

ESS August BoD Meeting Minutes – Procès-verbal de la réunion d'août du CA de l'AÉG

1. Call to Order – Appel à l'ordre

Date: Aug 18, 2024 1:00 PM EDT

Location – Lieu: CBY A707 & [Google Meet](#)

Folder – Dossier: 📁 August – Août

📅 ESS August BoD Meeting – Réunion d'août du CA de l'AÉG

The meeting was called to order at 1:03 PM EDT with **Daniel Thorp** as Chair and with Amjad Taher as Secretary.

La réunion est ouverte à 13 h 03 HAE, sous la présidence de **Daniel Thorp** et le secrétariat de Amjad Taher.

2. Land Acknowledgement – Reconnaissance des Terres

We acknowledge that we are gathered on the traditional and unceded territory of the Algonquin Anishinaabe Nation. For generations, they have been the stewards of this land, and their deep connection to it continues to this day. We recognize the enduring presence and contributions of the Algonquin people to this region. We also acknowledge the painful history of colonization and the displacement of Indigenous communities from their ancestral lands. We commit ourselves to learning, understanding, and honoring the Algonquin Nation's history and culture. We recognize the importance of working collaboratively to create a more just and equitable future for all who call this land home.

Origins of the name Canada: “The name ‘Canada’ likely comes from the Huron-Iroquois word ‘kanata,’ meaning ‘village’ or ‘settlement.’ In 1535, two Aboriginal youths told French explorer

Jacques Cartier about the route to kanata; they were actually referring to the village of Stadacona, the site of the present-day City of Québec. For lack of another name, Cartier used the word ‘Canada’ to describe not only the village, but the entire area controlled by its chief, Donnacona.” canada.ca

Nous reconnaissons que nous sommes réunis sur le territoire traditionnel et non cédé de la nation algonquine anishinaabe. Depuis des générations, ils sont les gardiens de cette terre et le lien profond qui les unit à elle perdure encore aujourd'hui. Nous reconnaissons la présence et les contributions durables du peuple algonquin dans cette région. Nous reconnaissons également l'histoire douloureuse de la colonisation et du déplacement des communautés autochtones de leurs terres ancestrales. Nous nous engageons à apprendre, à comprendre et à honorer l'histoire et la culture de la nation algonquine. Nous reconnaissons l'importance de travailler en collaboration pour créer un avenir plus juste et plus équitable pour tous ceux qui vivent sur cette terre.

3. Roll Call – Appel nominal

Present – Présent.e.s:

- President – Présidente: Sofia Ershova (she/her/elle) (y)
- VP External – Externe: Ethan Tang (he/him/il) (y)
- VPFA: Domenick Mann (he/him/il) (y)
- VP Academic – Académique: Ashna Cheverlharan (she/her/elle) (y)
- VP Communications: Madison Smrtka (she/her/elle) (y)
- VP Internal – Interne: Aiden McCooeye (he/him/il) (y, 1:15))
- VP Services: Maya Benhamou (she/her/elle) (y)
- VP Social: Eric Hagen (he/him/il) (y, 1:15)
- VP Philanthropic – Philanthropique: Gabrielle Graceffa (she/her/elle) (y)
- VP Equity – Équité: Ryn Basinger (they/them/il) (y)
- VP Sustainability – Développement durable: Hayley Jubinville (she/her/elle) (y)

- VP Francophone: Carolina González González (she/her/elle) (y, 1:15)
- CESA: Justin Beal (he/him/il) (y)
- MESS: Sami Lowe (?) & Farah El Siss (she/her/elle) (y)
- 4th year Chemical – 4e année chimique: Mackenzie Conrad (she/her/elle) (y)
- CO-OP Chemical – Chimique CO-OP: Anna Schubert (she/her/elle) (y)
- CO-OP Computer – Informatique CO-OP: Krisha Veera (she/her/elle) (y)
- 3rd year Computer – 3e année informatique: Stuti Pandya (?) (y)
- 3rd year Biomedical Mechanical – 3e année mécanique biomédical: Tharshaon Thirukumaran (?) (y)

