



# Michał Kuczyński Curriculum Vitae

## PROFILE

I graduated Technical School as a IT Technician, I finished Python/Django bootcamp at ALX Academy and few other courses and webinars. I'm ambitious person, who want to develop myself in programming and acquire knowledge in practice, under the supervision of experts.

I'm a quick learner and I'm fully involved in new topics. In addition to self-study (tasks, projects), I take part in a scrapping application project, in which I develop as a DevOps and support the development of the back-end. I am a quick learner and I am fully involved in new topics. In addition to self-study (tasks, projects), I take part in a scrapping application project, in which I develop as a DevOps and support the development of the back-end.

## PERSONAL INFORMATION

### Contact

796662377

[mic.kuczynski@gmail.com](mailto:mic.kuczynski@gmail.com)

### Date of Birth

18.12.1990

### Linkedin

<http://linkedin.com/in/mkuczyn/>

### Github

<http://github.com/michalkuczynski>

## EDUCATION

10.2010 - 06.2015

**Warsaw University of Technology (Dep. of Engineering Production)**

Mechanical engineering

09.2006 - 06.2010

**Mechatronic Technical School**

IT Technician (specialization : networks and operating systems)

## LANGUAGES

Angielski



## SOFTWARE SKILLS

Microsoft Office



Google Workspace



Python



Django



Git



AWS



Docker



Windows



Linux



## EXPERIENCE

06.2022 - 02.2023

**Deutsche Bank Polska S.A.**

Junior IT Specialist

- supervision and reporting of the compliance of project implementation in accordance with the methodology
- creating periodic reports and summaries
- support for project managers
- support in the processes of starting and closing projects
- automation of reporting processes
- organization and service of project meetings
- control of work in project teams
- supervision of employee training
- supervision over contracts for IT services
- processing internal IT regulations

03.2020 - 05.2022

**Veolia Energia Warszawa S.A.**

Fleet Administrator

- management of a fleet of 220 cars (receiving, issuing company cars, services, repairs, inspections, insurance)
- maintaining fleet documentation
- creating internal documents (policies, instructions)
- participation in internal projects regarding the car fleet
- supervising the budget of the car fleet
- ongoing analysis and reporting of car costs
- GPS application monitoring and operation
- fuel card management
- participation in internal and external training

## ACHIEVEMENTS

Vocational exam: **IT technician diploma B2 exam in English**  
Driving license. B  
Certificate of completion of the **Bootcamp Python XL Backend/web course** at the ALX Training Center  
Certificate of completion of the **Codenga course: Python Developer**  
Certificate of participation in Asseco Academy webinars:  
- AWS  
- Azure

## SKILLS

Organization of your own work  
Teamwork  
Effective planning  
Ability to lead a team  
Work under time pressure

## HOBBIES



Football



Criminal books



Automotive



Gaming



New technologies

04.2019 - 02.2020

**General Property sp. z o.o.**

Fleet Specialist

- management of a fleet of 270 cars (receiving, issuing company cars, services, repairs, inspections, insurance)
- maintaining fleet documentation
- drawing up contracts and settling private journeys
- optimizing costs related to the fleet and processing contracts with suppliers
- introduction of a fleet policy
- monitoring compliance with the company's fleet policy by users
- fuel card management
- GPS application monitoring and operation
- creating reports and analyzes on the car fleet

09.2018 - 03.2019

**Agencja Ochrony "Juventus" sp. z o.o. sp. k.**

Fleet Specialist

- management of a fleet of 200 cars (receiving, issuing company cars, services, repairs, inspections, insurance)
- negotiating contracts for new cars
- maintaining relationships with suppliers
- comprehensive service for employees in the field of company cars
- preparation of analyzes and reports on company fleet management
- fuel card management

10.2017 - 08.2018

**MIrent sp. z o.o.**

Rent a Car Specialist

- service for individual and business customers
- customer acquisition
- preparation of commercial offers
- creating contracts, protocols for the release and return of vehicles
- issuing rental invoices
- running a reservation system
- supervising the work of drivers (assigning courses, controlling working time, verifying compliance with procedures)
- management of a fleet of 60 cars

09.2016 - 09.2018

**Own Business**

Subcontractor

- X-Press Couriers sp. z o.o. (09.2016 - 05.2017)
- InPost S.A. (06.2017 - 09.2018)

## PERSONALITY

Self-development

Non-conflict

Engagement

Independence

Responsibility

Reliability

Professionalism

Analytical thinking skills