

## **ESS Board of Directors Meeting Minutes - Comptes Rendus des Réunions de Conseil d'Administration de l'AÉG**

**Date: September 25th, 2022**

**Link: [Zoom](#)**

### **1. Call to Order**

The meeting was called to order at 11:05 AM EST

### **2. Land Acknowledgement - Reconnaissance des Terres**

### **3. Approval of Chair**

Motion to Approve Kayla as Chair: Julian

Second: Liam

Discussion:

Result: Approve unanimously

### **4. Adoption of Agenda**

Motion to Approve Agenda: Julian

Second: Mackenzie

Discussion: Amendment made to point 14; no objections

Result: Approved unanimously

### **5. Roll Call**

**ESS Executives & Sub Association Presidents Present - Exécutifs de l'AÉG et Président.e.s des Sous-Associations Présent.e.s:**

- President - Julian (he/him/il/lui)
- VP Social - Mackenzie (she/her/elle)
- VP Internal - AJ (he/him/il/lui)
- VP External Interim - Elise (she/her/elle) Left @ 2:06 PM
- VP Academic Interim - Anna (she/her/elle)
- VP Communications Interim - Liam (he/him/il/lui)
- VP Philanthropic - Bowen (he/him/il/lui) Left @ 2:07
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- IEEE - Rikki (She/Her) Left @ 2:03 PM
- CHESS - Jose (he/him/il) Arrived @ 11:55 AM
- VP Finance - Zahra (she/her/elle) @ work will join later \*Arrived at 12:05

**ESS Executives & Sub Association Presidents Absent- Exécutifs de l'AÉG et  
Président.e.s des Sous-Associations Absent.e.s:**

- VP Equity - Heidi (she/her/elle) Left @ 12:29
- VP Services - Ben (he/him/il/lui) @ the road, will join for budget (joined and then left at 3:26)
- MESS -
- CSCE -

**6. Robert's Rules Explained**

**7. Elections of Year Representatives**

Motion: 30 second introduction, 1 Funny Questions (30 sec) + 1 Serious Questions (30 sec) and for it to be the same for all year reps (Liam - VP Comms)

Second: Vp Social

Result: Passes unanimously

Motion to suspend Robert's Rule: Julian

Second: Liam

Result: Passes unanimously

Serious Questions:

- Why do you think you would make a good representative on BOD?  
(Winner)
- Why are you qualified to be a good representative on BOD?
- Why do you want to be involved in student life/politics?

Funny Questions:

- What does ESS stand for (wrong answers only)?
- What do chairs mean to you?
- Demonstrate on camera the most unconventional way to sit on your chair is  
(Winner)
- Show me how you get down verse

Polling to decide the questions:

Results are in parenthesis

Motion to go back to Robert's rule: Julian

Second:

Result: Passes unanimously

**Tanvi (GNG -A) :**

Intro: First year bio-med mech, student council in high school, was year rep and got to plan prom, a transfer student from queens wasn't really involved so wants to be this year

Serious: Has good experience with student relations and student government, good and like working with people

Funny: \*Is on her tippy toes and in the fetal position on her chair\*

**Krishna (GNG - C) :**

Intro: First year comp eng from Mississauga, a lot of unity in the team, great honour to be part of such group

Serious: High school managing and being part of large teams, president of HOSA team, a lot of knowledge on how to connect two teams.

Funny: \*On her knees on the arms of her couch\*

**Paul (GNG - C) :**

Intro: Nigeria came 2 years ago, great opportunity to get acquainted with the school and get used to the school and school life

Serious: Wasn't part of high school, will help to have an open mind and represent the students from his own experience

Funny: \*no camera\* Sit on the handle of the chair and legs on the other handle

Discussion about contestants:

Julian - Remembers Krishna from 101 week. Feels bad about Paul to send him the charity committee form to get involved.

Liam - FYC to demonstrate how involved. Also remembers Krishna reaching out after class talks for more information about ESS/BOD.

**Domenick (GNG - D)**

Intro: First year mech eng, Mann squared, was part of 101 week.

