



University of Ottawa | Université d'Ottawa
Engineering Students' Society | Association Des Étudiants En Génie
Reese Wunsche | president@uottawaess.ca

Meeting Minutes

Date: 2020-10-04

Location: Zoom

Call to Order

1. Adoption of Agenda

Motion to Approve Agenda: Nicholas Morin motioned to remove Executive Updates, Subassociation updates and BoA updates.

Second: Mahyar Gorji.

Discussion:

Votes: 24 for, 0 against, 1 abstention

Motion: Reese Wunsche motioned to approve new agenda.

Second: Zane

Discussion: -

Votes: 22 for, 0 against, 0 abstentions

2. Roll Call

Executive:

- President: Reese Wunsche
- VP Finance: Reethi Paul
- VP Social: Mahyar Gorji
- VP Internal: Rafi Biouss
- VP External: Chloe Bergeron
- VP Academic: Abigail Famula - Liam Roche as proxy
- VP Communications: Elise Cloutier
- VP Philanthropic: Sameeha Gani
- VP Services: Laura Godfrey

Subassociation Presidents:

- MESS: Sam Garcia - Sachi as proxy
- ChESS: José Martinez
- IEEE: Michal Ridner
- CSCE: Clark Chen - Absent

Year Reps:

- First Year:
 - Section A: Yasen Akir - Absent



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- Section E: Farah El Siss
- Section H: Alae Boufarrachene - Absent
- Chemical Engineering Representatives:
 - 2nd Year: Lilly Ferrier
 - 3rd Year: Leila Kusmic - Absent Proxy arrives - Chawla at 12:05
 - 4th + Year: Lucas Taylor-Erichson - Absent
- Computer Engineering Representatives:
 - 2nd Year: N/A
 - 3rd Year: N/A
 - 4th + Year: Moutso *Need last name!* - Absent
- Mechanical Engineering Representatives:
 - 2nd Year: Kaleigh Ionadi
 - 3rd Year: Zane MacDonald
 - 4th + Year: Sally Raad - Absent
- Civil Engineering Representatives:
 - 2nd Year: Devin Colman
 - 3rd Year: Julian Ward
 - 4th + Year: Noah Andrea - Absent
- Electrical Engineering Representatives:
 - 2nd Year: Rikki Romana
 - 3rd Year: N/A
 - 4th + Year: Madi Smrtka
- Software Engineering Representatives:
 - 2nd Year: Nicholas Morin
 - 3rd Year: N/A
 - 4th + Year: N/A
- Co-Op Representatives:
 - Scott Fulton - Absent
- French Representatives:
 - 2nd Year: N/A
 - 3rd Year: Jade Breau
 - 4th + Year: Vincent Côté-Larouche

3. Roberts' Rules Explained

- Use BoD group chat to raise new points, etc
 - 1 = new point
 - 2 = reply
 - C = clarification (question)
 - P = point of personal privilege
- Raising of hands on zoom will still be used for voting purposes



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4. Presentation of Budget

- Julian Ward asked how money will be made off of wine and cheese night
 - Reethi Paul answered that the tickets will make this up. Reese Wunsche answered that the EEF
- Rafi Biouss asked why volunteer appreciation appears twice (under president for 1000 and under VP Internal for 2000)
 - Deleted 1000 from President
- Liam (proxy for Abigail Famula) pulled out "Resume Workshop" under VP Academic
 - Liam motioned to increase Resume Workshop budget to \$250 to hire professional to give resume tips, interview skills, etc
 - Second: Reese Wunsche
 - Discussion: N/A
 - Votes: 18 for, 0 against, 2 abstentions (not notable)
- Devil Colman pulled out "ESS advertising" under VP Communications
 - Where is the money going for ESS advertising?
 - Elise Cloutier mentioned it might be for Justin (IT) for website
 - Unclear where this \$500 is going
 - Liam proposes to leave budget in and use money to promote ESS social media (facebook advertise, etc)
 - Devin Colman brings up that reps post advertising on their stories for free
 - Julian Ward and Reese Wunsche think we should use the surplus for more advertising to get student engagement
- Elise Cloutier motioned to lower ESS Advertising budget from \$500 to \$200
 - Second: Chloe Bergeron
 - Discussion:
 - Reese says facebook ads are ~\$10/ad. Believes \$200 is a reasonable amount.
 - Votes: 23 for, 0 against, 1 abstention (not notable)
 - ESS Advertising budget gets changed to \$200
- Reese Wunsche pulled out "CFES CSE" and "ESSCO AGM" under VP External
 - Reese thinks that we should not ask for delegate fees from students, use surplus for this use instead
- Reese Wunsche motioned to get rid of delegate fees for CFES CSE and ESSCO AGM
 - Second: Chloe Bergeron



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- Discussion: N/A
- Votes: 19 for, 0 against, 1 abstention
- Motion passes: Delegate fees removed

