

ESS Officer Meeting Minutes - Comptes Rendus des Réunions des Officiers.ères

Date: October 19th, 2021 @ 7PM EDT

Link: <https://us06web.zoom.us/j/88597114893>

Officers Present - Officier.ères Présent.e.s:

- President - Chloe (she/her/elle)
- VP Finance - Nicholas (he/him/il/lui)
- VP Internal - Sally (she/her/elle)
- VP External - Kayla (she/her/elle) (has to leave around 7:40)
- VP Academic - Abebi (she/her/elle)
- VP Social - Anjaliya (she/her/elle)
- VP Philanthropic - Julian (he/him)
- VP Communications - Kaleigh (she/her/elle)
- VP Services - Izzy (she/her/elle)
- VP Equity - Toni (she/her/elle) (will leave at 7:30 latest)
- IT - Justin (he/him/il)
- Sports - Adam (he/him/il)
- Sponsorship - Maya (she/they/elle/iel)
- Translations - Ayan (she/her/elle)
- 101 Week - Ben (he/him/il)
- Social Media - Lilly (she/her/elle)

Officers Absent - Officier/Officières Absent.e.s:

Land Acknowledgement - Reconnaissance des terres

Updates - Mises à Jour:

President:

- Elections happened!!!! YAY
- Have been 100% swamped since then because midterms
- We have a new UOSU Eng BoD rep hehehe
- Next BoD meeting will be November 7th because we didn't want to have it during reading week
 - Our new VPs will be ratified then and that's when they'll be getting office access as well

VP External:

- FYIC delegates picked & registering
 - \$50 invoice expected
- Just got information re CDE so stay tuned!
 - No fee
 - Potentially donate to technology fund \$50?
 - No delegate cap
- CELC is in person (woooo!!!)
 - Will start looking into this (& travel insurance)

Manager of Sports:

- No updates, but the Engineering team beat the Acapella team in Ultimate Frisbee last night, so big win. 6-5 in OT

VP Finance:

- After this meeting, I will set up a call with Antonia and Abebi individually to talk about their respective budgets. Line items with greater net deficits than \$250 will be brought up at the Board of Directors meeting (BoD) for required approval.
- T-minus 12 days and 17 hours until end of audit period (as of 7pm)
- Audit submission is only the first week of January 2022, I will likely be submitting in November nonetheless.
- The engineering endowment fund (EEF) presentations are this Saturday, October 23rd. I am quite happy to be asking less this year.
- Helping out with other portfolios, shoot me a message if you need a volunteer

Manager of Sponsorship:

- Not much, still have to give a date and a new time to Kien. Plz give me suggestions of when

VP Academic:

- I will have a transition meeting with Jose next week.

VP Philanthropic:

- Finished the bottle drive this weekend. Total of \$117.50 donated to the Red Cross's mission in Palestine
 - Massive ups to Sally and Nicholas for their help in soliciting donations, sorting, and dropping off. I literally could not have pulled this off without your help
 - Thanks also to Kaleigh, Lilly, Ben for donations :)
 - It was a lot of work, but now I have lots of tips for other people who do bottle drives in the future!
- Trying to co-host a trivia with CHRA mid-week in November, but having issues agreeing on a date
- Inter-faculty charity drag show happening at Lookout on November 5th. More info coming on Wednesday
- Following up with Lago to get solid numbers (prices and capacity) for Eng Ball
- Hoping to do my class talk the week after reading week so I can hook first years into doing class rep

VP Communications:

- Website Done
 - Officially live and being updated by Justin
 - CSCE Website broken, they need to purchase their own domain
- Form is live (no requests yet)
- Will be reaching out to our new execs for introduction posts :)

Manager of Social Media:

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Manager of Translations:

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Manager of IT:

VP Equity:

- Officially VP equity (yay)
- This week is busy with midterms and next week is busy with reading week and the week after is busy with midterms, So I probably won't do anything big till after ratifications
- But my plans are (in order of doing):
 - Start the equity committee
 - Make a shared calendar where we can put all early events (holidays, major birthdays, etc) so that events can be not hosted on these days
 - Make the accessibility form for events + a shared doc with all accessibility needs that we have heard so that when hosting events you all include these things in your events!!!
 - Start organizing my diversity event, which I think will be another EDI training since that was so praised. EQ Canada can do it for free, and it'll be open to all to join. And I will message sub associations encouraging them to send their members and also BOD reps, which will help with ppl showing up
- And then I need to make my budget with Nich, start my office hours and all that fun VP stuff :)
- EQ with sally is now up and running !!! YAY

VP Internal:

- Thanks to all execs, managers, Reese + Alexis + Heemel for volunteering for uOEC day and for planning, thank you Izzy for helping w logo/patch design
- Organizing meeting w sub-associations for early November to catch up with them and hold them accountable, let me know of any issues to discuss with them
- Office chair, yay or nay
 - Our office chairs are small, provide no back support, you can't sit straight as the tiniest thought of resting your back will throw u into an uncomfortable recline, makes office not comfy not productive work space
 - Future investment those things be ancient

- Chloe has Ikea family member thing idk if that adds discounts or points or smth
- Sending email to dean of undergrad to get permission to hold uOEC in STEM

VP Services:

- Leather jackets happened earlier this month
 - Chris from Export Leather was very happy! We've sold the most leather jackets since 2013 this time around so shoutout to the Comms Team for your work
 - Jackets will come in around January so expect a distribution debrief later on
- Locker rentals are ay-ok
 - I have a few unregistered lockers with locks on them but because I'm not cutting locks, I'm simply flagging them (they're free anyways, I just want a record)
- New sweaters have been ordered
 - We have approved of an extra \$1115 (or total budget of \$3115) for my massive hoodie restock so thank you for participating in that vote
 - John is very happy to fulfill this order
 - Sweaters will be \$44.50 for hoodies and \$39 for crewnecks
 - all sold at cost to our students
- Graphic Design Committee
 - Promo form was filled out today (yes I am very late) and I just need one joke question for the application before it is done, will launch after Reading Week
 - Deadline will be Nov 12, 2021 which is okay since I'm rolling out all merch orders slowly (I want sweaters delivered before placing new orders) so we have time to meet and create
- Online store
 - Orders placed between Oct 20, 2021 and Oct 31, 2021 will be fulfilled after Reading Week
 - Sales were EXTREMELY SUCCESSFUL after including it in the newsletter, let's keep that up
- New VPs: Officer Jackets
 - I will be in touch with you very soon to inquire if you would be interested in an Officer Jackets - they will be \$45.20 with a single line personalization
 - There will be an extra freight cost associated with the small order that ESS will cover as it is only fair that we all pay the same amount out of pocket

VP Social:

- DUSTED
 - Still struggling to find a venue that will take us
 - Looking to move the event to maybe mid-November since restrictions open up this Friday and potentially that may mean more locations can take us?
- STEM Laser Tag with Science and Comp-Sci
 - November 25th, 4:00pm-10:00pm - 2 hour intervals at a time
 - Students would pay 25\$ per ticket which includes transportation to and from
 - ESS would pitch in to split buses
 - 100 tickets will be sold, 120 people in attendance to include execs from each faculty
- FROST
 - Looking to plan an inter-faculty ski trip during frost
 - In the process of trying to work on schedule

Manager of 101 Week:

- I no longer hold office, but it was a pleasure working with everyone and best of luck with everything for the rest of the year! If you need help with anything, don't be afraid to ask!
 - Will be back for FROST 2022, stay tuned!

Discussion Items - Éléments de Discussion:

- Looking at doing a library for textbook loans, it was old VP Academic's designated task, so Abebi might need help with it and she has Julian's support
- Take care of yourselves this midterm season, HYDRATE
- Pushing back the meeting that is supposed to take place during reading week? Have next officer meeting after reading week – conclusion: no, post reading week is before the next BoD and we sort of catch up
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