Serious: Enthusiastic, passionate about what he's doing, ESS is a good place from what he met and connected to execs during 101 week, extroverted and ease of reaching out to people

Funny: \*turns chair upside down and stands on it\*

**Phillip (GNG - H)**

Intro: First year Mech eng, lives on a farm, he works with machinery, fixes things, works well with raspberry pies

Serious: Understand that everyone on the board has good intentions, he wants to make sure that the money goes towards those good intentions

Funny: \*only has car\* Tries to “look sexy” on the car but could not support him (plz dont dent your car)

**Devon (SEG 2900) - Left @ 2:07**

Intro : Practicing on how to best represent a soft eng \*pulls out meme\*, Transfer student from western, was a RA for 4 years at western

Serious: RA for four years at Western, Handling and resolving any social events, was part of the immunology student board

Funny: \*was already sitting in the fetal position with his shins pressed up on the table\*

**Sofia (3rd year CHG)**

Intro : Fourth year biotech taking 3rd year chem eng, would love to join bod for the experience, wants to join ESS next year and this is a good introduction

Serious: Has experience with student boards, SSA execs and can bring different ideas

Funny: \*hugging her knees on her chair\*

**Ming (2nd year Comp Eng) - Left @ 2:23 PM**

Intro: 2nd year comp eng, involved with IEEE and other teams, wants to be involved in more student orgs

Serious: Heavily involved in engineering student teams, involved with  $\frac{3}{4}$  eng teams, exec on IEEE, already involved and in contact with students

Funny: Flip the chair on the chair, if is a rolling chair and tries to turn around while not trying to fall cuz it's slanted. Or duck tape it to the wall and try to sit on it

**Alae (3rd Year Comp Eng) - Left @ 1:16**

Intro: involved in eng since first year, involved in IEEE, and likes to discuss politics and bike with Nic

Serious: Fully aware of comp eng students worries, big gap of tech engineering and regular engineering and can represent that at BOD

Funny: \*embarrassing himself in public\* Sits on his head on his chair with his legs over his head

### **Stefan (4th Year Comp Eng)**

Intro: 4th year comp eng, minor in telfer option, elective position VP academics in IEEE, part of planning hackathon, exec position on kelpie

Serious: Able to discern the reason of why something would be happening, communicate with both sides and find the best reasonable solution to a situation

Funny: \*lies in superman position on both the handles of his chair\*

### **Disala (4th Year Civil Eng)**

Intro: Used to be in Comp Eng, 2021 switch to Civil, IEEE Exec, on a bunch of eng teams (hackathon)

Serious: Been swapping programs and been getting to know a lot of civil engs, a lot of mentoring first year/younger years through discord servers

Funny: \*desk is a countertop so is on a stool\*

### **Ethan (3rd Year Elec Eng)**

Intro : IEEE vp social, he likes Bikes, Linux, electric trains

Serious: Interact with a lot of electrical students, part of ESS head guide during 101 week, can share the needs of 3rd year electrical eng students

Funny: \*holds himself up by the handles and levitates with his legs crossed\*

### **Juan (4th Year Elec Eng) - Left @ 1:16**

Intro: Venezuela :) , IEEE exec student, PR developer, part of ESS during 101 Week

Serious: In person and online classes, worked to make class content for GNG and SEG classes. Has a lot of experience with dealing and talking with students in his program

Funny: \*Superman on the handles on the hotel lobby chair because he too is at a conference\*.

**Nich (Co-op): - Left at 3:30**

Intro: 4th year soft eng, EEf chair, Guy who likes to spend money on students

Serious: Likes policies, likes to follow the rules, has experience with IEEE, VP finance of ESS last year

Funny: \*sits on his chair with the back to the front\*

**Nizar (2nd year French)**

Intro: Morocco, international student, Secretary of IEEE, Speaks french, english and arabic

Serious: Good experience, great french skills ETFC (C1)

Funny: \*outside\* Standing on the chair probably

**Adam (4th year biomech)**

Intro: 4th year biomech, calgary, likes hiking, on faculty council representing mech, likes to represent students

Serious: focused, Passionate about it, wants to see what ESS can give back to students, after two years of deficit or student involvement and wants to see how we can rebuild ESS

Funny: \*has the chair sit on you, lies down on floor and puts the chair on him\*

Motion to vote on our contestant positions

Krishna vs Paul (GNG - C)

Discussion previously had

Result

Krishna - 8 Votes (Winner)

Paul - 1 vote

Abstain - 1 vote

No confidence - 0 votes

Motion to omnibus vote everyone else

In favour of appointing all positions into their roles - 9 votes

Not in favor - 0 votes

Abstaining - 0 votes

## **8. Ratifications of Year Representatives**

Motion to Ratify of all year reps: Bowen

Second: Mackenzie

Discussion:

Result: Passes unanimously

Motion to take a 15 minute recess: Julian

Second: Stefan

Discussion:

Result:

In favor: 16 votes

Against: 1 vote

Abstain : 4 votes

## **9. Executive Updates**

Julian: President of ESS this year. The role is to help out and make sure is everyone is on top of their things. An unofficial role is to encourage and meeting students to have them as involved as possible.

