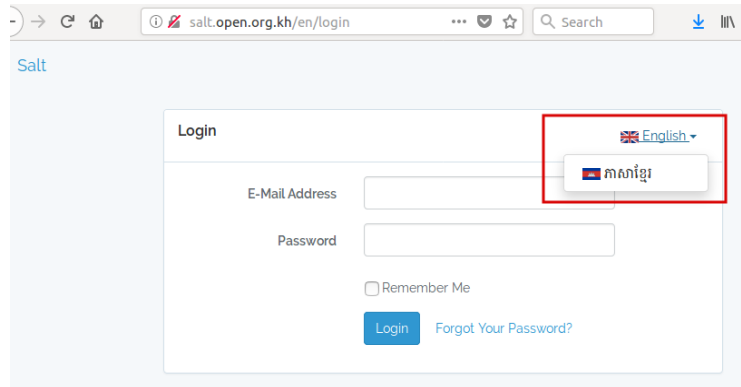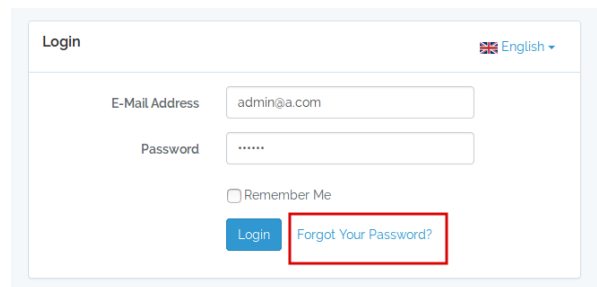
2. Log in

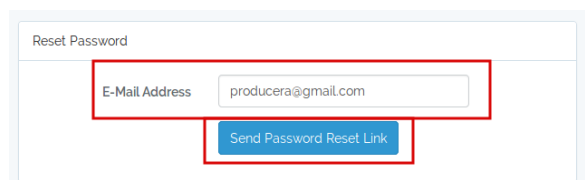To log into the platform, please enter your email and password. Then click on button *"Login"*

3. Forgot Password

If you forgot password, please click on on button *"Forgot Your Password"*

Then the reset password page will be shown. Please enter your email address (the one which registered to the system) then hit the *"Send Password Reset Link"* button.

The password reset link was sent to your email. So please check your email and reset your password.

If you receive this message, it means your email doesn't exist in the system.

4. *Dashboard*

4.1 User Management

Here, Admin can manage on users in the system such as add, edit, reset password and delete user.

4.1.1 Add New User

To create new user, please click on **"Add New User"** button
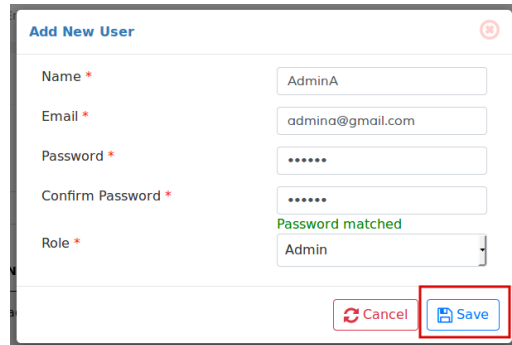
User management

+ Add New User

Show 10 entries

Search: [   ]

#▲	Name	Email	Role	Facility Name	Action
1	admin	admin@a.com	Admin		🖉 Edit ⚙ Reset Password 🗑 Delete

+ How to create an Admin user

Please enter name, email, password, confirm password and select role as **Admin**.
Then click on **"Save"** button to save the new user data.

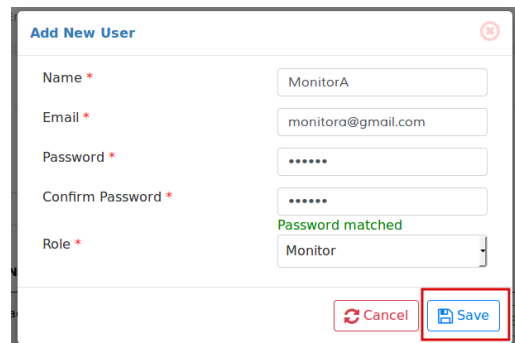Click on the *"Cancel"* button to discard creating new user.

Add New User

Name *	AdminA
Email *	admina@gmail.com
Password *	••••••
Confirm Password *	••••••
	Password matched
Role *	Admin

↻ Cancel   💾 Save

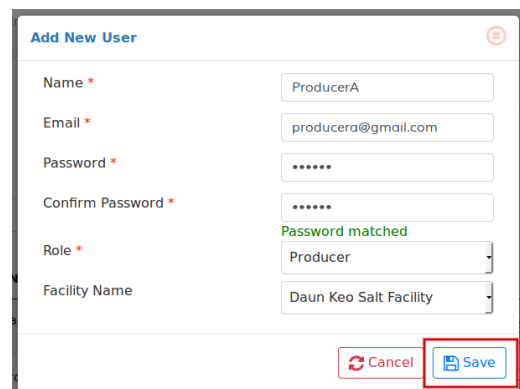**Note:** The fields with star (*) sign are required.

