**RESUME**

**SYED FAHAD HUSSAIN**

**Karachi, Pakistan.**

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**OBJECTIVE STATEMENT:**

A Responsible position in a leading company, where my educational potential match the organization growth, strength, and to contribute for the achievement of organization goals with betterment of my career prospects and equipping with rich technical skills.

**Self-Profile:**

* Excellent in communication.
* Comfortable with fellow staff at any level with a positive hand on approach especially in a productive environment.
* Efficient in working and passionately pursuing the given tasks.
* Dedication, loyalty and confidentiality are the keys to my success

**Computer Proficiency:**

* MS Excel, MS Word and other MS Office applications
* Typing Speed 100 WPM
* AutoCAD 2D
* Web Designing
* Internet Browsing & Software Installations.

**Academic Qualification:**

* Master in Business Administration (Finance).

1st Division (2011)

University of Sindh, Jamshoro, Sindh, Pakistan.

* Bachelor in Commerce (Commerce)

1st Division (2007)

University of Sindh, Jamshoro, Sindh, Pakistan.

* Intermediate (Pre-Engineering)

B-Grade (2003)

Board of Intermediate & Secondary Education, Hyderabad, Pakistan.

* Matric (Computer Science)

B-Grade (2001)

Board of Intermediate & Secondary Education, Hyderabad, Pakistan.

**Professional Skills:**

* Administration, Management, Call Centers, Business Development, Customer Services & Representative, Experience with various Multinational organizations.
* Habitual of working under pressure, ability to sustain it and maintaining the sweet pressure within my team.

**SUMMARY OF EXPERIENCE**

Having 10 years of diversified experience, comprises of 2 years in FMCG Sales and Distribution, 1 year in Telecom and 4 years Foreign Marketing experience of world renowned companies worked in major province Sindh (Karachi), to enable myself for attaining national position in reputable local or multinational company.

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| **Company : Jubilee Life Insurance.**  **City : Karachi, Pakistan.**  **Designation : Team Manager**  **Duration : Aug - 2013 to Continue (2 Years 9 Months)** |

***Job Responsibilities:***

* My duties are to Give Presentation to newly Hired Staff, and motivate them to achieve their Monthly Sales Targets.
* Conduct Consumer Satisfaction Index after sales Customers.
* Managing and directing work under high safety precaution.
* Audits Projects progress and reports inconsistency with project progress reporting processes and reality.

**Company : SBT Japan**

**City : Karachi, Pakistan.**

**Designation : Senior Business Development Executive**

**Duration : June - 2012 to May - 2013 (1 Year Contract)**

***Job Responsibilities:***

* Bid Management processing and manage order levels.
* Provide regular feedback to senior management about market place and Competitor activity.
* Develop effective working relationships with customers through regular meetings and identify and obtain further sales & Business development opportunities.
* Expertise and Passion for Marketing would be a perfect blend to accomplish all these challenges professionally.

**Company : Mobilink Telecom.**

**City : Karachi, Pakistan.**

**Designation : Call Agent (Call Center)**

**Duration : Jan - 2011 to June - 2012 (1 Year 6 Months)**

***Job Responsibilities:***

* To deal with customers inquiries on the first call. Provide a quotation, arrange a service call or resolve a technical query by telephone.
* Answer courteously inbound calls.
* Generate customer interest in the services or products offered by the Company.
* Provide personalized customer service by responding to the needs of the Customers.

**Company : Friends Distribution & Management (FDM) Pvt Ltd.**

**City : Hyderabad, Pakistan.**

**Designation : Assistant Branch Manager**

**Duration : Jan - 2009 to Dec - 2010 (2 Years)**

***Job Responsibilities:***

* FDM (Friends Distribution & Management) it’s a Distribution Company having Nestle & IFFCO products.
* A research report on the Marketing Strategy of FDM Pvt Ltd.
* Build customer loyalty by follow-up of customer’s.
* Manage filing, mailing, correspondence and other management tasks.
* Manage & update customer databases with the status of each customer.
* Compiling the daily and monthly closing inventory reports of **FDM Pvt Ltd.**

**Company : E.F.U Life Insurance**

**City : Hyderabad, Pakistan.**

**Designation : Potential Unit Manager**

**Duration : Jan - 2008 to Dec - 2008 (1 Year Contract)**

***Job Responsibilities:***

* I have been made the PUM to handle Sales, Marketing, Management & Business.
* Interview prospective clients to get data about their financial resources & discuss existing Coverage.
* Customize insurance programs to suit individual clients.
* Handle policy renewals
* Maintain electronic & paper records
* Help policy holders settle claims

**Company : Royal Associates Pvt Ltd.**

**City : Karachi, Pakistan.**

**Designation : Financial Consultant**

**Duration : Jan - 2007 to Dec - 2007 (1 Year Contract)**

***Job Responsibilities:***

* I was assigned to lead the G.B.P v US$ (Great Britain Pound v US Dollar) Currency from Lot 8:00 on clients A/C.
* This was done successfully. I had also increases the clients profit from 10% - 15% in a month on their Accounts, Starting from US$ 10,000 on clients A/C.
* Building Strong relationship with each clients, Business Planning, Business Valuations.

**Company : Habib Bank Limited.**

**City : Hyderabad, Pakistan.**

**Designation : Intern Ship**

**Duration : Nov - 2006 to Dec - 2006 (2 Months)**

***Job Responsibilities:***

* Getting trained by Highly Profile Bankers in the City Main branch of Hyderabad in HBL Station Road Branch Hyderabad.
* Develop Comprehensive consumer research to understand the marketability.
* Developed a quality inspection system that reduced wastage of material.
* Introduced various new products.

**Company : Zamil & Turbag Consulting Engineers (ZATE)**

**City : Dammam, Kingdom of Saudi Arabia.**

**Designation : Intern Ship**

**Duration : Aug - 2006 to Sep - 2006 (2 Months)**

***Job Responsibilities:***

* Get this Brilliant opportunity during my Umrah in Saudi Arabia the Head Office of ZATE in Dammam.
* Completed a National level Research.
* Continuous coordination with all corporate clients of the company to gathered research data.
* Critical analysis of Imports data to evaluate current market conditions.

**Company : Sichuan Xichang Electric Power Co. Ltd.**

**City : Hyderabad, Pakistan.**

**Designation : Intern Ship**

**Duration : Feb - 2004 to April - 2004 (3 Months)**

***Job Responsibilities:***

* Bridging the communication knowledge and skills , exchange of experiences and developments in the fields of different management through the adoption and support of a package of services

**Extra curricular activities*:***

* Reading English Literature Books, Getting latest updates from internet about new technologies, Fine Arts, Computer, watching F1 Races, Moto GP 350CC races, Swimming & Jogging.

**Personal Profile:**

Name : Syed Fahad Hussain

Father`s Name : Syed Musarat Hussain

Age : 29 (29th Nov 1986)

Religion : Islam

Marital Status : Single

Nationality : Pakistani

Languages Known : English & Urdu

C.N.I.C : 41304-9729953-9

# Reference’s will be Furnished on Request