|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **MUHAMMAD FAISAL RAFIQ** | | | | | |
| 4 E 2/12 Nazimabad #4, Karachi https://daks2k3a4ib2z.cloudfront.net/54d1e2cea59e05340ae1e794/54d88623e83f58fe18e7a86f_Icon-home.png | | | | | | | |
| http://2.bp.blogspot.com/-p9PClkIwf5k/TecB9z9X6yI/AAAAAAAABDI/2oY6dV1aJKk/s1600/art+2+image.jpg+92-343-2571238 |  | |
| rafiq.faisal01@gmail.com | | |
| Date of birth: 01-05-1991 | | Nationality: Pakistani | | CNIC: 42101-7714746-7 | | |
|  | | |
| **CAREER OBJECIVE** | | | | | | | | |
|  | | | | | | | | |
| Seeking a challenging career with a progressive organization that provides an opportunity to capitalize my skills & abilities in the field of Human Resource management | | | | | | | | |
|  | | | | | | | | |
| **ACADEMIC CREDENTIALS** | | | | | | | | |
| |  |  |  |  |  | | --- | --- | --- | --- | --- | | **Degree Title** | **Specialization** | **Institute** | **Passing year** | **Grade/GPA** | | BS in Public Administration | HRM | University Of Karachi | 2015 | 2.9 | | Intermediate | Commerce | Premier College | 2010 | B | | Matriculation | Science | S.M. Public School | 2008 | A+ | | | | | | | | | |
|  | | | | | | | | |
| **INTERNSHIPS/ EXPERIENCE** | | | | | | | | |
| |  |  |  | | --- | --- | --- | | **Organization** | **Department/ Division** | **Position & Job Description** | |  |  |  | | **BROOKES PHARMA PVT LTD**  Dec’14-Feb’15 | HR department | Internee | | | | | | | | | |
|  | | | | | | | | |
| **SKILLS/ CERTIFICATIONS** | | | | | | | | |
|  | | | | | | | | |
| * Proficient in English speaking and writing * MS Office * Basic SPSS | | | | | * Managerial & communication skills * Multi-tasking | | | |
|  | | | | | | | | |
| **ASSIGNMENTS/ PROJECTS/ RESEARCH REPORTS** | | | | | | | | |
|  | | | | | | | | |
| * Thesis on **“Performance Review System in organizations.”** * Report on **“Privatization in Pakistan.”** * SPSS Survey Report on **“Low Budget For Healthcare.”** | | | | | * Report on **“Impact of Corporate Image Building”** in public relations * Conducted a workshop on **“Rewards & Recognitions”** program | | | |
|  | | | | | | | | |
| **ACTIVITIES/ EVENTS** | | | | | | | | |
|  | | | | | | | | |
| * Conducted Survey for HANDS (NGO). organization * Attended the seminar **on “Compensation & Benefits.”** | | | | | * Member of organizing team **of “Annual Dinner’15.”** * Participated in Sports. | | | |

