



ESS-AÉG

Engineering Students' Society
Association des Étudiant(e)s en Génie

ESS Officer Meeting Minutes - Comptes Rendus des Réunions des Officiers.ères

Date: July 12th, 2021 @ 6PM EDT

Link: <https://us06web.zoom.us/j/87311934338>

Officers Present - Officier.ères Présent.e.s:

- President - Chloe (she/her/elle)
- VP Finance - Nicholas (he/him/il/lui)
- VP Internal - Sally (she/her/elle)
- VP External - Kayla (she/her/elle)
- VP Academic - José (il/he/him)
- VP Social - Anjaliya (she/her/elle)
- VP Philanthropic - Julian (he/him)
- VP Services - Izzy (she/her/elle)
- Sponsorship - Maya (she/they/elle/iel)
- Translations - Ayan (she/her/elle)
- 101 Week - Ben (he/him/il)
- Social Media - Lilly (she/her/elle)

Officers Absent - Officier/Officières Absent.e.s:

- VP Communications - Kaleigh (she/her/elle)
- Sports - Adam (he/him/il)
- Equity - Antonia (she/her/elle)
- IT - Justin (he/him/il)

Land Acknowledgement - Reconnaissance des terres

Updates - Mises à Jour:

President:

- Y'all are doing great
- Shoutouts to Julian for a successful charity event!
- I have not done much to be honest June/July are chill months
- Starting to think about possible exec retreat in the fall
- Carleton wants to organize an event with us (WHOLE SOME AF), Anjie and I will be meeting with them soon
- If you need me for anything let me know as always <3

VP External:

- dying in summer school
- July TC this Thursday
- Paid all of our fees
- Excited cause Adam is amazing
- MIA for much of August

Manager of Sports:

- Had a meeting with the VP-X at Carleton. Our goal is to use sporting events to bring our two schools together. With priority on engineering. But we won't decline members of other faculty if they want to join. We will try to host open free events in the parks near uOttawa and Carleton to do events like flag football, soccer. We will also try to host indoor event in gym spaces for events like volleyball and basketball.

VP Finance:

- Winter 2021 + Spring/Summer 2021 Levies given to 2 out of 4 sub associations. It would be more if they had access to their bank accounts.
- UOSU gave us 16,422.00 for those enrolled and paying UOSU during the spring/summer semester.
- First successful bill payment to a sub association. This means we aren't paying \$1.50 for Interac, they don't have to register for Interac, and we don't get another missing cheque situation.
- "Always be Collectin' ", Square app downloaded

- VP Phil budget meeting July 19th, Comms Budget meeting July 21st, VP Social budget deadline august 8th.
- (this is my reminder to ratify Facebook polls)

Manager of Sponsorship:

- PEO has been answered and put into contact with Anji for 101 week. (yes julian you will be getting ur pads)
- Julian has tentatively asked to help to find sponsorships for eng ball
- linkedIn still not updated

VP Academic:

- It's been really busy few weeks with COOP
- Change from open letter to vision statement, which presents where we see ourselves by the end of the year with clear examples, instead of a less factual letter.
 - Will be published as a presentation of the vision for next year which will be in the website and will explain our values
- Basically we had no values as such before, so this is a nice way to present the values we'll have from now on.
- Would we like to have a grad box thing?
 - I discussed it a little with Yza and Nic, it is VERY expensive
 - We could work with the faculty and add a nice item to their box instead?

VP Philanthropic:

- Trivia night was a massive success! \$174 raised for Odawa Native Friendship Centre
 - Hopefully host 1 (or 2) more in August (possibly one with CHRA)
- Sorted bottles and cans at the UOSU office today. They'll be exchanged at the Beer Store soon
 - Keep on saving bottles/cans!
 - I'm going to make put out the new info soon (collection is always happening at UOSU office)
 - @Quebeckers, are plastic water bottles refundable??
- Eng Ball
 - Started Contacting Venues
 - If you have ideas for venues that can host ~400 people, let me know
 - Looking at around 400 people, with \$60 early bird tickets, \$70 regular
 - For Charities: Actua InSTEM, Let's Talk Science, TechGirls Canada

- Saturday, March 19, 2022 (Really hoping Iron Ring isn't same day)
- Shinerama
 - Similar format to last year, but hopefully a bigger emphasis on upper-year involvement

VP Communications:

- No updates :)

Manager of Social Media:

- No updates :)
- Note: if there is anything that you would normally go to Kaleigh about that I can help with let me know!!

