**Task Tracking and planning:**

Kanban board:

Initially, I found this very useful. I could list all the requirements that I needed to achieve. I could then refer to this list if I was unsure of what I’d already completed/needed to complete.

As I progressed with the work however, I found myself forgetting to have moved a task to the ‘work in progress’ or ‘testing’ column quite frequently, having to update the board after I had already completed the section.

It was still a very handy technique. Referring to the Kanban board gave me a good visual representation of my current progress and a clearer insight into what was left to finish.

OneNote:

This was my most useful resource. OneNote allowed me to keep track of the work I had achieved for both writing and testing the code.

The ‘section’ and ‘page’ columns allowed me to keep good order of my work and helped me to navigate to the area I was working on without any hassle or confusion.

I was also very pleased with OneNote’s autosave feature. I didn’t have to keep saving my work manually every time I made an edit.

**Version Control:**

GitHub:

After I had installed GitHub and tried to use it, I was very quickly overwhelmed and confused with how it worked, as I had never used it before. After some research I felt that it would take some time for me to understand it well enough to be confident to use it. On this occasion, I therefore decided to keep a folder of different code versions instead.

Folder:

This was quite a tedious method of version control, as I’d need to save each version every time I made an edit, however, it was very simple practice.

I found myself needing to reload a previous version of code on one occasion. This wouldn’t have been possible if I hadn’t had the old version saved in a file, so version control proved to be useful.

Although this only happened the one time, I still feel that keeping an archive of previous versions would always be a good idea, just as a precaution, but only if it weren’t so time consuming. Therefore, I would probably favour GitHub repository if I was more confident with using it. Based on its ease of use.