

ESS October BoD Meeting Minutes – Ordre du jour de la réunion d'octobre du CA de l'AÉG

1. Call to Order – Appel à l'ordre

Date: Oct 27, 2024 1:00 PM EDT

Location – Lieu: CBY A04 & [Google Meet](#)

Folder – Dossier: 📁 06. October – Octobre

The meeting was called to order at 1:08 PM EDT, with **Daniel Thorp** as Chair and with Amjad Taher as Secretary.

La réunion est ouverte à 13 h 08 HAE, sous la présidence de **Daniel Thorp** et le secrétariat de Amjad Taher.

2. Land Acknowledgement – Reconnaissance des Terres

We acknowledge that we are gathered on the traditional and unceded territory of the Algonquin Anishinaabe Nation. For generations, they have been the stewards of this land, and their deep connection to it continues to this day. We recognize the enduring presence and contributions of the Algonquin people to this region. We also acknowledge the painful history of colonization and the displacement of Indigenous communities from their ancestral lands. We commit ourselves to learning, understanding, and honoring the Algonquin Nation's history and culture. We recognize the importance of working collaboratively to create a more just and equitable future for all who call this land home.

Nous reconnaissons que nous sommes réunis sur le territoire traditionnel et non cédé de la nation algonquine anishinaabe. Depuis des générations, ils sont les gardiens de cette terre et le lien

profond qui les unit à elle perdure encore aujourd'hui. Nous reconnaissons la présence et les contributions durables du peuple algonquin dans cette région. Nous reconnaissons également l'histoire douloureuse de la colonisation et du déplacement des communautés autochtones de leurs terres ancestrales. Nous nous engageons à apprendre, à comprendre et à honorer l'histoire et la culture de la nation algonquine. Nous reconnaissons l'importance de travailler en collaboration pour créer un avenir plus juste et plus équitable pour tous ceux qui vivent sur cette terre.

3. Roll Call – Appel nominal

Present – Présent.e.s:

- President – Présidente: Sofia Ershova (she/her/elle)
- VP External – Externe: Ethan Tang (he/him/il)
- VPFA: Domenick Mann (he/him/il)
- VP Academic – Académique: Ashna Cheverlharan (she/her/elle)
- VP Communications: Madison Smrtka (she/her/elle)
- VP Internal – Interne: Aiden McCooeye (he/him/il)
- VP Services: Maya Benhamou (she/her/elle)
- VP Social: Eric Hagen (he/him/il)
- VP Philanthropic – Philanthropique: Gabrielle Graceffa (she/her/elle)
- VP Sustainability – Développement durable: Hayley Jubinville (she/her/elle)
- VP Francophone: Alejandra Carolina González González (she/her/elle)
- IEEE: Jad Mghabghab (he/him/il) (Samuel Li here as proxy)
- MESS: Sami Lowe (she/her/elle) & Farah El Siss (she/her/elle)
- GNG 1105 A: Rocco De Oliveira (he/him/il)
- GNG 1105 D: Gautam Khosla (he/him/il)
- GNG 1105 E: Pradyumna Uppalapati (he/him/il)
- SEG 2900: Mathis Ait Hammou (he/him/il)

- 2nd year Chemical – 2e année chimique: Sofia Oickle (she/her/elle)
- 2nd year Civil – 2e année civil: Erin Murphy (she/her/elle)
- 2nd year Electrical – 2e année électrique: Sydney Ruberto (she/her/elle)
- 2nd year Mechanical – 2e année mécanique: Dakota Squires (he/him/il)
- 2nd year Biomech – 2e année biomech: Nick Mesquita (he/him/il)
- 2nd year Software – 2e année logiciel: Jamie Watson (she/her/elle)
- 2nd year Computer – 2e année informatique: Brooke MacQuarrie (she/her/elle)
- 4th year Chemical – 4e année chimique: Mackenzie Conrad (she/her/elle)
- CO-OP Chemical – Chimique CO-OP: Anna Schubert (she/her/elle)
- CO-OP Electrical – Électrique CO-OP: Samuel Li (he/him/il)
- CO-OP Biomech – Biomech CO-OP: Sonya Pastorek (she/her/elle)
- CO-OP Computer – Informatique CO-OP: Krisha Veera (she/her/elle)
- Multidisciplinary Design – Design multidisciplinaire: Abby Wilson (she/her/elle)

Absent – Absent.e.s:

- 2nd year French – 2e année français: Diane Bassayi (she/her/elle)
- VP Equity – Équité: Ryn Basinger (they/them/il)
- CESA: Justin Beal (he/him/il)
- ChESS: Karim Nehme (he/him/il)
- 3rd year Biomech – 3e année biomech: Tharshaon Thirukumaran (he/him/il)
- 3rd year Computer – 3e année informatique: Stuti Pandya (she/her/elle)
- CO-OP Software – Logiciel CO-OP: Rolf Addoumie (he/him/il)

4. Comments from the Chair – Commentaires de la présidence

a. Welcome to the BoD – Bienvenue au CA

- “Dissenting” is an additional responsibility not in the presentation. Make your opinions known if there is anything that you disagree with.
- Try to come to the meetings with questions written ahead of time to make things easier for all the officers/members
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b. Robert’s Rules Overview – Aperçu des règles de procédure

Robert

1: New idea

2: Replying to current idea

p: Point of privilege, interrupts current discussion (ex: can't hear the microphone)

c: Point of clarity, confused about current discussion and needs clarification, interrupts current discussion (ex what does an acronym mean)

t: Requesting a translation

- “Coming to camera” - When information is confidential/sensitive, a motion can be called to go to camera where only you and the executives would be present for that session.
- “Point of order” would be typed out as “p” in the chat, under point of privilege.

c. Attendance – Présence

- Try to come to every meeting.
- If you cannot, try to have a proxy to cover your updates/role for the meeting.


- Have your updates written ahead of time and when you have access to the agenda file, upload your updates there.

5. Administrative Motions – Motions administratives

a. Adoption of Agenda – Adoption de l'ordre du jour

Title Titre	Adoption of Agenda Adoption de l'ordre du jour		
Mover Proposé	President	Secunder Appuyé	VP Services
<p>BE IT RESOLVED THAT the agenda be adopted as presented.</p> <p>IL EST RÉSOLU QUE l'ordre du jour est adopté tel que présenté.</p>			
Discussion	Vote: all for adoption of agenda		
Result Résultat	Vote unanimously passes for adoption.		

b. Approval of Meeting Minutes – Approbation des procès-verbaux

Title Titre	Approval of Meeting Minutes Approbation des procès-verbaux		
Mover Proposé	VPFA	Secunder Appuyé	VP Academic
<p>WHEREAS the meeting minutes of the August BoD meeting have been translated and reviewed by all Directors;</p> <p>BE IT RESOLVED that the meeting minutes of the August BoD meeting be adopted as an accurate record of that meeting.</p> <hr/> <p>ATTENDU QUE le procès-verbal de la réunion du CA du mois d'août a été traduit et examiné par tous les membres du CA;</p> <p>IL EST RÉSOLU que le procès-verbal de la réunion du CA d'août soit adopté en tant que procès-verbal exact de cette réunion.</p>			
Documents	 ESS August BoD Meeting Minutes – Procès-verbal de la réunion ...		

Discussion	<p>September Special meeting minutes will be approved in April (AGM), emergency meeting will be approved in November.</p> <p>Vote to approve minutes: For __ Abstain 0 Against 0</p>
Result Résultat	Vote unanimously passes to approve the minutes

- c. Establish Deadlines for Agenda Distribution – Fixer des délais pour la distribution de l'ordre du jour

Title Titre	Establish Deadlines for Agenda Distribution Fixer des délais pour la distribution de l'ordre du jour		
Mover Proposé	VPFA	Second Appuyé	VP Services
<p>WHEREAS Section 1.3.1(g) of the Policy & Procedure Manual states that the Chair of the Board is responsible for ensuring the agenda is formed and distributed to the Board by a deadline established by the Board of Directors at the first meeting of each academic year;</p> <p>WHEREAS it is important for all Board members to have sufficient time to review the agenda and for all updates to be included in the agenda in a timely manner;</p> <p>BE IT RESOLVED THAT the Board of Directors establishes a deadline for the distribution of the agenda at least 7 days before any scheduled Board meeting;</p> <p>BE IT FURTHER RESOLVED THAT the deadline for submission of updates to be included in the agenda is set at least 3 days before the scheduled Board meeting.</p> <hr/> <p>ATTENDU QUE l'article 1.3.1(g) du Manuel des politiques et procédures stipule que le président du conseil est responsable de s'assurer que l'ordre du jour est préparé et distribué au conseil dans les délais établis par le conseil d'administration lors de la première réunion de chaque année académique;</p> <p>ATTENDU QU'il est important que tous les membres du conseil aient suffisamment de temps pour examiner l'ordre du jour et que toutes les mises à jour soient incluses en temps opportun;</p> <p>IL EST RÉSOLU QUE le conseil d'administration établit un délai pour la distribution de l'ordre du jour au moins 7 jours avant toute réunion du conseil prévue;</p> <p>IL EST EN OUTRE RÉSOLU QUE le délai pour la soumission des mises à jour à inclure dans l'ordre du jour est fixé au moins 3 jours avant la réunion du conseil prévue.</p>			

