Article Submission Checklist

- ❏ Use conversational English.
    - ❏ Complicated and discipline specific terms are used minimally.
    - ❏ Complicated and discipline specific terms are defined in easy to understand language.

- ❏ Document is formatted in Google Docs.
    - ❏ Paragraph text uses the Normal Text setting.
    - ❏ Headers use the Header settings.
    - ❏ Headers break up the topic and are meaningful.
    - ❏ Paragraphs do not exceed 10 sentences.
    - ❏ Sentences are simple.
    - ❏ Sentences are between 5 and 25 words.

- ❏ Article is split into sections.
    - ❏ Header 2 is used to group related Header 3 sections.
    - ❏ Header 2 (with children Header 3 sections) do not exceed 500 words.

- ❏ Paragraphs are broken up with supporting media.
    - ❏ Every 2 or 3 paragraphs has a supporting photo or video.
    - ❏ Photos have meaningful captions.
    - ❏ Videos have meaningful captions.
    - ❏ Captions include proper credit to the source using the TASL method.

- ❏ Sources are listed in a References section at the end of the article with:
    - ❏ The reference material
    - ❏ The author(s) of the material
    - ❏ The book, website, collection, etc. the reference is a part of (if applicable)
    - ❏ The issue, volume, and/or edition number (if applicable)
    - ❏ A direct link to the source.
        - ❏ If it is a book, use a link it can be purchased at.
        - ❏ If it is an article behind a paywall*, a use a link the abstract can be found at.
    - ❏ Any additional data available about the reference.

Preferably, try to reference materials that are easily accessible by any reader. While academic research behind paywalls is still crucial for continued research, attempt to find a supporting reference that is available under Open Access (i.e. PLOS One).

FAQ

Why Google Docs?

Google Docs allows our team to collaborate with each other and you to get your article ready for publishing. It also allows peer-reviewers access to the latest copy at all times.

Additionally, it gets rid of wonky formatting problems since everyone uses different document editing software. Google Docs eliminates all these headaches so everyone is on the same page at all time–and with live revision history!

What is a meaningful caption?

The caption should explain why the media is included, how it supports what is being presented, and enhance the story you are trying to tell.

What the hell is a TASL citation?

Captions should end with credit to the creator with a link to the source or their profile, the name of the work with a link to its original source, and the Creative Commons license it is available under.

Format:	"Title." Author/Creator. Source, License.
Example:	"Desert Bloom." Melanie E Magdalena. Unsplash, CC0.

Does Origins use APA or MLA for Reference Lists?

Neither! We have our own unique flavor of streamlined APA for our citations that are human-readable and more efficient for web-based publishing. We hyperlink text directly so that any reader can quickly load it should they desire to dig deeper.

Format:	Author last name, First name initial.Middle initial. (Year). Title of the material. Where the material came from. Collection/Main Resource Hub. Volume/Issue/Edition number (if applicable). Creative Commons License (if applicable).
Examples:	Magdalena, M.E. (2015). Chess: Modern Board Game or Living Fossil? Game On! Origins Scientific Research Society. CC BY 4.0.
	Mark, M. (2007). The Beginning of Chess. Ancient Board Games in perspective (I.L.Finkel, ed.). London: British Museum Press.
	Ferlito, G. and A. Sanvito. (1990). Origins of Chess, Protochess, 400 B.C. to 400 A.D. The Pergamon Chess Monthly 55(6).