

Moving a trip to another Duty

You can move a single trip or a block of trips to another duty. You can also move them to a completely new duty.

Moving a single trip

We will move the red-boxed trip in duty 201 in the Drivers Gantt below to a different duty:

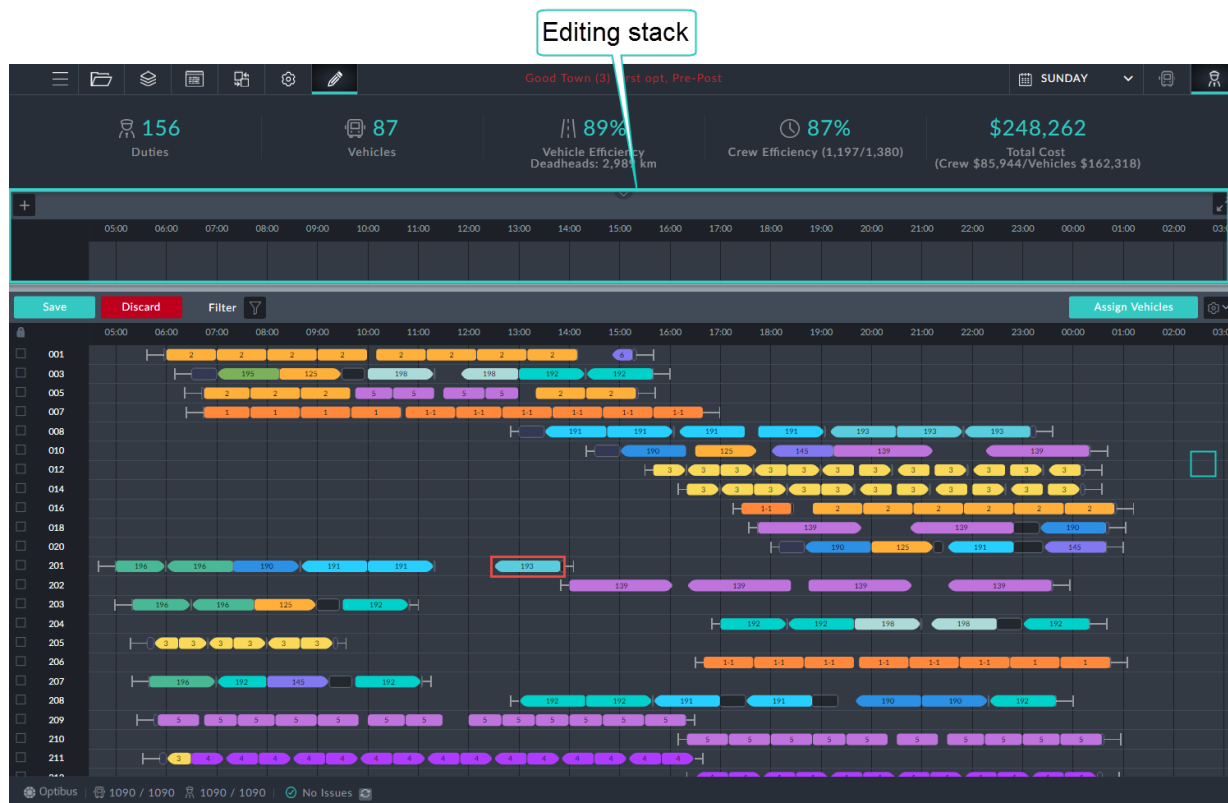


Figure 1-1: Drivers Gantt prepared for manual editing

➤ To move a trip to another Duty:

1. Enter Editing Mode as shown.
2. Double click the trip to be moved.

A shaded area including possible trip slots is displayed.

The system automatically recommends all possible options for relocation of the trip. There are two indications for each option:

- A blue frame indicates that preferences are honored.
- A red frame for an option indicates a violation of preferences.

Inside the frame is a quality rating: 1 to 5 stars.