Absent – Absent.e.s:

- CO-OP Biomedical Mechanical – Mécanique biomédical CO-OP: Sonya Pastorek (she/her/elle) – excused/excuse
- 2nd year Mechanical Engineering – 2e année de génie mécanique: Dakota Squires (he/him/il)
- 2nd year Chemical Engineering – 2e année de génie chimique: Sofia Oickle (she/her/elle)
- IEEE: Jad Mghabghab (he/him/il)
- ChESS: Karim Nehme (he/him/il)

4. Comments from the Chair – Commentaires de la présidence

a. Robert's Rules Overview – Aperçu des règles de procédure

Robert

1: New idea

2: Replying to current idea

p: Point of privilege, interrupts current discussion (ex: can't hear the microphone)

c: Point of clarity, confused about current discussion and needs clarification, interrupts current discussion (ex what does an acronym mean)

t: Requesting a translation

b. Translation and publication of meeting minutes – Traduction et publication des procès-verbaux des réunions

- We should be waiting for meeting minutes to be approved by the BoD before posting them on the website, or we should be very clear that the minutes are not yet official if published early.
 - We should aim to complete the translation of meeting minutes before the next meeting, ideally a week before if possible.
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- Nous devrions attendre que les procès-verbaux des réunions soient approuvés par le CA avant de les publier sur le site web, ou nous devrions indiquer clairement que les procès-verbaux ne sont pas encore officiels s'ils sont publiés plus tôt.
 - Nous devrions nous efforcer de terminer la traduction des procès-verbaux avant la prochaine réunion, idéalement une semaine avant si possible.

5. Administrative Motions – Motions administratives

a. Adoption of Agenda – Adoption de l'ordre du jour

Title Titre	Adoption of Agenda Adoption de l'ordre du jour		
Mover Proposé	VPFA	Second Appuyé	President
BE IT RESOLVED THAT the agenda be adopted as presented. IL EST RÉSOLU QUE l'ordre du jour est adopté tel que présenté.			
Discussion	Sofia: Let Madi (VP Comms) give updates first		

	President: motion to amend the agenda to re-order the VP Communication updates to be immediately after administrative motions. Seconded by VPFA. Adopted with unanimous consent.
Result Résultat	Passes with unanimous consent.

b. Approval of Meeting Minutes – Approbation des procès-verbaux

Title Titre	Approval of Meeting Minutes Approbation des procès-verbaux		
Mover Proposé	President	Seconder Appuyé	Anna S.
<p>WHEREAS the meeting minutes of the June and July BoD meetings have now been translated;</p> <p>WHEREAS the minutes from the previous Meetings have been reviewed by all Directors;</p> <p>BE IT RESOLVED that the meeting minutes of the June and July BoD Meetings be adopted as an accurate record of those Meetings.</p> <hr/> <p>ATTENDU QUE les procès-verbaux des réunions du conseil d'administration de juin et de juillet ont été traduits;</p> <p>ATTENDU QUE les procès-verbaux des réunions précédentes ont été examinés par tous les directeurs;</p> <p>IL EST RÉSOLU que les procès-verbaux des réunions du conseil d'administration de juin et de juillet soient adoptés en tant que procès-verbaux exacts de ces réunions.</p>			
Documents	📎 June – Juin 📎 July – Juillet		
Discussion			
Result Résultat	Minutes approved unanimously		

