

# **Specification**



# **OpenPEPPOL AISBL**



# Peppol Transport Infrastructure ICT - Models

# **Policy for use of Identifiers**



**Version: 4.2.0** 

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# **Revision History**

Version	Date	Description of changes
3.0	2014-02-03	Updated 1.3, References
		Updated POLICY 11, Peppol Customization identifiers
		Updated POLICY 12, Specifying Customization identifiers in UBL documents
		Updated POLICY 16, Peppol process identifiers
		Updated 4.2, Document Type Identifier Values
		Updated 5.2, Process ID values
		Updated 3.2, Identifier values including ZZZ
3.1	2018-04-27	Extracted the code lists out of this document.
		References to the code lists were updated.
		Line numbers start with chapter 1.
		No content changes.
4.0	2019-01-28	Updated legacy references and wordings
		Separated Participant and Party identification
		Introduced the term "Participant Identifier Meta Scheme"
		Added relation to Peppol BIS versions 1 and 2
		Added a table with all used XML Namespace URIs
4.0.1	unreleased	Extended the allowed characters for Participant Identifier values in POLICY 1
4.1.0	unreleased	Extended the allowed characters for Participant Identifier values in POLICY 1
		Adopted to new branding
		Updated the reference to the Code lists
4.2.0	2020-10-06	Added the new Document Type Identifier Scheme "peppol-doctype-wildcard"



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# 1 1 Introduction

# 2 1.1 Audience

- 3 This document describes a Peppol policy and guidelines for use of identifiers within the Peppol
- 4 network. The intended audience for this document are organizations wishing to be Peppol enabled
- 5 for exchanging electronic invoices, and/or their ICT-suppliers. More specifically it is addressed
- 6 towards the following roles:
- 7 ICT Architects
- 8 ICT Developers
- 9 Business Experts

# 10 1.2 References

[Peppol]	https://www.peppol.eu/	
[Peppol_PostAwar d]	https://peppol.eu/downloads/post-award/	
[Peppol_Transp]	https://peppol.eu/downloads/the-peppol-edelivery-network-specifications/	
[Peppol_CodeList]	https://docs.peppol.eu/edelivery/codelists/	
[CEN_BII]	http://cenbii.eu/deliverables/cen-bii/	
[CEN_BII2]	http://cenbii.eu/deliverables/cen-bii-2/	
[CEN_BII2_Guideli ne]	ftp://ftp.cen.eu/public/CWAs/BII2/CWA16558/CWA16558-Annex-C-BII- Guideline-ConformanceAndCustomizations-V1 0 0.pdf	
[ISO 15459]	http://www.iso.org/iso/iso_catalogue/catalogue_tc/catalogue_detail.htm?csnu mber=51284 http://www.iso.org/iso/iso_catalogue/catalogue_tc/catalogue_detail.htm?csnu mber=43349	
[ISO 9735 Service Code List (0007)]	http://www.unece.org/trade/untdid/download/r1241.txt	
[ISO 6523]	http://www.iso.org/iso/catalogue_detail?csnumber=25773	
[OASIS UBL]	http://docs.oasis-open.org/ubl/os-UBL-2.1/UBL-2.1.html	
	http://docs.oasis-open.org/ubl/os-UBL-2.1/UBL-2.1.zip	
[OASIS UBL22]	http://docs.oasis-open.org/ubl/os-UBL-2.2/UBL-2.2.html http://docs.oasis-open.org/ubl/os-UBL-2.2/UBL-2.2.zip	
[OASIS ebCore]	http://docs.oasis-open.org/ebcore/PartyldType/v1.0/CD03/PartyldType-  1.0.html	
[RFC3986]	https://tools.ietf.org/html/rfc3986	
[UN/CEFACT]	http://www.unece.org/cefact/	



# 11 1.3 XML Namespaces URIs used

Prefix	Namespace URI
cac	urn:oasis:names:specification:ubl:schema:xsd:CommonAggregateComponents-2
cbc	urn: oasis: names: specification: ubl: schema: xsd: Common Basic Components - 2
ram	urn:un:unece:uncefact:data:standard:ReusableAggregateBusinessInformationEntity:100
rsm	urn:un:unece:uncefact:data:standard:CrossIndustryInvoice:100



# 2 Introduction to identifiers

- 13 Identifiers are information elements that establish the identity of objects, such as organizations,
- 14 products, places, etc. The Peppol project uses many identifiers in both its transport infrastructure
- and within the documents exchanged across that infrastructure. Two of the significant identifiers are
- those for Parties/Participants (organizations, persons, etc.) and Services (business profiles, document
- 17 types, etc). These are the "who" and the "what" of Peppol business exchanges.
- 18 This document outlines the policy for using the correct identifiers specifically for these two areas but
- 19 it also introduces principles for any identifiers used in the Peppol environment. Implementers failing
- 20 to adhere to these policies seriously jeopardize the interoperability of the information being
- 21 exchanged. This policy should form a requirement of any Peppol participation agreements.

# 2.1 Scope

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#### 2.1.1 The policy of a federated scheme for identifying Parties<sup>5</sup>

- 24 Parties in the Peppol eDelivery Network play the role of Participants. There are sender and receiver
- 25 Participants in any exchange, but the Service Metadata Publisher (SMP) only publishes services
- defined for the receiver Participant. The technical name for this identifier in the Peppol eDelivery
- 27 Network is the Participant Identifier.
- 28 Within each business document there are also Parties taking on business roles such as customer and
- supplier, etc. Clearly there may be relationships between these Parties and the Participant Identifier.
- 30 Sometimes the Supplier Party is the receiver Participant for an Order document. Another example is
- 31 that an Invoice may contain an identifier for EndpointID that equates to the receiver Participant in
- 32 the SMP. But neither of these are reliable rules. Business standards (such as EN 16931) and
- 33 agreements (such as BII profiles) do not (deliberately) include any 'envelope' information linking the
- 34 document content to the transport infrastructure. The relationship between identifiers within
- 35 Documents and identifiers used in the transport infrastructure is not defined in the specifications.
- 36 So whilst there is a relationship between these various Parties, we have no policy on how this should
- 37 be done. This policy relates to the common use of different identification schemes to identify the
- 38 appropriate Party within the context required. In other words, identifiers may have different values
- 39 but the method by which they are defined should be consistent.
- 40 Many schemes already exist for identifying Parties. Peppol has no intention of developing yet
- 41 another. Our strategy is to recognize a range of different identification schemes and provide a code
- 42 list of those recognized schemes based on international standards.

