

## **ESS Board of Directors Meeting Minutes - Comptes Rendus des Réunions de Conseil d'Administration de l'AÉG**

**Date:** Oct 15, 2023

**Link:**

### **1. Call to Order**

Meeting called to order at 11:18 am

### **2. Land Acknowledgement - Reconnaissance des Terres**

We humbly acknowledge that the land where we live, learn, and work is the ancestral homeland of the Algonquin Anishinaabe people. With utmost respect, we recognize the Algonquin Nation as the rightful custodians of this land, tending to it since time immemorial.

As aspiring engineers, we deeply understand that our present-day pursuits of progress and development are deeply rooted in the rich histories, wisdom, and traditions of Indigenous peoples. We wholeheartedly recognize that Indigenous communities continue to grapple with the ongoing consequences of colonization, dispossession, and systemic inequalities.

Our commitment is unwavering. We pledge to embark on a continuous journey of learning, mutual respect, and collaboration with Indigenous communities. By wholeheartedly valuing Indigenous knowledge, perspectives, and contributions, we are determined to nurture a more inclusive and just engineering community.

### **3. Approval of Chair**

Chair:

- Maya Benhamou
  - Questions to ask:
    - What's your favourite chair?
    - Why do you think you fit the role?
    - Funny way to sit on your chair?
  - One serious question, one funny.
    - Serious question: why do you think you fit the role

- Funny: favourite chair: 10 votes for. Funny way to sit on chair: 21 votes for - winning question.

Serious question:

Maya: I've been part of BoD as manager of sponsorship and as secretary, I've been very involved in ESS as guide and head guide, I know as chair I need to be impartial but I will be the voice to hold up order and go against injustices

Funny question: \*lies upside down on chair\*

<b>Title:</b>	<b>Motion to Approve a Chair</b>		
<b>Mover:</b>	President	<b>Second:</b>	Sofia
<b>Language:</b>	English		
<b>BIRT:</b>	<b>Maya be voted in as BoD chair for the 2023-2024 academic year</b>		
<b>Result:</b>	<b>33 for, 0 against, 0 abstentions. Maya has been voted in as chair</b>		
<b>Discussion:</b>			

#### 4. Adoption of Agenda

<b>Title:</b>	<b>Adoption of the Agenda</b>		
<b>Mover:</b>	Executive	<b>Second:</b>	Ryan
<b>Language:</b>	English		
<b>BIRT:</b>	The agenda be adopted.		
<b>Result:</b>	<b>For: 34 votes Against: 0 votes Abstention: 0 votes</b>		
<b>Discussion:</b>	<p><b>Anna would like to move the fourth year rep elections to first thing, as she has scheduling conflicts</b></p> <p><b>Maya: Robert's rules explanation first?</b></p> <p><b>Anna: As long as we can be done before 12:15</b></p> <p><b>Maya: Appointment of secretary</b></p>		

## 5. Roll Call

### **ESS Executives & Sub Association Presidents Present - Exécutifs de l'AÉG et Président.e.s des Sous-Associations Présent.e.s:**

- President - Mackenzie Conrad (she/her/elle)
- VP Finance - Disala De Silva (he/him/il)
- VP External - Ryan Goodwin (he/him/il)
- VP Academic - Markos Brown (he/him/il)
- VP Communications - Félicia Dionne (she/her/elle)
- VP Internal - Sofia Ershova (she/her/elle)
- VP Services - Ethan Tang (he/him/il)
- VP Social - Jason Gonzales (he/him/il)
- VP Philanthropic - Cristie Kwan (she/her/elle)
- VP Equity - Nyah Wagner (she/her/elle)
- IEEE - Juan Hiedra Primera (he/him/il)
- CSCE - Cristie Kwan (she/her/elle)
- CHESS - Lauren Coffin (elle/she/her)

### **ESS Executives & Sub Association Presidents Absent- Exécutifs de l'AÉG et Président.e.s des Sous-Associations Absent.e.s:**

- MESS - Brunel Sontia (he/him/il)

