

## **ESS Officer Meeting Minutes - Comptes Rendus des Réunions des Officiers.ères**

**Date:** Jan 31, 2024

**Link:** <https://meet.google.com/jdq-jhne-rfg>

### **Officers Present - Officier.ères Présent.e.s:**

- President - Mackenzie (she/her/elle)
- VP Internal - Sofia (she/her/elle)
- VP Social - Jason (he/him/il)
- VP Philanthropic - Cristie (she/her/elle)
- VP Finance - Dominick (he/him)
- VP External - Ryan (he/him/il)
- Manager of IT - Krisha (she/her/elle)
- Manager of Sports - Mackenzie (She/Her)
- Manager of Translations - Carolina (she/her/elle) - left at 7:19 pm

### **Officers Absent - Officier/Officières Absent.e.s:**

- Manager of 101 Week - Laura (she/her/elle) - Excused
- VP Services - Ethan (he/him/il) - Excused
- Manager of Social Media - Jayda (she/her/elle) - Excused
- VP Equity - Nyah (she/her/elle) - Excused
- VP Academic - Markos (he/him/il) - Excused
- VP Communications - Felicia (she/her/elle) - joined at 7:16 pm
- Manager of Sponsorship - Devon (he/him/il)

### **Land Acknowledgement - Reconnaissance des terres**

- We acknowledge that the land on which we gather as members of the Engineering Student Society is the traditional, unceded territory of the Algonquin Anishinaabe People. We recognize and respect their enduring connection to this land and their role as its original caretakers. We are grateful for the opportunity to study, learn, and work on this

land, and we express our respect for the Algonquin Anishinaabe People and all Indigenous communities who have stewarded these lands for generations.

- Sur cette terre, nous reconnaissons humblement les peuples autochtones qui en ont été les gardiens depuis d'innombrables générations. Ici à Ottawa, nous rendons hommage au peuple algonquin Anishnaabeg, les gardiens traditionnels de cette terre. Leur riche patrimoine culturel et leurs contributions historiques profondes ont tissé l'essence même de notre communauté. Nous nous engageons à élever les voix et les expériences autochtones, à favoriser un dialogue significatif et à participer activement au chemin de la réconciliation au sein de la profession d'ingénieur et de la société en général.

## Updates - Mises à Jour:

### Manager of Translations:

- No “formal” translations requests since last meeting, just some questions in the channel on specific words
- Translating Dec and Jan minutes before getting started on BOD minutes
- On January 19th, (minutes after it being posted) I saw the following post which contains a typo: It is not “Ingénierie” but “Ingénierie”. I brought it up in the channel, and then wanted to do it live in the comms meeting but Discord kicked me out so I put it in the Comms specific meeting channel. However, the post is still there. I know it has already passed but if it was “Ingenireing Studentz Zociety” that was written, I feel we would correct it right away, and I do not see why it should be different with French. Typos happen, I just think we should be proactive about it. I know there are a lot of posts going on aside from university itself, so if we could determine how to proceed in these cases it would be great as I do not have access to ig for instance and I want to join efforts and optimize our work :)





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- Friendly reminder that if you could put the abbreviations/initials of conferences, organizations, etc in EN and FR that would be perfect: OEC/CIO (If there is no FR official one OEC/OEC works)
- Finally, (I am not sure if this goes in Discussion items, I have a lab and I am leaving early so I will put it here) I just wanted to put it right there that OEC did not accommodate French for the debate competition as it was established in the regulations. I filled the form but they did not process the request. They apologized and tried to find solutions after we push for it but it was in promptu and I do speak English, but what if I did not. Not to mention, that it was a situation that disrupted the flow of the debate. I filled the feedback form with this information, but something to keep in mind for the future, emphasize the accommodation if a delegate requests it.

President:

- CFES Meeting about PM deficit
- Meeting with faculty about Wine and Cheese
- Trying to get our Wifi fixed
- CSE promo and delegate selection
- January BOD
- ITPMetrics

#### VP Internal:

- Went to OEC, we did not place and did not move on to CEC but congrats to our delegates who competed and congrats to our innovative design team who had the crowd favourite project and won the people's choice award! Planning to send out a delegate feedback form to gather their thoughts and experiences to have the next VP Internal have something to refer to
- Basically everything I put in my bod updates:
- Getting some NEM collabs in the works, Nanobrew, NSBE and a few others were interested in doing events with us so I'll be working on getting those organized. If anyone has suggestions for any specific events to run please let me know!
- The sub association meeting turned into sub association 1-on-1s, met with Lauren last week and will meet with the other presidents/chairs this week
- Starting to think about vap, I sent out a doc in the vap discord chat way back last semester so please start thinking about people you'd like the invite extended to! Aiming to have it for end of March. Also I like the idea of a vap patch, hoping to get that implemented

