***Ovais A. Qayoom***

EMAIL: [Ovaisaq@hotmail.com](mailto:Ovaisaq@hotmail.com)

Cell: 0322-2540225

0348-2531451

Address Fatimah Jinnah Colony, Karachi.

PROFILE

Highly motivated professional with more than (4) years of experience in a big “4” audit firm (Deloitte). The technical and professional skills gained will enable me to perform with excellence and exposure to diverse cultural environment has given me the ability to fit in to any organization and to produce quality results.

**S**UMMARY OF**S**KILLS

* Practical Knowledge of IFRS/IAS, income tax and corporate laws.
* Proficient in MS excel & word, hands on experience in Peachtree, QuickBooks, KPI and a proficient user of Audit System 2 (Deloitte), expertise in computer and internet usage.
* Analytical thinking, team management, financial analysis, self-driven, hard worker, Problem solving, team player and a friendly personality.
* Ability to learn any ERP software easily so as to adapt to the organization.

EDUCATION

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| --- | --- | --- |
| 2012 | Institute of Chartered Accountants of Pakistan (CA) | CA Inter (CA Final in progress) |
| 2011 | University of Karachi | B.Com |
| 2008 | Board of Intermediate Education Karachi | Secured A Grade |
| 2006 | Board of Secondary Education Karachi | Secured A+ Grade |

PROFESSIONAL EXPERIENCE

**October 2011 – December 2015**

**Deloitte Yousuf Adil, Chartered Accountants - (a member firm of Deloitte Touché Tohmatsu Limited)**

Progressed from junior level to Senior level where I was entrusted with the responsibility of managing the audits as Job-in-Charge of several clients. Also gained quality experience through diverse portfolio of national/multinational, listed/unlisted, private organizations as well as Government and not for profit organizations.

**KEY RESPONSIBILITIES:**

* Managing the team.
* Planning the audits including Risks identification, evaluation of internal controls and analytical review.
* Preparation of financial statements in accordance with IAS/IFRS and other reports.
* Evaluate the tax calculations and consulting with in house tax consultant.
* Conducting audit as per the International Standard on Auditing (ISA) and Deloitte Audit methodology.
* Providing basic advisory services to clients in respect of accounting treatment of transactions.
* Reviewing the work of team members and providing on-the-job training and professional development of staff.

**CLIENT PORTFOLIO:**

* Statutory Audit/Review:

|  |  |
| --- | --- |
| Airlines Industry | Pakistan International Airlines |
| Manufacturing and Trading Industry: | Nizam Energy (Private) Limited  Gadoon textile limited  Abbot Laboratories (Pakistan) Limited |
| Hotel Industry | Karachi Sheraton Hotel |
| Services Sector | Ogilvy & Mathers Pakistan (Private) Limited  Cloud BPO (Private) Limited  Education Enrichment Foundation  Arabian Sea Enterprise Limited  Pakistan Broadcaster Association |
| Financial Sector | NAFA Income Fund  JS Global Capital Limited |

* Agreed Upon Procedures:

Karachi Sheraton Hotel Remittance Assignment.

Special Stock Count Assignment of Unilever, OGDCL and Intel.

US AID – Verification of Govt. School Forms.

CERTIFICATION/ACIEVEMENTS/HOBBIES

* Mandatory ICAP Course of Computer Practical Training CCPT (90 hours).
* IFRS and Audit based e-learnings offered by Deloitte and training courses at different levels.
* Received many awards for full attendance and also being position holder in School.
* Awarded Gold Medal by VMA (Vanthli Memon Association) for outstanding performance in SSC Exams
* Hobbies: Talking with friends, Researching and listening of Islamic Lectures.

PERSONAL DETAILS

* Date of Birth: 7th October 1989
* Languages: Urdu, English

REFERENCES

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| --- | --- |
| Hasham Hanif , ACA  Supervisor Audit & Assurance  Deloitte Yousuf Adil  Email: hasham.hanif@gmail.com  Cell : 0322-2206181 | Qubair Salim, ACCA , MA  Lecturer  UCSI Malaysia (CAMS)  Email: qubair.salim@hotmail.com  Cell: 0336-2311246 , 0310-2806210 |

Additional references, if required, will be provided on request.