

ESS June Officer Meeting Minutes – Procès-verbal de la réunion de juin des dirigeants de l'AÉG

Date: June 19th, 2024 8 pm

Location – Lieu: [Google Meet](#)

Chaired by Daniel Thorp (he/him/il) with discussions lead by Sofia Ershova (she/her/elle).

Officers Present – Dirigeants.es Présent.e.s:

- ★ President - Sofia (she/her/elle)
- ★ VP External - Ethan (he/him/il)
- ★ VP Finance & Administration - Domenick (he/him/il)
- ★ VP Academic - Ashna (she/her/elle)
- ★ VP Communications - Madison (she/her)
- ★ VP Internal - Aiden (he/him/il)
- ★ VP Social - Eric (he/him/il)
- ★ VP Philanthropic - Gabrielle
- ★ VP Equity - Ryn (they/them/il)
- ★ VP Francophone - Carolina (she/her/elle)
- ★ VP Sustainability - Hayley (she/her/elle)
- ★ Manager of Social Media - Martina (she/her/elle)
- ★ Manager of IT - Cyrus (he/him/il)
- ★ Manager of Translations - Elsa (she/her)
- ★ Manager of Student Success - Krisha
- ★ Manager of 101 Week - Mackenzie (she/her/elle)

Officers Absent – Dirigeants.es Absent.e.s:

- ★ Manager of Sponsorship - Vacant
- ★ Manager of Sports - Vacant
- ★ Manager of Wine and Cheese - Vacant
- ★ VP Services - Maya (she/they/elle) - Excused

★ Manager of Marketing - Jason (he/him/il) - Excused

Land Acknowledgement – Reconnaissance des terres

- ★ We acknowledge that we are gathered on the traditional and unceded territory of the Algonquin Anishinaabe Nation. For generations, they have been the stewards of this land, and their deep connection to it continues to this day. We recognize the enduring presence and contributions of the Algonquin people to this region. We also acknowledge the painful history of colonization and the displacement of Indigenous communities from their ancestral lands. We commit ourselves to learning, understanding, and honoring the Algonquin Nation's history and culture. We recognize the importance of working collaboratively to create a more just and equitable future for all who call this land home.
 - **Understanding the Land Acknowledgement:** There are some terms within the land acknowledgement that I was not initially familiar with so I wanted to explain what they mean. Starting with unceded, to cede is to give up power or to give up territory, google uses it in a sentence as “he ceded control of the company to his brother”. So the unceded territory indicates that the Algonquin Anishinaabe people did not give up their land. Next is Algonquin Anishinaabe, Algonquin is the band that is mostly in Quebec but also overlapping the provincial border which includes Ottawa. Anishinaabe is a group of multiple bands that surround the great lakes including Ojibwe, Cree, Mississaugas, Nipissing, Potawatomi, and Odawa.
- ★ Nous reconnaissons que nous sommes réunis sur le territoire traditionnel et non cédé de la nation algonquine anishinaabe. Depuis des générations, ils sont les gardiens de cette terre et le lien profond qui les unit à elle perdure encore aujourd'hui. Nous reconnaissons la présence et les contributions durables du peuple algonquin dans cette région. Nous

reconnaissons également l'histoire douloureuse de la colonisation et du déplacement des communautés autochtones de leurs terres ancestrales. Nous nous engageons à apprendre, à comprendre et à honorer l'histoire et la culture de la nation algonquienne. Nous reconnaissons l'importance de travailler en collaboration pour créer un avenir plus juste et plus équitable pour tous ceux qui vivent sur cette terre.

Updates – Mises à Jour

President:

- ★ Planning retreat (July 19th - 21st) - form coming soon
- ★ Attended PM with Ethan - learned a lot and came back with some great stuff that I look forward to sharing with all of you!
- ★ Attended joint PRT/SRT / TRP/TRS with Eric
- ★ Scheduled a meeting with the Carleton president - happening on July 13th, we are hoping to have our engsocs collaborate more closely this year and into the future
- ★ CSSA team bonding on June 26th at the Hangout (will confirm time), come out to play some board games with comp sci :)

VP External:

- ★ Went to ESSCO PM/CAEGO RP, here's my [recap presentation](#) for all things ESSCO
 - Additionally: met some cool folks from across Ontario, working on CFES/FCEG standing too
- ★ Spoke with Comms about pre-conference info sessions, application, and take back posts
- ★ Working on budget right now

Manager of Sports:

★

VP Finance:

- ★ Met with most of you regarding budget plans.
- ★ Made group chat regarding CFES standing, and will hopefully follow up on that soon.
- ★ Emails for all new team members set up.
- ★ Can those of you who want your budgets presented at Sunday's BoD let me know of the items and expenses ASAP?

