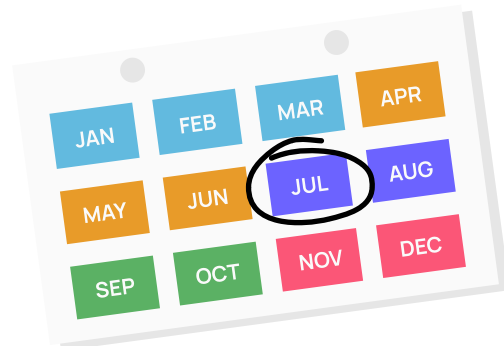


# Understanding the phases of the IDP

The IDP process starts in July!



Phase 1: Analysis	Jul - Aug		
Community meetings are held and information is collected about existing problems in the municipality and the resources that are available to address them. The focus is on the issues facing people in your area.		1	Attend these meetings and make your voice heard!
		2	Speak to your family, friends and neighbours about what is most important to them.
Phase 2: Strategies	Sep - Oct		
The municipality tries to find solutions to the problems raised in Phase 1. The municipality must figure out which problems it can address, what it wants to achieve, and which projects will be needed in the next five years.		1	Attend community meetings hosted by your municipality and submit solutions and projects
		2	Members of the IDP Representative Forum should also propose projects
Phase 3: Projects	Nov - Dec		
The municipality works out details for the projects proposed in Phase 2. They must figure out who will benefit, how much projects will cost, how they will be paid for, when they will be complete, and who will manage them.		1	Attend meetings held by your municipality to discuss projects suggested in Phase 2
		2	The IDP Representative Forum must provide input
		3	You have until the middle of December to submit your ideas
Phase 4: Integration	Jan - Mar		
The municipality makes sure that all the projects identified in earlier phases meet the overall goals of local government. The projects are turned into development plans and put together to create the first version of the IDP.		1	The IDP Representative Forum helps ensure that the projects fit together and meet community needs.
Phase 5: Approval	Apr - Jun		
The IDP is presented to the council for consideration and approval. The council should publish a draft so that the public can comment before the IDP is finalised and approved.		1	Read the draft IDP
		2	Submit comments and proposals at community meetings, online, or in person at the municipal offices.

## What is the IDP Representative Forum?

It is meant to increase public participation in the IDP process. The Forum may include community representatives, local politicians, ward committee members, government employees, activists and anyone who is a stakeholder in local development. The best way to contact the Forum is to email the IDP manager in your municipality. If you want to become a member of the forum, you must submit a nomination form to the municipal manager. Voting then takes place, and Forum members are elected.

## When is the IDP reviewed?

The IDP is reviewed every year between August and November to make sure that the government is on track with their plans. It is important to participate in the IDP review so that your municipality can be held accountable.