***CURRICULUM VITAE***

# Personal Information

Name: **Malik Zamir Ahmed**

Father Name: Malik Muhammad Azam

Date of Birth: June 15, 1969.

Domicile: Islamabad (ICT)

CNIC #: 37405-6496953-1

Nationality: Pakistani.

Contact No: 0300-5102223

E-mail: malik\_zamir@hotmail.com

Home Address: H.No.192-F, Gilani Street, Seham Road,

Chuhar Harpal, Rawalpindi Cantt. Pakistan.

# Academic Information

**1.** Bachelor's Degree from Allama Iqbal Open University, Islamabad.

**2.** Certificate course of Typing from Allama Iqbal Open University,

Islamabad.

**3.** Computer (I have completed and worked on all the applications as well

as specific computer programs of different offices, I have full command

on computer skills including word, Excel, E-mail, Internet and maintaining

records on computer, billing, worksheet, statements etc.).

**4.** LTV Driving License since 1992.

# Experience Information

**1.** Worked as Assistant in BCCI Bank Sharjah, UAE for one year.

**2.** **4 Years** Work Experience in PINSTECH, Atocmic Energy Islamabad as

Junior Assistant Administration.

**3.** **4-Years** work experience in NIT Ltd, Financial Institution as Assistant.

**4.** **4- Years** in Davis Pharmaceuticals as Distribution Manager in 1998-2001.

**5.** **5-Years** in Al-Waqar Trading Company as Office/Distribution Manager from 2002-2007. (I was responsible of HR, Admin matters, looking about 150 Hospitals / Institutions regarding their tenders, purchase orders, supply of medicines in time and recovery of payment. Also dealing with 21 Principal companies regarding purchases against orders and making payments, checking accounts and bank related matters. During my service I made good relations with Institutional authorities.)

**6.** Two & Half years as Branch Manager in Flash Pharma (Distribution of Platinum Pharmaceuticals) from 15.03.2007 to 01.08.2009. (I was responsible to look after all the matters of Branch as well as covering complete trade market in respect of sales, solution of problems of customers, Doctors and staff, accounts, stores and facilities arrangements for Marketing Staff). **I was looking-after the work of Institutional business of the Company in the region, participating in tenders, getting orders.**

**I was also responsible for all the Regulatory Affairs related work of Company in Ministry of Health & Embassies in Islamabad. (Registrations, Renewals, CoPP, Import Licence, Pricing and give and take matters, Fatigues of MoH etc.)**

**7.** **4-years** and 2 months work experience as **Institutional Sales Manager (North) in Surge Laboratories Pvt Limited, Karachi. Rawalpindi and Peshawar area** covered by me and All Government, Semi-Government, NGOs, Whole Sale Markets of Peshawar and Rawalpindi worked, participation in the Tenders Obtained orders and ensure payments through distributors. Make distributors for different Institutions.

8. Working P.S. to CEO of Geoengineers, Islamabad from 1st February, 2015

***Dated: 28.12.2015. Signature:\_\_\_\_-sd-\_\_\_\_\_\_***