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Mohalla Sarbana Androni lahori  
gate peshawar,  
khyberpakhtunkhwa, Pakistan.

#### MISSION STATEMENT

To serve my country  
Pakistan

#### PERSONAL DETAILS

Father Name:

Akhtar Munir

Date of Birth:

12-Jan-19910

Nationality:

Pakistani0

Marital Status:

Single

Religion:

Islam

Domicile:

Peshawar

#### PERSONAL SKILLS

- Time Management
- Effective Group & Individual workability
- Active Listener
- Motivation
- Efficient
- Obedient

#### INTERESTS

- reading books
- listening songs
- Surfing Internet
- Helping Others

**Mr: jawad Ahmad**

#### OBJECTIVE

To work in a distinguished and dynamic organization where one can exploit his potentials to the maximum and to prop up his theoretical knowledge with solid practical experience. The organization should have an environment that can inculcate the spirit and culture of teamwork at the outset of one's career.

#### QUALIFICATION:

**B.Sc. ( Zoology, Botany, Chemistry)** **2<sup>nd</sup> Division**  
Govt, Superior Science College Peshawar  
(University of Peshawar)

**Intermediate** **1<sup>st</sup> Division**  
Govt, Superior Science College Peshawar.  
(Board of intermediate & Secondary Peshawar)

**Matriculation** **1<sup>st</sup> Division**  
Govt, Centennial Model High school No 2 Peshawar  
(Board of intermediate & Secondary Peshawar)

**Pathology Diploma** **3<sup>rd</sup> Semester**  
( In progress)

#### WORK EXPERIENCE:

**5 months "Computer Teaching" Experience,**  
The Challenger Institurte Peshawar  
(April 2008 to September 2008)

**1 year "Office Assistant" Experience,**  
(Manhattan Pakistan (Pvt) Ltd.  
(January 2011 to January 2012)

**Worked as a "Computer operator & Assistant Media Manger"**  
(IDEAS WORKSHOP(Pvt) Ltd, Peshawar.  
(March, 2012 to till )

#### FIELD OF INTEREST

✓ **Media and Marketing**  
✓ **Computer Use**

#### COMPUTER SKILLS

**CIT (Certificate Information Technology)**

✓ **MS Office 2003 , 2007**

§ **MS Word , MS Excel and MS Power Point**

§ **Windows Xp and Windows 7.**

§ **Internet Browsing**

§ **Software Installation**

#### LANGUAGES:

- |           |                                  |
|-----------|----------------------------------|
| □ English | Can read & write                 |
| □ Urdu    | Can read, write & speak fluently |
| □ Pashto  | Can Speak fluently               |
| □ Punjabi | Can understand                   |

**REFERENCES:** References are available on request