

# Annual Meeting Resolution

Orlando Robotics Foundation, Inc.

From the Corporation's Bylaws §4.05(a),

*A meeting of the Board shall be held annually at a time and place fixed by the Board, for the purpose of electing Directors, receiving annual reports of the Board and Officers, and for the transaction of such other business as may be brought before the meeting.*

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The Board shall meet annually on the first Friday in August at 7:00pm ET.

Any member of the Board may request a change to the timing of this annual meeting, and the President may move the meeting not more than 30 days to allow for the attendance of as many members as possible.

The President, or a director they designate, shall arrange for a video conference to conduct the meeting, and ensure all members are aware of the instructions for joining at least 4 days prior to the meeting.

The President, or a director they designate, shall create an agenda for the meeting. Any member of the Board may request the addition of agenda items prior to or during the meeting.

Adoption and Revision History		
<b>Adopted</b>	15 Sept. 2023	Adopted by unanimous vote of the Board