3. At duty 10 there is a slot with four stars in a red border. Click it to opens its information box:

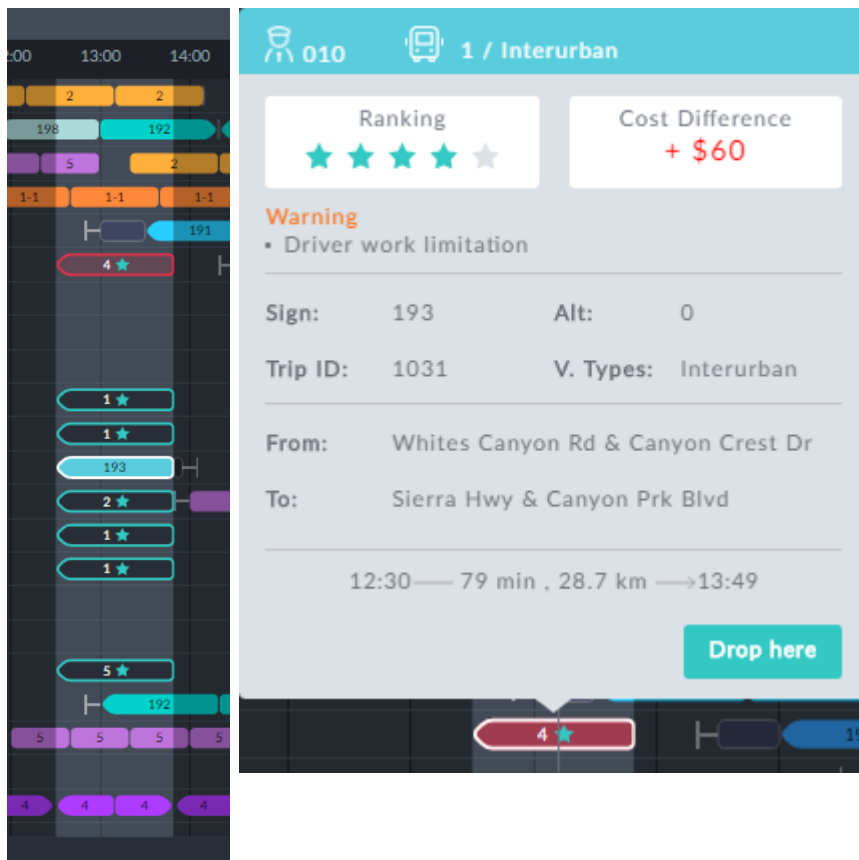


Figure 1-2: Left: Eligible slots; Right: Problematic red bordered slot: Work limitation violation

4. At the bottom of the eligible slots, there is one at duty 207 with a blue border and five stars. it is sufficient to double click it to move the trip.
5. Click the **Assign Vehicles** button.

The change is incorporated into the currently open schedule. As usual you can discard or permanently save your changes to the schedule.

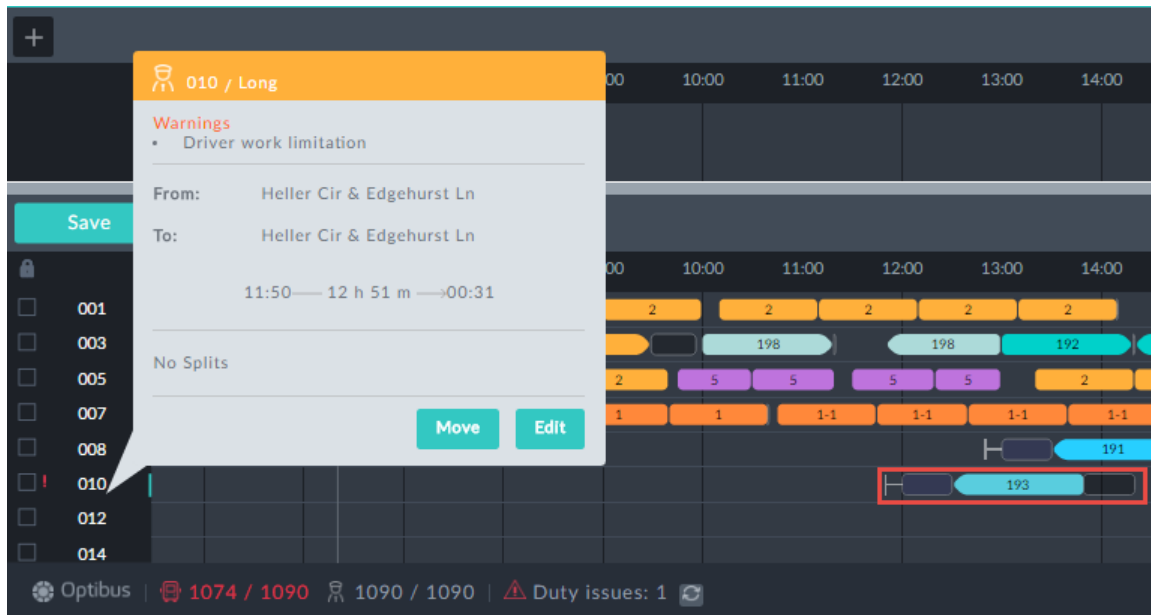


For advanced use of **Assign Vehicles**, see [Completing the Edit Session](#).

If in step 4 above, we had chosen the red recommendation, the outcome would be different.

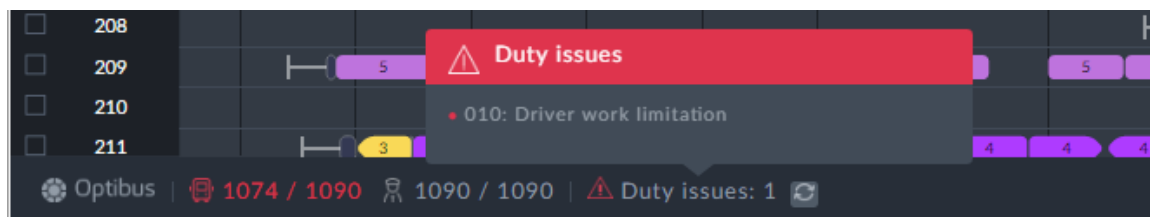
➤ Moving a Single Trip with a Violation:

6. (This replaces steps 4 on, above.) Chose the red recommendation shown in **Figure 1-2** above. Here is a segment of the Drivers Gantt:



The moved trip is in the red rectangle. We have shown the driver block information box - with a warning. Notice that a pre trip, pull out and deadhead have also been added. In addition, there is a red warning sign next to Duty issues in the status line.

7. Click the Status line Duty issues area:



Again, a warning is posted for driver 10.

8. Although probably not best practise, click the **Assign Vehicles** button. In the Drivers Gantt, duties 9 and 10 have been moved to completely new duties 317 and 318, with the warning now attached to 318.