Discussion	<p>Mackenzie proposes agenda 7 days ahead updates 1 day ahead. Maya votes to move this proposal, Sofia seconds. Maya's Alternative is agenda 5 days and updates 2 day ahead. Dom's alt is agenda 7 days ahead, updates 2 days ahead. Dom moves to vote for each day separately, Maya seconded. Voting for Agenda being distributed either 7 days or 5 days ahead. Vote for 7 days: 20 Vote for 5 days: 1. Abstain: 1. Vote passed for agenda being distributed 7 days ahead.</p> <p>For updates in the agenda, Brooke proposes 3 days ahead. Vote for 1 day: 2. Vote for 2 days: 3. Vote for 3 days: 12. Abstain: 2. Vote passes for agenda updates being input 3 days ahead.</p> <p>Question posed by Dakota about what happens if updates are not input on time. Maya input that there could be reasons for the missed update, and so the individuals may be excused for those reasons.</p> <p>Q: If updates aren't ready for the upload date, there could be a 3 strike system.</p> <p>Point: To set time/date specifically before meetings should updates be input into the agenda. Dakota proposes for the time to be an exact amount of hours before the next meeting is scheduled to start.</p> <p>Vote to establish the proposed deadlines to the agenda and its updates: For: __ Against: 0 Abstain: 0</p>
Result Résultat	<p>Vote unanimously passes to establish the proposed deadlines of Agenda to be distributed 7 days ahead of the following BOD meeting, and the Agenda's updates to be updated 3 days ahead of the following BOD meeting.</p>

6. Officer Updates – Mises à jour des officiers

- President – Présidente: Sofia Ershova (she/her/elle)
 - Working on getting organized, things have been hectic lately
 - Appointed new manager of sponsorships! Welcome to the team Zoe
 - Planning the president election next month
 - IEEE received their student list by request, if any other sub-associations would like their student lists please let me know by email! president@uottawaess.ca
 - Helping with wine and cheese and the CFES/FCEG good standing report where needed

- VP External – Externe: Ethan Tang (he/him/il)
 - Not going to CDE/CDI, still not in good standing with CFES/FCEG
 - CELC/CCLI post up, applications closed on Friday, info session was on the 23rd. An email was sent to the conference mailing list
 - PEOSC/CÉPEO went well, working on post conference write up
 - PEOSC/CÉPEO video still needs to be edited but hopefully I'll get this worked on and done for it to be posted by November
 - FYIC (first year integration conference)/CIPA busses booked, scheduling a meeting with delegates to talk about transit this week
 - Looking for a new delegate (**desperately, can be 2nd or 3rd year students*)
 - ESSCO/CAÉGO October TC

Manager of Sports – Gestionnaire des sports
 - Checking up on the fall teams
 - Starting to get winter intramurals post out
- VPFA: Domenick Mann (he/him/il)
 - Working on CFES-FCEG good standing report with Ethan, Mackenzie, and Sofia
 - Meeting with Michel Labrosse or Daniel Azzi this week to get a faculty letter signed.
 - Updated EEF constitution
 - Thank you Cyrus for putting it up on the website
 - Spoke to one of my dad's friends to get a poppy box for the office.
 - Will be picking it up this week sometime.
 - Awaiting Levies from UOSU-SEUO and will be following up with sub associations regarding budgets and calculations for levies.
 - Both MESS-SEGM and IEEE have been granted an audit extension due to organizational and banking issues, no penalties will be imposed.
 - Paid the down payment for the Eng Ball venue this week.
 - Thank you Gaby for delivering the cheque
 - Will be helping out with uOEC-CIUO and Wine & Cheese where needed.
 - Reimbursed Sofia for EEF meetings, Ethan for FYIC Busses, Cyrus for the new speakers, Ryn for patches, and Carolina for Franco Movie Night Drinks
 - Still need to pay for UOEC-CIUO shirts + waiting for comms invoices.