# 2.1.2 The policy for identifying Documents and Services used in Peppol implementation of the Peppol eDelivery Network

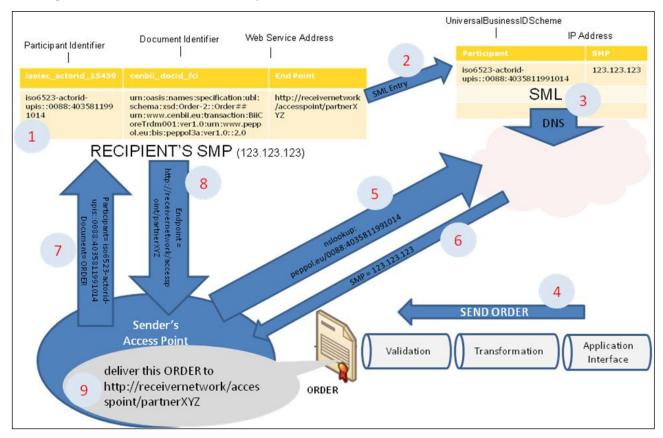
- The Peppol eDelivery Network requires a Participant sending a document to identify both the
- 46 receiving Participant and the service that will receive the document. The sender (or their Access
- 47 Point provider) achieves this by searching the Service Metadata Locator (SML) filled Domain Name
- 48 System (DNS) to find the relevant Service Metadata Publisher (SMP) that can identify the endpoint
- 49 URL<sup>6</sup> within the recipient's Access Point (AP). This endpoint URL is the service address where the

<sup>&</sup>lt;sup>6</sup> Note: the endpoint URL is not the same as the Endpoint ID in the business document.



<sup>&</sup>lt;sup>5</sup> By federation we mean that each agency maintains their own identification schemes. Our policy recognizes and identifies these schemes and does not attempt to replicate them.

- 50 document is received. Therefore it is important to define precisely what documents and services can
- 51 be handled by the receiving Participant.
- 52 The diagram below shows the relationship of these information elements.



Peppol has set up Business Interoperability Specifications (BIS) explaining how business documents need to be filled from a semantical and technical point of view.

#### 56 **2.1.3 Semantic scope**

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- 57 This document covers the following areas:
  - Participant identification
    - Identification of a <u>technical entity</u> in the Peppol eDelivery network
    - Can be used in transport documents and (where needed) in business documents
  - Party identification
    - Identification of a business entity
    - Usually only used in business documents
  - Document type identification
  - Process identification
  - Transport profile identification

# 67 2.1.4 Relation to Peppol BIS versions 1 and 2

This version of the document cannot be applied on Peppol BIS versions 1 and 2. Peppol BIS versions 1 and 2 MUST follow the most up-to-date "Peppol Policy for use of identifiers" version 3.x.

# 2.2 Participant vs. Party Identification

71 The following aspects are addressed in this document:



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- 1. The Peppol code list of Party Identification schemes used in business documents.
  - 2. The Peppol code list of Participant Identification schemes used in metadata as well as in business documents.
- 75 Peppol does not implement its own scheme for identifying Parties. Instead it supports a federated
- system for uniquely identifying parties following the ISO 15459 format scheme<sup>7</sup> for unique
- identifiers. This requires defining a controlled set of "Issuing Agency Codes" for identification
- schemes (also known as "party identifier types" or "Identification code qualifier" or "International
- 79 Code Designators" or "Party ID Type" 12) required by Peppol implementations.
- Each Peppol Party identifier to be used in the federated system is a combination of the Issuing Agency Code and the value given by the Issuing Agency.
  - For Peppol, it will be part of the Peppol SMP Provider agreement that SMP Providers have suitable governance of their identification schemes when they enter, update and delete information on their SMP.
  - Within the content of business documents, each Peppol Participant will be responsible for using the appropriate Peppol Party Identifier.
- This section defines the policies for the formatting and the population of values for Party Identifiers used by Peppol.
- 89 Note for UBL documents: It should be pointed out here that this policy covers only use
- 90 Party/PartyIdentification/ID and Party/EndpointID. Other party or participant
- 91 identifiers within UBL documents are out of scope for this policy.
- 92 Note for CII documents: It should be pointed out here that this policy covers only use
- 93 SellerTradeParty/ID, BuyerTradeParty/ID,
- 94 BuyerTradeParty/URIUniversalCommunication/URIID and
- 95 SellerTradeParty/URIUniversalCommunication/URIID. Other party or participant
- 96 identifiers within CII documents are out of scope for this policy.

# 97 2.3 Common Policies

# POLICY 1 Usage of ISO15459

<u>Participant Identifiers</u> should adhere to the following constraints:

- MUST be at least 1 character long (excluding the identifier scheme)
- MUST NOT be more than 50 characters long (excluding the identifier scheme)
- MUST only contain letters (a-z), numeric digits (0-9), the minus sign (-), the period character (.), the underscore character (\_) or the tilde character (~) from the invariant character set of ISO-8859-1<sup>13</sup>

Party Identifiers should adhere to the following constraints:

<sup>&</sup>lt;sup>13</sup> Based on the unreserved characters of [RFC3986]



<sup>&</sup>lt;sup>7</sup> ISO 15459-4 Individual items, see [ISO 15459]

<sup>&</sup>lt;sup>8</sup> ISO 15459 terminology, see [ISO 15459]