6. Executive Updates – Mises à jour de l'exécutif

- VP Comms: Madison Smrtka (she/her/elle)
 - BIG BIG BIG THANKS TO EVERYONE DURING MY ABSENCE & special shoutouts: Sofia, Martina, Elsa, Carolina
 - Handbooks ordered
 - Mailout done
 - Working on making mail outs text-to-speech compatible
 - Form to submit comms feedback/corrections/edits
- President – Présidente: Sofia Ershova (she/her/elle)
 - Oversaw appointment of managers
 - Worked on my budget
 - Submitted amendments to by-laws
 - Attended PRT/RTP where we discussed the guide and 101er contracts (being finalized now) + a few other 101 week related things
- VP External – Externe: Ethan Tang (he/him/il)
 - Attended ESSCO/CAÉGO July TC
 - I will be putting in a motion at the August TC for **our** membership fee to be \$0.35 but the default membership fee for schools under ESSCO/CAÉGO is now \$0.50
 - Attended an ESSCO/CAÉGO discussion on the CFES/FCEG strategic plan 2024-2027 and attended CFES/FCEG OSUM
 - Selection Committee Application IG post is live, link in bio to apply. Applications close August 19th (already some applicants!!)
 - Pre registered to PEOSC/CÉPEO (PEO Student Conference/Conférence Étudiante PEO) for 3 people to attend (head delegate being Mackenzie Conrad)
 - IG post is live, link in bio to apply. Applications close August 25th meaning Selection Committee should decide by August 31st
 - Hosted a virtual info session for this August 18th

- Had a transition meeting with last year's Manager of Sports and had a meetings with this year's Manager of Sports
- VPFA: Domenick Mann (he/him/il)
 - Made and checked over 101 week contract and waiver and ensured legal validity in ON/QC
 - Met with VP Phil to go over budget and ideas
 - I'll plan to meet with Maria/Anna at some point as well.
 - Retreat and 101 Week Reimbursement forms are open and I will be trying to get those out ASAP
 - Currently at war with the bank.
 - Was able to get accounts for Sofia and Eric made.
 - Calling back tomorrow to follow up in getting all permissions added
 - Done with work for the summer. Thanks for everyone's patience with me.
 - If you have told me to do something, don't be scared to tell me again.
 - Made the Budget!
- VP Academic – Académique: Ashna Cheverlharan (she/her/elle)
 - Finalizing google forms for statistics on academic issues
 - Undergraduate Engineering Program Satisfaction (November 2024)
 - General Academic Inquisition (January 2025)
 - CO-OP Program Satisfaction (March 2025)
 - Working on an initiative to promote academic services, resources and courses
 - In the process of making story posts that can be turned into a highlight
 - Resource spotlight, tip spotlight and course shoutout
 - Example: <https://shorturl.at/FMi87>
 - The goal is to keep an active social media presence on the academic side of things and remind students of the resources that they have access to
 - Fall Wine and Cheese

- Have meetings in place with Kyle (Manager of Wine and Cheese) and Eliane (in charge of iron ring ceremony last year) this week
- Going to figure out how to work with VEMS
- Fall Company Visit
 - Krisha and I have been reaching out to companies in Kanata North
 - I have 3-4 meetings with companies in the upcoming weeks
 - Trying to cover different disciplines for more interests
 - Event date: Tuesday, November 5th
- Fall Resumé Workshop with Telfer
 - STM 117 has been booked and planning logistics with Telfer
 - Post in progress: <https://shorturl.at/beIUt>
 - Event date: Wednesday, October 2nd
- Biomedical Mechanical Engineering Program Concerns
 - Had a meeting with Ombudsperson and Markos a few weeks ago
 - Advised to do another survey for accurate results and to show transition from last year's results before bringing issue up to program coordinator
 - These are the three pillars that I want to focus on this year:
 1. The program name misrepresents the content being covered in the program.
 2. The few biomedical courses available rarely offer purely biomedical concepts.
 3. Little exposure to biomedical concepts in labs which leads to a lack of skills needed to work in a biomedical engineering role
 - Going to be a lengthy process but I want to try my best to make some progress this year!
- VP Internal – Interne: Aiden McCooeye (he/him/il)
 - Informed faculty about change of status for CESA/AÉGCi
 - uOttawa website will hopefully be updated by 101 week fingers crossed
 - Still no answer for keys or bank account
 - Did CESA/AÉGCi things
 - 101 week stuff
 - New logo (thanks Martina)
 - helped with sub stuff for 101 week
 - Item(s), contacted sub-associations for feedback (looking for feedback from IEEE specifically)
 - Coming up with ideas for sub games
 - Came up with a theme for uOEC