- Reese Wunsche pulled out "ESS Donation" under Black Lives Matter
 - Reese Wunsche thinks that donation is in the wrong column (in revenue rather than expenses)
 - Sameeha Gani explains that this is in order to "zero out" donation columns, but Reethi Paul moved it to the expenses column and adjusts "Donation" amount in order to avoid confusion.
 - Liam asks if \$60 was a donation to BLM organization
 - Sameeha Gani confirms that it was a donation to BLM organization on behalf of ESS
 - Nicholas Morin counters that this section does not have to balance since we are taking \$60 out.
 - José proposes to make a note explaining where this money came from (which Reethi included)

- Liam pulled out "Covid Scholarships" under President
 - Liam thinks "Covid Scholarships" should be changed to "Covid Fund" so that we can use the money for equipment (eg webcams), programs, and other things to help students that aren't just scholarships
 - José Barragán brings up the point that uOttawa would pay for a webcam if a student doesn't have one. However, José likes the idea for the other purposes.
 - Scott Fulton arrived
 - Reese agrees that line could be changed to funds but this would not be a year-long program, just something to give to students at the start of the year
 - Sameeha Gani wants to know if BoD members, etc can apply for this money or only non-involved members
 - Reese believes that this should be available to everyone. Could use a selection committee and anonymous applications to avoid bias.

 - Reese Wunsche motions to increase Covid Scholarships to \$3000 (from previous \$2000)
 - Second: Rafi
 - Discussion:
 - Votes: 23 for, 0 against, 0 abstentions
 - Motion passes. Changed from 8x250 to 12x250 scholarships.

- Liam pulled out "Escape Manor Night", "Jackbox Night", and "Minecraft Night" under VP Social
 - Elise Cloutier and Justin Dudtschak left meeting (12:30PM)



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- Liam proposes to increase each of these budgets by \$300 in order to deliver pizzas to households that participate in these nights. Asks Muffy's opinion.
 - Muffy likes this idea.
 - Liam motions to increase escape manor, jackbox night, and minecraft night budgets by \$200 each for incentives which cannot be spent on exec or BoD members.
 - Second: Muffy
 - Discussion:
 - Reese doesn't think we should send meals to people's houses as in person it would be shared 1-2 slices / person. Reese thinks we should stick to sending prizes, not food.
 - Muffy agrees but thinks that we should still increase the budget to reflect this.
 - Liam thinks this increase will allow Muffy more flexibility, whether it is for snacks or prizes. Still thinks that pizzas would increase participation, however.
 - Sameeha thinks that prize money will incentivize participation. Also brings up the point that if too many people signed up, not everyone could get pizza.
 - Liam explains that we don't have to specify pizza, could change it to less expensive food depending on number of participants
 - Julian points out that we should increase prize money but not send pizzas, since prizes are easier and not everyone eats pizza, not everyone wants to give their address, etc.
 - Devin points out that delivering pizzas is extremely expensive and not practical.
 - Discussion becomes circular
 - Scott requests an amendment to the motion so that BoD members and execs can't get food delivery
 - Liam rejects this since it cannot be shown on a budget line. Also, what happens if non BoD members and BoD members are part of the same household?
 - Scott says that as long as the food isn't technically ordered for BoD members, it is okay.
 - Muffy assures that he is not trying to spend money on our execs.
 - Liam decides the amendment is friendly.
 - Votes: 11 for, 5 against, 3 abstentions (notable from Rafi and Muffy)
 - Motion passes. \$200 gets added to escape manor, jackbox night, and minecraft night budgets.
- Julian Ward pulled out "Shine Day" under VP Philanthropic



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- Julian Ward points out that the amount raised wasn't exactly \$4000. Also, money has not been processed and did not go through ESS.
 - Sameeha Gani put it under all faculties, not just ESS. Just wanted to reflect that a Shine Day did happen.
 - Scott Fulton thinks this should be taken out of the budget since right now it is showing a profit of \$4000.
 - Julian Ward thinks it should be taken out as well since it will be in UOSU's budget, doesn't have to be in ESS budget.
- Reese Wunsche motions to take out the \$4000 Shine Day Revenue but keep the cookie delivery donation (as this was ESS).
- Second: Julian Ward
- Discussion:
- Votes: 16 for, 1 against, 3 abstentions
- Motion passes and \$4000 is removed from Shine Day
- Liam wants to talk about Investment Account (Finance Budget)
 - Liam asks why we don't have a line for how much \$ is going to be put into the GIC when we have a \$24,099.41 surplus
 - Reethi says it will be about \$20,000
 - Sameeha Gani says that it would make more sense to make a motion for the GIC later in the year
 - Liam agrees but is worried since it is a large sum of money. Liam says we should project how much we want to put in the GIC now, just as an idea.
- Liam motions to allocate \$24,000 for the GIC (on top of the allocated money from last year going into the GIC).
- Second: Devin Colman
- Discussion:
 - Scott points out that we didn't allocate a hard amount last year.
 - Liam asks if we should then allocate \$54,000.
 - Muffy wants to know if we have exhausted options to help our students, before we lock this money away in the GIC.
 - Jose says that we should have a reserve and put some money into that account, rather than putting all of the surplus into the GIC.
 - Scott points out that putting this line on the budget makes it seem like we are losing the \$24,000. This was purposely avoided in the budget last year.
 - Liam asks if we should instead ask VP Finance to invest this money.
 - Muffy asks to amend the motion to invest the surplus at the end of the year.
 - Madison Smrtka leaves meeting (1:09PM)