<sup>&</sup>lt;sup>9</sup> CEN/BII terminology

<sup>&</sup>lt;sup>10</sup> ISO 9735 Service Code List (0007) terminology

<sup>&</sup>lt;sup>11</sup> ISO 6523 terminology

<sup>&</sup>lt;sup>12</sup> OASIS ebCore terminology

- MUST be at least 1 character long (excluding the identifier scheme)
- MUST NOT be more than 50 characters long (excluding the identifier scheme)
- MUST only contain characters from the invariant character set of ISO-8859-1
- 110 <u>Document Type Identifiers</u> should adhere to the following constraints:
- MUST be at least 1 character long (excluding the identifier scheme)
- 112 MUST NOT be more than 500 characters long (excluding the identifier scheme)
- 113 MUST only contain characters from the invariant character set of ISO-8859-1
- 114
- Process Identifiers should adhere to the following constraints:
- MUST be at least 1 character long (excluding the identifier scheme)
- 117 MUST NOT be more than 200 characters long (excluding the identifier scheme)
- MUST only contain characters from the invariant character set of ISO-8859-1
- 119
- 120 <u>Transport Profile Identifiers</u> should adhere to the following constraints:
- MUST be at least 1 character long (excluding the identifier scheme)
- MUST NOT be more than 50 characters long (excluding the identifier scheme)
- MUST only contain letters, numeric digits, the minus sign ('-') or the underscore sign ('\_') from the
   invariant character set of ISO-8859-1
- 125 Applies to: all above mentioned types of identifiers in all Peppol components

# 126 POLICY 2 Identifier Value casing

- 127 All <u>Participant Identifier</u> values have to be treated <u>case insensitive</u> even if the underlying scheme
- requires a case sensitive value.
- All Party Identifier values have to be treated case insensitive even if the underlying scheme requires
- 130 a case sensitive value.
- All <u>Document Type Identifier</u> values have to be treated <u>case sensitive</u>.
- All <u>Process Identifier</u> values have to be treated <u>case sensitive</u>.
- All <u>Transport Profile Identifiers</u> have to be treated <u>case sensitive</u>.
- 134 Applies to: all identifiers in all Peppol components
- Note: all identifier scheme values are case sensitive (see POLICY 5, POLICY 16 and POLICY 24)
- 136 Example 1 (Participant Identifier Values):
- 137 Participant Identifier value "0088:abc" is equal to "0088:ABc"
- 138 Participant Identifier value "0088:abc" is NOT equal to "0010:abc"
- 139 Example 2 (Document Type Identifier Values):
- 140 Document Type Identifier value
- urn:oasis:names:specification:ubl:schema:xsd:Invoice-
- 2::Invoice##urn:cen.eu:en16931:2017#compliant#urn:fdc:peppol.eu:2017:p
- 143 oacc:billing:3.0::2.1
- 144 is NOT equal to
- 145 URN:OASIS:NAMES:SPECIFICATION:UBL:SCHEMA:XSD:INVOICE-
- 146 | 2::INVOICE##URN:CEN.EU:EN16931:2017#COMPLIANT#URN:FDC:Peppol.EU:2017:P
- 147 OACC:BILLING:3.0::2.1
- 148 Example 3 (Process Identifier Values):
- 149 Process Identifier value
- urn:fdc:peppol.eu:2017:poacc:billing:01:1.0



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is NOT equal to

URN: FDC: Peppol.EU: 2017: POACC: BILLING: 01:1.0



# 153 3 Policy for Peppol Participant Identification

- 154 Participant identifiers relate to technical entities and are used in transport level document as well as
- in business documents.
- 156 **3.1 Format**
- 157 POLICY 3 Use of ISO15459 structure
- 158 Participant Identifier values used in Peppol are comprised of:
- 159 An Identifier Scheme
- 160 The value provided by this Identifier Scheme
- 161 Applies to: all Participant identifiers in all Peppol components
- 162 **Example:**
- 163 Identifier Scheme: EAN International
- 164 Identifier Scheme according to [Peppol CodeList]: 0088
- Value provided by the Identifier Scheme: 1234567890128
- 166 POLICY 4 Coding of Identifier Schemes
- All Identifier Schemes for Participant Identifiers are to be taken from the normative version of
- 168 [Peppol\_CodeList].
- 169 This list is currently maintained by OpenPEPPOL.
- 170 Applies to: all Participant identifiers in all Peppol components
- 171 3.2 Identifier Scheme values
- 172 The values for the initial Peppol identifier Scheme Code list were originally taken from the NESUBL
- PartyID code list<sup>14</sup> but this has been extended to cover use by all Peppol participants and includes
- other known Identifier Schemes (from e.g. ISO 6523<sup>15</sup>).
- 175 It is significant that this list will need ongoing extension under governance procedures currently
- 176 being developed (see section on Governance). To ensure sustainability and proper governance it is
- 177 proposed to include only Issuing Agency Codes (IACs) in the following order of priority:
- 178 1. International recognized standard schemes, then
- 179 2. International de-facto accepted schemes, then
- 180 3. Nationally defined schemes
- 181 The actual values for numeric International Code Designators were based on the following allocation
- 182 criteria:
- 183 1. ISO 6523 International Code Designator (if known), or
- 2. ISO 9735 Identification code qualifier (if known), or

 $\underline{\text{http://www.nesubl.eu/download/18.6dae77a0113497f158680002577/NES+Code+Lists+and+Identification+Schemes+-+Version+2.pdf}$ 

<sup>&</sup>lt;sup>15</sup> See http://en.wikipedia.org/wiki/ISO 6523



<sup>&</sup>lt;sup>14</sup> See chapter 2.23:

- 185 3. An incremental number starting from 9900 (issued by Peppol)
- 186 Even though these numeric values are based on ISO code sets, they form a separate Peppol code list
- 187 because they contain additional values. Therefore the Issuing Agency for all numeric codes is Peppol
- 188 and not ISO 6523.

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- The normative version of the code list is available at [Peppol\_CodeList].
- 190 Note: rows marked as deprecated should not be used for newly issued documents, as the respective
- identifier issuing agency is no longer active/valid. Deprecated Issuing Agency Codes may however not
- 192 be reused for different agencies as existing exchanged documents may refer to them.

# POLICY 5 Participant Identifier Meta Scheme

- 194 The Peppol Participant Identifier Meta Scheme is:
- 195 iso6523-actorid-upis
- 196 Applies to: all Participant Identifiers in all Peppol components
- 197 Note: this Meta Scheme is always case sensitive only the Participant Identifier value is case
- insensitive (see POLICY 2).
- 199 Note: the Participant Identifier Meta Scheme may be omitted in documents because it is constant.

