# Security Solution for a Small Business

Date: 9/6/2021

**Project Team**

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**Project Deliverables**

1. Final Report
2. Security Plan

**Milestones**

Milestone Report #1 - 9/27/2021

* Document Progress on Small Business Website
* Documented Research for Security Plan
* Documented Research for Security Infrastructure

Milestone Report #2 - 10/25/2021

* Complete Security Plan Draft
* Complete Security Infrastructure
* Security Infrastructure Testing Documented
* Findings Report

Milestone Report #3 - 11/29/2021

* Final Report
* Security Plan
* Presentation Draft
* Small Business Website Completed

**Milestone Meetings:**

9/22/2021 - 11am via Zoom

10/20/2021 - 11am via Zoom

10/24/2021 - 11am via Zoom

**Plan for Communication and Meetings**

The team will communicate throughout the project via GroupMe, email and Zoom with Zoom meetings planned every Wednesday at 11am. Zoom meetings will be used to document every team member's current progress and plans for that week so that a status report can be created and submitted for each week. The team lead and/or second team lead will meet with the project owner no later than a week from the due date of each Milestone Report. The team lead and/or second team lead will confirm that this meeting has occurred with team members and project advisor before the due date of each Milestone Report. The team lead and/or second team lead will communicate with the project owner through email and Microsoft Teams meetings.

**Project Schedule**

Gantt chart attached:

<https://docs.google.com/spreadsheets/d/1DEwAHYEprizMGYGW0KJUeFhDTGCd4H9SxN3qnFKWOcU/edit#gid=0>