**Nick:** Do you have a date for By-elections?

**Julian:** Will be meeting with CEO and get that soon



AJ: Vp Internal. Fourth year Biomech with comp tech. Responsibilities are getting office supplies, and holding the sub associations together. Making them fulfil their mandates and have the support they need. Also runs UOEC

Zahra: VP Finance. First year at BOD. Deals with all of ESS money. Will be presenting the budget later on in this meeting.

Liam: I'm Liam Roche (he/him/il) - I'm your interim VP Communications. I'm in charge of the ESS' social media, the mailouts and the handbook! If you ever want anything posted on our accounts, please fill out this form :

<https://forms.gle/J6fgqEXZFH3UVXNC6>

Elise: VPX. Was previously VP comms so not new. Handles everything like conferences and other committees. Deals with ESSCO, Observing selection committees (plz shoot her a message they are missing one person)

Bowen - VP Phil. Handles Eng ball and the charity committee. Will be habing a wing night in november with the nurses. Will be hosting philanthropic events. If you would like to joining the charity committee shoot him a message.

Mackenzie - Hi, I'm Mackenzie. I'm in my fourth year of chemical engineering. I'm this year's VP Social. I'm basically in charge of all the fun/partying events that ESS does. I just finished off with 101 Week and I'm working on planning the next DUSTED and Stag right now. I'm also planning on

doing other smaller events throughout the year such as a trip to Saunders Farm and a Valentine's event with nursing.

Anna - My name is Anna Schubert, and I am the interim VP Academic for ESS. My primary role as Academic is to continuously relay student feedback to Dr. Labrosse so he can reach out to professors for any necessary changes. I also run academic events such as speaker night(s), wine and cheese and morale nights.

Heidi - VP Equity. Making sure ESS is as accessible and equitable as much as possible. She is the main point of contact when it comes to issues of any of that kind. She was responsible for the anti-oppression training for ESS Execs

Ben - VP Services. Responsible for all of the Merch. He is responsible for maintaining the store and lockers.

## **10. Subassociation Updates**

### **a. MESS - Absent**

### **b. CHESS - Jose**

No updates so far. Asks for more then 30 minutes before BOD meetings because most presidents were caught off guard.

### **c. CSCE - Absent**

### **d. IEEE - Rikki (Chair)**

Student branch of IEEE which is an international organization. Office at SITE 402.

Updates:

- By elections - October 5th
  - They did fill execs but added VP equity and VP Merchandise
  - All information will be on the instagram

## **11. BoA Updates**

Bowen is our person of contact

Will be having first in person meeting today. They will be in contact with the part-time teacher associations. They are also getting feedback from 101 week which they will be taken into account.

## **12. Presentation of Budget**

<https://docs.google.com/spreadsheets/d/1rhs5hGmhcyLuHcygJjG7CBBG8vOv9OC-giWISCISv-Q/edit?usp=sharing>

Lines that will be taken out for discussion:

Nich: VP Phil decorations of Eng Ball (Line 408)

Nich: What did you base yourself off of for the decorations?

Bowen: The centerpieces for the tables are about 40\$ and we will have quite a bit of tables at a cost of about 1800\$. The rest is the decorations for the walls and making sure the room is decorated so about 1200\$.

Nich: Ok thank you.

Nich: President Fall ESS Scholarships (Line 10)

Nich: VPX ESSCO PM Transportation (Line 26)

Nich: There is nothing to change because it already happened. ESSCO PM was in London, Ontario and CFES PM was in Vancouver yet we paid more for ESSCO PM. Maybe look into rideshare next time.

Elise: There were more people going to ESSCO PM and we got lucky with the flights and that's why it was less expensive.

Nich: I see there the number of people and ride share would probably be less expensive.

Elise: I don't feel comfortable sending delegates on ride-shares because i and many females have had bad experiences with it. So we didn't think it would be the best idea.

Nich: Sports Engineering Hockey (Line 76-78)

Nich: VP Comms Email Hosting (Line 166)

Stefan : VP Comms Canva Pro (Line 170)

Nich: VP Internal Team Jackets (Line 179)

Nich: These team jackets are for the execs?

Liam: These are for the delegates we are sending to OEC

Nich: You don't need that much, T-shirts would probably be better. I think we should reduce to 1000\$ or take it out completely.

Julian: When will OEC be held?