# POLICY 6 Numeric Codes for Identifier Schemes

- The numeric ISO 6523 code set as used in Peppol include additional code values not part of the
- official ISO 6523 code set and so cannot be referred to as the official ISO 6523 code set <sup>16</sup>. The codes
- starting with "99" are extending this code set and are called "extended values". For convenience the
- term "ISO 6523" is used for all codes and indicates the origin of many code values used.
- 205 Applies to: all participant identifiers in all Peppol components
- A normative list of all Peppol Participant Identifier Schemes and metadata can be found at
- 207 [Peppol\_CodeList]. Note: entries marked as deprecated should not be used for newly issued
- documents, as the respective Participant Identifier Scheme is no longer active/valid. Deprecated
- 209 scheme IDs may however not be reused for different Participant Identifier Schemes as existing
- 210 exchanged documents may refer to them.

# 211 POLICY 7 Participant Identifiers for DNS

- 212 | Participant identifiers consisting of scheme and value are encoded as follows into a DNS name:
- 213 B-<hash-of-value>.<scheme>.<SML-zone-name>
- 214 Applies to: the resolution of Peppol Participant Identifiers for SMP clients

#### 215 Explanation:

<hash-of-value> Is the string representation of the MD5 hash value, of the lowercased identifier value (e.g. 0088:abc).
The UTF-8 charset needs to be used for extracting bytes out of strings for MD5 hash value creation.
Lowercasing must be performed according to the en\_US locale rules (no special character handling).

<sup>&</sup>lt;sup>16</sup> ISO 6523 is currently under revision after a 25 year working period; the new version will meet requirements imposed by technological development.



	Note: it is important, that the MD5 hash value is generated <b>after</b> the identifier value has been lowercased because according to POLICY 2 participant identifiers have to be treated case insensitive. "String representation" means the encoding of each MD5 hash-byte into 2 characters in the range of [0-9a-f] (e.g. byte value 255 becomes string representation "ff").
<scheme></scheme>	Is the identifier scheme value ("iso6523-actorid-upis" in Peppol) and is added "as is" into the DNS name <sup>17</sup> .
	A scheme identifier may only contain the following characters: only contain the following characters: [a-z], [0-9], [-].
	A scheme identifier SHOULD be as short as possible, and MUST NOT exceed 25 characters.
<sml-zone- name&gt;</sml-zone- 	Is the DNS domain name of the SML zone (e.g. "edelivery.tech.ec.europa.eu." – mind the trailing dot).

# 216 **Example:**

- The Participant Identifier 0088:123abc with the Meta Scheme iso6523-actorid-upis in the
- 218 SML DNS zone edelivery.tech.ec.europa.eu. is encoded into the following identifier:
- B-f5e78500450d37de5aabe6648ac3bb70.iso6523-actorid-upis. edelivery.tech.ec.europa.eu.
- The result must be the same if the identifier 0088:123ABC is used, as identifier values are treated case insensitive.

# 223 POLICY 8 XML attributes for Participant Identifiers in SMP responses

- The "scheme" attribute must be populated with the value "iso6523-actorid-upis" (see POLICY 5) in all instances of the "ParticipantIdentifier" element.
- 226 Applies to: XML documents used in the SMP

# 227 **Example 1:**

- The following example from an SMP exchange denotes that the SMP Endpoint is identified using the
- 229 ISO 6523 ICD value in the OpenPEPPOL set of Participant Identifier Schemes. This in turn has a
- 230 numeric value of 0088 meaning that the party has a GLN number with the value of
- 7300010000001.

# 234 **Example 2**:

- The following example denotes that the SMP Endpoint is identified using the ISO 6523 ICD  $\underline{\text{value}}$  in
- the OpenPEPPOL set of Participant Identifier Schemes. This in turn has a numeric value of 0002
- meaning that the party has a French SIRENE identifier with the value of 542034942.

<sup>&</sup>lt;sup>17</sup> Case changes may be done but are not required, as the underlying DNS system is case insensitive.



# POLICY 9 XML attributes for Electronic Address IDs (EndpointID) in UBL documents

- The "schemeID" attribute MUST be populated in all instances of the "EndpointID" element when
- used within a "Party" element. The only valid values are defined in the [Peppol\_CodeList] as "ICD
- 244 | value".
- 245 Extended values starting with "99" as indicated by POLICY 6 MAY be used.
- 246 Applies to: all business documents used in a Peppol BIS with UBL syntax mapping

### 247 Example:

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250 </cac:Party>

# POLICY 10 XML attributes for Electronic address IDs in CII documents

- 252 The "schemeID" attribute MUST be populated in all instances of the
- 253 "ram:URIUniversalCommunication/ram:URIID" element when used within a "Party" element. The
- only valid values are defined in the [Peppol\_CodeList] as "ICD value".
- 255 Extended values starting with "99" as indicated by POLICY 6 MAY be used.
- 256 Applies to: all business documents used in a Peppol BIS with CII syntax mapping

# 257 **Example:**

<ram:URIID schemeID="0088">7300010000001

261 </ram:URIUniversalCommunication>

</ram:BuyerTradeParty>

# POLICY 11 XML attributes for Participant Identifiers in the Envelope (SBDH)

The "Authority" attribute must be populated with the value "iso6523-actorid-upis" (see POLICY 5) in all instances of the "Identifier" element.

266 Applies to: all instances of the Peppol Business Message Envelope (SBDH)

#### 267 **Example 1**:

The following example denotes that the Sender Identifier of the Business Envelope is identified using

the ISO 6523 ICD value in the OpenPEPPOL set of Participant Identifier Schemes. This in turn has an

alphanumeric value of 0088:7300010000001 meaning that the party has a GLN number with the

value of 7300010000001.

272 <Sender>

274 upis">0088:7300010000001</Identifier>

</Sender>

#### Example 2:

The following example denotes that the Receiver Identifier of the Business Envelope is identified

using the ISO 6523 ICD value in the OpenPEPPOL set of Participant Identifier Schemes. This in turn

279 has an alphanumeric value of 0088:7300010000001 meaning that the party has a GLN number

280 with the value of 7300010000001.

