

# MAKING REQUESTS

A few examples - jmn

**REQUEST: Can I have a  
copy of this letter?**

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## **REQUEST: Can I have a copy of this letter?**

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- **ACCEPTING:** Sure.  
Here you are.
- **REFUSING:** I am  
afraid that's not  
possible.

**REQUEST:     Can I borrow  
your pen?**

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**REQUEST: Can I borrow  
your pen?**

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- **ACCEPTING: Yes, no  
problem!**
- **REFUSING: Sorry.  
I'm afraid I need it.**

**REQUEST: Could you help  
me with this please?**

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**REQUEST: Could you help me with this please?**

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- **ACCEPTING:** Yes, of course.
- **REFUSING:** I am afraid I can't. Sorry.

**REQUEST:      Could I have  
some more tea please?**

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**REQUEST:      Could I have  
some more tea please?**

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- **ACCEPTING:**    Yes, I'll  
get some.
- **REFUSING:**    Sorry -  
there is no tea left.

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**MAY IS MORE POLITE  
THAN CAN OR COULD  
WHEN REQUESTING  
PERMISSION.**

**REQUEST:      May I sit here?**

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**REQUEST:      May I sit here?**

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- **ACCEPTING:**      Sure,  
please do.
- **REFUSING:**      Sorry,  
that's carla's seat.

**REQUEST:**  
**your phone?**

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**May I use**

**REQUEST:**      **May I use  
your phone?**

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- **ACCEPTING:**      Yes, of course.
- **REFUSING:**      Sorry, the line is out of order.

**REQUEST:**  
**us for dinner?**

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**Will you join**

**REQUEST: Will you join us for dinner?**

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- **ACCEPTING:** Yes, with pleasure.
- **REFUSING:** I'm afraid I can't - sorry.



**REQUEST:      Would you  
translate this for me please?**

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**REQUEST:      Would you  
translate this for me please?**

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- **ACCEPTING:**      Yes,  
with pleasure.
- **REFUSING:**      I'm  
afraid I can't - sorry.

**REQUEST:      Would you  
care to join us for lunch?**

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**REQUEST:      Would you  
care to join us for lunch?**

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- **ACCEPTING:      with  
pleasure.**
- **REFUSING:      sorry.  
I've got an  
appointment.**

**REQUEST:      Do you mind  
if i open the window?**

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**REQUEST:      Do you mind  
if i open the window?**

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- **ACCEPTING:**      No,  
not at all.
- **REFUSING:**      I'd  
rather you didn't. I feel  
cold.

**REQUEST:      Do you mind  
if I read your newspaper?**

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**REQUEST:      Do you mind  
if I read your newspaper?**

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- **ACCEPTING:      Please  
do.**
- **REFUSING:      I'm  
afraid it's not mine!**



**REQUEST:      Would you  
mind closing the door?**

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**REQUEST:      Would you  
mind closing the door?**

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- **ACCEPTING:      No  
problem.**
- **REFUSING:      I'm  
afraid I can't. It's  
blocked.**

**REQUEST:      Do you think  
I could borrow this book?**

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**REQUEST:      Do you think  
I could borrow this book?**

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- **ACCEPTING:      Sure,  
go ahead.**
- **REFUSING:      Surry, It  
must be left here.**

**REQUEST:      Do you think  
you could give this to Alex?**

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**REQUEST:      Do you think  
you could give this to Alex?**

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- **ACCEPTING:      Yes,  
sure.**
- **REFUSING:      I'm  
afraid I don't know  
Alex.**

**REQUEST:      Is it all right  
if I park here?**

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**REQUEST:      Is it all right  
if I park here?**

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- **ACCEPTING:      that's  
fine.**
- **REFUSING:      No.  
That's the boss's  
space!**