

ESS Officer Meeting Minutes - Comptes Rendus des Réunions des Officiers.ères

Date: 3 November 2022

Link:

Officers Present - Officier.ères Présent.e.s:

- President - Julian (he/him/il)
- VP Finance - Zahra (She/her/elle)
- Interim VP External - Leila (She/her/elle)
- Interim VP Academic - Anna (she/her/elle)
- VP Social - Mackenzie (she/her/elle)
- VP Philanthropic - Bowen (il/he/him)
- VP Communications - Vacant
- VP Services - Ben (he/him/Il)
- VP Equity - Heidi (she/her/elle)
- IT - Emma (she/her/elle)
- Sports - Yasen (He/Him)
- Sponsorship - Abbey (she/her/elle)
- Translations - Vacant
- 101 Week - Jason (He/Him/Il)
- Social Media - Alannah (she/her/elle)

Officers Absent - Officier/Officières Absent.e.s:

- VP Internal - AJ (he/him)

Land Acknowledgement - Reconnaissance des terres

Updates - Mises à Jour:

President:

- Getting ready for BOD on Sunday
 - If anyone knows anyone interested in running for interim VP comms - tell them to come to BOD!
- Meet the Execs night at a Sens game in January. Once I update the budget I'll confirm 50 tickets
- Zahra: Safe key?
 - Hopefully getting it this weekend

VP Philanthropic:

- Movember is next thursday
 - Free food and there will be raffle tickets!
 - Tell your friends to come and buy tickets!
 - Julian: Make an instagram "Add To" for ig stories to promote the event (or something similar)?
- Eng ball tickets are on sale next Monday
 - Zahra: can we decrease ticket prices?
 - No and this is on-par for such an event
- Winter ski trip proposal: Gatineau or Mont tremblant, day trip or overnight?
 - Contacting ski club to see if we can get deals
 - \$390 per person for 2 night trip
 - Mackenzie: how much for a 1-night trip? Bowen will check
 - ESS would donate ~\$500 to help reduce the price
 - Buses for day trip ~\$35 per person, tickets ~\$60 per person
 - Julian: if it is an overnight trip, have an option for people to only pay for the hotel and not pay for the ski pass so that they can just walk around and shop/chill and then party
 - Leila: alternate event idea = Montreal takeover instead of skiing
 - Julian: ski trip is easier as a phil event
 - Emma: Student Life is running a Tremblant Takeover (link in discord VP-Phil channel)
- Lettuce Club event
 - Abbey: Make patches for the event!!! (Julian: But don't make too many)

- Zahra: Is there a fee for this event? Does the cost cover these patches? Ben: For a \$5 ticket, ~\$3 goes to the patch and \$2 gets donated
- Julian: Romaine or iceberg lettuce? Bowen: whatever is cheaper

VP External:

- CDE and FYIC delegates have been chosen
 - Heidi going to CDE as per her mandate woohooooo
 - CDE November 18-21 in Winnipeg
 - FYIC November 25-27 in Hamilton
 - Saved ~\$200 per person on train tickets!
- CELC applications close on Friday
 - 9 applications so far, I can send 4 based on our pre-registration numbers. But I can reach out and ask to send more (I think max is 7)
 - CELC is January 2-8 in Calgary
- Budget will need to be adjusted for CDE delegate and travel costs
 - Because they were late on sending out info, we couldn't book flights early and now have to pay more
 - If anyone has a high limit credit card (or a credit card w travel insurance) pls let Leila know <3
- Julian: Get as many people to CALE as possible (and conferences in general)
 - Leila: I will pre-register the max if there is no cost
- Will we send a delegation to EngiQueers conference?
 - Heidi: I know 3 people including me who would be interested in going
 - Julian: Because our EngiQueers chapter is closed, make sure the people interested in going are interested in forming a uOttawa chapter (and not just a trip to Toronto) - & make sure the selection process is followed
 - Leila: we can change the wording of the questions to make sure they want to be involved in EQ events, etc :)