Manager of Translations:

- No updates!
- Translated all merch names and descriptions :)

Manager of IT:

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VP Internal:

- No one showed to this week's engiqueers
- Office supplies... gotta do reimbursements... lost one receipt :')

VP Services:

- All pending Studio patch orders are in my hands
- Online store launch happened :)
 - Spent the last few weeks photographing, editing and sizing product
 - Huge shoutout to everyone who helped out and was patient with me with photos, translations and justifying money matters
 - Packed orders this afternoon, shipped out those that needed to be shipped out
- Exec Jacket order is in the works, John from Topline is super accommodating
 - Currently confirmed 14 jackets but if I assume one for VP Equity, the price per jacket comes to \$80 each - will order in bulk when I have total numbers

- Bilingual personalizations are in the works of being finalized, will run EVERYTHING by exec before ordering
- Shinerama Patches are in the works - online store pushed back my design time
- Approved of Anjie and Ben's 101W/FROST designs
- Locker inventory will be done before mid-August

VP Social:

- Frost Sweaters Ordered
- Merch for 101Week ordered
- Proposal for our sub-associations to have an event at 101week in exchange for promotional material (ie. pens, stickers, patches)
- PEO is interested providing us kit items for our kits and would like to present at 101Week; planning out logistics
- Kits: 0\$ = access to all events, 15\$ = access to all events + merch (pick-up or mailed)
- Guide applications went out this week and are open for 2 weeks.
 - Will select guides end of July, will need to send a list of guides to UOSU for 101week training purposes
 - Format of training: videos will be sent out for everyone on their own time. Detailed quiz at the end of the training that must be passed.
- Opt-in fees for 101week: will be opting into a few of the UOSU events because they seem very fun, HSS is having a carnival on the Friday
- Meeting with UOSU on July 15th to discuss accessibility of our 101week events

Manager of 101 Week:

- Ordered patches for 101Week
- Working on event content

Equity:

- Anti-O training:
 - They don't have in person training so it'll be online
 - In sep between the 14-16 and then 21-23
 - It'll be after 6:30, ideally at 7
 - 2.5h training

Discussion Items - Éléments de Discussion:

- Ratifying Facebook Polls (VP Finance)
Spending \$1580 on bucket hats, actually ended up spending \$1609.66, some fees were missing, negotiations happened, it's okay cause original budget was \$1.6K
Chloe seconds motion
Results: All (12 attending) for, 0 against

- Welcome Day with the Faculty: September 2nd, 2021 (President)
The faculty will be using Easy Virtual Fair (?) from 1pm-4pm as opposed to the university's UOrientation. This one is more specific for student governments and clubs and teams.
Students go to a virtual fair and hop from one booth to the other, we'll have our own "booth". Chloe (+Julian & Izzy) will monitor the chat. Any ice breakers, games or ideas that would be great for the booth are welcome.
Don't want booth events to overlap or be too similar to our own virtual frosh events, kahoot seems like a good idea as we aren't using it for our events. Could have small prizes, let's try not to recycle content. Please let Chloe know if you have any ideas to what those 3 hours could be used up with. Nonetheless, nice to keep it interactive with real people.

- Engineering culture (President)
Black hats, yay or nay? Possible exclusion from evening events concerning frosh, or limit their terms.
Safety for our students as they're not members of the ESS or any student body if they're graduates. Not let blackhats on to our busses. We have no control over black hat parties. Why the heck are people who're starting families hanging out with children please move on.
If you don't pay UOSU fees, you should be not able to attend ESS events. It is hard to ID people with every ticket.
A lot of things black hats do is considered hazing, that includes chants, tasks, peer pressuring, and that's a liability, maybe get them to sign a liability form. They are still subject to Equity policy especially if they're students.
Hope ESS continues to be good people so future blackhats are good people.

Nich's Concrete Action: Remove them from the culture, such as from the handbook.

Chloe and Kayleigh already did that though as they removed outdated stuff.

Maybe get the faculty to bully them like they did the keepers.

Chloe shall have a chat with the person in charge of blackhats (they're an understanding nice and easy to talk to person) and hopefully get them to be not mean.

They shouldn't be a problem for the rest of 2021 as most events aren't in person yet.

➤ 101Week: How Is Everyone Feeling? (VP Social)

Predominantly virtual: we weren't aware of vaccination rate + also a lot of students aren't back in Ottawa in time as the changes in restrictions are very fluid and sudden. But we are a lot more open to do hybrid events. How do the execs feel about hybrid with majority online.

Frost is 100% in person events w sci vs eng lasertag, semi formal + other fun stuff.

Customize our own clothes masks.

In-person events will very much depend on our comfort and boundaries.

Poll (would we as execs show up to in-person events): 80% yes (+ chloe), 10% no, rest depends based on comfort at that point

Kayla Question: how are we sure we're gonna have enough people for the winter to attend events? Chloe has a lot of labs in person and those labs being online would be logistically more complicated and our Dean is always waiting on public health to loosen restrictions to have more people available on campus. Frost will be advertised as of October, to give it enough time for people to visit Ottawa if they're not already in town.

Polls indicate a large amount of people are interested/would be in town.

Virtual Frosh tickets are gonna go on-sale starting August.

➤ Vision Statement (VPA)

Jose wonders if we're all comfortable with the Vision Statement so that it would be pushed for publishing.

Whenever it is done, it will be put up in the ESS group and a poll will be conducted. If needed, will be ratified next meeting.

Vision statement is preferable to a letter as it does not seem to answer to a certain incident.

Holiday Cards are mandated for sponsors. We should also send them to everyone!!!!



Motion to Adjournment: Nich
Seconded: Anjie