- Please text me if you need to be paid for something that I forgot about; reading week was a bit of a break but everything is still a bit hectic.
- UOSU MRT + Audit sessions will be coming up, I am sorry for the lack of updated actuals

Manager of Sponsorship – Gestionnaire du parrainage

- We got a manager of sponsorship!
- VP Academic – Académique: Ashna Cheverlharan (she/her/elle)
 - Working on academic feedback form to send to the BoD representatives around early December
 - Promo request sent for academic resource posts - to be posted in November
 - Coordinating with Anna to arrange a site tour on November 7th
 - Drafting an email to send to program coordinator of Biomedical Mechanical Engineering program
 - Trying to coordinate an event with Synopsys but waiting to hear back from them
 - Working on a co-op survey with Ryn (VP Equity)
 - Kanata North Field Trip
 - Everything has been posted! Last day to sign up is October 31st
 - 13 sign ups so far!
 - Bus booking in progress and companies have been confirmed
 - Fall Wine and Cheese
 - Everything has been posted! Last day to sign up is October 30th
 - Details have been coordinated with Iron Ring
 - Music, photography and catering confirmed

Wine and Cheese Coordinator – Coordinateur.trice vins et fromages

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Manager of Student Success – Gestionnaire de la réussite des étudiants

- VP Comms: Madison Smrtka (she/her/elle)

- still troubleshooting physical mailouts, trying to get ads for mailouts, updating system through comms team for posts
- UOSO Comms not replying yet, as they won't have the position for approx. another 2 weeks
- Helping CESA/AEGCi with their comms

Manager of Marketing – Gestionnaire du marketing

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Manager of Social Media – Gestionnaire des médias sociaux

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Manager of IT – Gestionnaire de l'informatique

○

- VP Internal – Interne: Aiden McCooeye (he/him/il)

- Cleaned A04 from 101 Week (and McGill)
- CESA / AEGCi Elections started finally
- Got printer ink and a waste cartridge for the printer
- uOEC
 - Met with Jason to go over marketing
 - Logo created
 - All the competitions have ideas/plans, working on getting the official writing
 - Rooms all booked
 - Day schedule planned

- Patches ordered
 - Shirts designed/ordered
 - Got applications out
- Helped with office etiquette document
- Got a new speaker system set-up in the office (thanks Cyrus)
 - Office etiquette document update will come soon to have instructions to use once I'm done with midterms and uOEC / CIuO, otherwise either plug in the aux into the back of the mac or your laptop if it fits. Try not to change the room setting, if so go back to Large Hall to have functioning surround sound.
- Scheduled meetings with every sub-association.
- Volunteer Hours
 - Approved everyone's hours
 - Created placement for Wine and Cheese
 - Created placement for uOEC / CIuO
- VP Services: Maya Benhamou (she/her/elle)
 - Program patches are in and will be on sale starting Monday
- *Free program patches during the sewing night! Or sold for \$4*
 - Leather jacket fitting went well!
 - Patch sewing night on Halloween!! Giving away free patches so stop by!
 - Locker registration deadline the 11th!
 - Will be reordering team patches soon ish!
 - Graphic design committee - application ends Nov 1st. Applicants do not need to be in Engineering
- VP Social: Eric Hagen (he/him/il)
 - Joined CSA/AEEC for Saunders Farm event October 25th.
 - Planned Iron Ring After Party November 2nd 10pm - 2am.
 - Planning DUSTED/BAISERE but I will order the patches soon and UNSA/AEPSI will also order shot glasses.

■ JUST ORDERED PATCHES

- VP Philanthropic: Gabrielle Graceffa (she/her/elle)
 - Charity ball:
 - March 8th 2025!
 - Preston Center
 - Completed the sponsorship package for charity ball
 - I have a charity commissioner!
 - To select a charity for charity ball and the charity committee form was sent to the communications team
 - Applications open for new charity committee members
 - Vet
 - Shoutout to Dom as he'll be getting the poppies for Nov 11, 2024
- VP Equity – Équité: Ryn Basinger (they/them/il)
 - VP Academic and I are working towards making a co-op feedback form, most of the accommodation based concerns that I want to work towards need to be directed to the faculty of engineering which will happen later. Here are the current questions in the feedback form (**please let me know if there should be more added**):
 - What companies would you like to work at (co-op office will reach out to them saying that students are interested in working for them)
 - Would you be open to working for co-op terms longer than 4 months?
 - Would you be willing to relocate outside of Ottawa for a co-op term?
 - Is there any sector-related event (conference, symposium, career fair, etc.) we should attend to build partnerships with employers?
 - Self motivated inquiry to the faculty of engineering about if the accommodation requiring deferrals would require a deferral fee was met with this answer from the faculty and thought this information should be shared at least through published meeting minutes:

“Two times per term, the academic accommodations office will review the students who submitted and will exempt them, based on their accommodations, from the administrative fee. The 60\$ fee will then be credited to their account.”

