

ESS Officer Meeting Minutes - Comptes Rendus des Réunions des Officiers.ères

Date: Nov 30, 2023

Link: <https://meet.google.com/jdq-jhne-rfg>

Officers Present - Officier.ères Présent.e.s:

- President - Mackenzie (she/her/elle)
- VP External - Ryan (he/him/il)
- VP Finance - Domenick (he/him/il)
- VP Communications - Felicia (she/her/elle)
- VP Internal - Sofia (she/her/elle)
- VP Equity - Nyah (she/her/elle)
- Manager of IT - Krisha (she/her/elle)
- Manager of Translations - Carolina (she/her/elle)
- Manager of Social Media - Jayda (she/her/elle)

Officers Absent - Officier/Officières Absent.e.s:

- Manager of 101 Week - Laura (she/her/elle) - Excused
- VP Philanthropic - Cristie (she/her/elle) - Excused
- VP Academic - Markos (he/him/il) - Excused
- Manager of Sponsorship - Devon (he/him/il) - Excused
- Manager of Sports - Mackenzie (She/Her) - Excused
- VP Services - Ethan (he/him/il) - Excused
- VP Social - Jason (he/him/il) - late, joined at 7:18

Land Acknowledgement - Reconnaissance des terres

- We acknowledge that we are on the traditional and unceded territory of the Algonquin Anishinaabe people. We recognize the enduring presence of Indigenous peoples on this land, their rich cultural heritage, and their contributions to our community. We honour the

Algonquin Anishinaabe as the original stewards of this land and express our gratitude for the opportunity to live, work, and gather on this territory.

Updates - Mises à Jour:

President:

- By-Elections were held, congratulations to Markos and Domenick!!!!
- Helped with uOEC, Patch Sewing Night, Wine and Cheese, DUSTED ticket sales, and DUSTED.
- Made a discord calendar.
- Met with ESSCO VP Services, joining CALE OC. Let me know ASAP if you're willing to help out.
- Working on Constitution Review.
- Planned team bonding event this Friday. We're doing a holiday gift exchange and going bowling!!! Please react to my message if you haven't done so already.
- October and November BODs were held.
- Working with Markos to figure out Wine and Cheese stuff.

VP Finance:

- MRT Going on Right Now
- Budget Changes:
 - President: Fall Exec Team Bonding slightly overbudget by \$142.40. New Line of \$642.40 (Previous line of \$500).
 - Sponsorships Exec Santa Photos. Added line \$16.95.
 - Moving holiday cards budget from comms to sponsorship.
 - Linktree Premium - \$101.69 (See Officer Minutes from 5 October) added to Equity budget.
 - Services T-Shirts. Invoice initially sent was incorrect, discounted price for updated invoice. Final Budget line is \$817.56.
- Had a meeting with the bank about getting added as a signatory; waiting on a reply.
- Working with Hotel and Logistics on CALE OC as Finance Chair.
- Working on transaction logs and updating audit (All transactions since August. Budget actuals are a work in progress as I am going through transactions all the way from August. Thank you for your patience as I am going through each of the Exec Budgets and trying to track down F1 Forms so that our actuals can be accurate and our audit can be smooth.

VP Internal:

- Gotta reorder the printer ink, package got lost in the mail. Will get to that as soon as I can
- Gotta submit reimbursements to EEF for uOEC expenses, I believe I'm missing the subway order for that but will also get to that as soon as I can
- Office hours will end when classes end (do we want to follow the Monday schedule on the Wednesday since classes are following Monday schedule?) Will figure out the winter schedule over the holiday break, stay tuned for that
- Still waiting on OEC registration stuff

VP External:

- Pretty much same updates as BOD
- I am now on CALE OC
- ESSCO TC next week, will share the agenda when I get it
- Planning pre-conference meeting for CELC after exams

Manager of Sports:

