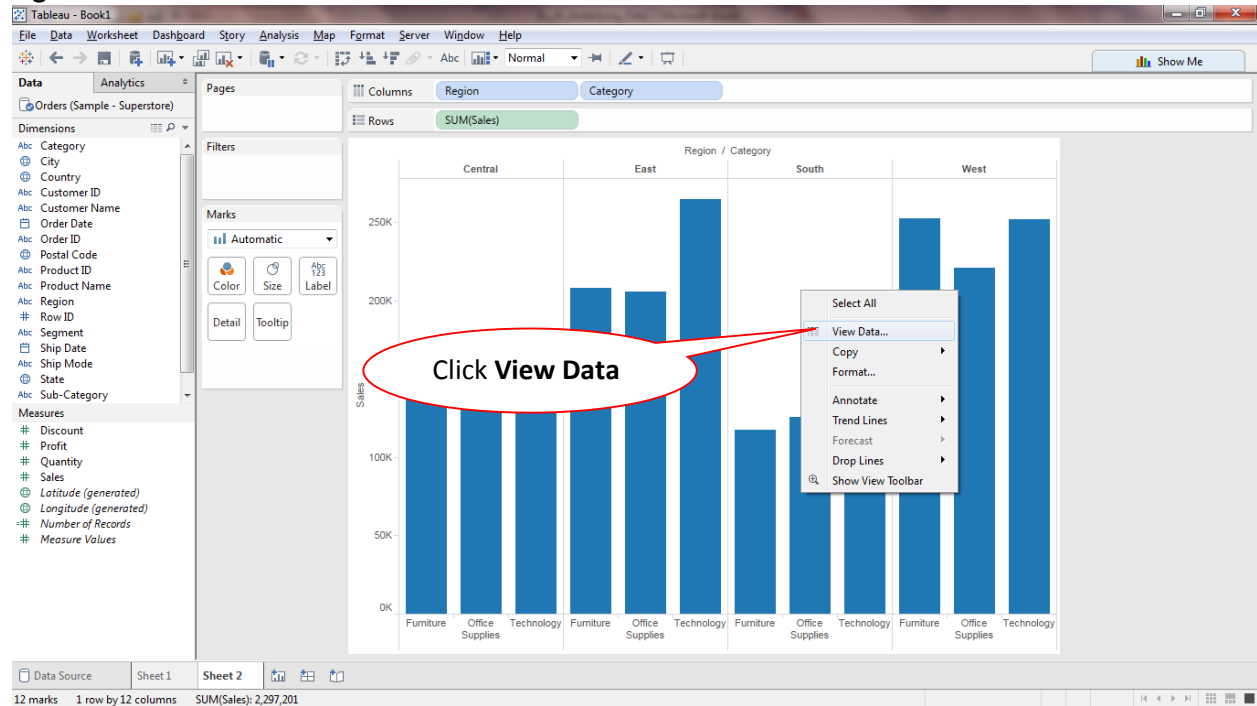


Objective: This exercise will demonstrate how to display and export the detailed underlying data behind a visualization

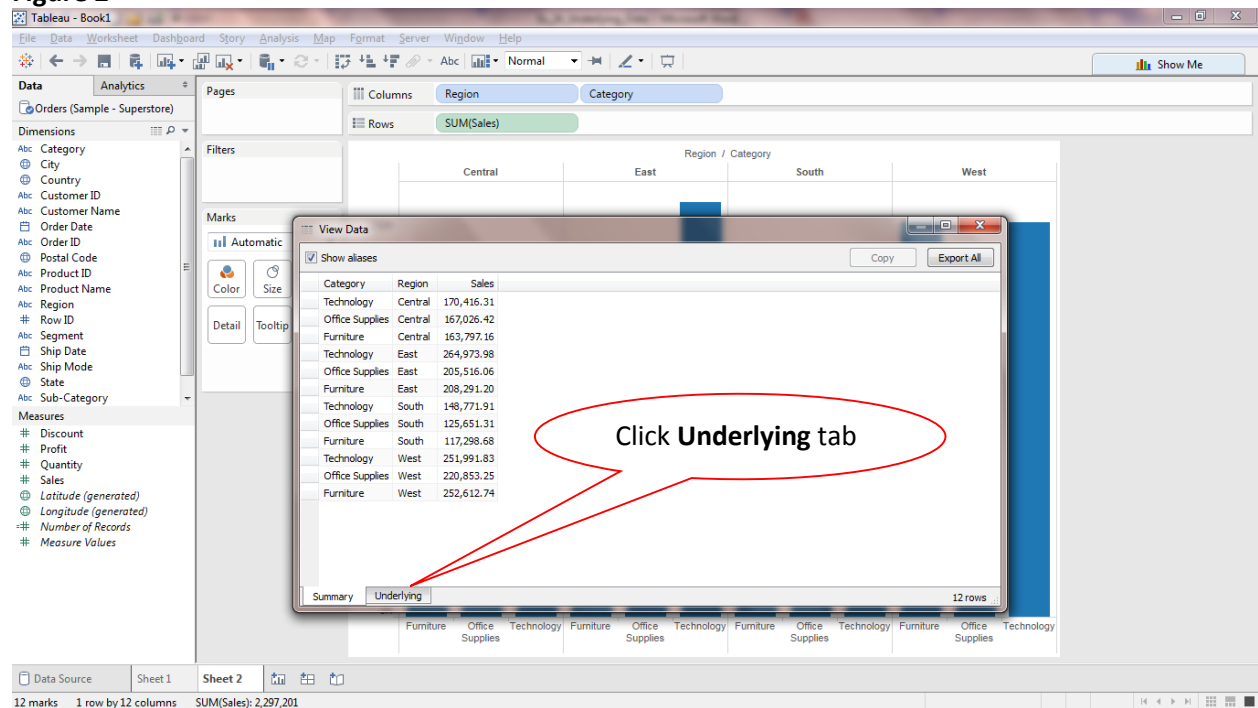
Figure 1 shows a chart with the sum of sales by region by category.

