



Miemploya
Logo

MIEMPLOYA HR & BUSINESS SOLUTIONS

BIN CARD (STOCK MOVEMENT RECORD)

Date Opened:

Card No: _____

A. ITEM & LOCATION DETAILS

1. Business Name:

2. Store/Warehouse:

3. Bin Location / Rack / Shelf:

4. Stock Keeper: _____

5. Item Code: _____

6. Category: _____

7. Item Description: _____

8. Unit of Issue: _____

9. Reorder Level: _____

10. Min Level: _____

11. Max Level: _____

B. BIN CARD MOVEMENT TABLE (QUANTITY RECORD)

Notes: Update balance after every transaction. Attach GRN/SRN/Transfer reference for audit trail.