AJ: Mid to End January

Julian: Hoodies will be most likely the best. It would be irresponsible to not to hoodie or jackets.

Liam: I agree with Julians. This is partly based on other schools because that's what most other schools do. This will drum up engagement and "hype" which is what we want to do this year.

Nich: You can put a t-shirt on anything. A hoodie or jacket will not incentive the students and there should be more creative ways that we should be doing it.

Stefan: I put an order for 26 hoodies and it was not that expensive. Seeing as there is not as many people going.

Mack: We do overbudget everything just in case anything happens.

Motion to make Team Jackets to 2 000\$ : Nich

Second: Jose - CHESS / Sofia

Discussion:

Julian: This will be the only prize of winning OEC. This is based off our VP services budget as well as wanting a higher quality hoodie especially if they are using it in January.

Stefan: I'm not sure how many you guys are paying for hoodies but there are some companies that will do the higher qualities for 50\$

Liam: Will look into it but they don't want to cheap out on the prize or not be able to get it for everyone that does go. Doesn't want to ruin someone's experience.

Stefan: How many people would be going?

AJ: 26 at most.

Domenick: I say keep it at 3000\$ so we have it even if we don't use it.

Nich: How many of those are competitors?

AJ/Liam: The 26 are participants but if we include managers we should be getting them hoodies as well.

Results:

In favour: 8 votes

Against: 6 votes

Abstain: 2 votes

Motion Passes

Stefan: VP Internal (Line 177, 179 (see above) and 180)

177

Stefan: Similar concern to 179, i feel like 4.5K on t-shirts is a little on the high side for an event of that size.

AJ: it's 200 people and 50 volunteers and 150 participants. That is based on 4-5 teams of 8 categories. 500\$ for patches will be ordering 200.

Stefan: I will scratch this budget line concern.

180

Stefan: 5000\$ does seem on the high side but after the discussions from before the concern will be scratched.

Nich: VP Internal VAP (Line 191 + 192)

Nich: Does applaud for a dry VAP but a combined 9k is a little high compared to what we did last year.

Liam: It's really tough to get sponsorships. So this money will be budgeted and not exactly used. Go to smaller restaurants and ask to use the ERTW stickers to get

some discounts. I agree that 7k is a lot but it doesn't mean that we will be using it.

The 7k will be divided to different restaurants. Money opens a lot of doors

AJ: We don't know what the numbers will look like since the last two years are online. The numbers already here are alrighty very high. We want to be able to have that money just in case.

Nich: The guides and volunteers there will be a lot of overlap. Last year was about 2k. Makes sense to boost it to 4k. You could go to restaurants and tell them how much money we are willing to spend and then get approval.

Liam: We would rather have the money instead of deceiving. And as far as overlap, we want to "De-clique" ESS. The biggest push is getting the people that aren't usually part of it. We want to drive engagement so using VAP is a huge motivator to get them involved.

Motion to VAP (wet) to be 4 000\$ instead of 7 000\$ - Nich

Seconded - Jose (CHESS)

Discussion:

Mack: Motion to amend to 5 000\$ (not friendly) ; seconded by Julian

Discussion:

Liam: VAP explanation - If you help out ESS in any way you get invited to VAP.

Every officer gets 5-6. Communal dinner. Mid-march usually.

Amendment:

In Favor: 10 Votes

Against: Nicholas Morin

Abstain: 3 votes

Result: Passes

Motion to VAP (wet) to be 5 000\$ from 7 000\$

Discussion:

Liam: This is the biggest one we will have because of all the changes and shouldn't cheap out.

Anna: We have all increased budget, we will need a lot more help and volunteers and should have at least one good VAP to celebrate that.

Nich: I don't think two VAPS is a good idea.

AJ: Can you explain why?

Nich: I believe VAP is an annual thing and if we were ethical we should all abstain and not vote because most people here will be benefitting. Is ok having a Wet VAP and a dry VAP. Not two wet VAPS

Domenick: I agree that a dry/wet VAP is ideal because I can't drink by that time.

AJ: Current budget is for one wet VAP (Bar night) and one dry VAP (movie)

Sofia: Is seeing both sides but agreeing that 5k is a good compromise for both sides.

Results;

In favour: 7 Votes

Against: 4 Votes

Abstain: 5 Votes

Motion Passes

Nich: VP Services Lockers (Line 203)

Nich: Warning to BOD that we will be most likely scratching this as next BOD

Motion to give 100% discount to engineering faculty students - Nich

Seconded: Jose



Liam: Very pro removing quota from the constitution but against doesn't want to give out free lockers. Refunds on square are not easy on square. We don't want people to just slap locks on the lockers. We want students to come and register the lockers.