- A lot of ideas for uOEC
 - booked room (NOVEMBER 16-17 !!!)
- Attempted to create a volunteer sheet
 - 101 week will be open for volunteering, need to have a meeting with them within next two weeks so all the execs and board members can get hours (since it works a little different)
- New calendar for events!!!
- Sent out form for office hours
 - Finishing up based on managers (should be finished by 2nd week of Sept)
- VP Services: Maya Benhamou (she/her/elle)
 - Did not get patches ordered. Still waiting for sub pres to answer me on some. (so sadly will not have them for 101 Week)
 - Will also try to link them here is anyone wants to give feedback (did this super quick let's go) (eg. Some feedback included wanting sticker versions of these patches)
 - [Biotech](#)
 - [Chem](#)
 - [Biomech](#)
 - [Mech](#)
 - [Civil](#)
 - [Comp](#)
 - [Elec](#)
 - [Soft](#)
- Will be doing inventory and lockers after BOD
- VP Social: Eric Hagen (he/him/il)
 - Summer DUSTED happened...
 - Assigned guides to teams, everyone should have received an email.
 - Invited all guides to the discord and Mackenzie and I informed them of training and all that fun stuff.
 - Been receiving 101 orders and placing orders.
 - FP/FP order came in.
 - PW/PW Leopard coming in this week.

- Been working with Hayley to keep sustainability in check.
 - 101 Rope will be old T-Shirts and old kit supplies will be given out to guides (i think)
 - Been working on the website with Cyrus, check it out
<https://www.essaeg.ca/events/101week>
 - Guide contracts and UOSU/SEUO training have started and have been sent out. Please sign up, an email from Ainsley Jeffrey was sent.
 - Kit sales are live! As of now 111 Messy and 7 Regular have been sold.
 - Been mediating anything and responding to 101er/parent questions.
 - Starting to look into a FAQ for instagram?
 - Schedule is almost released, just need to have a couple last minute events approved by UOSU/SEUO.
 - Starting to do shopping for smaller stuff for the week.
 - Working with Gaby to figure out SHINE stuff.
 - 14 Days until 101 Week 😭
- VP Philanthropic: Gabrielle Graceffa (she/her/elle)
 - Ordered Shine day shirts
 - Preparing itinerary and locations for donations
 - Preparing shine day cards, posters
 - Finding a venue for remembrance event
 - Finding venue for charity ball
 - Finding catering for both events
 - Preparing the sponsorship packages
 - Budget:
<https://docs.google.com/spreadsheets/d/12X0krxe2aF1i0VqN8H6BoItrKI6caPFikSx4caDUhhg/edit>
 - Fill finalize shine day organizing, will send to Eric for approval
 - VP Equity – Équité: Ryn Basinger (they/them/il)
 - **Anti-Oppression Training:** After sending out a lettuce meet, this will take place on August the 26th (a Monday) from 7-10pm (may not go that late) in STM117. To clarify the process of making this presentation, I have included the sources I

have referenced along with adding significantly more information that I believe is important.

- Healthcare Excellence Canada's "Opening ourselves: An introduction to anti-oppression practices and frameworks"
- Science Student Associations Equity Training
- Previous Conference EDI/EDI Training Presentations
- Personal advice and feedback from affected groups

I should have done this sooner but feel free to add suggested topics into [this form](#). It is completely anonymous so if you want to be a point of contact then please include your name.