- I am going to be late so hopefully I will be able to read my minutes later, if not someone else can.
- Had a form for winter intramural interest, not enough minimum interest to start teams, so I couldn't sign up for any. Only good thing that came from this was we saved \$1500 but we can put that towards the interfaculty tournament that I am going to talk about next.
- Good news: got a letter from an intramural sports director about a potential intramural tournament between faculties. I put interest in Engineering right away, waiting to hear more.
 - Will either put 1 to two teams in maybe even 3 if enough interest is presented.
 - It is either going to be 2 separate teams, one with dodgeball, and one with volleyball. Or just teams that play both. They are unsure yet.
- Got the date for eng hockey confirmed. Hosted at carleton on March 8-10. I made a google form for interest to make sure we have enough interest for a team before going forward with anything.

- Currently working on the infographic to do a post for it. Hopefully it will be posted soon. If you know anyone in engineering who plays hockey make sure to send them the post if you think they would be interested.
- Already sent it to last years team, so already got around 9 people interested

Manager of Sponsorship:

➤

VP Philanthropic:

- Sorry I cant attend - Helping markos with a costco run for cookies but we may intrude the meeting to drop them off later
- Eng Ball
 - Ticket sales were released last wednesday with a bit of help from the comms team and jason
 - We have sold just over 150 out of 250 tickets, im thinking if we sell out by the end of the semester we will add 50 more seats (CSSA sold their 50, we sold out of early bird in 3 days and we sold about 50 non eng and regular tickets)
 - Found a few charity items and picked some up from carlton earlier this week (please let me know if you have anything cool to donate or knows someone that owns a business to get us stuff)
 - If you haven't bought tickets already please do so i would love for the whole team to be there!
 - Fle and I are MC and I am going to finish up the script by exams
- Bug Push
 - The date is March 15-16th right now so hopefully we can make it - dependant on iron ring right now
 - I'm planning to advertise it at eng ball so hopefully we know when iron ring is by that time and we can figure out if we are attending to tell TMU

VP Social:

- Did not hold Iron Ring after party-Sorry Gang-Will make sure to better plan for the winter edition and invite the fall graduates to come with a free drink with their name on it :)

- GOAT is being planned for December 22, eyeing FnS, no ticket to sell just a “Come hang out” Might try and convince them to let us do Karaoke
- Well clean up the 101 week office mess over the break so stay tuned for more space in there!
- Met with Comms VP social for a possible end of year RSG Wide tournament.

Manager of 101 Week:

➤

VP Communications:

- I've been sick, but the mailout is scheduled for tomorrow morning (I apologize but they're wasn't anything too imminent).
- Things I've included: Literary Group, GOAT, Eng Ball (not including the form, not sure if you wanted it included), CALE, Cookies and Cram, Paws and Relax, all things exam prep, election results)

Manager of Social Media:

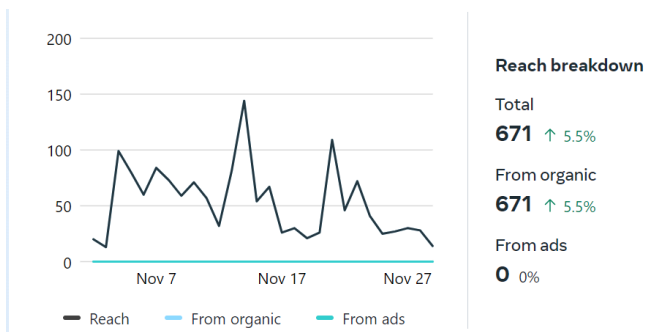
- **Posts created for this month:**
 - Wine and cheese
 - Commissioner of academic affairs
 - Eng ball
 - Biomedical mechanical outreach
 - Cookies n cram
 - Wize prep & prep 101
- **Posts that are going that are going to be published:**
 - Paws and relax (to be published Dec 5)