## 6. Robert's Rules Explained

[https://docs.google.com/presentation/d/12OJJTicwOYAw3QaW9aFdd-V38sL\\_ATjC/edit?usp=sharing&ouid=104841545120256285620&rtpof=true&sd=true](https://docs.google.com/presentation/d/12OJJTicwOYAw3QaW9aFdd-V38sL_ATjC/edit?usp=sharing&ouid=104841545120256285620&rtpof=true&sd=true)

## 7. Elections of Vacant Positions

Manager of Translations:

- Zachary Djerdjouri (absent)

- Mathieu Racicot
  - Why1: Has had lots of experience in a governance body and has worked with different BoD/ESS members currently present, and he believes that this experience will be useful for this position. Why2: Less translation experience, but has never had vocal translation problems before. Why3: J'aime l'AEG
- Carolina Gonzalez
  - Why1: Has been in french immersion since kindergarten. Chose UOttawa because of multilingualism. Has a lot of writing/speaking experience in french and english. Was in IB for multilingual literature. She is excited to do translations at a higher level than low-effort google translate, and to utilize this experience to enrich other francophone students. Why2: Has done Model UN and has had to translate documents from English-French-Spanish. Has had to do class presentations in French and English, as well as her graduation speech. Why3: J'aime bien ESS.
- Malak Youssfi (absent)

<b>Title:</b>	<b>Motion to Elect Manager of Translations</b>		
<b>Mover:</b>	President	<b>Seconder:</b>	
<b>Language:</b>	English		
<b>BIRT:</b>	A manager of Translations be elected.		
<b>Result:</b>	<b>Mathieu: 3 votes</b> <b>Carolina: 17 votes *Wins*</b>		

Title:	Motion to Elect Manager of Translations
<b>Discussion:</b>	<p>Mack - Motion to ask them to translate "I love ESS"</p> <p>Dom - Ask them what a "ziguezon" is?</p> <p>Ryan - Don't motion until we discuss" (Mack has retracted". And because it's more then BOD ask them why they want to be manager translations, what experience they have (in french) &amp; mackenzie's question.</p> <p>Felicia - It is more, maybe something a little bit more difficult. Ask them to present in both languages (prefered)</p> <p>Mack - Motion to ask "why do you want to be manager of translations""what experience do you have" and have them give their prior translation experience in both languages.(dom seconded)</p> <p><b>*Against: 0 votes; Abstention: 0 votes</b></p> <p><b>*after presentations*</b></p> <p>Ryan - No negatives about either presenter, but says that the discussions should be on camera.</p> <p>Felicia - Leaning towards Carolina as she has a lot more translation experience.</p> <p>Ryan -</p> <p>Jason - Believes that having relevant governance experience may be better than overall translation experience. Though the Model UN experience may translate well.</p>

## 8. Elections of Year Representatives

First-Year Reps:

- GNG 1105 A
  - Dakota Squires
    - Why: Wants to help the students feel welcomed and have a great experience
- GNG 1105 B
  -
- GNG 1105 C
  -
- GNG 1105 D
  -
- GNG 1105 E
  - Cyrus Choi (absent)
  - Nava Akhlaghi-Tavasoli (absent)
  - James Travers
    - Why: Has been in student political groups before, looking to use this experience.
- GNG 1105 F

- 
- GNG 1105 G
  -
- GNG 1105 H
  -
- GNG 1505
  -
- SEG 2900
  - Youssuf helaly (absent)

#### Second-Year Reps:

- Chemical
  - Mathieu Racicot
    - Why: Served two mandates in student governance before, and has worked with great people/leaders and wants to be able to give back to the student body.
- Computer
  - Priya Dharmendra Kumar
    - Why: Didn't get to do anything outside of pure studies and regrets it. Being a part of the BoD team can open up many opportunities. Great to put on resume. Looks like a very fun environment and community.
  - Eric Hagen
    - Why: Was president of his high school student council, Was Guide at 101 week. Really likes comp eng. Really really wants to be a part of ESS.
- Mechanical
  - 
  - Mann
    - Why: Was in BoD last year. Looking to gain more experience and run lol for executive position in ESS eventually.
- Biomedical Mechanical
  - Maya Talab (Absent)
  - Malak Youssfi (absent)
- Civil
  - Aiden McCooeye
    - Why: Wants to get more involved with ESS. Was a guide at 101 week. Was a member of his town council before university.
- Electrical
  - Hamed Tavakoli
    - Why: Has always enjoyed what BoD does and its community. Believes that there is huge potential with the group, wants to use this potential for the community and students.
- Software
  - Daniel Thorp (absent)
- French

- Malak Youssfi (absent)

- Katelyn Renaud

- Why: Wants to get more involved to learn more about engineering.