Manager of Sponsorship:



VP Academic:

- ★ Budget: Still working on it but will have it finalized by July meeting
- ★ Company Field Trips: Currently in the process of planning a field trip in the Fall 2024 with Communications Research Centre (CRC)
 - Had a virtual meeting to discuss our plans for a potential field trip
 - Planning a day trip with companies (still looking) and CRC in the evening
 - Proposed hosting the trip on a Tuesday: "Tech Tuesdays"
- ★ UART meeting: Expressed general academic and CO-OP concerns
 - Was able to connect with other VP Academics and understand the academic concerns within their individual faculties
- ★ LinkedIn and Résumé Building Workshop:
 - Connected with VP Academic from Telfer
 - Wants to host collaborate on planning a workshop
 - Will work to ensure that the workshop will accommodate for engineering students and not just Telfer students (companies to be decided)
 - Either companies that cater to both or equal number of companies for engineering and telfer
 - Organizing/hosting preferably to be done in Telfer building
 - Most details are TBD but scheduled a meeting next week
- ★ Advertising:
 - Post about a Biomedical Engineering Lab Tour at Carleton on July 10th
 - Can we advertise it on Instagram?
- ★ Manager of Student Success:

→ Connected with Krisha

★ Retention of Prof: Aziz Abdesselam

→ Requested by UOSU Advocacy Commissioner

→ Reached out with concern of old professor, Aziz Abdesselam, returning for teaching comp arch 1 and possibly other courses

→ Professor has bad reputation, refer to below video and comments to understand the situation:

→ https://www.youtube.com/watch?v=o3_7kfD2Lyg

Manager of Wine and Cheese:

★

Manager of Student Success:

- ★ Did my transition with Sofia and met up with Ashna
- ★ Brainstormed some ideas for activities and events that happen for VP Academic
- ★ Working on General Academic Inquisition Form (have to speak with Markos to see if get access to results from last year)
 - Questions about if they feel that they have access to the same course material
- ★ Starting to make some templates for posts we want to make (Academic related)
- ★ Will be reaching out to companies in Kanata North for Company Field Trip. Planning on having multiple companies sign up and show their work and opportunities. Event to happen in October ish.
- ★ Having certain links and posts always circulating on ESS Instagram Story.

VP Communications:

- ★ Met w Dom
- ★ Working on handbooks!!
 - Trying to finish exec profiles
- ★ Talked with CU ads
- ★ Retreat!
 - Animals have lived there→ your sneezers will be tempted
 - Cats will be in the bunkie
 - Gords will be... somewhere
- ★ comms recap

- for anyone who doesn't know- we have a form for anything you want communicated by the wonderful team
- its so we know everything that needs to go out, where and when and between us we know what's been done
- but- if you want us to write stuff for you or make the artwork for you pls just ask! its mostly to avoid lots of back and forth of- is this good? ..do you like this?...

★ mail outs!

- switched to flodesk for mail outs- was getting tired of mailchimp format, very hard for it not to be a standard mailchimp
- brought back the old logo and style from when there was an eng. print paper
- i love all the feedback and hearing what you think of them- especially now when no ones really looking during the summer, get some kinks out
-

★ social ads:

- make sure all your social posts are geared to visual understanding first
- you should get what the event is/means by the artwork —> most words go in the blurbs
- if you have repeating events, have cohesive branding- when looking at the insta grid, you can see what an academic post is, what BOD posts are,
 - therefore, can find what you need + know it when you see itself

★ UH OH

- messed up the date → need to be in TO
- will miss the cleanup :/ and ahna's party



Manager of Marketing

- ★ Continued to be Guinea pig for comms emails
- ★ This weekend gonna do a “ESS Brand” overview as if I was a first year student so website, IG, discord etc, so stay tuned for notes on how we might look if you knew nothing about us.

Manager of Social Media

- ★ Posted two things since last meeting (June BoD and Guide Applications)
- ★ Keeping up with story reminders daily for any countdowns
- ★ Discussing handbook ideas with Comms
- ★ New post soon for the secretary hiring

Manager of IT

- ★ Added remaining English BOD and may officer minutes to the site
- ★ Assisted with general resetting of passwords

- ★ Passed on a speaker rental inquiry to Maya

VP Internal:

- ★ Met all with all the sub-associations
- ★ Office clean up this weekend, planning upcoming.
- ★ CSCE... for later discussion

VP Services:

- ★ Last week on crutches!!!
- ★ Starting the design of program patches. Mostly by a friend but will hop in and join to try (as mentionned) to get them in for 101 Week
- ★ Once I can drive/walk well will plan smt with Ethan hopefully to go inventory office and everything :)

VP Social:

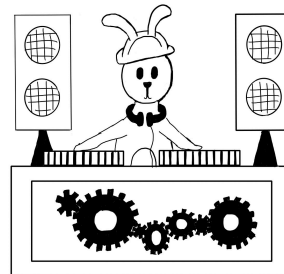
- ★ Continuing to update my budget which should be approved Sunday at bod.
- ★ I have a quote from a pin manufacturer for Iron Pins (Mackenzie will touch on) which some of you may have seen what it looks like.
- ★ I have a quote for hard hats and will finalize ordering them next week.
- ★ Been in contact with both CREO and Festival Promotions for kit contents and coveralls which will be finalized next week as well.
- ★ In the process of booking Chez Putters for 101 week as well as the silent disco headphone rental. UNSA handled getting Mardi for our first wet event.
- ★ Added some things and verified inventory in some lockers.
- ★ Selected almost all guides and head guides, a few applications are in French and will need them translated. Will do a final review with Mackenzie at some point before July 15th when I send them to UOSU (1:8 ratio now yay). Thanks to everyone who promoted the applications!
- ★ Been attending weekly SRTs for 101 week. Guide training will likely be in two waves during August with virtual options.
- ★ I will book first aid soon I promise.
- ★ Finalizing my summer dusted venue and looking into busing.
- ★ I will also be working on seeing what I can do for sub-association events during 101 week.

★ 73 days until 101 week! 😊

Manager of 101 Week:

- ★ Selected committee members.
- ★ Set up 101 Week Discord.
- ★ Coordinated the first committee meeting and our team bonding event. We did an escape room but sadly did not escape.
- ★ Began looking into planning an Iron Pin Ceremony during 101 Week.
- ★ Committee updates:
 - Thinking of ways to make messy day more inclusive. Current ideas are a second area where 101ers messy each other or themselves and that way we're not doing it ourselves and they can control how messy they're okay with getting, sitting on chairs and getting messy rather than crawling, and putting a net above the tarp which tells them to crawl without us telling them to.

Semaine 101 Week



Génie - Engineering

- Rough draft for shirt design:
- Sponsorship package is being updated and they came up with a really good idea to give discounts to companies that sponsored us in the past if they move up a tier. Ie. if they sponsored us at the silver level of \$2500 last year, we'd let them get the gold for \$4500 rather than \$5000.

VP Philanthropic:

- ★ **Transition:** Transitioned
- ★ **PhiIRT/TRPhil round table:** attended the meeting, ordered Shine day t-shirts
- ★ Planning Charity ball stuff and finding different ways to find fundings and other charitable events

VP Equity:

- ★ **Transition:** Officially gave up on a transition meeting lol.
- ★ **Anti-Oppression Training:** Ally squared has not replied to the request for training that I sent through their website or the email that I sent as a followup so I am looking for other training programs in the meantime.
- ★ **Equity Club Fair:** I have officially sent out an email to all of the diversity or cultural appreciation clubs on campus that I found online. I sent it out yesterday and already have two clubs interested :).
- ★ **June UOSU Equity Round Table:** There was an email sent out about the June equity round table, they linked a lettuce meet for this week that only took place during work hours (9-5), and then have yet to respond or follow up with anything.
- ★ **Plant Pot Paint Night:** For a mental health event my waterloo friend suggested something that is done at their school, basically there are a bunch of succulents, a bunch of soil, and a bunch of terracotta pots, people are able to paint their pots in whatever way they want and then transfer the little succulent into the pot. I have contacted Canadian Tire to ask about when their plants typically go on sale in fall as I was thinking they may have a clearance when summer is ending.
- ★ I should be more active after my deferred exam has passed (full time job and part time school is a lot with a deferred exam,,,,)
- ★ Happy gay month 🌈🏳️‍🌈

VP Francophone:

- ★ Attended the first June Franco Round Table:
 - This year, UOSU must review the General Policy 09 - Language policy, which outlines the union's policy on the French-speaking community and bilingualism. Possibility of adding a Francophone forum to the mandate
 - Bilingualism Centre: room for improvement
 - Journée Franco-Ontarienne: uO had a stand

- Franco Mural: if anyone has ideas, please put them on the Franco channel :)
- ★ Attended Social round table:
 - Discussed 101-week kit sales and guide training, which got me thinking:
 - We do have it in our shirts whether we speak EN/FR or both ,but you have to be considerably close to spot it. Last year they would sometimes stand far away from the kits stand just waiting. First years are already pretty shy and I know a lot of people who do not feel comfortable in English so if having a clearer visualization of FR/EN can help at least a couple of them feel more at ease and even socialize more, I think it would be nice to have. Does not have to be anything complicated just one, two or three signs: EN,FR, Bilingual... Please any comments!
 - French chants! Let's! You do not need to know French to sing in French (wink wink)
- ★ Reached out to the Nursing President regarding 101 week (I feel like having a FR collab with nursing would help with the hype)
 - I am thinking of hosting a French karaoke evening night, only French songs allowed, everyone is more than welcome, I just thought it was a good way of promoting the “Francophonie”, even non-French speakers can try and sing the songs, or beginners and so on, but in any case Franco students will definitely feel at ease speaking French cause the music is there like setting the “it is not just okay to speak French, is your right” #NoLinguisticInsecurity
 - On that note, it would be cool to make a Linguistic Insecurity post to raise awareness, for those of you who may not be familiar, it refers to : “a speaker's own evaluation of their way of speaking as inferior to another language variety that they perceive as “correct” or more prestigious”.
- ★ Attended the Franco-Ontarien Festival and connected with the organizers as well as the Franco-businesses, which gave me a good idea for the budget
- ★ 13/19 ESS Members replied to my French proficiency poll:
 - Fluent: 3
 - Intermediate: 3
 - Beginner: 6
 - No, but would love to learn: 1
 - No: -
- ★ Still working on the Franco students poll to identify community needs, will post it in my channel once it is done so I can get your input!