Figure 1



- Right-click in the chart area, which will popup the menu tree displayed on Figure 1
- Click **View Data** as shown on Figure 1, which will popup the **View Data** window displayed on Figure 2

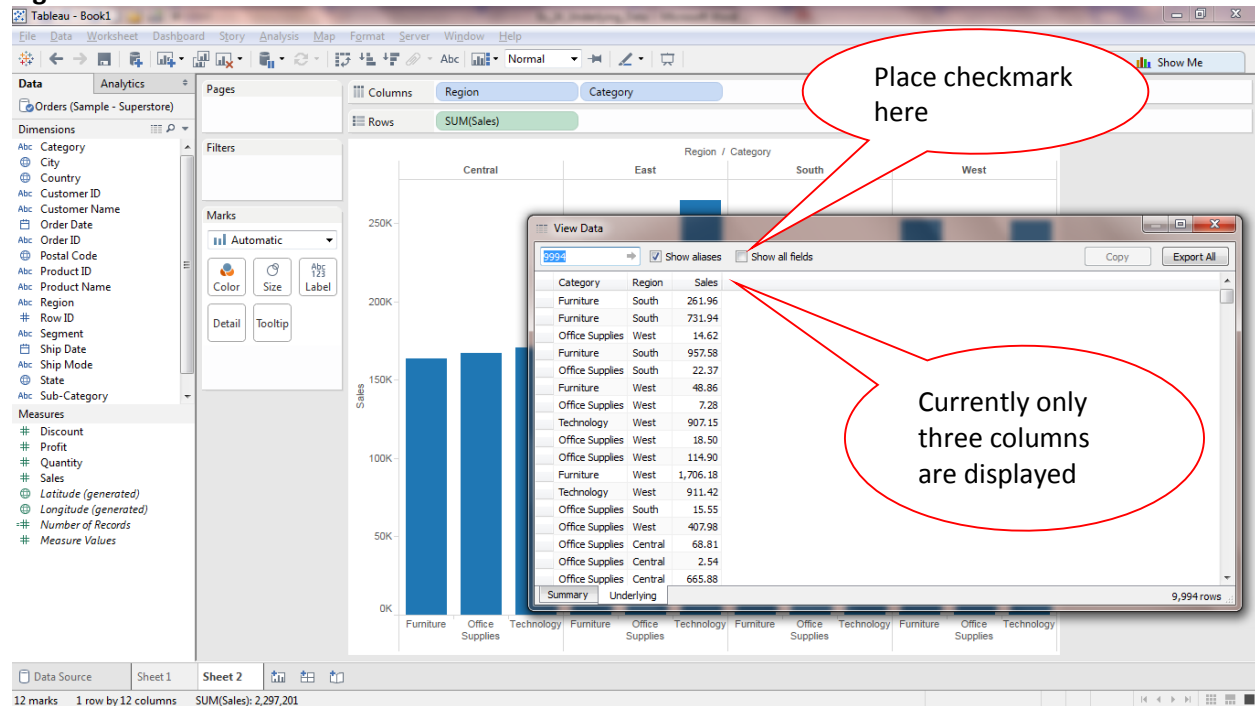
Figure 2



To view the detailed underlying data:

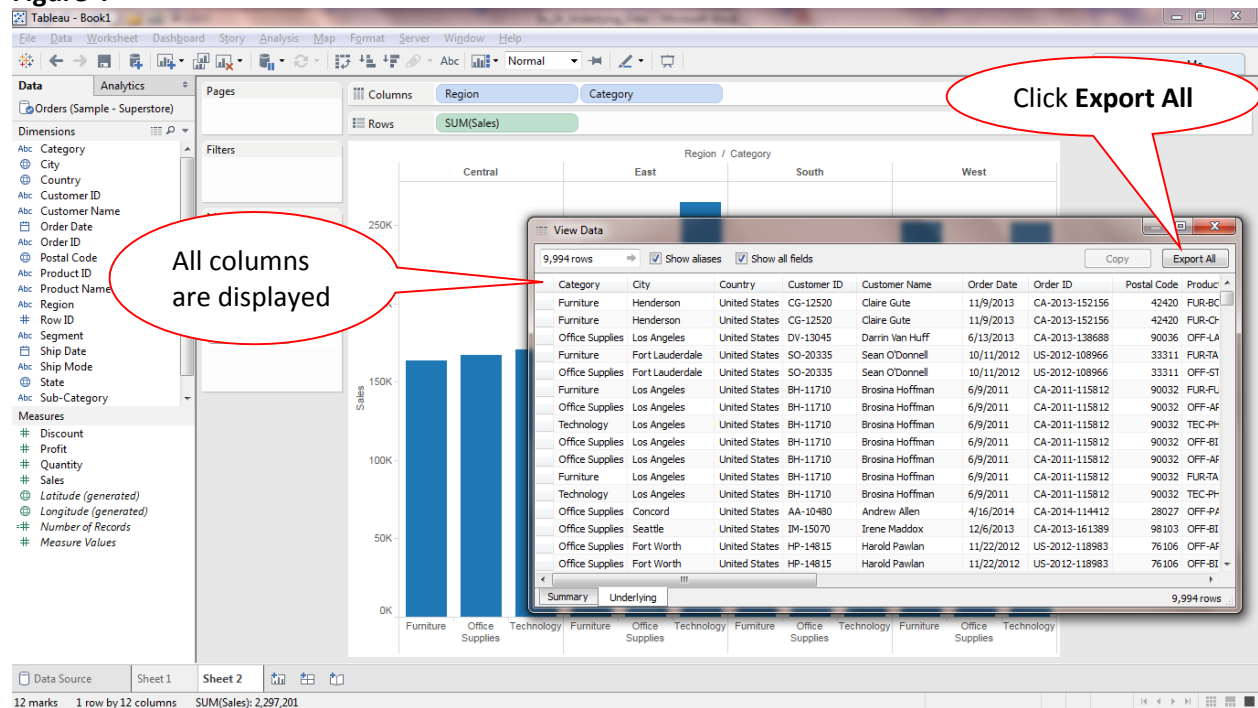
- Click the **Underlying** tab as shown on Figure 2, which will lead to the display on Figure 3

Figure 3



- Place a checkmark in the **Show all fields** field as shown on Figure 3, which will cause all fields to be displayed as shown on Figure 4

