

CURRICULUM VITAE

SAIMA BASHIR

M.Phil

A-1731, Gulshan-e-Hadeed Phase-II,

Bin Qasim Karachi 49,

PAKISTAN

Cell: 0341-2119388

@: farmacist.sam@gmail.com



SCOPE

To pursue a challenging position in a dynamic & professionally managed organization which can utilize my potential to its full extent where there is need to share broad co-operative efforts through sound planning and creativity for the all round development of the company in a professional way. And where I can integrate human resources skills to enhance my existing knowledge & grow with the organization. I have atmost aspiration to work in a challenging environment & organization where I can fully exploit my skills & knowledge.

ACADEMIC QUALIFICATION

M.Phil	<u>Pharmaceutics</u> Fedral Urdu University of Art & Science Karachi – Pakistan. Faculty of Pharmacy. Department of Pharmaceutics.	2013 - onwards
Pharm - D	<u>Doctor of Pharmacy</u> Jinnah University For Women Karachi – Pakistan. Faculty of Pharmacy.	2007 – 2011
F.S.C	<u>Pre Medical</u> Madar-e-Millat Girls Degree College Steel Town Bin Qasim Karachi – Pakistan. Major in Physics , Biology & Chemistry	2005-2006
S.S.C.	<u>Matriculation (Science)</u> Young Scholar's Public School, Gulshan-e-Hadeed Phase I Karachi-Pakistan Major in Mathematics, Physics , Biology & Chemistry	2003-2004

WORKING EXPERIENCE

Effroze Chemical Industries (PVT.) LTD.

Management Trainee in Production Packing

(April 2013- October 2013)

Responsibilities:

- Directly supervise packaging activities of approximately 25-40 employees, ensuring close adherence to production schedule. Participate in scheduling activities with other members of the Operations group.
- Supervises and coordinates activities of workers engaged in packaging products and materials for storage or shipment: Studies production order to ascertain type and quantity of product, containers to be used, and other packaging requirements.
- Inspects products prior to packaging and returns rejected products to production departments.
- Starts, adjusts, and repairs packaging machinery, or notifies maintenance department.
- Ensure compliance with cGMP guidelines and SOPs, maintaining a high standard of housekeeping.
- Trains workers in operation of equipment.

INTERNSHIP

March 2012 – April 2012

Brookes Pharmaceutical Laboratories (Pak.) Ltd.

June 2010 – July 2010

Abbasi Shaheed Hospital

PUBLICATIONS

Tuba Siddiqui, Talat Naqvi, Lubna Bashir, Saima Ramzan, **Saima Bashir**, Warda Malik, Asma Ashraf, Nida Shafique. **PRESCRIPTION WRITING TRENDS OF GENERAL PRACTITIONERS IN KARACHI, PAKISTAN**. International Journal of Scientific & Engineering Research, Volume 6, Issue 2, February-2015. ISSN 2229-5518.

OTHER SKILLS

- Proficient in MS Office. Good verbal / written communication and creative presentation skills
- Fluent in English and Urdu
- Interested in reading, traveling, music and sports

PERSONAL DETAILS

Name	Saima Bashir
Father's Name	Bashir Ahmed
Date of Birth	April 18 th , 1988.
Nationality	Pakistani
NIC-PAK	42501-6503426-0
Material Status	Single
Mailing address	A-1731, Gulshan-e-Hadeed Phase-II, Bin Qasim, Karachi-49
Contact No.	+92 341 2119388
Global Em@ils	farmacist.sam@gmail.com

INTERESTED AREAS

- Production Department
- Quality Assurance Department
- Research And Development Department

REFERENCES

References will be provided on request.