### Third-Year Reps:

- Chemical

- 

- Computer

- Eric Eaton

- Why: Likes being in student organizations. Likes being a part of the community.

- Likes comp eng.

- Mechanical

- 

- Biomedical Mechanical

- 

- Civil

- 

- Electrical

- 

- Software

- Devon Knight

- Why: Was on BoD last year, enjoyed the experience and community. Lots of prior experience as exec in other clubs, such as sponsorship exec in ESS.

- French

- Carolina Gonzalez

- Why: French has had a huge impact in her life and she wants to share that with the students. Wants to be able to translate and respond to the francophone community in the way they want to be responded (french questions given french answers, etc.)

### Fourth + - Year Reps:

Ryan - Suggesting we don't ask questions as each of the 4th year positions are currently uncontested.

Mackenzie - Suggesting we still ask questions to show/prove they are not wasting our time

Jason - Agrees we don't need to ask questions, but we still should to get to know the person and to vote.

Ryan motions to ask the question "Why do you want to join BoD?" in a minute or less.

Mackenzie 2nd (Passed)

- Then a motion to Omnibus later

Dominick has a timer ready for the one minute response.

\*after questions\*

Ryan - Motions to omnibus and unanimous consent. (Sofia Seconded)

\*everyone wins\*

Ryan - Requested to move Jia into the position of 4th year Computer rep by unanimous consent. Request was accepted.

➤ Chemical

○ Anna Schubert

- Why: Was in ESS last year as VP academic, was VP Internal before. Is familiar with ESS/BoD structure already. Does not have much time, but can make time for BoD.

- “Creatively” left the room by butt-checking the door

➤ Computer

○ Jia Xuan Song

Why: Great opportunity to get involved in student association, to give back to the student community. Currently in cadet program, wants to use/translate this experience.

➤ Mechanical

○

➤ Biomedical Mechanical

○

➤ Civil

○ Mohamed Guindo (absent)

○ Justin Beal

- Why: Wanted to be in BoD for a while. Friends with Maya for a long time. Thinks it will be fun and is excited to represent his peers.

- “Creatively” leaves the room by strutting out

➤ Electrical

○ Muhammad “Owais” Tabassum

- Why: Has friends in BoD that have been telling him what it is about and what to expect. Excited to represent electrical engineering. Has been in student council through high school, so has that sort of experience.

- Moonwalked out of the room.

○ Jerry Wang (absent)

➤ Software

○ Nicholas Morin

- Why: Wants to do budget, then resign.

➤ French

○ Justin Brown

- Why: Has taken his first two years completely in french has part of his third year. On Francophone affairs committee, that can/has cooperated with UOSU.



Other:

➤ Co-op Rep

○ Kathryn Basinger

- Why: Always wanted to be involved in ESS. Hasn't had the practical skills they wanted, so through ESS wants to either gain those skills or get involved with the resources to be able to do things/gain experiences differently.

<b>Title:</b>	<b>Ratification of Year Representatives</b>		
<b>Mover:</b>	President	<b>Seconders:</b>	Domenick
<b>Language:</b>	English		
<b>BIRT:</b>			
<b>Result:</b>	<b>All uncontested positions held, Eric voted in for 2nd year Comp Eng rep</b>		
<b>Discussion:</b>	<p>Ryan - Motion to do the same thing that we did for fourth year. Same question. (mack seconded) - Passes *after questions*</p> <p>Ryan- Motions to omnibus all uncontested positions. Domenick seconded. Vote: 0 against, 0 abstains Motion passed Contested positions: Mackenzie - Believes that Eric could have added more as he thought he was uncontested before. Felicia - Agrees with Mackenzie. Ryan - When going over their notes, believes that Eric's presentation was more ESS focused, and appreciates that Eric was on time, while Priya's seemed more self-serving. Mackenzie - Completely agrees with Ryan Felicia - Eric was one of Felicia's 101ers, is leaning towards Eric Vote Eric: 12 votes *Wins* Priya: 3 votes</p>		

