**Curriculum Vitae**

****

**SAIMA BASHIR**

**M.Phil**

A-1731, Gulshan-e-Hadeed Phase-II,

Bin Qasim Karachi 49,

PAKISTAN

Cell: 0341-2119388

@: [farmacist.sam@gmail.com](mailto:farmacist.sam@gmail.com)

**SCOPE**

To pursue a challenging position in a dynamic & professionally managed organization which can utilize my potential to its full extent where there is need to share broad co-operative efforts through sound planning and creativity for the all round development of the company in a professional way. And where I can integrate human resources skills to enhance my existing knowledge & grow with the organization. I have atmost aspiration to work in a challenging environment & organization where I can fully exploit my skills & knowledge.

**ACADEMIC QUALIFICATION**

|  |  |  |
| --- | --- | --- |
| **M.Phil** | **Pharmaceutics** | **2013 - onwards** |
|  | Fedral Urdu University of Art & Science |  |
|  | Karachi – Pakistan. |  |
|  | Faculty of Pharmacy. |  |
|  | Department of Pharmaceutics. |  |
|  |  |  |
| **Pharm - D** | **Doctor of Pharmacy** | **2007 – 2011** |
|  | Jinnah University For Women |  |
|  | Karachi – Pakistan. |  |
|  | Faculty of Pharmacy. |  |
|  |  |  |
| **F.S.C** | **Pre Medical** | **2005-2006** |
|  | Madar-e-Millat Girls Degree College Steel Town Bin Qasim |  |
|  | Karachi – Pakistan. |  |
|  | Major in Physics , Biology & Chemistry |  |
|  |  |  |
| **S.S.C.** | **Matriculation (Science)** | **2003-2004** |
|  | Young Scholar’s Public School, Gulshan-e-Hadeed Phase I |  |
|  | Karachi-Pakistan |  |
|  | Major in Mathematics, Physics , Biology & Chemistry |  |
|  |  |  |

**WORKING EXPERIENCE**

**Effroze Chemical Industries (PVT.) LTD.**

**Management Trainee in Production Packing** (April 2013- October 2013)

**Responsibilities:**

* Directly supervise packaging activities of approximately 25-40 employees, ensuring close adherence to production schedule. Participate in scheduling activities with other members of the Operations group.
* Supervises and coordinates activities of workers engaged in packaging products and materials for storage or shipment: Studies production order to ascertain type and quantity of product, containers to be used, and other packaging requirements.
* Inspects products prior to packaging and returns rejected products to production departments.
* Starts, adjusts, and repairs packaging machinery, or notifies maintenance department.
* Ensure compliance with cGMP guidelines and SOPs, maintaining a high standard of housekeeping.
* Trains workers in operation of equipment.

**INTERNSHIP**

**March 2012 – April 2012**

Brookes Pharmaceutical Laboratories (Pak.) Ltd.

**June 2010 – July 2010**

Abbasi Shaheed Hospital

**PUBLICATIONS**

Tuba Siddiqui, Talat Naqvi, Lubna Bashir, Saima Ramzan, **Saima Bashir**, Warda Malik, Asma Ashraf, Nida Shafique. **PRESCRIPTION WRITING TRENDS OF GENERAL PRACTITIONERS IN KARACHI, PAKISTAN**. International Journal of Scientific & Engineering Research, Volume 6, Issue 2, February-2015. ISSN 2229-5518.

**OTHER SKILLS**

* Proficient in MS Office. Good verbal / written communication and creative presentation skills
* Fluent in English and Urdu
* Interested in reading, traveling, music and sports

**PERSONAL DETAILS**

|  |  |
| --- | --- |
| **Name** | Saima Bashir |
| **Father’s Name** | Bashir Ahmed |
| **Date of Birth** | April 18th, 1988. |
| **Nationality** | Pakistani |
| **NIC-PAK** | 42501-6503426-0 |
| **Material Status** | Single |
| **Mailing address** | A-1731, Gulshan-e-Hadeed Phase-II, Bin Qasim, Karachi-49 |
| **Contact No.** | +92 341 2119388 |
| **Global Em@ils** | [farmacist.sam@gmail.com](mailto:farmacist.sam@gmail.com) |

**INTERESTED AREAS**

* Production Department
* Quality Assurance Department
* Research And Development Department

## REFERENCES

References will be provided on request.