How to Create a New Account in Connect Smart

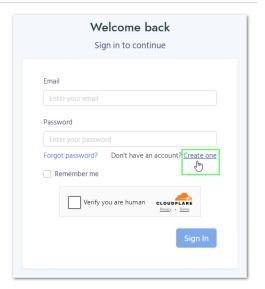
A Connect Smart account allows you to manage your <u>CloudPBX</u> solution. With a Connect Smart Account, you can do things like:

- Access your contacts and directories
- Monitor and record live calls, voicemails, and logs
- Simplify phone configuration and updates across your network

Tip: You will need an email address to create a new account

New Account

- 1. Go to https://my.connectsmart.cloud/auth/sign-in.
- 2. Locate and select Create one.
- **3.** The site will open up a page to set up the account.

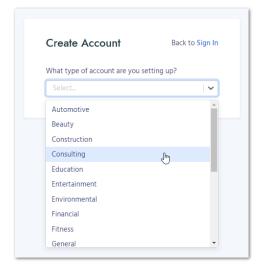


Type of Account

- **4.** Define the **type of account** you want to set up. Select one option from the dropdown menu.
- **5.** The following options are available:

Hospitality Automotive Beauty Legal Construction Marketing Education Produce Entertainment Real Estate Residential Environmental Financial Retail **Fitness** Technology General Transportation

Healthcare

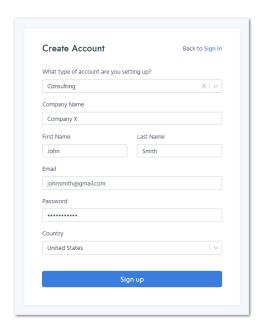


Sign Up Form

- **6.** Fill in your information, such as the company name, country, first name, last name, email address, and password.
- **7.** Review the information and select **Sign up**. Then, confirm that you are not a robot.

Tip: For security reasons, set a strong password (at least 10 characters)

- 1 Capital letter
- 1 Number
- 1 Special character (#\$*/.)

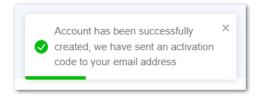


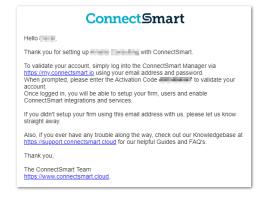
Confirmation Message

8. A confirmation message will appear on the screen. Please check your email for the 10-digit **activation code**.

Tip: Please also check your Spam or Junk Mail folder, for the activation code while signing up

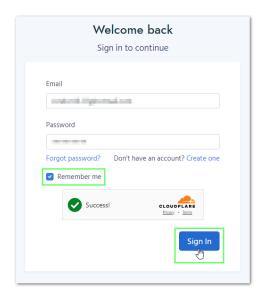
9. Your **Connect Smart account** is now created! The site will automatically redirect you to the sign-in page.

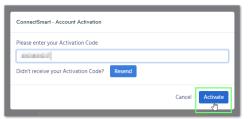




Sign into your New Account

- 10. To sign in to your Connect Smart account, all you have to do is enter your email address and password. Select the Remember me check box (optional), confirm that you are not a robot, and click on Sign In.
- **11.** The system will display an **Account Activation** popup window. Please enter the 10-digit activation code you received in your email, and select **Activate**.





Main Page

12. Once everything is correct, the activation code will be verified, and the account will be activated. The system will automatically redirect you to the main page.

