

Summyia Mukhtar

CONTACT

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karachi

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WORK EXPERIENCE

Uniferoz Pvt Ltd

November 2014 — Present

Microbiologist & QA Officer

Job Responsibilities

- working with purchasing staff to establish quality requirements from external suppliers;
- setting standards for quality as well as health and safety;
- making sure that manufacturing or production processes meet international and national standards;
- In process of production area
- Release of Finish Good Transfer Note
- document internal audits and other quality assurance activities
- investigate customer complaints and non-conformance issues
- testing of packaging and Raw material
- Sample preparation
- Media Preparation
- Conduct Environmental swab
- Conduct Area Monitoring
- Bioburden Test of Incoming Raw Materials
- Micro testing for water & Finished Product
- Machines Hygiene Testing
- Testing of Biological Indicator
- Sterility Test
- Antimicrobial Effectiveness Test
- Testing of Disinfectants
- Operation and Calibration of equipment such as Autoclave, Laminar Air Flow, pH meter, Water Bath, Incubators etc.
- Maintain Documents as per Quality Management System and ISO requirements
- Water Microbiology
- Conduct training to employee on awareness of microbiology and good hygienic practices.
- Testing for the enumeration of TPC, Yeast & Mold, coliforms, E.coli, Listeria spp, Salmonella etc.
- Train employees in procedures, protocols and quality steps.
- Responsible for the development, implementation, measurement, maintenance, and monitoring of Good Manufacturing Practices
- Organize Safety programs and create sanitation standards that assure quality from raw material approval through finished product.

Reign Pharmaceuticals

June 2014 — November 2014

Microbiologist as Management Trainee

Job Description:

1. Media Preparation
2. Micro Testing of Incoming Raw Materials
3. Micro testing for water & Finished Product
4. Area Monitoring

5. Particle Count
6. Operation and Calibration of equipment such as Autoclave, Laminar Air Flow, pH meter, Water Bath, Incubators etc
7. Water Microbiology

PCSIR Laboratories

2013 feb — 2013 march

Internship

working experience in department:

- Microbiology
- Food and Water Microbiology
- **instrument /technique under training**
- MPN Method in Food and Water Analysis
- Membrane Filtration in Food and Water Analysis

Darul e Sehat Hospital

june 2012 — july 2012

Internship

WORKING EXPERIENCE IN DEPARTMENT:

1. Hematology
2. Parasitology
3. Biochemistry
4. Blood Bank

INSTRUMENT /TECHNIQUE UNDER TRAINING

1. SELECTRA E in Biochemistry Dept
2. URI SCAN PRO II in Parasitology Dept
3. PROCAN PE 6800 in Hematology Dept.

Essa Laboratory

2014 jan — 2014 feb

Internship

WORKING EXPERIENCE IN DEPARTMENT:

1. Hematology
2. Parasitology
3. Biochemistry
4. Blood Bank

INSTRUMENT /TECHNIQUE UNDER TRAINING

1. SELECTRA E in Biochemistry Dept
2. URI SCAN PRO II in Parasitology Dept
3. PROCAN PE 6800 in Hematology Dept.

PROFESSIONAL COURSES

Currently doing ISO 9001 Quality Management System courses

EDUCATION

Matriculation

— 2006

Happy Home school

Intermediate

2006 — 2008

Govt College for Women Nazimabad

B.S in Microbiology

2009 — 2012

Federal Urdu University

BACHELORS COURSES:

- 1 Biosafety and Risk Management
- 2 Environmental and Public Health
- 3 Soil and Marine Microbiology
- 4 Diagnostic and Clinical Microbiology
- 5 Environmental Biotechnology
- 6 Industrial Microbiology
- 7 Antimicrobial Agents
- 8 Food and Dairy Microbiology
- 9 Medical Mycology

M.phill in Microbiology

2014 — Present

Jinnah University For Women

M.PHIL COURSES:

- 1 Bioinformatics
- 2 Advance Virology
- 3 Research Methodology 1
- 4 Research Methodology 2
- 5 Instruments and Technique
- 6 Molecular Microbiology
- 7 Instruments and Technique 2

SYMPOSIUM AND SEMINARS

- National Symposium on “New Horizons of Microbiology” in Federal Urdu University
- Seminar on Clinical Research and its Importance in Pakistan
- Workshop on Drug Trap and Pharmacovigilance

STRENGTHS

- 1 Ability to work as well as lead in teams.
- 2 Self-motivated, dedicated and hardworking
- 3 Willingness to work under pressure

INTERESTS

- Reading, Music, Internet

REFERENCES

References available upon request.