

My Contribution to the Project

Initiating

Social Media Account Setup

- Profile Name
- Profile Description

Project Charter

- Refining and Validating
(Objectives, Scope, Resource, Risk)



Planning

Scope & Objectives

- WBS
- WBS Dictionary
- Activity List

Schedule

- Dependencies

My Contribution to the Project

Executing



Poster

- Content Research and Drafting
- Poster Design

Street Interview

- Interview Preparation
- Video Shooting

Club Collaboration

- Toastmaster Meeting Preparation
- Meeting Execution

Description

- Caption & Hashtags Write Up

Project Contribution

Monitoring

Project Performance Report

- Progress Report

RACI Chart

Budget and Cost

- Labour Day Chart



Closing

Report Write-Up

- Question 2 – Activity List
- Question 4 – Dependencies

Group Lesson



Challenge:

Miscommunication among the group members.

Consequences:

Different opinions.

Overcoming Strategies:

Voicing out the suggestions during the meeting.

My Lesson

Challenge:

Failure in persisting the right course of action.



Consequences:

Chaotic Situation in Report Management.

Overcoming Strategies:

Role-playing as an Assistant/ Supporter.