

ESS Officer Meeting Minutes - Comptes Rendus des Réunions des Officiers.ères

Date: March 28th, 2022 @ 7PM EST

Link: <https://us06web.zoom.us/j/89414354337>

Passcode: beer

Officers Present - Officier.ères Présent.e.s:

- President - Chloe (she/her/elle)
- VP Finance - Nicholas (he/him/il/lui)
- VP Internal - Sally (she/her/elle)
- VP External - Kayla (she/her/elle)
- VP Academic - Abebi (she/her/elle)
- VP Social - Anjaliya (she/her/elle)
- VP Philanthropic - Julian (he/him)
- VP Communications - Kaleigh (she/her/elle)
- VP Services - Izzy (she/her/elle)
- VP Equity - Antonia (she/her/elle)
- IT - Justin (he/him/il)
- Sports - Adam (he/him/il)
- Sponsorship - Maya (she/they/elle/iel)
- Translations - Ayan (she/her/elle)
- Social Media - Lilly (she/her/elle)

Officers Absent - Officier/Officières Absent.e.s:

Land Acknowledgement - Reconnaissance des terres

Updates - Mises à Jour:

President:

- AAAAAAAAAAAAAAAAAAAAA good

VP External:

- In North Carolina visiting family right now
 - Very sad to miss wine & cheese
- Will start transitioning Elise when I get home but bulk of transition will likely happen post exams realistically
 - I'm still around anyway so no stress
- Business as usual
- Attended CESS & it went well
- Thank yall for a wonderful term, thankful for many new friends & memories <3

Manager of Sports:

- Lifes good, jobs good

VP Finance:

- I wish I could provide a link to my brain for updates.
- Balance update: CAD\$192,353.06
- Big numbers: 28.5k for Wine and Cheese (undeposited cheque)
- Defi Hackathon: 78k out of 83k spent. Making sure most reimbursements are done. After remaining unspent money is returned to TFL or Vlad, they will have to handle reimbursements on their own.
- Coordinating a signing authority transfer with the next signing authorities
- Audit period (for UOSU) ends this Thursday March 31st
- Our fiscal year ends April 30th along with my term. Actuals, Logbook, etc. will be maintained until the new VP Finance can begin doing it.
- Thank you for EEF chair election support

Manager of Sponsorship:

- No updates

VP Academic:

- Nothing has happened since my last updates on discord channel.

VP Philanthropic:

- No updates
- I need to go through my budget and make sure all the donations have been made

VP Communications:

- This Friday is the last mailout before exams - thoughts on not doing any during exams?
- Just a reminder with exams coming up please please please give lots of notice if you have things to advertise... I am very unstable and lowkey might start crying if I get something night-before or day-of
- To-do before term ends: Close out website items (make sure everything from this year is posted), one? more mailout, transition notes, thank-you emails (ad company, handbook printers, etc.)
- Thank you all for a great year I will really miss working with this team
 - Special thank you to my managers. I love you. You guys are my entire support system and I could not have handled this without you

Manager of Social Media:

- No updates

Manager of Translations:

- No updates :)

Manager of IT:

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VP Internal:

- I have a list of office stuff I need to get so that office is stocked
- last event this Tuesday it's gon be healthy and yum so please stop by
- last reimbursement for me (thank you nich for bringing big credit card to VAP)
- I need to sort of my drive and maybe make a resource list (maybe we all should compile resources) for room bookings and certain procedures for events?

VP Services:



VP Social:

- Did transition meeting for Social
- There's been a huge COVID outbreak in Ottawa (all Byward restaurants and nightlife)
 - May look into another venue for STAG as the originally one who was interested in hosting us had an outbreak :))
- Was ghosted by RSG for STAGED ... might do a chill coffee house April 7th TBD

VP Equity:

- Diversity Event: CLUB FAIR
 - Tomorrow 4:30-6:30, PLEASE COME
 - There will be all the clubs in the equity committee (EQ, WISE, WIE, NSBE, EWB), got them all candies and posters and tablecloths
 - We have a giveaway, i plan to buy an ess merch (water bottle?) to be included in the prize :)
- Mental Health Event: Buddy Study
 - Exams are tough and make mental health bad, what I need most when i have exams is a proper study environment where i don't have other responsibilities (ie food), so I want to provide that
 - Will be April 10th
 - So bring a buddy to this event, get a card (red = don't talk to me, yellow = only short questions, green = we can chat quietly)
 - I will provide healthy snacks that don't make fingers dirty/greasy so ppl can still work
 - I am thinking of providing a make your own sandwich or salad section, so that it is a healthy snack that isn't greasy and makes fingers dirty and also isn't only at one time in the event and otherwise gone cold/bad or whatever
 - Also for study incentive I'm going to provide a draw where if you finish your goal for the day you can participate in the draw and win some fun prizes that promote sustainability and good study tools :) (reusable utensils for travel, reusable straw, candle)
- Everything else is good :)

Discussion Items - Éléments de Discussion:

- Wine and Cheese (President & VP Academic)
 - Pls come help
- AGM Advertising and Motioning for next year (VP Finance)
 - Advertise an open call for motions in advance, we can't change the past but it's good going forward
 - Roberts rules can be inaccessible, but they also exist to keep order and make things accessible
 - Motions can be translated and visible in advance, can be prepared for with a fruitful discussion, better use of our time
 - Justin: great idea, we should also have available copy in general copy of what roberts rules are
 - Chloe: as long as julian implements it next year we cant do much about it
 - Nich: everyone has a uottawa email that's available on teams, hopefully can be done for most things
 - Julian: not all members have FB, thinking of whatsapp group
- Who is responsible for transitions? Past execs or new ones?
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