Ryan motions for recess until 1:50 pm - unanimously passes

AJ has left the meeting - Sofia is back to taking minutes after recess

## 9. Administrative Motions

<b>Title:</b>	<b>Approval of AGM 2023 Minutes</b>		
<b>Mover:</b>	Executive	<b>Seconded:</b>	<b>Mackenzie</b>
<b>Language:</b>	English		
<b>BIRT:</b>	The minutes of the 2023 AGM be approved, as presented. <a href="https://docs.google.com/document/d/1uesj8DemNT03ugB_EqUFMAM_vSLOq5glr1r_bdv8Ltk/edit?usp=sharing">https://docs.google.com/document/d/1uesj8DemNT03ugB_EqUFMAM_vSLOq5glr1r_bdv8Ltk/edit?usp=sharing</a>		
<b>Result:</b>	<b>Minutes have been approved by unanimous consent.</b>		
<b>Discussion:</b>	<b>Vote by unanimous consent. 0 against, 0 abstentions</b>		

## 10. Executive Updates

President:

- Got to know the team and ensure the proper execution of all roles by having 1-on-1's with everyone.
  - Encouraged team bonding by planning our annual retreat and other activities.
  - Also introduced more positivity into ESS by implementing a place for people to acknowledge when others are doing a great job.
  - And working towards having a better team environment by implementing semesterly ITPMetrics Team Assessments.
- Have done a lot of work with the officer team, EEF, UOSU, the faculty, ESSCO, and CFES.
  - Attended ESSCO PM and took over as chair for CFES PM. Ryan will talk more about conferences though.
- Future plans:
  - Began looking through the constitution in preparation for constitution amendments.
  - By-elections will be coming out shortly after this meeting.

VP External:

- Brief Acronym Bootcamp: ESSCO = Engineering Students Society Council of Ontario, CFES = Canadian Federation of Engineering Students (the 2 acronyms I use the most)
- Attended both CFES (sept) and ESSCO (june) Presidents meetings, both went well, we hosted CFES PM, it was stressful but went well. Sent 4 people to ESSCO PM, 3 execs

and had one exec drop out right before registration ended which is why the 4th person wasn't an exec as we had already agreed to pay delegate fees for 4 people.

- Chose Delegates for First Year Integration Conference and Conference for Diversity in Engineering, also bought train tickets, both under (proposed) budget. Sending 4 people to both. Normally not on selection committee but since no one else filled in and did not know any first year applicants, filled in on selection committee to select delegates to FYIC
- Canadian Engineering Leadership Conference: expecting EEF money, sending 4 people, applications close Oct 18
- ESSCO Policy Side: Nothing too crazy tbh, bilingualism commissioner is motioned to be added to policy tho!
- CFES Policy Side: There is a big gun control motion coming soon, a lot of schools from Quebec are asking CFES to sign a letter polytechnique drafted in support of gun control, many Atlantic schools have had threats of funding being pulled for their ESS's in retaliation to supporting similar things in the past, and are against it since they don't have the same legal protections that Quebec does. Us, as well as most of Ontario is trying to figure out what sort of consequences there will be to either decision, I'll be setting up meetings with a number of people to gather info before the next BOD and we can discuss further, the CFES vote on this will be Nov 25.
- Another motion which passed last CFES meeting requires bilingualism and other basics at conferences to be planned before banquets and socials are planned, I consulted with the Quebec ambassador and we wrote an amendment together because the original wording was missing a few things
- Im also on the CFES advocacy working group which runs the national survey which is coming soon (TM) goal is to gather the opinions and perspectives of students so that CFES can better aim our advocacy

#### VP Finance:

- The initial budget was drafted and can be found here: [📄 ESS Budget 2023/24](#)
  - If you have any concerns, please bring them up during Budget Review
  - Held internal budget review on Thursday. Most execs have had their budgets approved internally
- A reimbursement form has been created and can be found here: <https://forms.gle/8EFGuB3NksNvuPTu7>
- Levies
  - Paid out Winter 2023 Levies to sub-associations because that was never done
  - Waiting on Summer and Fall 2023 Levies as they haven't hit our accounts yet, but should be on the way
  - Received the Student List and determined the breakdowns for each subassociation