- Still have many plans and goals with my role as VP Equity but midterms have required this to be put on the back burner. I'll be back in full swing once I'm less burnt out!
- VP Sustainability – Développement durable: Hayley Jubinville (she/her/elle)
 - The sustainability caucus has been started with the sustainability centre and UOSU
 - Amended the constitution and determined the roles and format
 - First official meeting next week
 - Tuesday 6pm
 - Le caucus de la durabilité a été créé avec le centre de la durabilité et SÉUO.
 - La constitution a été modifiée et les rôles et le format ont été déterminés
 - Première réunion officielle la semaine prochaine
- VP Francophone: Alejandra Carolina González González (she/her/elle)
 - Elected - By-Elections
 - First Fall Franco Event - Soirée Astérix et Obélix:
 - Positive feedback
 - The format of the marketing and event itself was successful as a test event, demonstrating the need for targeted plans to promote French more actively at future events. Looking forward to discussing strategies for achieving this at the next Franco Round Table.
 - October Franco Round Table (6:30 pm today)
 - uOEC/CIUO French Overview and Rulebook - Including collaboration with CQI/CQI (French versions referred to VP Internal for implementation)
 - Project: Translations Committee (In progress)
 - Applications phase (there will be posts on Instagram)

7. Sub-association updates – Mise à jour des sous-associations

Chair: As discussed this summer, Section 6.3.4 of Sub-Association Policy clearly requires sub-association members to elect their representatives, rather than having that vote be conducted by the ESS. We adopted a resolution in May to remind all Sub-Associations of this obligation. I'd like to remind all Sub-Associations who are conducting by-elections or hosting general meetings of this. If conducting a by-election or general meeting isn't possible for you this term and you forgot about this, please keep it in mind for your next AGM. This is the relevant clause of the resolution adopted at ESS's May SGM:

BE IT FURTHER RESOLVED THAT, all Sub-Associations are reminded to conduct an election, by resolution of the Members of the Sub-Association, to appoint a Director of the Society at their next Special General Meeting, as specified in the Policy and Procedure Manual.

Section 6.3.4 of the Sub-Association Policy:

Each Sub-Association shall elect, by resolution of Members of the Sub-Association, a Director of the Society.

The current Sub-Association Directors were appointed as additional directors provisionally until an election is conducted by Sub-Associations not necessarily as a permanent position for the year.

- IEEE – Jad Mghabghab
 - Ran byelections, filled exec committee
 - Made stickers and banner now
 - Bunch of meet the team post
 - Ran bunch of events:
 - Ciena networking night
 - WIE study
 - IEEE day
 - IEEE ORC (Ottawa Robotics Competition)
 - Upcoming events:
 - WIE industry night
 - SPAC (encourage your friends to come) (Student Professional Awareness Committee)
 - Quiz MIEEE

- CESA – Justin Beal
 - Had an election yippee
- ChESS – Karim Nehme
 - Successful CSChE (Canadian Society of Chemical Engineering) 2024 Conference
 - Mackenzie Cubid placed 1st team in the hackathon competition
 - Justin Brown placed 3rd place in the student paper competition
 - Co-Hosted Pool Night event with MESS
 - Organized annual brewery tour at Flora Hall for November 9th
 - Finalizing merch process
- MESS – Sami Lowe & Farah El Siss (Presented by Ashna)
 - Events
 - Upcoming Pumpkin carving student vs profs (canceled)
 - Hosted Pool event with chem eng and cookies and CAD event
 - Upcoming collab with NSBE movie night Oct 30
 - Escape room Nov 8th
 - Industry night coming up Nov 23
 - Bank stuff
 - Wire transferred the first portion of funds to ESS, we got locked out of our account after this and get back in on wednesday (signing account from old vp finance to farah) so we can continue transfers after and finish levy submissions
 - Trying to set up square space. Planning to reach out to VP services on ESS to learn how to do it.
 - Other stuff
 - Newsletters being sent out aiming for nov 2
 - Currently selling old merch, working on new order
 - Interviewing for director positions, applications just closed

- Dr. Cho moving his thermo lectures from fridays to Saturdays next term causing issues with students, VP Academic planning to start a conversation with the undergrad faculty office

8. UOSU BoD Updates – Mises à jour du CA du SÉUO

- [uOttawa Student Housing Survey | Enquête sur le logement étudiant à l'Université d'Ottawa](#)

This survey is being conducted to study and assess the state of housing rental for uOttawa students. This survey is intended for undergraduate students at the University of Ottawa who are renting their current place of residence off-campus.

