

Curriculum Vitae

Name: SALEHA KHATOON

Contact

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Career Objective

- I opted for pharm-D degree program and selected pharmacy as my career. The main objective was to facilitate and improve the healthcare and proper medication for the diseases.

Academic Achievements

Pharm-D(Doctor of pharmacy)

- University of Karachi
- Final professional year
- 10th & Last semester

F.Sc (Pre-medical)

- Khatoon-e-Pakistan govt. deg. College For Women's Stadium Road
- Total marks:862
- Percentage:78.36%
- Grade: A

Matriculation (Science)

- Metropolitan School C-10 BL.18 Gulbergh F.B Area Karachi.
- Total marks:708
- Percentage:83.26%
- Grade: A-ONE

Personal Attributes

- I am a team player.
- I am a workaholic person.
- I like to do work smartly.
- I like to do work in upcoming challenges in the field of pharmacy.
- I like to promote healthcare, wellness, disease prevention and improve medication.

Professional Work Experience during the course of studies in PHARM-D, University of Karachi.

- Internship training from 29th june,2015 till 29th july,2015 in Zafa pharmaceutical private limited:**

I have done attended internship training program in **Production department, Quality Control department, and marketing department**. I learned a lot in all the respective departments, in production I am visited tablet manufacturing, tablet packaging, liquid manufacturing, liquid packaging, sterile area, Waller area, dispensing area. I also learned under the guideline of **Quality assurance inspector (QAI)** and see what key points are observed during the manufacturing of medicine product. I have also check entry sheet of **QAI**, check physical appearance, batch no, time at which medicine product started manufacturing. **QAI** also check friability and hardness of the tablet. **Marketing department** is the backbone of pharmaceutical industry .in **QC department** i worked on dissolution assembly, disintegration apparatus, I also learned about HPLC and GC. I also learned **bioassay test, sterility test, endotoxin test, bio brad test** in microbiology, In sterile area I also checked **optical board**.

- **Internship training from 1st July, 2014 till 25th July, 2014 in Hospital Pharmacy/Clinical Pharmacy in the department of Pharmacy at National Institute of Cardiovascular Diseases:**

I have visited all wards (CCU UNIT 1, 2 and 3, ICU, EMERGENCY WARD). I also give presentation on **CARDIO VASCULAR DRUGS AND THEIR SIDE EFFECTS**. I learned a lot about cardio vascular diseases and their treatment strategy. I also give presentation on **IDENTIFICATION CHART OF CARDIOVASCULAR DRUGS** I learned under the guide line of chief pharmacist of NICVD.

- **Internship training of two weeks at Pakistan Council of Scientific & Industrial Research.**
- **Internship training of two hundred (comprised of one month training) hours in Pharmacy Department at Abbasi Shaheed Hospital, Nazimabad.**
- **One week Work shop held at 30th July, 2011 on responsibilities of a Pharmacist in a General Hospital in Abbasi Shaheed Hospital, Karachi.**
- **Workshop on First Aid held on 26th march, 2014.**
- **Workshop on Brace for Surge of Scientific Study Approach and Mastering Patient Safety.**
- **Attend seminar on “A Charismatic Road to Success” held on 9th April, 2014.**
- **Seminar on Point Of Care Pharmacy is Essential for patient’s welfare held on 11th Oct, 2012.**
- **Seminar on “Drugs helping us to Respire” held on 16th August, 2011.**

Activities and Interests

- I use my leisure time in reading newspaper, surfing on the internet. My interests are to know about the research going on in the field of pharmacy.

Extra-Curricular Activities

- Indoor Games.
- Reading books and pharmacy journals.
- Attending pharmaceutical industrial drug informatory seminars.

Computer Knowledge

- Microsoft Word.
- Microsoft Excel.
- Microsoft Power-point.

Personal Info

- DOB : 23-11-1991
- Nationality : Pakistan
- Marital Status : single
- Address :R-556 BLOCK 15 F.B Area Dastagir, Karachi

Research and Assignments:

- Assignment on infectious diseases.
- Assignment on vitamins.
- Assignment on anti-hypertensive agents.
- Presentation on sterilization and disinfectant.
- Assignment on solid dosage form and drug delivery system.
- Presentation on cardiovascular drugs and their side effects.
- Presentation on identification chart of cardiovascular drugs.
- Assignment on gastroretentive drug delivery system.
- Assignment on dispensing of radiopharmaceutical.

APPLICATION FOR JOB:

Dear Sir/Madam,

I am writing to enquire if you have a vacancy in your Production and quality control department for which I might be considered.

Pharm-D is a comprehensive study of pharmacology, pharmaceutical chemistry, pharmaceuticals, and pharmacognosy. I have a genuine interest and very passionate in **Industrial Pharmacy** and I am committed in pursuing a career in practice. I am hardworking, self motivated and reliable.

I would greatly appreciate the opportunity to meet with you and will be looking forward to speak with you in due course. I will be looking forward to receive your reply. Thank you for your time and consideration.

Yours sincerely,

Saleha Khatoon.