KHAWAJA ZEESHAN IJAZ

Email: shani\_ejaz01@hotmail.com

Address: House No. 327/14, Street No. 01, Lane No. 4, Peshawar Road, Rawalpindi Cantt.

Cell No. 03036120252,

**Objectives**

To obtain a position that will enable me to use my strong organizational skills, marketing skills educational background, and ability to work well with people

**Basic Information**

Father Name : KHAWAJA IJAZ

CNIC No. : 37405-2435647-9

Date of Birth : 10TH November, 1991

**Education**

**DEGREE / COURSE UNIVERSITY / BOARD / INSTITUTE YEAR**

* Bachelor in Business Administration - BBA Bahria University, Islamabad [2015]
* Intermediate in Commerce – I.Com. Punjab College of Commerce, Rawalpindi [2010]
* Matriculation – 10th Class Rawalpindi Board of intr. & Sec. Education, Rwp. [2008]

**Experience**

**1)marketing/freelancer** **Rassai Media Group** **[Nov 2015-uptodate]**

* **worked on these projects: 1)**marketing plan **2)**advertising strategy **3)**business development strategy

**2)Customer Relation officer (internee)** **Qubee** **[FEB 2015 - To- AUG2015}**

**Job description:**

* Promote company products by providing consistent and accurate information to customers.
* Achieve sales target assigned and contribute to the overall achievement of the team.
* Establish and maintain strong professional relationship.
* Solve the customer problems related to product or services and provide friendly environment.
* Participate in in-house training program sessions**.**.

**3)Marketing Executive (Internee) MERC EVENT MANAGMENT [ JUNE2014 - To-DEC2014]**

**Job Description*:***

* Assist in Preparation of Marketing plans, Proposal Letters and professional presentations.
* Maintain tracking report of public relations activity.
* Support the payment processing team.
* Assist marketing manager in meetings.
* Research/Collection of data.
* Other duties as assigned

**FIELDS OF INTEREST**

* Marketing.
* Advertisement
* Event Management

**(Reference will be furnished, if required.)**