Ce sondage est mené afin d'étudier et d'évaluer l'état de la location de logements pour les étudiants de l'Université d'Ottawa. Cette enquête s'adresse aux étudiants de premier cycle de l'Université d'Ottawa qui louent leur logement actuel hors campus.

- **First-year council:** If you're interested in applying, please send a short introduction including your name, faculty, and a copy of your resume to the President's Office at deputy-pres@seuo-uosu.com.

Conseil de première année: Si vous souhaitez poser votre candidature, veuillez envoyer une courte introduction incluant votre nom, votre faculté et une copie de votre curriculum vitae au de la Présidente à l'adresse suivante : deputy-pres@seuo-uosu.com.

- **Autumn General Assembly:** November 17th in the Alumni Auditorium (UCU) (10:00am)
 - Updates to the Positions Book
 - Mandate Police Record Checks for All 101 Week Guides
 - Francophone Centre
 - Motion to Advocate for Student-Imposed Elective Pass/Fail Grading
 - Accessibility Budget Statement
 - Updating Bilingualism Requirements for UOSU Executives

Assemblée générale d'automne : 17 novembre dans l'Auditorium des anciens (UCU)

- Amendements au carnet de positions
- Exiger des vérifications d'antécédents pour tous les guides de la Semaine 101
- Centre de la Francophonie

- Motion de revendication concernant la possibilité pour les étudiant·e·s d'opter pour une notation de type réussite/échec pour les cours au choix
- Déclaration sur le budget de l'accessibilité
- Mise à jour des exigences en matière de bilinguisme pour les membres de l'Exécutif du SÉUO
- [Optional UOSU Levy Opt-out | S'exclure des prélèvements du SÉUO facultatifs](#)
 - Prélèvement du bar/Pub Levy (\$3 par session/per semester)
 - Prélèvement pour le financement des clubs/Club funding levy (\$4.99 par session/per semester)
 - Prélèvement pour l'Équipe bénévole d'intervention de crise/Volunteer Crisis Response Team levy (\$0.97 par année/per year)
- [New UOSU Portal | Nouveau portail de la SÉUO](#)
 - **Clubs Administration Service:** list of all clubs, funding applications (due November 3rd), manage club members, and bank letters

Service d'administration des clubs : liste de tous les clubs, demandes de financement (échéance le 3 novembre), gestion des membres des clubs et lettres bancaires.
 - **Student Rights Centre:** automated follow-ups, email reminders, and personalized calendars with case details, meetings, and deadlines\

Centre des droits étudiants : suivi automatisé, rappels par courrier électronique et calendriers personnalisés avec les détails de l'affaire, les réunions et les échéances.
- [Sustainability Grant Fall 2024 | Bourse de durabilité automne 2024](#) (November 30th / 30 novembre)

9. Question period – Période de questions

- EEF updates about Wine and Cheese: EEF did not give ESS the full 14k for the event, only 9k, with which ESS will be paying the remainder. Also the event is for graduates, so undergraduates attending would be paying for drinks themselves where graduates wouldn't.
- CVG4133 - prof started updating (english only) course slides in French, and this was brought up to VP Francophone as a potential option for other english-only classes.

- VP Franco - There will be a vetting process for translation members going forward.
- Fall Dusted will be a 19+ event, Winter Dusted will be a 18+ event. This is due to age restrictions at the location, not due to student year restrictions.

10. Elections – Élections

- a. Ratification of by-election results – Ratification des résultats des élections partielles