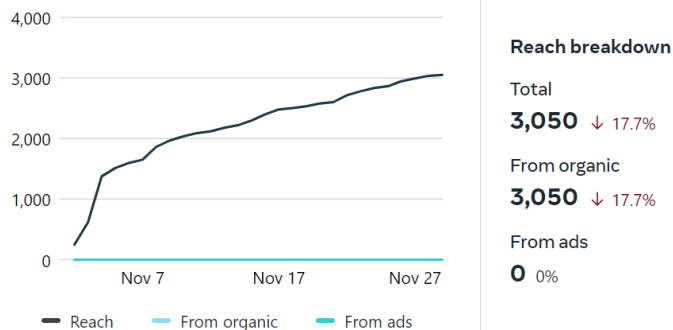
CALE (publish tomorrow)



➤ Facebook trends



➤ Instagram trends



Manager of IT:

- Spoke to translations about french version of documents
- Will post recent BOD meeting minutes

Manager of Translations:

- INDUSTRY NIGHT 2023/MEET THE BOD
- Academic Commissioner/Wine and Cheese
- COOKIES N' CRAM!/Eng Ball
- 24h translations
- Starting Minutes

VP Academic:

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VP Equity:

- Went to CDE
- Working with Marcos for Diversity in Engineering Symposium - More to come soon
- Coordinating Yoga (Elevate Yoga, will discuss more in January) on campus
- Therapy Dogs in December
- Book Club and Financial Literacy also in January
 - Registration for and send out added to mailout for December

VP Services:

- Picking up shirts next Wednesday (yahoooooooo!!)
- Hoping to get crewneck and hoodie designs before the end of the year so I can order and get for early next term
- Patches are kinda popping off, I'll be sending a few designs for us to vote on before the winter break so I can order at least one in early January. GIVE ME ALL YOUR DESIGNS and maybe it'll look good and we'll vote on it, as many options as possible are best :) thanks in advance

Motions



Discussion Items - Éléments de Discussion:

- Kenzie: Read this and tell me what you think.
 - https://drive.google.com/file/d/1q8OOzWSRX7ois-wfdjI_7FQ8uIk2yhlK/view?usp=sharing
 - Sofia: Is this new/amendments?
 - Kenzie: Just a doc compiling everything we already do, just to have it all in one place
 - Ryan:(sorry I missed what you said here)
 - Jason: This is kind of like a hierarchy of what UOSU is responsible for and what the RSGs are responsible for
 - Kenzie: Please read this over when you can and give me your thoughts
- Kenzie: Some other ESSs are sending out their holiday cards to other ESSs, do we want to do that too?
 - Count them up and see which engsocs we want to send to
- Ryan: How do we want to proceed with investigating wine and cheese handoff?
 - Markos made a doc with some ideas on how we want to move forward, some ideas include merging with the afterparty, change it to a ticketed event and go off-campus, no more C&R for food, reallocate the money to go towards paying for the iron rings, support faculty with plans, remove wine and cheese from mandate completely and cut all ties with the event. Poor communication from faculty and funds are severely limited
 - Ryan: I agree with handing it over to the faculty
 - Kenzie: They won't like that, we tried that this time and it didn't work
 - Jason: I don't know if we can trust them to fully take over, we can work on better collaboration but we should still have a part
 - Kenzie: One of the reasons why the faculty doesn't want to take over is because they'd need to pay someone to plan it, so we can plan, they can pay
 - Ryan: main thing is just we don't want ESS to be paying for it, faculty pays we plan makes the most sense
- Ryan: ESSCO inquiry on schools/EngSocs
 - <https://docs.google.com/document/d/10QqOO6uirEmBPDj7ZeEMrwq-M3XMvHuc7xTEDHcq41Y/edit>

- Split up the investigation of the questions posed between execs based on mandate roles - details in the doc. Whoever else knows anything about anything asked, help would be appreciated!

Reminders

- This is our last meeting of 2023. So good luck on exams and happy holidays everyone!!!!
- React to my message in the discord...