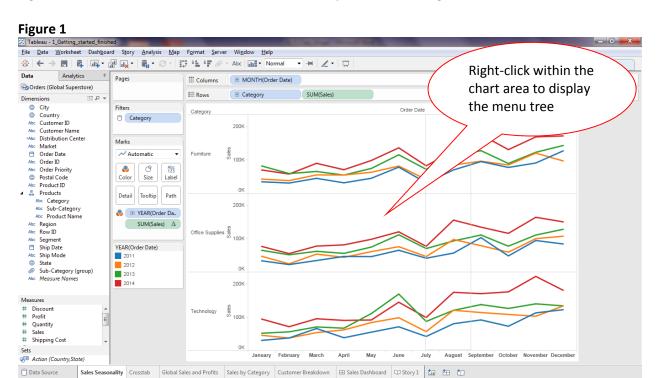
Objective: This exercise will demonstrate how to copy and export a displayed image

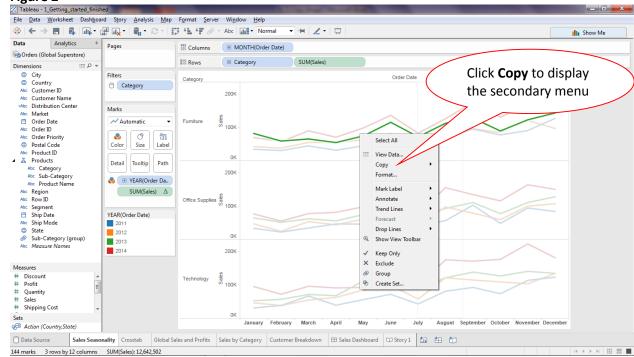
Figure 1 shows the visualization which needs to be exported as an image.

144 marks 3 rows by 12 columns SUM(Sales): 12,642,502



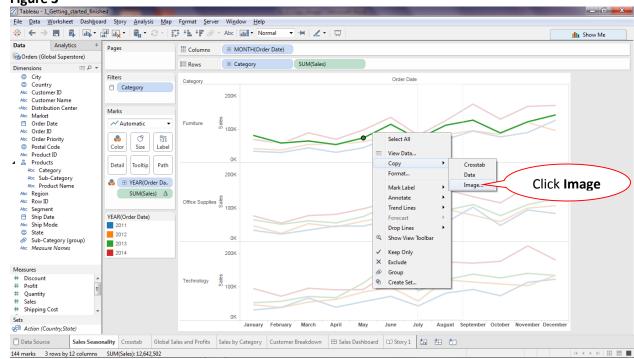
 Right-click within the chart as shown on Figure 1, which will pop-up the menu tree displayed on Figure 2





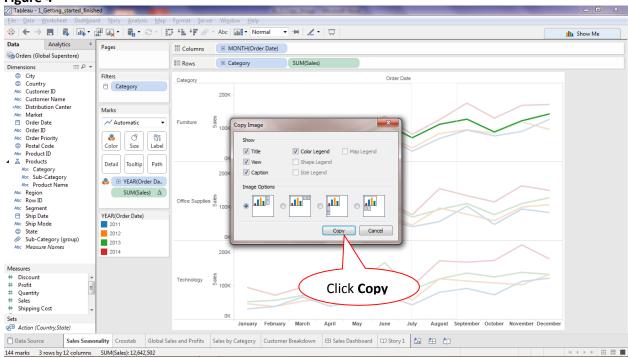
Click Copy as shown on Figure 2, which will lead to the secondary menu tree displayed on Figure

Figure 3



Click Image as shown on Figure 3, which will popup the Copy Image window displayed on Figure

Figure 4



• Click **Copy** as shown on Figure 4, which will capture the displayed image

The displayed image can now be exported to another application. To export the image into PowerPoint:

- Launch PowerPoint
- Paste onto the displayed blank PowerPoint slide, which will lead to the Figure 5 display where the image is displayed

Figure 5