Manager of Sports:

- Eng rugby not happening, McMaster didn't provide enough details in time for us to plan accordingly and early enough to know how many people to book hotel rooms for
- Would like to have a soccer game vs Carleton or a tournament with other faculties instead

- Currently waitlisted for volleyball tourney for November 12 - is it too close to the event now to try and make a team? Cost \$125
 - Heidi: That's Wine and Cheese day
- Julian: I believe winter intramural registration is soon
 - Yassen: Okay I'll look into it

VP Finance:

- Working on the budget and the motion for the changes to the budget
- Getting CS students levies apparently has happened before and wasn't a mistake
 - Previous VP Finance didn't ask for student list
- Have only received a few sub-association budgets even though they were due Nov 1st (I have extended the deadline for some of them)
 - Mackenzie: according to constitution, sub-association budget gets reduced from 30% to 15% if they don't give the budget by Nov 1
 - Zahra: the only people who haven't reached out to me about it yet are civil
- We have received the results for last years audit: it wasn't approved. I have to meet the controller and talk to him because it was his fault, not a problem with the audit (its not a big issue)
 - Heidi/Alannah: This is Nich's problem not yours
- Interested in having a financial literacy event
 - Leila: NEM tax event in March?

Manager of Sponsorship:

- Thank you Heidi for the redbull contact!
 - Will pitch something to them for sponsoring an academic event this weekend:)
 - Julian: UOEC too!
- Lunch & Learn: **Tuesday Nov 22** or Thurs Nov 24?
 - Will work on poll to send out next week for which topic to talk about
 - Preregister so that NBC knows how much food to get
 - Kahoots for gift cards?

VP Academic:

- Wine and cheese NOVEMBER 12th 3PM-7:30PM (or until 2AM for STAG)
 - Waiting to hear from catering (they have been contacted multiple times)

- Photographer has been confirmed
- Band has been confirmed
 - Jazzy classic-y band (they might take requests) (definitely no singing though)
- Please come to volunteer! I will give you jobs. Would also like help with class talks
 - Julian: will send mailout as soon as I can log in, Anna & Mackenzie send stuff for Wine & Cheese and STAG
- Will change the line item to have more drink coupons (\$7.50 each)
- New to wine & cheese: alumni coordinator is coming to talk to people and give out prizes (eg frame for degree)
- Speaker night
 - We had the Ciena speaker night that was co-hosted by ESS (went really well!)
 - The November speaker night is a no-go, the focus is shifting onto the Industry night.
- Morale night
 - Early December as planned

VP Communications:

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Manager of Social Media:

- Analytics look good with engagement on our pages
 - People like the meme/funny content
- Know your dates and times of events
- Please only send in requests if you know for sure it is being posted
- Please be patient with getting stuff out,
 - (sorry I keep forgetting to share on discord)
- Office hours updates
 - If there are changes, let me know! Also don't schedule yourself during your classes - this is your opportunity to fix these issues!
 - Emma: in the current office hours post, Heidi's office hours in French say 12h30-3h30 instead of 12h30-15h30
- November events: get your stuff in ASAP

Manager of Translations:

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Manager of IT:

- Putting up the updated EEF constitution this weekend
- We need another card to put on GSuite payments
- Pictures for the website?

VP Internal:

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VP Services:

- Sweaters are in, just need to edit photos and then those and water bottles will be up
- We have lockers again, they all should be in the spreadsheet now
- Patch sewing night had a good turnout
- GDC applications are done and people will be notified soon
- Exec jackets are underway

VP Social:

- DUSTED
 - Wheel chair bus is booked!!!
 - Emma???
 - Pre?
- Stag
 - Bars a bitch
- New tradition ideas

Manager of 101 Week:

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VP Equity:

- DUSTED
- Waterloo equity meeting
- Any concerns/things that you want talked about on behalf of ESS? Talk to me!

Motions

Discussion Items - Éléments de Discussion:



Reminders

- Post reminders in discord!
- Heidi: Make donation for drag show