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- Discussion called circular
 - Reethi mentions potentially lowering student fees to make a lesser surplus.
 - Scott says that UOSU won't lower the student fees, ESS will just get less money. Be careful about asking for less money, as that affects future years as well.
 - Reese thinks that we should wait until second semester to see how covid plays out before investing this large sum of money.
 - Liam retracts motion.
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- Devin Colman leaves meeting (1:15PM)
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- Muffy motions to increase ESS Scholarships and COVID-19 Scholarships (under President) by \$2000 each. AMENDMENT: Increase COVID-19 Scholarships to \$7500 total for 30x\$250 scholarships.
 - Second: Vincent Côté-Larouche
 - Discussion:
 - Reese thinks only COVID-19 scholarship line should be increased by \$4000 (not ESS Scholarships as those were hard to fill last year)
 - Sameeha agrees.
 - Muffy amends to increase COVID-19 scholarships by \$4000.
 - Reese amends to have \$5000 total for COVID-19 Scholarships.
 - Jade Breau left meeting (1:21 PM)
 - Sameeha thinks total should be \$7500 as we are heading into a second wave, many people have lost jobs due to covid, etc
 - Julian asks if amount of money per scholarship is up to President's discretion
 - Sameeha thinks it should be a set number of equal scholarships.
 - Amendment: 30x\$250 scholarships.
 - Rafi asks, if there are < 30 people that applied then what would happen to the extra money?
 - Chair says that extra money would be allocated in a future meeting
 - Reese says that if < 30 people applied, she would advertise the scholarships more since there are surely more than 30 people in eng who need this money.
 - Votes: 19 for, 0 against, 0 abstentions
 - Motion passes. \$7500 going to the COVID-19 Scholarships
-
- Sachi Sant proposes giving some of surplus to sub-associations in order to allow them to set up online shops and ship merchandise. Also JMTS teams are lacking sponsors due to covid so some surplus could go there too.
 - Scott not in favour since every sub-association had a surplus last year as well. Giving them more money does not seem responsible.
 - Sachi says that MESS did not have a surplus last year.



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- Scott still stands by his original point since MESS will still be getting more money this year.
- Sameeha agrees with Scott. Also, EEF has lots of money to spend and JMTS teams will be getting lots of money from them. It is not ESS' place to be giving our money to JMTS teams.
- Reese says that if all 4 sub-associations were talking about this she would consider it, but since it's just MESS coming forward she is not in favour.
- Liam asks if we could reduce eng ball budget to spend more money on students
 - Sameeha says that on the off chance that Eng Ball did happen, it would be impossible to have an emergency meeting to get those funds. It should stay in the budget for now and be reevaluated in January if need be.
- Liam motions to add \$1000 to budget to mail out ESS merchandise
 - Sameeha says that she charged people for shipping when she was selling ESS patches, but hoodies are more expensive. Thinks that the added budget for shipping is a good idea. \$1000 seems reasonable in her experience.
 - Laura says that shipping prices are unclear right now with the website ESS is using
 - Liam says that he wants ESS to have the flexibility either way
- Liam motions to add \$2000 under VP Services for shipping expenses.
- Second: Sameeha
- Discussion:
 - Reese thinks \$1000 will go by very quickly, what happens when this money runs out? We have promised free shipping and then can't carry it out for the entire year.
 - Liam says that the number could be increased.
 - Sameeha wants to amend the motion from \$1000 to \$2000
 - Liam says this is friendly and accepts amendment.
 - Reese brings up point that adding shipping is adding a lot of work to Laura's plate
 - Laura agrees that it is a lot of work and takes a lot of time, unsure if this would be feasible when orders start increasing in volume.
 - Nicholas Morin says that Laura could appoint a director for this extra work.
 - Reese brings up that we can't give a key to the ESS office to just anyone, that's why Laura was in charge in the first place.
- Votes: 9 for, 4 against, 8 abstentions
- Motion does not pass (Bylaws say that more than 50% of eligible voters need to vote FOR for the motion to pass, but Robert Rules)
- Chair calls for revote due to confusion on if abstention means that they are eligible voters or not
- Revote: 11 for, 5 against, 1 abstention



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- Motion passed: \$2000 added to VP Services for shipping expenses

5. Approval of Budget

Motion: Reese motions to approve budget

Second: Liam

Discussion: N/A

Votes: Motion passes unanimously

6. Varia

- Cameras should be on when voting
- Mention in group chat if you are arriving late/leaving early

- Julian motions to retract Elise's line from the 3rd year French Representative election in last week's minutes
- Second: Muffy
- Discussion:
 - Reese and Scott agree
- Votes: 18 for (notable: Rafi, Muffy, Reese), 0 against, 1 abstention (notable: Liam)

- Muffy left meeting (2:05PM)

7. Adjournment

Motion: Liam motions to adjourn the meeting

Second: Zane MacDonald

Discussion: N/A

Votes: Vote passes unanimously