281 <Receiver>



# Peppol Implementation Specification

# Peppol Policy for use of Identifiers v4.2.0

282	<pre><identifier authority="iso6523-actorid-upis">0088:7300010000001</identifier></pre>
283	
284	



# 4 Policy for Peppol Party Identification

Party identification relates to business entities and is only used in business documents.

#### 287 **4.1 Format**

285

# 288 POLICY 12 Use of ISO15459 structure

- 289 Party Identifier values used in Peppol are comprised of:
- 290 An optional Identifier Scheme
- 291 The value provided by this Identifier Scheme
- 292 Applies to: all Party identifiers in all Peppol components
- 293 Note: the Identifier Scheme MAY be omitted if it can be reasoned within the context<sup>18</sup>.
- 294 **Example:**
- 295 Identifier Scheme: EAN International
- 296 Identifier Scheme according to ISO 6523: 0088
- Value provided by the Identifier Scheme: 1234567890128

# 298 POLICY 13 Coding of Identifier Schemes

- All Identifier Scheme for Party Identifiers are to be taken from the normative version of the ISO 6523
- 300 ICD list
- 301 Applies to: all Party identifiers in all Peppol components

# 302 POLICY 14 XML attributes for Party Identifiers in UBL documents

- The "schemeID" attribute SHOULD be populated in all instances of the "ID" element when used
- within a "Partyldentification" element when used within a "Party" element. The only valid values are
- defined in the [ISO 6523] code list as the numeric "International Code Designator" (ICD) value.
- Extended values starting with "99" as indicated by POLICY 6 MUST NOT be used.
- 307 Applies to: all business documents used in a Peppol BIS with UBL syntax mapping
- 308 Note: the Party Identification is not involved in a Peppol Document Exchange it is contained for
- 309 business usage only.

# 310 **Example 1:**

- The following example denotes that the ISO 6523 ICD value is 0088 meaning it's a GLN number with
- 312 the value of 7300010000001.
- 314 <cbc:ID schemeID="0088">7300010000001</cbc:ID>
- 315 </cac:PartyIdentification>

### 316 **Example 2:**

- 317 The following example denotes that the ISO 6523 ICD value is 0002 meaning it's a French SIRENE
- number with the value of 542034942.

<sup>&</sup>lt;sup>18</sup> This is e.g. relevant for the Peppol Billing BIS to be compliant with EN 16931.



#### Peppol Implementation Specification

# Peppol Policy for use of Identifiers v4.2.0

319 320 321	<pre><cac:partyidentification>   <cbc:id schemeid="0002">542034942</cbc:id>   </cac:partyidentification></pre>	
-------------------	--	--

# POLICY 15 XML attributes for Party Identifiers in CII documents

- The "schemeID" attribute SHOULD be populated in all instances of the "ID" element when used within a "Partyldentification" element when used within a "Party" element. The only valid values are defined in the [ISO 6523] code list as the numeric "International Code Designator" (ICD) value.

  Extended values starting with "99" as indicated by POLICY 6 MUST NOT be used.
- 327 Applies to: all business documents used in a Peppol BIS with CII syntax mapping
- Note: the Party Identification is not involved in a Peppol Document Exchange it is contained for
- 329 business usage only.

# 330 **Example 1**:

322

The following example denotes that the ISO 6523 ICD value is 0088 meaning it's a GLN number with the value of 7300010000001.

#### 336 **Example 2:**

The following example denotes that the ISO 6523 ICD value is 0002 meaning it's a French SIRENE number with the value of 542034942.



# 5 Policies on Identifying Document Types supported by Peppol

- 344 Document types used in Peppol are identified using the concepts defined in the Peppol Identifier
- 345 Schemes Version 1.0.0 (see [Peppol Transp]). As outlined in POLICY 2 document type identifier
- 346 values have to be treated case sensitive.

# **5.1 Document Type Identifier Schemes**

- 348 Since v4.2.0 of this document, two different Document Type Identifier Schemes are supported that
- 349 fit different purposes:

342

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- the original Document Type Identifier Scheme "busdox-docid-qns"; and
- the new "peppol-doctype-wildcard" (see POLICY 16).

#### 352 5.1.1 busdox-docid-qns

- 353 This Document Type Identifier Scheme "busdox-docid-qns" is the original Scheme that was always
- available in Peppol. It defines the layout for Document Type Identifier Values (see POLICY 20) as well
- as the matching rules. The matching of identifiers from the SMP is exact matching only, so only
- 356 Document Types Identifiers that have the same Scheme and the same Value are considered equal.
- 357 Using this Scheme, Document Type Identifier Values MUST be identical for the sending AP (C2), the
- receiving AP (C3) and the SMP of the receiving AP in all occurrences.

# 359 **5.1.2** peppol-doctype-wildcard

- The new Document Type Identifier Scheme "peppol-doctype-wildcard" was introduced to support
- 361 the Peppol International Invoicing project (PINT), which enables receivers to register multiple
- 362 'similar' receiving capabilities for PINT in an SMP, without having the need to register multiple similar
- 363 SMP endpoints. The goal of the new Document Type Identifier Scheme is to fulfil the PINT
- requirements but will also be applicable for similar requirements in the future.
- 365 With this Document Type Identifier Scheme, business document receivers can register for all
- Document Types that match the root Document Type or are <u>narrower</u> in a single SMP endpoint.
- Narrower means that some or all features of the Parent Document Type are used and all rules of the
- 368 Parent Document Type are respected.
- 369 Under this scheme, the layout of Document Type Identifier Values will also follow POLICY 20 except
- 370 **for** Customization ID.
- 371 The Customization ID MUST contain one or more "Scheme Parts". Every Scheme Part following
- 372 (being on the right side of) a previous Scheme Part MUST be represented by a narrower (i.e. further
- 373 restricted) business specification. If more than one Scheme Part is used in one Customization ID,
- each individual Scheme Part MUST be separated by the character sequence "#compliant#" see
- examples below. The separator should be interpreted as "narrowed by".
- 376 A Customization ID MUST NOT contain the same Scheme Part more than once. The leftmost Scheme
- 377 Part is called the "Root Part".
- 378 A Scheme Part MUST NOT contain any of the characters "\*", "#" or whitespace characters.
- Note: the overall length restrictions imposed by POLICY 1 apply.