#### VP External:

- Pretty much updates as BOD/Last meeting
- Goal for the rest of the semester as conferences are almost done for the year is lay the groundwork to rework the selection committee into the external committee, adding additional things to make the role more attractive such as being a pool to choose head delegates from for conferences without a general assembly, as most other Ontario schools those the VPX usually only goes to the ones with GAs. Gonna try to model it off the TMUs External Committee

#### Manager of Sports:

- We had our volleyball interfaculty tournament, our team came 4th out of 12! So that was good, they made it to the gold finals
- Looking at budget and see if we can go in another intramural tournament
- Going to email people from last semester intramurals to heckle them to pay
- Signed up for the Eng hockey tournament, need to send a deposit to confirm a spot, Hosted by carleton for those who don't know.

- Need to figure out how much we are going to change players.
- Have the post and sign up information ready but just need to put the right dates

#### VP Finance:

- CALE
  - Food Purchasing
  - Invoicing
- CSE Trains Booked
- Final payment for leather jackets being made.

#### Manager of Sponsorship:

- Back from doing conferences every weekend in January
- I had to miss previous office meeting with work/travel, but no updates in the interim between Fall and Winter term apart from Santa picture with ESS benign a success (and fun af)
- Sent Holiday Picture to Sponsors who have contributed (yay mandate accomplished)



- I'm on co-op now full-time in Toronto :) going fully virtual here on out.
- I have ran through all sponsors in our tracker except for a few ones i only have phonenumbers for, thats going to take time.
- Keep sending me connections if you got some, especially if its engineering companies or your current co-op companies 😊

- Ryan Goodwin I would partner with the business student startup (grocerie party-life thing??) if they can provide us something of value, but thats going to be tough unless they can provide us food for events.
- Jayda Felix Prep 101 sending marketing material your way 😊

#### VP Philanthropic:

- Finished eng ball!
- Just started bug push planning - met with matthew (tmu vpsl) to talk about logistics
- Met with Mann to go over the finances for bug push and finished all fianceses for eng ball

#### VP Social:

- Planning Dusted
- Starting to think about staged
- Law peeps reached out to invite us to join them at a bar event end of february. I'm inclined cause free event and they handle the logistics (we don't need to pay) but we tried this with the nurses and like no eng people went. So debating

#### Manager of 101 Week:

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#### VP Communications:

- Got a concern from some students about a professor... so @Markos
- Also @Markos AETSA collab is on hold for now cuz they have elections!
- I will have to adjust my budget because subcriptions are costing us more than what was predicted... will present it at next BOD
- It's business as usual otherwise :)

#### Manager of Social Media:

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#### Manager of IT:

- No new updates

- Image of office hours on website
- All meeting minutes uploaded on website (excluding January)

VP Academic (Same updates as bod):

- Wine and Cheese
  - Womp womp, meeting with the marketing team to figure out plan of attack (wish me luck)
- Resume Workshop
  - Planning with OSPE and CEED for later in February
  - @ Comms team, Ill be hitting y'all up on this
- Moral Night
  - Probably a bbq with scavenger hunt, but that pending a Faculty update. What do you think the students would like
  - Alternatively, I was planning a trip with SSA so I can focus more on this trip in lieu of a formal "moral night"
- EROP (Engineering Research Opportunity Program)
  - Basically a replacement for UROP (undergraduate research opportunity program)
- Side notes (non mandate, but kinda)
  - Program specific support (BioTech, Phys Elec, BioMech)
  - Adding minors and microprograms Extracurricular course &
  - GNG 1106
  - Other things to support student learning/ experience (coop, new class development, etc.
  - Field trips to industry member in Ottawa
    - With VP Equity → Kanata North for the end of February or March (Industry night back up if Diversity in Engineering Symposium doesn't work out...)
    - CSSA → To Nokia for February 15
    - BWXT → Setting date for end of February or March
    - uOttawa Power Plant → Setting date for end of February or March

VP Equity:

- Equity Committee meeting - for Feb



- Date TBD
- Link being sent tomorrow
- Equity report for Fall being sent for the website
  - Being sent tomorrow
- Class presentation(s)
  - Next week Monday and Tuesday
- Proxy the University of Ottawa Student Union Equity Round Table
  - Waiting in UOSU rep to reach out
- Book Club
  - Only 1 registration
  - Not going to move forward with this initiative
    - Thank you to all that helped
- Pottery Event
  - Speaking with 2 studios in Ottawa to figure out budget
- Faculty of Engineering EDI Advisory Committee (Jan 26)
  - Went well
  - Mostly intros
- Invitation from (Sharleen) Ingenium Foundation Team to the launch of the Black and African Canadian Scientific and Technological Innovations Fellowship at the Ingenium Centre.
  - Attending tonight
  - Taking Markos as my +1 (NSBE co-president)

#### VP Services:

- WWWC patches shipped??? They delivered it to the wrong house first and I was nowhere near home! Now in the office (please ask me instead of digging around in my cubby please please please). Hopefully up on the Square soon
- WWWC discount: new system of doing 6-7 days = 50% off, 5 days = 40% off, 4 days = 30% off, 3 days = 20% off, 2 = 10% off, 1 day = you can buy it. This means I will be submitting a social media post about it just to update the rules and I'll be adding the option in the Square. Still keeping it so it's only one patch this year, sorry folks
- Locker rental reminders are up on the lockers as of TODAY!!! So the cutting date is said to be February 16th!!! Reminder to fill in the spreadsheet, I will be going through them before cutting and I will be giving MAJOR SIDE EYE if you didn't put it in (I can see who signed it)

- ONE LEATHER LEFT IN THE OFFICE! Paying supplier back as soon as possible since every paid invoices yayayayayayaay (@Dom for sending the money)
- T-shirts wow hopefully up soon online
- Patch sewing Monday has been like 2 people, please come out and sew!
- Ordering new patches as soon as possible, probably otis shot

## Motions

- Ethan: Increase hoodie budget to from \$2000 to \$2,034.53 (that's 34.53 increase due to sizing costing a bit more, still 69 hoodies)
  - 9 for, 0 against, 0 abstentions, motion passes :)

## Discussion Items - Éléments de Discussion:

- Kenzie: Running next year?
  - Dom: finance again or external
  - Sofia: potentially pres? Still gotta decide
  - Jason: also potentially pres or other role
  - Ryan: also potentially pres
  - Sofia: what about managers? \*Crickets\* nvm Fle said potentially a manager position
  - Kenzie: I only have one semester left so I'd only be eligible for an interim position if applicable
- Sofia: a few ideas for improving our outreach?
  - Getting our posts on the TVs - SSA got one of their posts up on the STEM TV
    - Fle: looked into this, but still no answer as to who can help us make this happen.
    - Jason: I can reach out to the faculty person I know about the TV
  - Putting up a bulletin board
    - Aiming to have this happen
    - Sofia: we have some empty corkboards in the office, would be awesome to put one up and start printing out and posting our promo to improve our outreach
- Cristie: Carleton reached out to talk about a coming to their industry night
  - What can we do for them? This is geared to civil and enviro kids so I'm not sure how to proceed
  - Tickets for Industry Night can be purchased on EventBrite at <https://www.eventbrite.com/e/csce-industry-night-tickets-808128653557>. Be sure to secure your ticket as soon as possible as attendance is limited to ensure each student attendee can connect directly with a representative from each employer!
  - Once you have purchased a ticket, we invite you to use this Google Form to upload your resume which will be shared with each of the attending engineering firms.

- [https://docs.google.com/forms/d/e/1FAIpQLSePtSXkp\\_WB\\_nbNB\\_e4PMZeT7WITOPUbg5sh2oNGICaz7qNd8A/viewform?pli=1n](https://docs.google.com/forms/d/e/1FAIpQLSePtSXkp_WB_nbNB_e4PMZeT7WITOPUbg5sh2oNGICaz7qNd8A/viewform?pli=1n)
- Kenzie: we can share it on our story, we can send it out to civil/enviro kids
- Cristie: I'll talk to Markos about it
- Fle: I don't see it on their instagram?
- It's Careton's CSCE account, not their engsoc
- Cristie sent the account, Fle is reposting it right now
- Ryan: Might be useful to have a hub with stuff we need to do in office hours, like a list for what to do to sell tickets or rent lockers, would be helpful to have it up for execs with office hours
- Kenzie: CALE starts tomorrow, Sofia, Jason and Nyah's contact info was asked to be forwarded to Raf to help out. For the rest of you, for those with OH on Thursday and Friday be prepared to have it get busy.

## Reminders

- Read your ITP metrics feedback!