Subassociations	ChESS	CSCE	IEEE	MESS	TOTAL
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Total Students	355	517.5	2008.5	1223	4104
% of Engineering Students	8.6500 97466	12.609 64912	48.940 05848	29.800 19493	100

#### VP Academic:

- Wine and Cheese
  - Whomp whomp = no funding from EEF
  - Should Wine and Cheese remain in my mandate, when the funds could be relocated to alternative projects
- Industry Night
  - Excellence in Academics - industry and speaker night combo
  - November 10th in STEM
  - In collaboration with IEEE, CSSA and MESS
- Morale Night
  - No VEMS login = no campus rental
- Academic Survey
  - General survey to see how the students feel about their academics/ the faculty
  - Please feel free to complete the survey here  
<https://forms.gle/s4U3MQ7UNYgGEkn8A>

#### VP Communications:

- Website: third party is redesigning our website. The process is taking some time but we hope to get it done soon!
- Mailouts: mailouts have been sent regularly and overall have been well received. Currently planning on sending them every 2-3 weeks depending on the content
- Social Media: our team has been filling out a request form, this system is successful and keeps posting organized
- Advertisement: e-newsletter has been a success with CU adds and we have managed to get a handful of business onboard.

#### VP Internal:

- uOEC planning in progress, registrations should be going up by tonight and behind the scenes details are being worked out. Taking place on November 11th-12th. Had meetings with the organizing committee, they take place weekly. If you'd like to participate, registrations are open until November 4th! If you'd like to volunteer with helping run the event, I'm also looking for more people to help out! Applied for EEF funding for some of the costs as well.
- Made the fall office hours schedule
- Did my fall class talk (thank you Markos!)

- Office upkeep is unfortunately taking a back burner at the moment mostly due to uOEC and schoolwork but office printer ink is due for reorder after I'm approved to spend the money
- Subassociation presidents now that you're all in the discord I'll be reaching out to you soon, I would like to hold a meeting soon

#### VP Services:

- Working on designing new patches and merch. Wondering what people would think about ESS branded underwear, let him know any thoughts on the matter
  - Socks?
  - Gender representation? Both boxers and thongs would be offered

#### VP Social:

- 101 Week
  - Planned 101 week over the summer and executed the week thanks to all the help from exec team and amazing volunteers (shout out all you guides)
  - Currently preparing feedback form for this years participants of all areas
  - Currently working on transition notes for 101 week specifically
- DUSTEDs
  - Planned and had summer DUSTED
  - Currently Planning Fall and Winter Dusted
- Other Events
  - Bought tickets from CSA Comms X PSA Pysch for Saunders Farm Fright Fest
  - Preliminary planning for sub associations games
  - Preliminary for RSG "Ottawa Games"
  - Preliminary planning for Guerre de Tuques
- Intra Uni
  - Connected with Carleton over the summer, hoping to do fun things together like possible joining into their charity lan event

#### VP Philanthropic:

- 101 week
  - Shine Day Completed } we raised 1.3k from shine
- Fall Philanthropic event > Oncology october
  - Kicked off oncology with Run for the Cure
    - we raised 1.6k
    - Participation was low but expected
  - Had Booze for butts last night
    - We raised around \$350 to my knowledge
    - We did not finish the keg :(
  - Planning for Light the Night next week
    - We raised just over \$200 so far

- Charity committee
  - Hired a charity commissioner
  - Working on hiring more people for the committee but have not had much interest
- Eng Ball
  - Looking for a venue, trying to confirm by end of october/ beginning of november
- Winter philanthropic event } Bug Push
  - Just got the date it will be happening march 8-9
  - Conflicting with some of the other schedule, might change the winter philanthropic campaign

