



STATE POLICE

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Expungements

The Bureau is responsible for processing court-ordered expungements that require modification of criminal history records. Court orders require that a criminal arrest and conviction record be removed from access except as stated in LA Code of Criminal Procedure (La. CCrP) Article 973. The processing of expungements is a complex procedure, requiring extensive man-hours.

To begin the expungement process, forms and required documentation must be filed with the clerk of court in the parish of arrest/conviction.

Motion to Expunge Common Problems

- The date maintained in the Louisiana State Rap sheet (criminal history record) is the date the arresting/booking agency collected the fingerprints. The expungement form must reflect this date for the record to be correctly identified.
- The original charge at the time of arrest should be placed on the motion to expunge, even if it was amended or billed with a different charge.
- If you were booked or convicted of more than one count, all counts should be included in the motion to expunge.
- Misdemeanor convictions must be placed in the misdemeanor conviction section.
- Felony convictions must be placed in the felony conviction section.
- All required documents should be submitted with the motion to expunge (dispositions, district attorney certifications, and fee waivers if eligible).
- Choose the proper selection on the Motion for Expungement indicating the reason for expungement.

Fees

- A money order in the amount of \$250 made out to the Louisiana State Police (LSP). LSP will not accept money orders that have been altered. Choose one that is valid for at least one year.
- If applicable, attach the Fee Waiver form from the District Attorney to the submitted Expungement packet.
- You are ineligible for a fee waiver if you have ever been convicted of a felony offense, including previously expunged felonies. (LA Code of Criminal Procedure Article 983 (F))

Order

- Fill out the order to expunge completely. Orders missing personal identifying information or arrest dates cannot be processed.
- If your motion is amended, ensure the order is also amended if applicable.

Louisiana Laws That Govern Expungement of Criminal History

View [Title XXXIV. Expungement of Records](#)

Forms pertaining to an expungement: [Art. 986. Forms for the Expungement of Records](#)

Quick Links

- BCII Home
- Fingerprints and Backgrounds
- BCII Forms
- Internet Background Check
- Traffic Records Unit

Hours

Monday - Friday

7:30 a.m. - 3:30 p.m.*

*Subject to early closure based on customer volume.

Closed on all holidays observed by the State of Louisiana.

Contact Us

Physical Address:

Louisiana State Police
7919 Independence Blvd
Baton Rouge, LA 70806

Mailing Address:

Louisiana State Police
BCII-LCJIS
Post Office Box 66614, Box A-6
Baton Rouge, LA 70896



DPS Employees: Web
Mail / Intranet

TOP SERVICES

- [Commend an Officer or Report Misconduct](#)
- [Fingerprints & Backgrounds](#)
- [Contact My Local LSP Troop](#)
- [Report Suspicious or Criminal Activity](#)
- [Public Records Request](#)
- [Become a Trooper](#)
- [Explosives Licensing](#)

USEFUL LINKS

- [Louisiana Office of Motor Vehicles](#)
- [The Louisiana Highway Safety Commission](#)
- [Louisiana Department of Public Safety](#)
- [Louisiana State Analytical and Fusion Exchange](#)
- [Louisiana VINE](#)
- [Destination Zero Deaths](#)

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