#### 380 Example Customization IDs without a wildcard:

- 381 "a"
- 382 One Scheme Part: "a"



- "a" is the "Root Part"
  "a#compliant#b"
  Two Scheme Parts: "a" and "b"
  "a" is the "Root Part"
  "a" is the "Root Part"
  Four Scheme Parts: "a", "b", "c" and "d"
  "a" is the "Root Part"
- The new concept of a "<u>Wildcard Indicator</u>" is introduced. It is represented by a "\*" character (star or asterisk character, ASCII Decimal 42, Hex 2A).
- 392 The following rules for the "Wildcard Indicator" apply:
  - It is only used for the "peppol-doctype-wildcard" scheme and MUST occur in SMP registration for this Document Type Identifier Scheme.
  - It MUST NOT occur in any other standardized occurrences of "Customization IDs" (Peppol Envelope, AS4 UserMessage and Business Document).
  - It MUST only be used once per Identifier Value.
  - It MUST be the last character of the respective Customization ID in the SMP.
  - It MUST follow a Scheme Part, consequently a Wildcard Indicator can never follow a separator (as in "a#compliant#\*").
  - The sole usage of a Wildcard Indicator is NOT allowed ("\*").

# Examples of valid Wildcard Customization IDs:

403 \* "a\*"

393394

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- 404 \*\*a#compliant#b\*"
- 405 \*\*a#compliant#b#compliant#c#compliant#d\*"

# 406 Examples of invalid Wildcard Customization IDs:

- 407 "a"
  - No Wildcard Indicator is present
- 409 "a\*\*'
  - Only one Wildcard Character is allowed
  - "a#compliant#b#compliant\*"
- 412 The Wildcard Character must follow a Scheme Part
- 413 \*\*#compliant#b"
  - The Wildcard Character must be the last character
- 415 \*\*\*
  - The Wildcard Character must follow a Scheme Part
- 417 Note: theoretically a Document Type Identifier Value for "busdox-docid-qns" can also contain the "\*"
- 418 character. In that case the character has no special meaning and MUST be treated like any other
- 419 character.

#### Wildcard Matching

- When matching SMP responses, the Wildcard Indicator acts as a generalization for zero, one or more
- 422 Scheme Parts. Matching MUST be performed from left to right.

# 423 **Example:**

- 424 SMP registration "a\*"
- 425 matches e.g. "a", "a#compliant#b" or "a#compliant#b#compliant#c#compliant#d"
- 426 does not match e.g. "b", "b#compliant#a" or "b#compliant#a#compliant#c"



- 427
- SMP registration "a#compliant#b\*"
- 428
- matches e.g. "a#compliant#b", "a#compliant#b#compliant#c"
- 429
- b does not match e.g. "a", "a#compliant#c" or "b#compliant#a"
- 430 431
- A Customization ID that matches more Scheme Parts has precedence over a Customization ID with less matching Scheme Parts.

# 432 **Example:**

- 433
- ▶ SMP has a registration for "a\*" and "a#compliant#b\*"
- 434
- Senders wanting to send "a#compliant#b#compliant#c" must choose the SMP endpoint offered by "a#compliant#b\*"
- 435 436
- Senders wanting to send "a#compliant#c" must choose the SMP endpoint offered by "a\*"
- 437

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- 438 In case an SMP offers matching Document Type Identifiers under both the "busdox-docid-qns"
- scheme and the "peppol-doctype-wildcard" scheme, the owning BIS MUST provide precedence rules
- for conflict resolution no generic rules can be provided here.
- Note: the usage of this Document Type Identifier Scheme leads to differences between what the
- Sending AP queries from the SMP and what the Sending AP puts into the Business Document
- 443 Envelope to be delivered to the Receiving AP.

#### 444 5.1.3 Comparison – "busdox-docid-qns" and "peppol-doctype-wildcard"

The following table lists the equalities and differences between these identifier schemes:

Document Type Identifier Scheme	busdox-docid-qns	peppol-doctype-wildcard
Value Syntax	POLICY 20 applies	POLICY 20 applies
Customization ID	Defined by a Peppol BIS	Only the Root Part is defined by a Peppol BIS (see section 5.1.2 for details)
Receiver announces in SMP	Full Document Type Identifier	The generic Document Type Identifier
Sender document type matching	Exact matches only	Wildcard matching
Sender provides in Envelope and Receiver receives in Envelope	Full Document Type Identifier	Full Document Type Identifier

# **POLICY 16 Document Type Identifier Scheme**

The Peppol Document Type Identifier Scheme to be used MUST be one of the following:
busdox-docid-qns

- 449 peppol-doctype-wildcard
- 450 Applies to: all Document Type Identifiers in all components
- Note: the document type identifier scheme names are case sensitive.

# 452 **5.2 Document Type Identifier Values**

The identifier format is an aggregated format that covers the following identifier concepts:



#### Syntax specific Identifier:

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This identifies the syntax (e.g. XML) and format (e.g. UBL Invoice) of the document that is being exchanged in the service. E.g. for XML documents, the root element namespace (the namespace of the schema defining the root element) and document element local name (the name of the root element) are concatenated using the "::" delimiter to define the syntax of the XML document.

#### Customization Identifier:

An identification of the specification containing the total set of rules regarding semantic content, cardinalities and business rules to which the data contained in the business document conforms. Peppol requirements are documented in Peppol BIS which also indicate the implementation syntax (like UBL). See [Peppol\_PostAward] for details.

#### Version Identifier:

This identifies the version of a document type following the versioning conventions of that specific document syntax and format.

#### POLICY 17 Customization Identifiers

- 469 For "busdox-docid-qns":
- 470 The Customization Identifier is defined in the relevant Peppol BIS specification.
- 471 A Customization Identifier MUST NOT contain whitespace characters.
- 472 Applies to: all Document Type Identifiers in all components using the "busdox-docid-qns" Document
- 473 Type Identifier Scheme.