Nich: Clarify, this is a discount for engineering students. People will put weird things in lockers no matter what even if it is free. People like free stuff.

Sofia: As SSA exec, I agree with Liam that charging is great for keeping track of students. Locks still had to be cut but it is a lot easier to motivate the money. ESS charges 10.50\$. Charging is easier to keep track of.

Jose: Should you not be able to register if they pay or not? If they put on a lock on a locker, people are going to do it as well if they have to pay.

Mack: Not asking for refunds, but people have already paid for the lock. We would have to get in contact with said people. About people registering if it was free, people are already doing it and it's pretty bad. So this would only aggravate the situation.

Ben: In favour of the Discount, Nich what would be the best way to refund?

Nich: 1. If using a credit card, square should have the option. 2. Tell them to come and we will transfer. 3. Write them a check

Anna: It's not the money that will not be stopping people from putting things in the lockers. If they were free most students would not have ANY incentive to come and register and would be upset if locks were cut.

Nich: If they put stuff in lockers without your permission you will not be liable even if it is free.

Stefan: Refund. We can also offer a partial discount in the store for those who already paid.

Liam: Understand that execs have made this choice and changing this will be screwing the constitution. The precedent is that we should have to sign up and register if we want a locker. In favour of changing it in the future.

Nich: What kind of discount would you want?

Liam: Would like to have a constitutional change to make it 5-7 or 10 & 15 dollars.

For next year.

Nich: Will amend that the change of price is 5 & 7 dollars.

Julian: This doesn't need BOD approval. Could have another meeting.

Nich: Withdraw initial motion.

Motion to have a 10\$ and 18\$ discount (5\$ and 7\$) this year on the lockers.

Second: Jose

Discussion:

Liam: I will be voting against but my spiel was for next year and not this year.

Ben: Ben has to step out. (3:26 PM)

Jose: Not ethical to have a discussion online without everyone there.

In favour: 2 votes

Against: 5 votes

Abstain: 5 votes

Motion will fail

Nich: VP Services Exec Jackets (Line 218)

Nich: Pulls all of his points

Stefan: Messy Day Photographer (Line 308)

Stefan: Why 700\$ was spent when we have a camera?

Mack: Throughout the week we have Vincent a guide taking pictures. We thought he should be part of the pictures. We got a discount of 200\$ for the 4 and a half hours of taking photos. He also made the walk to parliament with us.

Stefan: Made it seem like it was one photo but now clarified.

Stefan: Needs clarification for contingency budget.

Liam: For the last 4 years, the surplus has grown so much. So this surplus is the money that students have been paying. This is why we are spending money for the previous year's surplus.

Domenick: Yes zeroing out is good. But money for later years is still good to have.

Liam: There will be 50k for later years but we need to use this money to benefit the students right now.

Stefan: So the 35k is what's available.

Liam: To make up the difference in what we are going over our actual budget, we will be dipping into the previous year's surplus. The 58k will not be touched for later years.

### **13. Approval of Budget**

Motion to approve the budget: Julian

Seconded: Liam

Discussion:

Result:

In favour: 13 votes

Against: 0 votes

Abstain: 0 votes

Passes unanimously

#### **14. Notice of Proposed Amendment of Constitution changes proposed at AGM**

**Kayla and Julian will email out the changes**

#### **15. Varia**

Maya: Website only has first 2 BOD Minutes from last year

Liam: Looking for a (second year) manager of translations. Let Liam know you are bilingual and interested.

Kayla: If there is a motion to be presented, this will have to be done in advance. There will be an agenda sent out at least 24 hours before the BOD. There will be no discussions of motions not already brought up to the chair.

Julian: Ethan wants to talk about event. IEEE dart mission (Nasa making history)

- Join IEEE uOttawa on Monday September 26th from 6 to 7:30pm to watch as NASA makes history with the DART (Double Asteroid Redirection Test) mission. DART will be colliding with Dimorphos, an asteroid in the Didymos Binary System (which does not pose a threat to Earth), at 7:14pm. Images from the spacecraft will be live streamed from 11 million kilometres away back to Earth. This test will assess the possibility of deflecting an asteroid on a collision course with Earth in the future. Pizza will be provided!

Julian: Thanks everyone for being here <3 Most BODs aren't this long we promise.

#### **16. Adjournment**

Motion to adjourn: Sofia



Second: Anna

Discussion:

Maya: Bye bye guys :)

Result: Passes unanimously