**ADILA AMJAD**  
32 Karim Block Allama Iqbal Town Lahore  
0322 5530000  
adi.me20@hotmail.com

**PERSONAL SUMMARY**  
  
An enthusiastic, dedicated and young person with a good academic background and excellent attitude to work. Highly motivated, reliable and eager to learn new technologies and methodologies within pharmacy. Currently looking to start a career in the pharmacy discipline, maintenance and operation of the Pharmacy departments.

**ACADEMIC QUALIFICATIONS**  
  
**2010 – 2015 PHARM.D – AKHTAR SAEED COLLEGE OF PHARMACEUTICAL SCIENCES**

Years and Grades:

1st year - 64%  
2nd year - 66%  
3rd year - 60%  
4th year - 64%

5th year – 73%

**2008 – 2010 – INTERMEDIATE – PUNJAB COLLEGE OF SCIENCE**

Subjects and Grades:  
  
Biology – 72.5%   
Chemistry – 75.5%  
Physics – 79.5%

**2006 – 2008 – MATRICULATION – THE EDUCATORS (SAHAR CAMPUS)**

Subjects and Grades:

Biology – 69%   
Chemistry – 68%  
Physics – 90%

**CAREER HISTORY**  
  
**PHARM.D INTERNEE – HAMEED LATIF HOSPITAL  
FEBRURY 2016 – MARCH 2016**.

* Observed procurement practice.
* Involved in observing the procedure by which hospital pharmacy runs.
* Observed the maintain ace of narcotic, steroid and controlled drugs.
* Observed how OT pharmacy works.
* Filing the product identification cards.
* Observed the medication errors.
* Sound knowledge of drugs.
* Assisting with pharmacy assistants in pharmacy and store.

**KEY COMPETENCIES AND PERSONAL SKILLS**

* Quick and accurate keyboard skills.
* Able to work on tasks individually or as part of a team.
* Problem solving.
* Able to focus on accuracy and attention to detail whilst under pressure and against deadlines.
* Proficient in MS Word, MS Excel, MS Power point, Web Browsing, HTML.
* Ability to deal professionally but firmly with customers, including people older than  
  myself.
* Organizational skills that allow me to multitask effectively.
* Adaptable to working in different locations at short notice.
* Ability to understand problems and then develop imaginative and inventive solutions.
* Able to communicate concepts and strategies clearly to colleagues.

**PERSONAL DATA**

Date of birth: 14th December 1991

Place of birth: Gujranwala

Languages: English, Urdu, Punjabi

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