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| Objectives To obtain a full time position in such company which offers a professional working environment, challenging environment and helps me develop as a fresh graduate to grow while meeting the corporation’s goals. |  |
| Education  * B.Com. from Karachi University. * FSc. (Karachi Board) * Matriculation (Federal Board) | Knowledge of  * Ms Office * Orcle based Software * ERP * WMS Software * Internet  Personal Skills  * Excellent communicator * Work efficiently under pressure * Can lead a team and capable to work as a team member * Polite behavior * Good at making long-term contacts and relationships  Hobbies and Interest  * Traveling * Playing cricket and football   ***Reference***  It can be provided if needed |
| Skills I have knowledge about human resource management, and I am self-motivated, ambitious & hard working. I like to work in a dynamic environment and love to work harder as a team member as well as a team leader. |
| **Experiences**  **Working as a Manager Distribution & Marketing Services in Al Habib Pharmaceuticals Lab from Sept-2015 till to Date.**  **Worked as a Distribution Manager in AVISACTA HealthCare from Oct-2014 to Aug-15**   * Nationwide Distribution Appointment * Inventory Maintaining at Central, Sole & Sub Distributors and Head Office * Payment Collections from Nationwide Distributors * Handling matters of complete Distribution Network including Sole & Central Distribution.   **Worked as a Distribution Manager in Radium Pharmaceuticals from Jan-10 to Sep-14**   * Nationwide Distribution Appointment * Inventory Maintaining at Distributors and Head Office * Payment Recovery from Nationwide Distributors * Appointed Franchisers in Various Areas on Personal Contacts * Dealing with Manufacturers and their Record Maintaining * Supervised all matters related to Procurement, Marketing Services & Distributor’s Claims. * Worked on Payroll and also deal with other matters related to Accounts Department     **Worked as a Cashier and Accounts Officer in DreamWorld Resort from Aug-08 to Jan-10**   * Client dealing * Cash handling * Maintaining of all Account Ledgers * Monthly Internal Auditing * Salaries & incentives |
| **Personal information**   * Father’s Name : Muhammad Saleem * Nationality : Pakistani * Religion : Islam * Marital Status : Single * Date of Birth : 13-03-1988 * N.I.C.No. : 42000-2316089-3 |