#### VP Equity:

- Anti-Oppression Training (Sat Oct 14 @1pm)
  - Will be sending out the recording and post training survey today
- Attending the University of Ottawa Student Union Equity Round Table
- Community Contact Roster, All Sub-Associations:
  - <https://docs.google.com/spreadsheets/d/18EJoNcwJLx4emeGkEYBUGR1IFUd4yF37U-gOeVSscY/edit?usp=sharing>
- Exploring Resources for Indigenous STEM Support in the Faculty of Engineering resources (Fri Oct 20 @11am)
  - Julie Olivier, uOttawa Faculty of Engineering Alumni and Community Engagement Lead
  - Darren Sutherland, Indigenous uOttawa Community Engagement Officer
- Ottawa Therapy Dog visit (December 8 to 21 @tbd & April 12 to 25 @tbd) - Mental health event
  - Lorraine Douglas, Ottawa Therapy Dog Operations Manager
  - Gianne Coronel, uOttawa Health Promotion Specialist
- Conference on Diversity in Engineering - November
- PennyDrops - January
  - Financial Literacy
- Book Club - January
  - Interdisciplinary and Global Perspective
- Equity Committee (Jul 21 & Sep 29):
  - NSBE: @marko8757
  - WISE:
  - WIE: @\_manaal
  - EQ: @pwuto.
  - EWB: @moyin5948, @natttg
- EngiQueers
  - Elections held Sat Oct 14 @2:30pm by Equity Committee



# ESS-AÉG

Engineering Students' Society  
Association des Étudiant(e)s en Génie

- Filled every exec role!
  - President
  - VP Communication
  - VP Finance
  - VP Operation
- Exec team contacted
- Survey - Post 101 Week
  - Working with [Leah Kristufek](#)
    - PhD in Civil Engineering at University of Ottawa
    - Equity, diversity and inclusion in the engineering community
      - Sense of Belonging Survey \*\*ChESS, IEEE, MESS, CSCE have delivered these posters. Please post them somewhere outside your office.
      - Sense of Belonging Survey results
        - Mechanical Engineering:  
[https://www.linkedin.com/posts/leah-kristufek-18780092\\_engineerscanada-edi-engineering-activity-7119038563517644801-HmMy?utm\\_source=share&utm\\_medium=member\\_desktop](https://www.linkedin.com/posts/leah-kristufek-18780092_engineerscanada-edi-engineering-activity-7119038563517644801-HmMy?utm_source=share&utm_medium=member_desktop)
        - Electrical Engineering:  
[https://www.linkedin.com/posts/leah-kristufek-18780092\\_electricalengineering-edi-engineering-activity-7116450610727542784-RDji?utm\\_source=share&utm\\_medium=member\\_desktop](https://www.linkedin.com/posts/leah-kristufek-18780092_electricalengineering-edi-engineering-activity-7116450610727542784-RDji?utm_source=share&utm_medium=member_desktop)
        - Civil Engineering:  
[https://www.linkedin.com/posts/leah-kristufek-18780092\\_time-to-delve-into-the-civil-engineering-activity-7115080200354181122-plEM?utm\\_source=share&utm\\_medium=member\\_desktop](https://www.linkedin.com/posts/leah-kristufek-18780092_time-to-delve-into-the-civil-engineering-activity-7115080200354181122-plEM?utm_source=share&utm_medium=member_desktop)
        - Chemical Engineering:  
[https://www.linkedin.com/posts/leah-kristufek-18780092\\_time-to-jump-into-the-sense-of-belonging-activity-7113203384987312128-2hHs?utm\\_source=share&utm\\_medium=member\\_desktop](https://www.linkedin.com/posts/leah-kristufek-18780092_time-to-jump-into-the-sense-of-belonging-activity-7113203384987312128-2hHs?utm_source=share&utm_medium=member_desktop)
        - The Leaky Pipeline of Women in Engineering:  
[https://www.linkedin.com/posts/leah-kristufek-18780092\\_women-continue-to-be-a-small-portion-of-engineering-activity-7109234561938530304-gLv0?utm\\_source=share&utm\\_medium=member\\_desktop](https://www.linkedin.com/posts/leah-kristufek-18780092_women-continue-to-be-a-small-portion-of-engineering-activity-7109234561938530304-gLv0?utm_source=share&utm_medium=member_desktop)
        - I Belong In Engineering:  
[https://www.linkedin.com/posts/leah-kristufek-18780092\\_studying-engineering-often-becomes-a-big-activity-7111694](https://www.linkedin.com/posts/leah-kristufek-18780092_studying-engineering-often-becomes-a-big-activity-7111694)

