Cs22120

Meeting Date: 11/11/14

Meeting Location: CIS room

Recorded By: Kieran Stone

1. Welcome
2. Attendance  
   Stoyan, Kieran, Fred, Dan, Bill
3. Circulation List  
   All members   
   Project leader
4. Matters Arising  
   **People who have used reflective journal as their blog to find a way to share with Neal ongoing People can invite Neal to your journal   
   Kieran to Create of list of URLS for reflective journals ongoing  
   Everyone to read the design specification for the next meeting.  
   Everyone to complete remaining sections of the test Specification**
5. New Business  
     
   1. Test Specification Delivery  
     
   All handed in and sorted on Blackboard  
     
     
     
     
     
     
     
   2. Design Specification   
     
    Meeting on Thursday at 12  
     
   Groups to be allocated more efficiently than in last deliveries  
     
    **Action : Kieran to complete the introduction, purpose and objectives for the design specification.**  
   We need to take into account all of the requirements when drawing up the classes. We need to decide who will do what in terms of the design spec at the meeting on Thursday.  
     
   Discussion of dependenciesDiscover who is competent with UML
6. AOB  
     
   [Kis12@aber.ac.uk](mailto:Kis12@aber.ac.uk)  
   11/11/14

# Meeting End

# Meeting Schedule End: 18:00

Meeting Actual End: 17:47

# Post Meeting Action Items

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| **Action** | **Assigned To** | **Deadline** |
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# Decisions Made

# Next Meeting

TBD

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