

DoD Issuance Style Guide, Addendum A

THE OFFICIAL GUIDE TO WRITING
AND PUBLISHING DoD ISSUANCES

ADDENDUM A: SPECIAL ISSUANCE
AUTHORITY REQUIREMENTS

Current as of October 26, 2022



1.1. Issuance Authority Requirements for the Director of Administration and Management (DA&M).

The following references must be cited in the purpose statement and the reference list of DA&M issuances (or any former Chief Management Officer of the Department of Defense (CMO) or Deputy CMO (DCMO) issuance that has responsibilities accruing to the DA&M):

DoD Directive 5105.53, "Director of Administration and Management (DA&M)," February 26, 2008

Deputy Secretary of Defense Memorandum, "Re-establishment of the Assistant to the Secretary of Defense for Intelligence Oversight and the Director of Administration and Management," January 11, 2021

1.2. Issuance Authority Requirements for the Director, Washington Headquarters Services.

In addition to citing DoD Directive 5110.04 in the purpose statement of any issuance approved by the Director, you must also cite DoD Instruction 5025.01.

1.3. Issuance Authority Requirements for the Chief Digital and Artificial Intelligence Officer (CDAO).

The following references must be cited in the purpose statement and the reference list of CDAO issuances until a CDAO chartering directive is issued:

Deputy Secretary of Defense Memorandum, "Establishment of the Chief Digital and Artificial Intelligence Officer," December 8, 2021

Deputy Secretary of Defense Memorandum, "Initial Operating Capability of the Chief Digital and Artificial Intelligence Officer," February 1, 2022