[043503304705-zVFe?utm\\_source=share&utm\\_medium=member\\_desktop](https://www.ess-aege.ca/043503304705-zVFe?utm_source=share&utm_medium=member_desktop)

## 11. Subassociation Updates

IEEE:

➤

ChESS:

- Social event: Brewery tour at Flora Hall, Saturday November 11th
- All VP positions filled, finalizing directorship selection
- Sending delegation to 2023 Canadian Chemical Engineering Conference (CCEC) in Calgary, Oct. 29th-Nov. 1st
- Bank transfer done

MESS:

➤

CSCE:

- Currently don't have an exec team } positions are filled however they are almost all grad students and don't answer my emails/messages
- Working with ESS exec to try to get CSCE up and running
- Scheduling a constitution review since the last time it was reviewed was fall 2016.

## 12. BoA Updates

- No specific updates (Justin Brown)
- By-elections happened, results have been published

## 13. Presentation of Budget

### ESS Budget 2023/24

Lines that will be taken out for discussion:

- 7 (elections) (scratched) (Nicholas)
- 137 (handbooks) (Nicholas)
  - Initially the QR codes were smart but mistake happened and books were ordered and not cancelled in time. Strongly recommends sticking to QR codes next year
  - Felicia: initially the plan was to cancel the books but 101 week hecticness happened and timing was off
- 143 (software for life donation) (Nicholas)
  - Software for love instead?
  - Felicia: possibly, this is what was given by the website provider. The donation covers their work and fosters that relationship. But we don't have to do this



donation until they're done the website redesign and if they take too long this may go to next year's budget.

➤ 400 (net) (Nich)

Are we okay with this number?

Disala: If we strictly stick to this, we should be okay. This is a hard limit for execs to stick to. We cut the deficit down to 30k from about 80k so the internal budget review saved us.

<b>Title:</b>	<b>Approval of Budget</b>		
<b>Mover:</b>	<b>Domenick</b>	<b>Second:</b>	Ryan
<b>Language:</b>	English		
<b>Whereas:</b>	The budget requires approval.		
<b>BIRT:</b>			
<b>Result:</b>	<b>The budget has been approved as presented.</b>		
<b>Discussion:</b>	<p>James: why is our budget so cut down this year?</p> <p>Disala: we spent way too much money last year from the covid surplus. We didn't set money aside and spent it all.</p> <p>Nich: don't forget to take out GIC</p> <p>Justin: where is the money for deficit coming from?</p> <p>Disala: we have about 31k in our investment account, it locks on a 90 day period. But this is why we cannot spend more than what we're budgeting right now, or else we're setting ourselves up for failure next year</p> <p>Justin: So in the future we cannot run a deficit?</p> <p>Disala: Yes, we have to run at net 0 stating next year</p> <p>Mathieu: With all this said, are there any future plans to rebuild? How long is this expected to last? Will we be able to reaccumulate?</p>		

<b>Title:</b>	<b>Approval of Budget</b>
	<p>Disala: Not this year if this is the spending we want to stick to. Next year whatever levies are coming in we have to stick to. Our only option would be to cut this budget down way more</p> <p>Ryan: ESSCO is doing a similar thing, they have an ESSCO fund where they put money in and have it gain interest but their target was never reached so they dissolved it and focused on recovering financially after covid. The money just isn't being invested anymore.</p> <p>Disala: With the 30k deficit, after this exec's term there will be about 65k in the bank account which should be enough to run 101 week next year.</p> <p>Vote on the motion: 14 for, 0 against, 4 abstentions with Jason and Disala notable</p>

#### 14. Business Arising from the Minutes

#### 15. Motions from the Executive

#### 16. Motions from the Board

#### 17. Varia

#### 18. Notice of Motions

#### 19. Adjournment

<b>Title:</b>	Adjournment		
<b>Mover:</b>	Executive	<b>Second:</b>	Ryan
<b>Language:</b>	English		

<b>BIRT:</b>	The meeting be adjourned as soon as the motion passes
<b>Result:</b>	<b>The meeting is adjourned by unanimous consent at 3:17 pm</b>
<b>Discussion:</b>	<b>0 against, 0 abstentions.</b>

## 20. Next Meeting

The next meeting of the BOD will be November 5, 2023 at 11:00 am.