**NIDA NAEEM**

**Karachi, Pakistan**

**Mobile#: +92 334 3491929**

**+92 303 2407680**

**+92 21 349131313**

**C-224, BLOCK#6 Gulshan-e-Iqbal, PAKISTAN**

**Email:** [**nidznarain@gmail.com**](mailto:nidznarain@gmail.com)

**CAREER OBJECTIVE:**

ManagementPosition in Organization to enhance my knowledge and skills as a professional Manager, under the supervision of experienced professionals.I can utilize & increase my skills and succeed in a fast growing environment.I am confident in working independently in addition to being an enthusiastic team member. Keen to make career and confident to work.

**ACADEMIC HISTORY:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **PARTICULARS** | **INSTITUTE** | **SUBJECTS** | **GRADE/STATUS** | **YEAR** |
| MBA IN HEALTH CARE***/***MANAGEMENT**/**ADMINISTRATION | BAHRIA UNIVERSITY | Principles Of Management, Marketing, Supply Chain Management, Human Resource Management, Hims, Health Planning And Management, Leadership | 3.3 CGPA | FEB-2016 |
| MSC. IN PHYSIOLOGY | UNIVERSITY OF KARACHI | Physiology | 1ST DIVISION | 2010 |
| BSC (HONS) IN PHYSIOLOGY | UNIVERSITY OF KARACHI | Physiology, Biohemistry, Microbiology | 1ST DIVISION | 2009 |
| INTERMEDIATE | DHA COLLEGE FOR WOMEN | Biology, Physics, Chemistry | A-GRADE | 2006 |
| MATRICULATION | KARACHI PUBLIC SCHOOL | Biology, Physics, Chemistry | A-1 GRADE | 2004 |

**WORKING EXPERIENCE:**

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#### Research Associate

#### Dr.Rufina Soomro

#### Breast Cancer Research Cell

#### Liaquat National Hospital (November 2012- Present)

Job Responsibilities:

1. To insert data, run query, update and delete records, creation and modification, and data access control using the Data Base Management Software assigned by BCRC Management.  
2. Use of Data Mining application that has been custom build for medical record as set by the higher management of BCRC.   
3. To produce written, tabular and visual materials for research reports and presentations.   
4. To assist working team/staff in the design, execution and evaluation of research projects, including data integration.  
5. To assist in research initiatives and original contributions to the research program wherever possible, and to contribute freely to the team research environment.

#### Volunteer Services:

**Oncology Suport Services**

Liaquat National Hospital

#### Job responsibilites:

#### building a relationship of trust and respect with patients

#### agreeing with patients what will be covered in sessions

encouraging them to talk about their feelings

1. listening carefully, asking questions and checking that you understand a patient’s situation
2. empathising with the patients issues, but challenging them when necessary
3. helping patients to see things more clearly or in a different way referring them to other sources of help if suitable

#### [CONTENT WRITER](http://www.linkedin.com/search?search=&title=CONTENT+WRITER&sortCriteria=R&keepFacets=true&currentTitle=CP&trk=prof-exp-title) (part time)

#### FREELANCER (May 2011- March 2014)

Job Responsibilities:

Write technical content on many creative and ideal topics like on web applications, templates, tutorials, plugins, themes, photos, websites, tools, wallpapers, inspirations, textures, illustrations and much more.

**RESEARCH PROJECT**

‘**’Prevalence of Depression in Undiagnosed Populace; A study on Gender and Age’’**

**EXTRA CO-CURRICULAR ACTIVITIES:**

* Certificate of Participation for presenting poster entitled ‘’Prevalence of Depression in Undiagnosed Populace; A study on Gender and Age’’ in one day conference ‘’Is It in My Gene? On 21st Oct 2013 Organized By AEIRC at ICCBS, University of Karachi.
* Certificate of Participation in Essay Competition on topic ‘’Legendry Muslim Scientist’’ held at eve of Muslim Scientists day(10th March 2012) organized by National Academy Of Young Scientists-Pakistan in collaboration with Pakistan Science Foundation
* Certificate in Appreciation for participation in the **3D Model and illustrated poster designing competition** on human physiology by the Department of Physiology, University of Karachi
* **Certificate of Appreciation** for participation in MEELAD arranged by Department of Physiology, University of Karachi 0n 06 March, 2010.
* Attended one day workshop on Biochemical Technique “**ENZYME LINKED IMMUNOSORBENT ASSAY” (ELISA)** organized by Department of Biochemistry in collaboration with Patel Hospital on February 25, 2010.
* Certificate of participation for giving a seminar on GENERAL PHYSIOLOGY organized by department of physiology, university of Karachi, on October 30, 2008.

**Personal Skills & Abilities**

* Strong interpersonal skills
* Devotion to work
* Can write plagiarism free articles
* Good English writing skills
* Administrating questionnaire
* Good presentation skills while giving presentation at the university level.
* Proficiency in MS office, Epidata (version 3.02),SPSS(17.0)
* Good Analytical Skills, Especially In Conducting Qualitative And Quantitative Research
* Ability to conduct research
* Designing data
* Presenting data
* Showing results in statistical form