+ How to create a Monitor user

*The fields are the same as what was mentioned on how to create Admin user. The difference is selecting user role as **"Monitor"**.*

Add New User

Name *	MonitorA
Email *	monitora@gmail.com
Password *	••••••
Confirm Password *	••••••
	Password matched
Role *	Monitor

↻ Cancel   💾 Save

+ How to create a Producer user

Here, the fields are the same as what was mentioned on how to create admin user, the difference is selecting user role.
You have to choose role as **"Producer"** and select facility name which a producer user belongs to.

Add New User

Name *	ProducerA
Email *	producera@gmail.com
Password *	••••••
Confirm Password *	••••••
	Password matched
Role *	Producer
Facility Name	Daun Keo Salt Facility

↻ Cancel   💾 Save

Note: Admin must create facility in the page **"facility management"** (section 4.2) beforehand otherwise the facility name is not available in the select option.
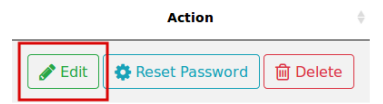
4.1.2 Edit User Information

To edit user information, please click on **"Edit"** button. Then the edit user information page will be displayed.

Admin can modified user information such as name, email adress, reassigning new role as admin, monitor or producer.

To save the edited data, please click **"Save"** button.

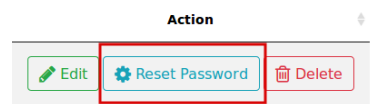Press **"Cancel"** to discard the change.

4.1.3 Reset Password

Admin has right to reset password for any user by just click on the "Reset Password" button, then the reset password page will be appeared.

To reset password, please enter the new password in password and confirm password fields. Then click on **"Save"** button.
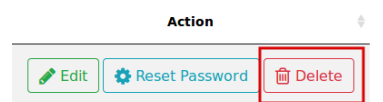
Press **"Cancel"** to discard the change.

4.1.4 Delete User

To delete a user from the system, please click on the *"Delete"* button. Then the confirmation form will be appeared.

If you are sure that you want to delete that user from the system, please click on the *"Delete"* button again.

To cancel the deletion, please click on *"Cancel"*.

4.2 Facility Management

In this page, Admin can manage on facility such as create, edit, and delete facility.

4.2.1 Add New Facility

To create new facility, please click on **"Add New Facility"** button

+ How to create new facility

Facility RefID and Name fields are required to fill in the information. For latitude and longitude fields are optional. To save those data, please click on **"Save"** button.

To cancel the addition, please click on *"Cancel"*.
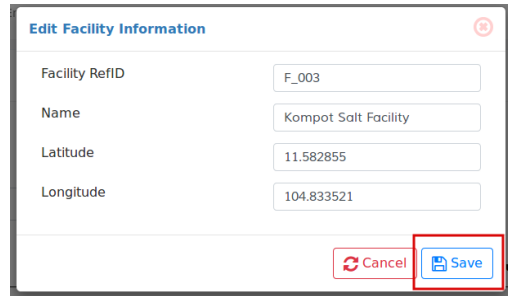
4.2.2 Edit Facility Information

To edit facility information, please press **"Edit"** button.

Admin can edit any facility information such as facility RefID, name, latitude and longitude in the edit facility information page. To save those data, please click on **"Save"** button.
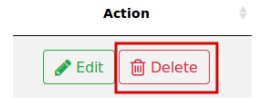
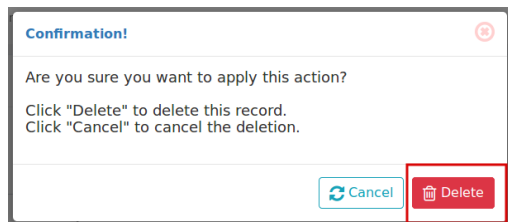To cancel the edition, please click on *"Cancel"*.

4.2.3 Delete Facility

To delete a facility from the system, please click on the *"Delete"* button. Then the confirmation form will be appeared.

If you are sure that you want to delete that facility from the system, please click on the *"Delete"* button again.

To cancel the deletion, please click on *"Cancel"*.

4.3 Production Report

Admin can get the production report in any specific times e.g. a production report for 1 or 2 months.

To view the production report page, please go to **Navigation bar** and click on **Monthly Report → Production Report**. Then the production report page will be shown.

To get the report of production e.g from *2018-04-01 to 2018-06-30,* please choose "**Start date"** as *2018-04-01 and "***End date***" as 2018-06-30 then click on ***"Show Result"*** button. The result of production report will be shown as the following image:*

4.4 Inspection Report

Admin can get the inspection report in any specific times e.g. an inspection report for 1 or 2 months.

To view the inspection report page, please go to **Navigation bar** and click on **Monthly Report →
Inspection Report**. Then the inspection report page will be appeared.

To get the report of inspection e.g from *2018-04-01 to 2018-06-30,* please choose "**Start date"** as *2018-04-01 and "**End date"** as 2018-06-30 then click on **"Show Result"** button. The result of inspection report will be displayed as the following image:*