Title Titre	Ratification of by-election results Ratification des résultats des élections partielles		
Mover Proposé	VP Services	Second Appuyé	President
<p>WHEREAS the positions of Vice President of Francophone Affairs and Vice President of Sustainable Initiatives were created at the last Annual General Meeting;</p> <p>WHEREAS interim executives were appointed to these positions in accordance with Section 7.03(e) of the By-Laws to fulfill the roles until a by-election could be held;</p> <p>WHEREAS a by-election was conducted in accordance with Section 2.3.14.8 of the Policy and Procedure Manual between September 15 and March 30;</p> <p>WHEREAS there was no candidate elected for the position of Vice President of Sustainable Initiatives;</p> <p>WHEREAS Alejandra Carolina González González was duly elected as the Vice President of Francophone Affairs in the by-election;</p> <p>BE IT RESOLVED THAT the Board of Directors hereby ratifies the results of the Fall 2024 by-election, recognizing Alejandra Carolina González González as the elected Vice President of Francophone Affairs, effective immediately.</p>			
<hr/> <p>ATTENDU QUE les postes de Vice-président.e aux affaires francophones et de Vice-président.e aux initiatives durables ont été créés lors de la dernière Assemblée générale annuelle;</p> <p>ATTENDU QUE des exécutifs intérimaires ont été nommés à ces postes conformément à l'article 7.03(e) des Règlements administratifs afin de remplir ces rôles jusqu'à ce qu'une élection partielle puisse être tenue;</p> <p>ATTENDU QU'une élection partielle a été menée conformément à l'article 2.3.14.8 du Manuel des politiques et procédures entre le 15 septembre et le 30 mars;</p>			

<p>ATTENDU QU'aucun candidat n'a été élu au poste de Vice-président.e aux initiatives durables;</p> <p>ATTENDU QUE Alejandra Carolina González González a été dûment élue au poste de Vice-présidente aux affaires francophones lors de l'élection partielle;</p> <p>IL EST RÉSOLU QUE le Conseil d'administration ratifie par la présente les résultats de l'élection partielle de l'automne 2024, reconnaissant Alejandra Carolina González González comme étant élue Vice-présidente aux affaires francophones, avec effet immédiat.</p>	
Discussion	Vote for: 23; Vote against: 0; Abstain: 2 (VP Francophone)
Result Résultat	Vote passess for the appointment.

- b. Appointment of an Interim Vice President of Sustainable Initiatives – Nomination
d'un Vice-président.e intérimaire aux initiatives durables

Title Titre	Appointment of an Interim Vice President of Sustainable Initiatives Nomination d'un Vice-président.e intérimaire aux initiatives durables		
Mover Proposé	VP Philanthropy	Seconder Appuyé	VP Services
Nominations	● Leila Smaili		
<p>WHEREAS no candidate was elected for the position of Vice President of Sustainable Initiatives in the Fall 2024 by-election conducted in accordance with Section 2.3.14.8 of the Policy and Procedure Manual;</p> <p>WHEREAS it is essential for the Society to have a Vice President of Sustainable Initiatives to fulfill the duties associated with this role;</p> <p>BE IT RESOLVED THAT the Board of Directors appoints _____ as the Interim Vice President of Sustainable Initiatives, effective immediately, until such time as the position can be filled by election;</p> <p>_____</p> <p>ATTENDU QU'aucun candidat n'a été élu pour le poste de Vice-président.e aux initiatives durables lors de l'élection partielle de l'automne 2024 menée conformément à l'article 2.3.14.8 du Manuel des politiques et procédures;</p>			

ATTENDU QU'il est essentiel pour l'Association d'avoir un.e Vice-président.e aux initiatives durables pour remplir les responsabilités associées à ce rôle;

IL EST RÉSOLU QUE le Conseil d'administration nomme _____ en tant que Vice-président.e intérimaire aux initiatives durables, avec effet immédiat, jusqu'à ce que le poste puisse être pourvu par une élection.

Questions	<p>Srs q: Why do you want to run and what background do you have to excel in this role?</p> <p>Silly q: What are the 3 r's, wrong answers only?</p>
Answers Réponses	<p>Was in the mentoring centre. Big on sustainability, part of a bunch of sustainability clubs including EWB (Engineers without borders)</p> <p>Wants to run because VP Sust is needed, big on sust projects, working on one with friend, research in the field for years, wants to work on it in the future, wants to work "on the ground".</p> <p>Reject (idiots) Reply (all) (cold) Regards,</p>
Discussion	<p>Maya: 30 sec intro; 30 sec serious question; 30 sec silly question.</p> <p>Maya - thinks Leila will be a great addition to the team. Sofia O knew Leila from mentoring centre, thinks Leila is a good candidate. Vote: For: 21 Against: 0 Abstain: 1</p> <p>President: A by-election is still needed as this position is considered an Interim position. Wants to know board member's thoughts on another by-election. VPFA suggests to do this by-election at the same time as presidential elections, otherwise considers another by-elections too expensive. Maya asks about how the finances work for the by-elections, Sofia E explained that the cost is per the total of students that could vote; Maya then agreed with VPFA's suggestion.</p> <p>- Sofia E is saying that a separate by-election might be better as the presidential election is for next year's president, while this vote is about <i>this</i> year's VP Sustainability. Carolina says to go with the two-in-one option as we don't know what will happen for sure by then. Anna says to avoid problems we should put the terms of the election in the file itself.</p>

