

Web Resource Resolution

Orlando Robotics Foundation, Inc.

This resolution relates to the creation of a website and related resources for Orlando Robotics Foundation, Inc. (the "Corporation").

The Board resolves the following.

1. Website

The President, or their designee, will create a website dedicated to the Corporation. This website should:

- (a) Be accessible to the general public using a web browser,
- (b) Have the ability to host *Generally Available Materials* as described in the *Transparency and Accountability Policy* adopted by the Board in accordance with §9.02 of the Corporation's Bylaws,
- (c) Be free of cost to the Corporation, or adhere to cost guidelines adopted by a majority vote of the Board.

2. Google Workspace

Upon the Corporation successfully obtaining a determination of nonprofit status from the IRS, the President or their designee will create a Google Workspace for Nonprofits account for the Corporation. This account should:

- (a) Be accessible by all Board members,
- (b) Provide electronic storage space for documents as described in the *Document Retention Policy* adopted by the Board in accordance with §9.01 of the Corporation's Bylaws,
- (c) Provide a means of correspondence for information requests from the public,
- (d) Be free of cost to the Corporation, or adhere to cost guidelines adopted by a majority vote of the Board.

3. Financial Tracking Software

The President, or their designee, may create one or more accounts for services that offer financial tracking and reporting for nonprofit organizations. Such accounts should:

(a) Be accessible by the President and Treasurer, and optionally the remainder of the Board,

(b) Assist in the reporting of the Corporation's financial status for the purpose of transparency to the public as well as required filings with the state and federal government,

(c) Be free of cost to the Corporation, or adhere to cost guidelines adopted by a majority vote of the Board.

Adoption and Revision History		
Adopted	15 Sept. 2023	Adopted by unanimous vote of the Board