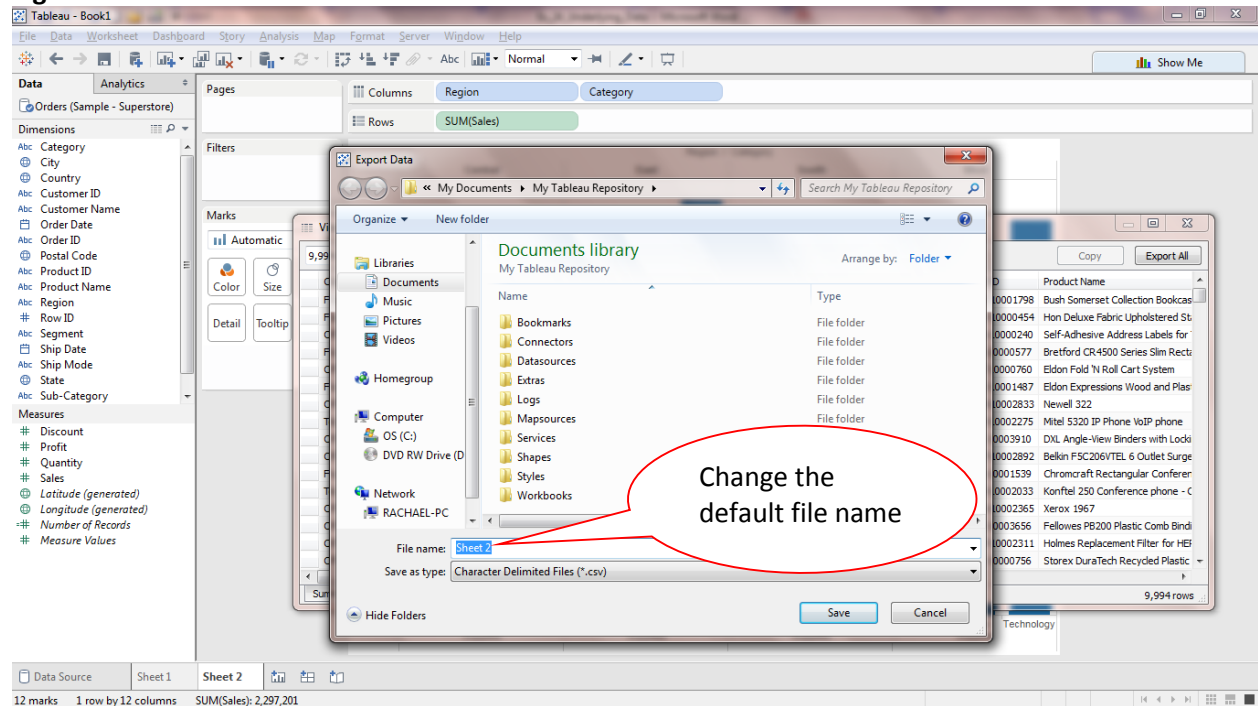
Figure 4



To export the displayed data:

- Click **Export All** as shown on Figure 4, which will popup the **Export Data** window displayed on Figure 5

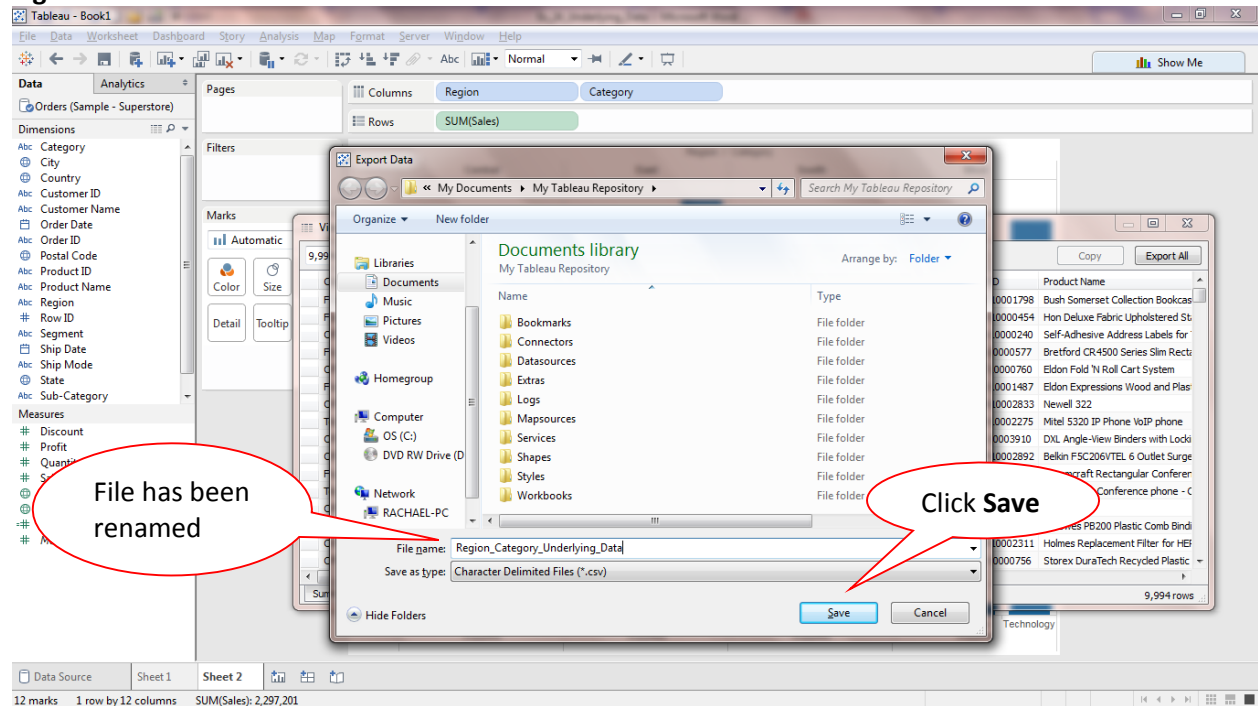
Figure 5



To change the default file name, provided by the system, to **Region_Category_Underlying_Data**:

- Type the new file name as shown on Figure 5, which will lead to the display on Figure 6

Figure 6



- Click **Save** as shown on Figure 6, which will save the file as a .csv file