- **Engiqueers Updates:** Pride walk post has been made and [form](#) to gauge interest has been sent out (8 responses!). The Constitution has been written and [executive applications](#) have been posted to instagram.
- **Diversity Club Fair:** Room booked (STM117)! Discussions with clubs will continue when there is less presentation preparation on my plate.
- **Budget:**
https://docs.google.com/spreadsheets/d/1lwan_1wVJwzqQcxKEvxFIguiCahiZ3XLNKumTNR0yqo/edit?usp=sharing
- VP Sustainability – Développement durable: Hayley Jubinville (she/her/elle)
 - Planned my events for the year
 - Completed my budget
 - Joined the Sustainability Caucus by the UOttawa sustainability office as a group leader
 - Weekly meetings with the VP Social to work on a sustainable 101 Week.
 - Working on making 101 week green and durable
 - i.e. using our old stuff that didn't get used in previous years
- VP Francophone: Carolina Gonzalez Gonzalez (she/her/elle)
 - Attended Francophone Round Table: 101 week items discussion

- Franco Survey to Guide Event Planning and the Role of the Vice-President of Francophone Affairs within the ESS - Posted
 - Two main concern areas so far are lack of events and academic resources (for events we seem to be on the good line with the events I allocated my budget to, for the resources, the questions sent for the Academic area address this and will hopefully provide insights in what we could provide)
- Mois de la Francophonie: 2 speakers confirmed for panel
- Events breakdown and budget ready (tentative dates 101 week aside)
 - <https://docs.google.com/spreadsheets/d/1QDXTmx2CjmSn4bltnChnW1YxmMqpPmT11GL416eDY24/edit?gid=1193336534#gid=1193336534>
 - Movie Nights
 - French workshops
 - Debate evening
 - Trivia
 - Academic events (waiting on survey)
 - Mois de la Francophonie: Panel, face-painting, awareness about Francophonie in Canada
 - “À la bonne franquette” - core event
- 101 week:
 - Franco Karaoke:
 - Food decided, venue confirmed (CRX), host appointed, equipment in place, confirming with Franco guides left.
 - Songs list, feel free to add songs in French Karaoke version:
 - https://docs.google.com/document/d/1FtTw5qGV_SPca82e7Y--AHKq-pxzH5GOZPDb5wa7M1Q/edit
 - 4 Franco chants added (current total of 6 Franco Chants):
 - <https://docs.google.com/document/d/16Mf9BUbk0Ti4J--CFQeTts7zUwoWvJzgyNIMmLxmuyc/edit>
 - Comment on fait (How we get down)

- Les ailes d'un moineau (The wings of a sparrow) - Passed through and approved by Franco round table (university wide rather than engineering specific)
- Carleton, où t'es? (Papaoutai)
- C'est nous les ingénieurs (Caillou intro)
- Franco signs for 101ers:
 - Ici, on parle français! Bienvenue à nos amis francophones. (Kit sales, definitely)
 - Exprimez-vous dans la langue qui vous convient.
 - Un médiateur linguistique est ici pour vous aider, demandez-nous ! (will sync with guides to see who we have available to provide that service in which events)

7. Sub-association updates – Mise à jour des sous-associations

- IEEE – Jad Mghabghab
 - Did not submit updates.
 - Collaborating with SPAC/SPAC (student professional awareness conference) for upcoming events
- CESA – Justin Beal
 - Did not submit updates.
 - Temporary logo
 - Working on stuff for 101 week
 - Still no access to office bank account (might need election before having access)
 - Meeting coming up for constitution and reformation
 - Exploring how to set up elections
 - Keys - coming upon policy issues, working on those
- ChESS – Karim Nehme
 - Team is working on the organization of the University's participation for the annual Chemical Engineering Conference in Toronto this October. Registration

deadline is in 3 weeks meaning that we've already started overviewing key points and have started posting on socials important information for students interested in participating in competitions.