- ★ Question regarding minutes: I love that Daniel made the format bilingual, translation is way easier!! I wonder though, should a Bilingual translation be posted given the new format, or should it be separated, the last BOD was pretty short so the minutes are looking neat, but if they were the minutes from April, it would be 70 pages long ...

Manager of Translations:

- ★ Finished BoD meeting minutes - will send to Cyrus before the next meeting on Sunday
 - Please do remember to put the bilingual term for associations in your updates for BoD meetings such as ESS/AÉG
 - Do I remove the English meeting minutes or is the one posted going to be bilingual?
- ★ Aim to updated Madi's manual by the end of June and the upcoming BoD meeting minutes
- ★ Been translating messages as they come in my channel
 - Thank you to everyone who respected the formatting. Please make it clear if there is an urgent deadline

VP Sustainability:

- ★ Attended the Sandy Hill eco-fair with SafeWings. Made connections with Ecology Ottawa, CAFES, Bird Friendly Ottawa, and Master Gardeners. Potential collaborations in the work, especially Ecology Ottawa and Community Associations for Environmental Sustainability (CAFES).
- ★ Applied for the EcoYouth council started by Ecology Ottawa. Hoping to get a spot and be able to attend more community events and galas, as well as do some more lobbying with the municipal government. The council is comprised of 16-23 yr olds that attend meetings and lead educational workshops in schools, "fostering co-creation, planting, and long-term care of school gardens, and increasing knowledge of local environmental action"
- ★ The events checklist should be finished by BoD this weekend, just need to finish a bit more research. Ideally every event hosted checks off the minimum number off the list and I can consult to try to check off every box possible. 101 week is already too far planned but would love to try to work on the sustainability of the week.

Motions



Discussion Items – Éléments de Discussion:

- ★ Sofia - Takebacks from PM / RdP (prez stream)
 - Eric: secret non alcoholic events upcoming....
 - Eric: Good connections with SSA, UNSA, CSSA, thinking of events throughout this coming school year
 - Madi: More STEAM events with art faculty.
 - Carolina: At the franco-weekend, a lot of the different faculties are down for collabs
 - Eric: Already made a decision about joining a SAFA/AÉFA Event during 101 week.
 - Sofia: Other eng-socs do a thing where they record and post a recap, some even have done live streams.
 - Ethan: Waterloo did an instagram live of them stealing a mascot along with their ransom to get it back.
 - Sofia: In terms of elections, for all eng-socs, voter turnout wasn't as good, last election here was better than usual. Besides class talks other eng-socs promote elections at events. They've also hosted election info nights.
 - Eric: When I was running we weren't allowed to promote during ESS events.
 - Sofia: If it's not campaigning and we have other people promote it, it should be good. I want to try and have post-mortum meetings after major events such as 101-week and uOEC, for what we did and what we can do better.
 - Eric: For 101 week, we can do it after we get a lot of feedback from the 101ers after they have time to fill out the feedback form.
 - Sofia: On the topic of burnout, which is probably relevant to a lot of us, but it can take 6 weeks to 2 years to recover from burnout. It isn't about doing too much of everything, but also not enough of doing stuff that you actually enjoy.
- ★ Aiden - Future of CSCE/SCGC (link to presentation pending)
 - Overall consensus seems to be going for making a new subassociation - this will get underway
- ★ Mackenzie - Idea for Ashna

- Field trip around Ontario for mining companies - we'd do the bussing and hotels, they'd organize it
- Ashna: Sounds like a good idea, forward me his contact info
- ★ SFL (Software for Love) Update
 - For next time
- ★ Ashna - UART (University Affairs Round Table) Sustainability Center (Hayley)
 - Ashna: UART discussed starting a monthly sustainability centre discussion group

Varia



Reminders – Rappels

- ★ Office clean this weekend! Be there or be square
- ★ Make sure to review your mandates every so often
 - [w Policy & Procedure Manual - 2024.docx](#)