***KANZA ALTAF***

***ADRESS****: Flat no 101,MashAllah centre ,block G Northnazimabad , Karachi*

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***OBJECTIVE***

*To work in a fast paced environment that would allow for personal growth and development and where I can add value to the system, making sure that all my skills and competencies are not only utilized but as well as groomed and polished.*

**EDUCATION**

**2008 :** Passed Matriculation Examination from Little Folks School Karachi in Science

**2008-2010:** passed intermediate examination from Commecs institute of business and emerging sciences in premedical

**2011-2015 :** Doctor of Pharmacy from Karachi University with 3.2 cGPA

**INTERNSHIPS**

**GLAXOSMITHKLINE (Gsk)**

Workedin a Multi-National Company ***GlaxoSmithKline*** as

an internduring **CAG Audit** and worked actively in all

departments and learned about Manufacturing, document

review ,deviation, change control, training etc. (AUG 2015 to OCT-2015)

**EXPERIENCE:**

* **Quality Control**
* Worked in Quality control department and learned about all the equipment’s (like HPLC, UV, TOC, Dissolution Apparatus, Conductivity meter etc.) which are used for analysis of different products. Also did work in Training department of QC and all the Documentation work regarding validation.
* **Quality Assurance**

Worked in Quality Assurance Department and learned about Deviation handling, change control, Documentation review , Gemba etc.

* **Production**

Learned about the manufacturing of different products.

**ABBASI SHAEED HOSPITAL**

Abbasi

Worked in” **ABBASI SHAHEED HOSPITAL**” for 200 hrs as

an intern & is awarded with testimonial in 2013

**EXPERIENCE:**

* *In-patient*
* *out-patient*
* *general*

**SEMINARS AND WORKSHOPS**

**1) “BREAST CANCER AWARENESS**

**2)** “**SCOPE OF PHARMACY**”

**3)** “**BRACE FOR SURGE OF SCIENTIFIC APPROACH & MASTERING PATIENT SAFETY**”

**4)** **Pharm Evo “CAREER COUNSELING SESSION**“

**SCHOLARSHIPS**

**2009:** Got scholarship in commecs institute of business and emerging sciences

**2013:** Won scholarship from Karachi university

**COMPUTER SKILLS:**

1. Windows / XP/ Vista.
2. Ms. Office 2010 i.e. MS Excel, Power Point, MS Word.

**MANAGEMENT SKILLS:**

Able to exceed expectations and willing to work efficiently and effectively.

* Strong interpersonal communications, organizational and presentation skills
* Capable of achieving immediate and long term goals and meeting operational deadlines.
* Attentive to detail with a practical approach to problem
* Enjoys being part of a successful and productive team and thrives in highly pressurised and challenging working environments

**Personal interests:**

Enjoys Travelling, Creative Writing, Art, learning different languages and Reading