

ESS Officer Meeting Minutes - Comptes Rendus des Réunions des Officiers.ères

Date: Feb 7th @ 7PM EST

Link: <https://us06web.zoom.us/j/89414354337>

The password is beer

Officers Present - Officier.ères Présent.e.s:

- President - Chloe (she/her/elle)
- VP Finance - Nicholas (he/him/il/lui)
- VP Academic - Abebi (she/her/elle)
- VP Social - Anjaliya (she/her/elle)
- VP Philanthropic - Julian (he/him)
- VP Communications - Kaleigh (she/her/elle)
- VP Services - Izzy (she/her/elle)
- VP Equity - Antonia (she/her/elle)
- IT - Justin (he/him/il)
- Sports - Adam (he/him/il)
- Sponsorship - Maya (she/they/elle/iel)

- 101 Week - Ben (he/him/il)
- Social Media - Lilly (she/her/elle)

Officers Absent - Officier/Officières Absent.e.s:

- VP External - Kayla (she/her/elle)
- VP Internal - Sally (she/her/elle)
- Translations - Ayan (she/her/elle)

Land Acknowledgement - Reconnaissance des terres

Updates - Mises à Jour:

President:

- Proposed Elections Timeline:
 - Nominations: Feb 15th - March 1st (2 weeks)
 - Candidates Meeting: March 2nd
 - Campaign: March 3rd - March 13th
 - Vote: March 14th & 15th
- Constitution rules:
 - Campaign must be at least 7 business days (includes voting)
- Elections CEO:
 - Elian Karpov (same as by-elections)
- Website:
 - We love Ryan
- No meeting in 2 weeks because reading week and I have a final on the 22nd lol

VP External:

- Business as usual
- Apply to CFES commissioner positions
- Think about ESSCO elections
- Fill out the National Survey

Manager of Sports:

➤

VP Finance:

- CELC Flights reimbursement done (thanks to Kayla and Cindy)
- CELC organizing committee has sent a cheque in the mail, waiting on that
- Reimbursements for OEC uber eats, merch shipping expenses, mailchimp
- Winter EEF on Sunday Feb 13th, yay
- I'm going to start transition planning to allow for a smooth transfer of signing authorities with the bank.
- Constitution changes (see agenda items)

Manager of Sponsorship:



VP Academic:

- For industry night we messaged a bunch of companies who attended last year and are still messaging to others. Some have already confirmed. We are waiting for others to reply.
- Will post this week a sign up form for students to register if they want to attend and more detail with their resume, year of study, etc...
- Civil engineering didn't give us a reply if they want to join industry night. I will ask them again to see if they are interested.
- Will buy missing stuff for the coffee event on thursday probably. Canva post for the moral event will be ready by tonight and will send it tomorrow to Kaleigh for IG advertising :)
- Will host a resume workshop after my moral event to help students attending research night.(date will be confirmed later)
- I didn't start anything for wine and cheese. And I will wait to see if the dean allowed us to do that before planning something.

VP Philanthropic:

- Lettuce club with CALE (hopefully)
 - \$5 entry, patch included, proceeds go to Ottawa Food Bank
 - BYOLettuce
 - Prize is a bucket hat and a sweater (need to vote on this)
 - Is this fair?
- No new plans for eng ball

VP Communications:

- A couple of posts on deck
 - Black History Month (Just working on what I wanna say)
 - Lettuce Club
- Website is up to date because my managers are the best
- Mailout going out this week and we have plenty of content (yayyy)

Manager of Social Media:

- No updates

Manager of Translations:

- I have a midterm today so I can't attend but no updates on my part :)

Manager of IT:

➤

VP Internal:

- Online Jackbox/ Gartic Phone Game night (Thursday Feb 17th)
- In-person NEM Trivia Night (March TBD)
 - No Forks is nice but will accept other suggestions
- In-person Movie-themed paint night
 - A04, free but will prob do reservations to keep with capacity limit

(context: restaurants capped to 50% and 10 indoor limit till Feb 21st, can't do events after cause reading week, Trivia is usually NEM event so gotta be march, and that concludes mandated events for me – except VAP)

VP Services:

- Leather jacket and outstanding order pick ups are on hold until it is safer to be travelling around Ottawa
- Filed more lockers !!!
- Refunded two items - no response for item pick up
 - One was an orange bucket hat and this will be used for charity initiatives
- Met with the Graphic Design Committee and they are so lovely
- Finished the Lettuce Club and CALE 2022 Patch - will order soon
- Contacted John to get a quote for a potential graduate initiative :)
- Still waiting on sizes for one more executive jacket :(

VP Social:


- Working with the SRT to see the logistics of planning events
- Ideally would like 1 game night before reading week and a karaoke night/staged early March

➤ **Dusted....?**

VP Equity:

- I have office hours during these meetings...
- Um, equity committee going well, gonna have a mixer for groups soon and then a shared event, it will be a club fair since EQ and NSBE are newer
- Incident committee picked, will make chat soon and share stuff with kaleigh
- My equity report for fall sem is up on site
- Still need to organize my events (sorry)
- Accessibility request for more wheelchair buttons in CBY, who do I go to for that?
- Thats it :)

Discussion Items - Éléments de Discussion:

- Constitution change proposals (3 total + format fixes) By VPF
 - Whereas I think there's only one BoD left this year and we need to provide 14 days notice for Constitution amendments.
 -  Policy and Procedure Manual + Bylaw change proposals
 - I will not be proposing the expense standard amendment since it requires more careful consideration to properly modify the document. In the meantime, the informal policy of Officers approving expenses on top of the regular process of approval for net gains/deficits should suffice.
- EDI Faculty Exec Discussion this week (prez)
 - What are actions the faculty should take to improve EDI in engineering?
 - What could we suggest as students, to a bunch of middle aged white men?
- Vote to give add budget lines:
 - VP Phil's Winter "costs" line broken down (still expecting to break even)
 - \$200 to patches
 - \$50 to a sweater
 - No discussion; Voted, all in favour
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