#### 474 Example 1 (from Billing BIS v3):

# 477 Example 2 (from Order BIS v2):

urn:www.cenbii.eu:transaction:biitrns001:ver2.0:extended:urn:www.peppo
l.eu:bis:peppol3a:ver2.0

- 480 For "peppol-doctype-wildcard":
- The Customization Identifier is assembled from the "Scheme Parts" and the separator "#compliant" as described in chapter 5.1.2.
- When used in SMP registrations, the "Wildcard Indicator" as described in chapter 5.1.2 MUST be present.
- Applies to: all Document Type Identifiers in all components using the "peppol-doctype-wildcard" 486 Document Type Identifier Scheme.

# 487 Example 1 (used except for SMP registrations):

488 a#compliant#b

#### 489 **Example 2 (used for SMP registrations):**

490 a#compliant#b\*

# **POLICY 18 Specifying Customization Identifiers in UBL documents**

- The value for "CustomizationID" element in the UBL document instance must correspond to the Customization ID of the Document Type Identifier.
- 494 Applies to: all business documents used in a Peppol BIS with UBL syntax mapping

# 495 Example (from Billing BIS v3):



# POLICY 19 Specifying Customization Identifiers in CII Documents

The value for "//ExchangeDocumentContext/GuidelineSpecifiedDocumentContextParameter/ID" element in the CII document instance must correspond to the Customization ID of the Document Type Identifier.

Applies to: all business documents used in a Peppol BIS with CII syntax mapping

### CII example (from Billing BIS v3):

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# POLICY 20 Document Type Identifier Value pattern

- 513 The format of a Document Type Identifier Value is:
- 515 | <version > is used to reflect the version of the underlying format standard (e.g. the UBL version).
- 516 Applies to: all Document Type Identifiers in all components
- 517 The Document Type Identifier Value pattern is based on a concatenation of a syntax specific
- identifier and an optional subtype identifier in the layout:
- 520 Everything between "[" and "]" denotes an optional part and ## is a string literal.
- 521 The <syntax specific id> for XML based documents is a concatenation of the document
- 522 element namespace URI and the document element local name, separated by a double-colon:
- 523 <document element namespace URI>::<document element local name>
- 524 The <subtype Identifier> is the combination of customization ID and version.
- 525 Therefore, the final structure of the pattern is:
- 527 When representing document type identifiers in URLs, the document identifier itself will be prefixed
- with the scheme identifier (see POLICY 16) following two colons:
- This string must be percent encoded if used in a URL.
- 531 Example (from Billing BIS v3):
- The following example denotes a Document Type that is a UBL 2.1 Invoice conforming to the Peppol
- 533 Billing BIS v3.
- urn:oasis:names:specification:ubl:schema:xsd:Invoice-
- 2::Invoice##urn:cen.eu:en16931:2017#compliant#urn:fdc:peppol.eu:2017:p
- 536 oacc:billing:3.0::2.1



Syntax specific ID	urn:oasis:names:specification:ubl:schema:xsd:Invoice-2::Invoice
XML document element namespace URI	urn:oasis:names:specification:ubl:schema:xsd:Invoice-2
XML document element local name	Invoice
Customization ID	urn:cen.eu:en16931:2017#compliant#urn:fdc:peppol.eu:2017:poacc:billing:3.0
Version	2.1

#### 537 Example (using a wildcard Customization ID):

The following example denotes a Document Type for usage in an SMP registration that is a UBL 2.1 Invoice conforming to an example Customization ID.

```
540
urn:oasis:names:specification:ubl:schema:xsd:Invoice-
541
2::Invoice##a#compliant#b*::2.1
```

Syntax specific ID	urn:oasis:names:specification:ubl:schema:xsd:Invoice-2::Invoice
XML document element namespace URI	urn:oasis:names:specification:ubl:schema:xsd:Invoice-2
XML document element local name	Invoice
Customization ID	a#compliant#b*
Version	2.1

# POLICY 21 Specifying Document Type Identifiers in SMP documents

The value for the "scheme" attribute must be one of the values listed in POLICY 16 and the element value must be the Document Type Identifier Value itself.

Applies to: all XML documents used in the SMP

# Example (from Billing BIS v3):

542543

544

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#### Example (using peppol-doctype-wildcard):

Note: the Wildcard Indicator ("\*") is required for Customization IDs in SMP registrations using the "peppol-doctype-wildcard" Document Type Identifier Scheme.



# 559 POLICY 22 Specifying Document Type Identifiers in the Envelope (SBDH)

When the "//BusinessScope/Scope/Type" element value is "DOCUMENTID", the value for the "//BusinessScope/Scope/Identifier" element must be one of the following values (as per POLICY 16):

- busdox-docid-qns
- 563 peppol-doctype-wildcard

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the value of the element "//BusinessScope/Scope/InstanceIdentifier" must be the Document Type Identifier Value itself.

Applies to: all instances of the Peppol Business Message Envelope (SBDH)

# Example (from Billing BIS v3):

```
569
           <BusinessScope>
570
             <Scope>
571
               <Type>DOCUMENTID</Type>
572
               <InstanceIdentifier>
573
           urn:oasis:names:specification:ubl:schema:xsd:Invoice-
574
           2::Invoice##urn:cen.eu:en16931:2017#compliant#urn:fdc:peppol.eu:2017:p
575
           oacc:billing:3.0::2.1</InstanceIdentifier>
576
               <Identifier>busdox-docid-gns</Identifier>
577
             </Scope>
578
           </BusinessScope>
```

Note: the order of elements is defined by the Standard Business Document Header XML Schema.

# Example (using peppol-doctype-wildcard):

```
581
           <BusinessScope>
582
             <Scope>
583
               <Type>DOCUMENTID</Type>
584
               <InstanceIdentifier>
585
           urn:oasis:names:specification:ubl:schema:xsd:Invoice-
586
           2::Invoice##a#compliant#b::2.1</InstanceIdentifier>
587
               <Identifier>peppol-doctype-wildcard</Identifier>
588
             </Scope>
589
           </BusinessScope>
```

- Note: the order of elements is defined by the Standard Business Document Header XML Schema.
- Note: the Wildcard Indicator must not be used in the SBDH.