- Helping out each VP with their respective responsibilities to facilitate the process.
- MESS – Sami Lowe & Farah El Siss
 - Mech patches coming up
 - Working on an events calendar for the year
 - Internal organization in terms of keys/ communications/ banking setup
 - Misplaced funds will be transferred to ess soon
 - Mech merch is being figured out

8. UOSU BoD Updates – Mises à jour du CA du SÉUO

9. Elections – Élections

Title Titre	Election of Year Representatives Élection des représentants d'année		
Mover Proposé	VP Services	Seconder Appuyé	President
Nominations	• (N/A)		
<p>WHEREAS several Year Representative positions are currently vacant;</p> <p>WHEREAS Section 5.01 of the By-Laws allows for the election of Directors at any Board meeting after the Annual General Meeting when required;</p> <p>WHEREAS Year Representatives must be elected by ordinary resolution of the Members in accordance with Section 1.3.3.2 of the Policy and Procedure Manual;</p> <p>BE IT RESOLVED THAT the following Members be elected as Year Representatives for their respective programs and years, as detailed below:</p> <ul style="list-style-type: none">• 2nd year<ul style="list-style-type: none">○ Civil:○ Electrical:			

- Biomedical mechanical:
- Software:
- Computer:
- French:

- **3rd year**

- Chemical:
- Civil:
- Electrical:
- Mechanical:
- Software:
- French:

- **4th year or higher**

- Civil:
- Electrical:
- Mechanical:
- Biomedical mechanical:
- Software:
- Computer:
- French:

- **CO-OP**

- Civil:
- Electrical:
- Mechanical:
- Software:

- Multidisciplinary Design:
- Student Academic Success Service (SASS):

BE IT FURTHER RESOLVED THAT, in accordance with Section 5.01 of the By-Laws, the aforementioned Directors shall be elected to hold office until August 31st and, subject to ratification at the subsequent Special General Meeting, continue until the next Annual General Meeting.

ATTENDU QUE plusieurs postes de représentants d'année sont actuellement vacants;

ATTENDU QUE l'article 5.01 des statuts prévoit l'élection des directeurs à toute réunion du conseil d'administration après l'assemblée générale annuelle, le cas échéant;

ATTENDU QUE les représentants annuels doivent être élus par une résolution ordinaire des membres conformément à la section 1.3.3.2 du Manuel des politiques et procédures;

IL EST RÉSOLU QUE les Membres suivants de la Société soient élus en tant que représentants annuels pour leurs programmes et années respectifs, comme détaillé ci-dessous:

- **2ème année**
 - Génie civil:
 - Génie électrique:
 - Génie biomédical mécanique:
 - Génie logiciel:
 - Génie informatique:
 - Français:
- **3ème année**
 - Génie chimique:
 - Génie civil:
 - Génie électrique:
 - Génie mécanique:
 - Génie logiciel:

- Français:
- **4ème année ou plus**
 - Génie civil:
 - Génie électrique:
 - Génie mécanique:
 - Génie biomédical mécanique:
 - Génie logiciel:
 - Génie informatique:
 - Français:

- **CO-OP**

- Génie civil:
- Génie électrique:
- Génie mécanique:
- Génie logiciel:
- Conception multidisciplinaire:
- Service de réussite académique des étudiants (SASS):

IL EST DE PLUS RÉSOLU QUE, conformément à l'article 5.01 des Statuts, les administrateurs mentionnés ci-dessus soient élus pour occuper leur poste jusqu'au 31 août et, sous réserve de ratification lors de l'Assemblée générale spéciale suivante, continuent jusqu'à la prochaine Assemblée générale annuelle.

