

## **ESS Officer Meeting Minutes - Comptes Rendus des Réunions des Officiers.ères**

**Date:** November 17th 2022

**Link:**

### **Officers Present - Officier.ères Présent.e.s:**

- President - Julian (he/him/il)
- VP Internal - AJ (he/him)
- VP External - Leila (she/her/elle)
- VP Academic - Anna (she/her/elle)
- VP Social - Mackenzie (she/her/elle)
- VP Finance - Zahra (She/her/elle)
- VP Services - Ben (he/him/Il)
- IT - Emma (she/her/elle)
- Sponsorship - Abbey (she/her/elle)
- Translations - Vacant
- 101 Week - Jason (He/Him/Il)
- Social Media - Alannah (she/her/elle)

### **Officers Absent - Officier/Officières Absent.e.s:**

- Sports - Yasen (He/Him)
- VP Communications - Kaitlyn
- VP Philanthropic - Bowen (il/he/him)
- VP Equity - Heidi (she/her/elle)

### **Land Acknowledgement - Reconnaissance des terres**

## Updates - Mises à Jour:

### President:

- Bought tickets for the Senators' game on January 21
- BOD social happened last Friday

### VP External:

- CDE this weekend
- FYIC next weekend
- CALE applications are out and close on the 26th of November
- How many do we wanna send to CALE?
  - 10!
  - Julian: Can we look into renting a bus with Carleton?
- Increase funding for CELC, flights expensive \$\$\$
- Please send me enrollment numbers for CFES
  - Need official form from the dean's office
- CSCE in Vancouver happening next over winter reading week!
  - Will see how many we can pre-register and get back to us about how many people can go

### Manager of Sports:

- Intramurals sign up out
- We have a team registered for Basketball, Soccer, and Volleyball
- People don't seem very interested in dodgeball and ultimate so we won't be doing that
  - Alannah will post a reminder that these teams have space!
- Will send out follow up emails to registrants by early next week to confirm if the team they signed up for is going through or not
  - One of the two volleyball teams is actually on a wait list because the website kept crashing all of Sunday
  - Also happens to be the Wednesday one which is more popular so far so will see if people are able to switch to the Tuesday one

### VP Finance:

- Received the invoice from UOSU for the kits (~13k)
- Our money is decreasing!

- Hopefully UOSU will send our levies soon
- Potential for event called “How to buy a house 30 days after graduation”
  - Also owns Viet fresh

Manager of Sponsorship:

- Redbull contacted but they haven't read the message yet </3
- Lunch and Learn Tuesday 22nd 1pm A04!!!! Come and bring your friends (also use the signup link so I know how many people are coming)

VP Academic:

- Wine and cheese
  - Went well and had great reviews despite coming together right before
  - Substantially over budget
    - Nich understands that not much could be done about it
  - Photos are to be uploaded by this Saturday
  - Spoke to Chloé Allard at the faculty and she said we could go through the faculty's EMS account so we could get priority and pay after the event
    - Can then hold them accountable (if we choose to hold wine & cheese on campus again)
  - Looking to move wine and cheese for next semester to a different venue
    - Gives us more variety and choice for catering companies
    - Ben: if wine and cheese is moved, will the time be changed? Anna: We are talking to the wardens to also move the ceremony
  - Looking into filing a complaint with the administration and faculty about catering
- Morale night
  - In the works, got pushed in priority with wine and cheese
- UOEC food planning (food in CRX!)
  - Have been working with AJ to plan food for Saturday
  - FnS/Tims/McD's for breakfast
    - Julian: could also do light breakfast like muffins, yogurt, granola bars, etc
    - Definitely coffee though
    - Alannah: did you factor in dietary restrictions? Anna: Almost ½ are veggie subs, there are veggie subs without cheese, etc etc there are options for

everyone. For the light breakfast (if that happens) whoever has a car can figure that out

- Julian: for people who have specific dietary restrictions and can't have sandwiches/etc, have some extra dining hall vouchers on hand
- Uber eats as a backup but not as a first resort bc they might not be able to get their food right away (instant vouchers is more difficult than vouchers for later)
  - Subway for lunch (already paid for)
  - Dining hall vouchers for dinner

#### VP Philanthropic:

- On leave
- Planning a holiday charity movie night with comp sci Dec 2nd @7pm. CRX C140
  - Julian: Rent C03 auditorium? Chairs are kinda like movie theatre chairs (but we only have 1 room booking left so CSSA should book it)

#### VP Communications:

- Got a quick transition from Julian & Liam
- Will meet with Alannah next week:)
- Zahra: who's credit card is mailchimp, canva, g-suite?
  - Mailchimp is Ben, canva and g-suite are Liam (canva is annual but g-suite is not, if anyone wants to claim the points pls sign up, its <\$20 per month)

#### Manager of Social Media:

- Please get in any events advertisement ASAP
- Thank you to those who have sent memes with their late submissions
- Podcast with Heidi (in comms budget)
  - Figuring it out over winter break :)
  - Could talk about eng student experiences and equity topics and have guests, etc
  - Send ideas!!!

#### Manager of Translations:

- Next BoD

Manager of IT:

- Need to get photos for the team page for website
  - Use handbook photos
- Please also give me first, last name, and pronouns for the website (for new execs)

VP Internal:

- Got last minute materials for sr/jr design categories, expecting the rest in an amazon order ( look out for it pls and bring it into the office). Are past years materials in office?  
As well as merch? - (we meet on Saturday at 9am at ess office to start!)
  - Ben: merch is there. Since only 30ish people registered we will have lots of merch leftover (ordered ~200 participant shirts and 50 volunteer shirts)
  - Julian: free store donation?
  - AJ: Sell the patches!!!
  - Mackenzie: If they don't say the year, reuse them?
- Anna is doing a great job with food sourcing and ordering (thank you!!)
  - Everyone clapped but I don't think Anna saw </3
- Is it possible to do uber eats coupons as backup for food?

VP Services:

- Hoodies and Water bottles now for sale online and in store
  - They are selling well so far! 8 bottles and 9 sweaters sold since 5pm on tuesday
  - Tiktok filmed today to promote
- Lockers are finally finished
  - Julian: Some of the numbers are different
- Graphic Design Committee formed and will be having first meeting before the holidays
- Asked John about officers jackets and both quarter zip and full zip options. Will send options in discord once received
- Inspection results, we failed on a few things but I informed Patrick that will we try to fix what we can
  - Have to hire uO carpenters to fix the shelves
  - The safe is really heavy so Ben asked him if he knows anyone to help us move it

VP Social:

- DUSTED happened
- So did Stag

- Thanks Julian and Heidi <3
- 12 Days of Studymas (December 9)
- Guerre Des Tuques
- Did anyone come up with stuff?
  - Leila is gonna get info from other schools
- Award ceremony

Manager of 101 Week:

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Equity:

- Meeting with center of gender and sexual diversity due to donation from Drag Night
  - Anyone have anything that they would like to be brought up during the meeting?

## **Motions**

### **Discussion Items - Éléments de Discussion:**

- For any locker Rentals made from now until the end of the semester, should we charge the year rate of \$25 or the 1 semester rate of \$15?
  - General consensus of charging \$15
- EDI reading homework assigned by Heidi for managers and exec to improve knowledge related to EDI topics (presented by Alannah, on behalf of Heidi)
  - General consensus that it's a really good idea
- Secret Santa or Yankee Swap?
  - Secret santa easier, yankee swap funner

## **Reminders**

- Post reminders in discord!
- Julian: give office computer permissions in discord
- Maya says hi :)