# **POLICY 23 Document Type Identifier Values**

- 593 All valid Document Type Identifier Values are defined in [Peppol CodeList].
- 594 Applies to: all Document Type Identifiers in all components
- 595 Rows in [Peppol CodeList] marked as "deprecated" should not be used for newly issued documents.
- 596 It is important to note that this is a dynamic list. Over time new services will be added. Developers
- should take this into account when designing and implementing solutions for Peppol services.



# 598 6 Policy for Peppol Process Identifiers

- 599 Process Identifiers define the orchestrations in which business documents are exchanged. A Process
- ldentifier Value is referenced in a Peppol BIS specification as "profile identifier".
- As outlined in POLICY 2 Peppol process identifiers have to be treated case sensitive.

# 602 POLICY 24 Process Identifier Scheme

- 603 The Peppol Process Identifier Scheme is:
- 604 cenbii-procid-ubl
- Applies to: all Process Identifiers in all components
- Note: this scheme identifier is always case sensitive

#### 607 POLICY 25 Process Identifier Value

- All valid Process Identifier Values are defined in [Peppol CodeList].
- 609 Process Identifier Values MUST NOT contain whitespace characters.
- Applies to: all Process Identifiers in all components
- 611 Example 1 (from Billing BIS v3):
- urn:fdc:peppol.eu:2017:poacc:billing:01:1.0

#### 613 Example 2 (from Order BIS v2):

- urn:www.cenbii.eu:profile:bii03:ver2.0
- Rows in [Peppol\_CodeList] marked as "deprecated" should not be used for newly issued documents.
- 616 It is important to note that this is a dynamic list. Over time new services will be added. Developers
- should take this into account when designing and implementing solutions for Peppol services.

# POLICY 26 Specifying Process Identifiers in the Envelope (SBDH)

- 619 When the "//BusinessScope/Scope/Type" element value is "PROCESSID", the value for the
- 620 | "//BusinessScope/Scope/Identifier" element must be "cenbii-procid-ubl" (see POLICY 24) and the
- 621 value of the element "//BusinessScope/Scope/InstanceIdentifier" must be the process identifier
- 622 itself.

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Applies to: all instances of the Peppol Business Message Envelope (SBDH)

#### 624 **Example:**

```
625
           <BusinessScope>
626
             <Scope>
627
               <Type>PROCESSID</Type>
628
               <InstanceIdentifier>
629
           urn:www.cenbii.eu:profile:bii04:ver1.0</InstanceIdentifier>
630
               <Identifier>cenbii-procid-ubl</Identifier>
631
             </Scope>
632
           </BusinessScope>
```

Note: the order of elements is defined by the Standard Business Document Header XML Schema.

### POLICY 27 Specifying Process Identifiers in SMP documents

- The value for the scheme attribute should be "cenbii-procid-ubl" (see POLICY 24) and the element
- value must be the process identifier itself.
- 637 Applies to: XML documents used in the SMP



# Peppol Implementation Specification

# Peppol Policy for use of Identifiers v4.2.0

# 638 Example 1 (CEN/BII):

639	<pre><processidentifier <="" pre="" scheme="cenbii-procid-ubl"></processidentifier></pre>
640	>urn:www.cenbii.eu:profile:bii03:ver1.0

# 641 **Example 2 (CEN/BII2):**

642	<pre><processidentifier <="" pre="" scheme="cenbii-procid-ubl"></processidentifier></pre>
643	>urn:www.cenbii.eu:profile:bii03:ver2.0



# 7 Policy on Identifying Transport Profiles in Peppol

645 **7.1 SMP** 

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- The Peppol Transport Infrastructure supports different transport protocols. Each endpoint registered
- in an SMP is required to provide a transport profile identifying the used transport.

# 648 POLICY 28 Transport Profile Values

- All valid Transport Profile Values are defined in [Peppol\_CodeList].
- 650 Applies to: all XML documents used in the SMP
- Rows in [Peppol\_CodeList] marked as "deprecated" should not be used for newly issued documents.
- 652 It is important to note that this is a dynamic list. Over time new services will be added. Developers
- should take this into account when designing and implementing solutions for Peppol services.

# POLICY 29 Specifying Transport Profiles in SMP documents

- The Transport Profile identifier must be placed in the "transportProfile" attribute of the SMP
- 656 "Endpoint" element.
- The value of the "transportProfile" attribute is case sensitive.
- 658 Applies to: all XML documents used in the SMP

# 659 **Example 1 (AS2 profile v1):**

#### 663 Example 2 (AS4 profile v2):



# 8 Governance of this Policy

- This policy needs maintenance to ensure it supports new versions of the standards, extensions to
- other identification schemes, new services etc.
- This policy document together with the code lists for Identifier Schemes, Document Type Identifiers,
- Process Identifiers and Transport Profiles is maintained by the Peppol Transport Infrastructure
- 672 Coordinating Community (TICC).

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- To ensure sustainability and proper governance of Identifier Schemes it is proposed to include only Identifier Schemes in the scope of:
- 1. It should be verified, whether an inclusion in the official ISO 6523 code list is possible
- 2. International recognized standard schemes (e.g. CEN, ISO, UN/ECE)
- 3. International de-facto accepted schemes (e.g. OASIS)
- 4. Nationally defined schemes
- 679 It shall be ensured that each Identifier Scheme provider:
  - Recognizes any organisation wishing to allocate unique Party identifiers as part of Peppol. An
    individual organisation or company wishing to issue unique identifiers shall do so through
    officially recognized umbrella organisations such as their trade associations, network
    provider or a public or state agency;
  - 2. Has defined rules so that a unique party identifier is only re-issued after the previously issued unique identifier has ceased to be of significant to any user. The length of such period should be dependent upon the environment in which the unique identifier will be used.
- These rules mirror those of an ISO 15459 registration Authority and will support the option to transfer the responsibility that authority as part of the Peppol sustainability programme.