Questions	
Answers Réponses	
Discussion	<p>Louis-Phillippe may run for a position, but not until AGM (Sept).</p> <p>No one ran for any positions, so we will move to next motion.</p>

Result Résultat	Moving to next motion without any new positions ran for.
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10. Previous Business – Affaires précédentes

- a. President: Amendment of By-Laws – Amendment des règlements administratifs


Title Titre	Amendment of By-Laws Amendment des règlements administratifs		
Mover Proposé	President	Seconded Appuyé	VP Services
<p>WHEREAS The By-Laws of the Society have not been amended since 2021 and several updates must be made;</p> <p>WHEREAS Section 1.08 of the By-Laws stipulates that all amendments to the By-Laws must be submitted to the President of the Society and distributed to all Members at minimum of fourteen (14) days before the meeting of the Board at which the vote for the amendment shall occur;</p> <p>WHEREAS the amendment shall be passed by special resolution at the soonest possible meeting of the Board of Directors (August 18th) and special resolution at the next meeting of Members (to be determined);</p> <p>WHEREAS the Members have been notified of the amendments to be put to question on August 4th through the Society's Instagram account;</p> <p>BE IT RESOLVED THAT the amendments outlined in Appendix A be discussed, modified as the Board deems fit and passed by special resolution by the Board at the August 18th meeting of the Board;</p> <p>BE IT FURTHER RESOLVED THAT the amendments passed by the Board at the August 18th meeting be proposed to be passed by special resolution at the next Meeting of Members.</p> <hr/> <p>ATTENDU QUE les règlements administratifs n'ont pas été modifiés depuis 2021 et plusieurs modifications ont été faites;</p> <p>ATTENDU QUE l'article 1.08 des règlements administratifs stipule que tous les amendements aux règlements administratifs doivent être soumis au président de l'association et distribués à tous les membres au moins quatorze (14) jours avant la réunion du conseil d'administration au cours de laquelle la modification doit être votée;</p>			

ATTENDU QUE la modification sera adoptée par résolution spéciale lors de la réunion la plus rapide possible du conseil d'administration (le 18 août) et par résolution spéciale lors de la prochaine assemblée des membres (à déterminer);

ATTENDU QUE les membres ont été informés des amendements qui seront soumis à la question le 4 août par le compte Instagram de l'association;

IL EST RÉSOLU QUE les amendements décrits dans l'annexe A soient discutés, modifiés si le conseil d'administration le juge nécessaire et adoptés par résolution spéciale lors de la réunion du conseil d'administration du 18 août;


IL EST DE PLUS RÉSOLU QUE les amendements adoptés par le conseil d'administration lors de la réunion du 18 août soient proposés pour adoption par résolution spéciale lors de la prochaine assemblée des membres.

Documents	Annex A:  By-Laws - Proposed Amendments.pdf
Discussion	<p>President: Bylaws must be updated as they have not been updated in 3 years, will be finalized/adopted at AGM. Presentation of updates were done in the google meet.</p> <p>There were a couple of mistakes Sofia (President) found in the document, these will be updated and amended for a future meeting.</p> <p>Chair: Should be noted that the proposed amendments was brought on the 14th day, not full 14 days before.</p> <p>Mackenzie/Sofia: Clarified that there will be a vote on these amendments today as well as at AGM (AGM is the finalization).</p> <p>VP Comms left early, absent for this vote. Stuti, as well</p> <p>Vote:</p> <p>For - President VP External VP Finance VP Academic VP Internal VP Social VP Services VP Sustainability VP Franco VP Equity Justin MESS Mackenzie Anna</p>

	Krishna (4th year comp) 4th yr BioMech Against - 0 Vote unanimous
Result Résultat	Everything voted in until AGM

- b. VPFA: Approval of the annual budget for the 2024-2025 fiscal year –
Approbation du budget annuel pour l'exercice 2024-2025