Result Résultat	Vote passes, Leila Smaili is now the Interim Vice President of Sustainable Initiatives.
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c. Election of Year Representatives – Élection des représentants d'année

Title Titre	Election of Year Representatives Élection des représentants d'année		
Mover Proposé	President	Seconder Appuyé	VP Services
Nominations	<ul style="list-style-type: none"> • 		

WHEREAS several Year Representative positions are currently vacant;

WHEREAS Section 5.03 of the By-Laws allows for the election of Directors at any Board meeting after the Annual General Meeting when required;

WHEREAS Year Representatives must be elected by ordinary resolution of the Members in accordance with Section 1.3.3.2 of the Policy and Procedure Manual;

BE IT RESOLVED THAT the following Members be elected as Year Representatives for their respective programs and years, as detailed below:

- **3rd year**

- Chemical:
- Civil:
- Electrical:
- Mechanical:
- Software:
- French:

- **4th year or higher**

- Civil:
- Electrical:
- Mechanical:
- Biomedical mechanical:

- Software:
 - Computer:
 - French:
 - **CO-OP**
 - Civil:
 - Mechanical:
 - Student Academic Success Service (SASS):
-

ATTENDU QUE plusieurs postes de représentants d'année sont actuellement vacants;

ATTENDU QUE l'article 5.03 des Règlements administratifs prévoit l'élection des directeurs à toute réunion du conseil d'administration après l'assemblée générale annuelle, le cas échéant;

ATTENDU QUE les représentants annuels doivent être élus par une résolution ordinaire des membres conformément à la section 1.3.3.2 du Manuel des politiques et procédures;

IL EST RÉSOLU QUE les Membres suivants de la Société soient élus en tant que représentants annuels pour leurs programmes et années respectifs, comme détaillé ci-dessous:

- **3ème année**
 - Génie chimique:
 - Génie civil:
 - Génie électrique:
 - Génie mécanique:
 - Génie logiciel:
 - Français:
- **4ème année ou plus**
 - Génie civil:
 - Génie électrique:
 - Génie mécanique:

<ul style="list-style-type: none"> ○ Génie biomédical mécanique: ○ Génie logiciel: ○ Génie informatique: ○ Français: ● CO-OP <ul style="list-style-type: none"> ○ Génie civil: ○ Génie mécanique: ● Service de réussite académique des étudiants (SASS): 	
Questions	
Answers Réponses	
Discussion	President withdraws motion as no one was nominated for the positions.
Result Résultat	

11. Previous Business – Affaires précédentes

a.

12. New Business – Nouvelles affaires

a.

13. Discussions

a. Instagram Account for BoD – Compte Instagram pour le CA

- Mackenzie asks if the posts/translations would go through ESS. Carolina says that she doesn't mind going through the translation process that Chair (Daniel) has been doing so far, if translations go that route.
- Question was asked for a student vote/poll about this account, but the response was that the reasoning for this account's creation is to try to reach more members, such as the ones that wouldn't already be reached through ESS' posts.
- Leila points out that this account could make BOD's updates more accessible.

14. Varia

- VP Services - [Patches | Engineering Students Society](#)
- President: wants to ask if we want to combine voting meetings or do them separately. VPFA says to not combine them. Sofia clarifies that "interim" positions are functionally the same as non-interim positions, so Leila's tasks wouldn't be any different. Mackenzie says to keep the two elections separately. Leila adds that they don't mind keeping just the interim position.

President moves to not hold a by-election for the VP Sustainability. Seconded by Brooke.

Carolina moves to vote instead for the by-election for this position to be combined with Presidential election, but this was not seconded.

- Vote for President's no by-election movement: For: 14; against: 1 (VP Franco); abstain: 5 including President and Leila.
- Vote passes for there to be no by-election and for Leila to be fully instated as VP Sustainability.
- VP External - Looking for another delegate for FYIC.

15. Announcements – Annonces

16. Notice of Motions – Avis de motion

17. Adjournment – Ajournement

With no further business, the meeting adjourned at 4:03 PM EDT.

L'ordre du jour étant épuisé, la réunion est levée à 4:03 PM HAE.

18. Next Meeting – Prochaine réunion

The next Board of Directors meeting is scheduled for November 24th at 1:00 PM EDT in CBY A04.

La prochaine réunion du conseil d'administration est prévue pour le 24 novembre à 13 h 00 HAE au CBY A04.