Title Titre	Approval of the annual budget for the 2024-2025 fiscal year Approbation du budget annuel pour l'exercice 2024-2025		
Mover Proposé	VP Finance	Seconder Appuyé	VP Services
<p>WHEREAS the Society requires a comprehensive budget to effectively manage its financial resources and support its activities for the 2024-2025 fiscal year;</p> <p>WHEREAS the Vice-President of Finance and Administration, after consulting with the relevant Executives and Officers, has prepared a detailed budget that encompasses all projected revenues and expenditures for the 2024-2025 fiscal year, ensuring alignment with the organization's strategic objectives and operational needs;</p> <p>WHEREAS the budget includes provisions for all planned events, initiatives, and administrative expenses necessary for the organization to fulfill its mission and objectives;</p> <p>BE IT RESOLVED that the Board of Directors hereby approves the full 2024-2025 fiscal year budget as presented.</p> <hr/> <p>ATTENDU QUE l'Association a besoin d'un budget complet pour gérer efficacement ses ressources financières et soutenir ses activités pour l'exercice financier 2024-2025;</p> <p>ATTENDU QUE le vice-président des finances et de l'administration, après avoir consulté les exécutifs et les officiers concernés, a préparé un budget détaillé qui englobe tous les revenus et toutes les dépenses prévus pour l'exercice 2024-2025, en veillant à l'harmonisation avec les objectifs stratégiques et les besoins opérationnels de l'organisation;</p> <p>ATTENDU QUE le budget comprend des dispositions pour tous les événements prévus, les initiatives et les dépenses administratives nécessaires pour que l'organisation remplisse sa mission et ses objectifs;</p> <p>IL EST RÉSOLU que le conseil d'administration approuve par la présente le budget complet de l'exercice 2024-2025 tel que présenté.</p>			

Documents	<div>  Copy of ESS Budget Draft Broken down by Exec 2024/25 </div>
Discussion	<p>Started with a 10 minute break.</p> <p>Dominick started with the meeting, each section presented by that board member.</p> <p>Question was asked about scholarships in the budget, Mackenzie clarified that BOD removed it from the budget.</p> <p>VP Services suggested moving the budget portion of this meeting to September so we have more members available for the votes.</p> <p>*VP Services moves to refer the budget presentation/approvals to the next meeting (Sept 15 AGM), excluding anything that needs to be approved today (already spent/expected to be spent before Sept 15).</p> <p>Vote unanimous, motion passed.</p> <p>Sections of the budget that was reviewed/approved today are marked in the linked spreadsheet, also in the meetings folder (will be copied/added after).</p> <p>President/VP Services asked about and was given confirmation that Phil line 35 was a quote given *without* alcohol. Entire event was flagged, flag was changed to line 32.</p> <p>VP Equity opened discussion about how veterans may not want to come to this sort of event on Nov 11. VP Phil says there's a plan for this event. VP Finance recommends to change the date of the event to not overlap with existing non-university military/remembrance events.</p> <p>Vote to include venue line Philanthropic 32 to today's approved budget:</p> <p>For - 0 Against - 13 Abstain - 1</p> <p>Vote fails to include Philanthropic line 32.</p> <p>Vote to approve only the flagged items:</p> <p>For - 12 – Against - 0 Abstain - 1</p>
Result Résultat	<p>Vote passes to approve all flagged budget lines. The remainder of the budget will be referred to the next meeting Sept 15.</p>

11. New Business – Nouvelles affaires

- a. 101 week, Mackenzie planning something on Messy Day, wants all sub-associations to e-mail Mackenzie for representation on Messy Day.

12. Adjournment – Ajournement

Title Titre	Adjournment Ajournement		
Mover Proposé	President	Seconder Appuyé	VPFA
BE IT RESOLVED THAT the meeting be adjourned at 3:53 PM EDT. IL EST RÉSOLU QUE la réunion soit ajournée à 15 h 53 HAE.			
Discussion	Request to change the starting time of the next meeting from 1pm to 11am. Was approved.		
Result Résultat	Motion passed to adjourn movement.		

13. Next Meeting – Prochaine réunion

The next meeting will be a Special General Meeting held on September 15th at 11:00 AM EDT in CBY A04.

La prochaine réunion sera une Assemblée générale spéciale qui se tiendra le 15 septembre à 11h00 HAE dans la salle CBY A04.