**Meeting Agenda - Sixth Meeting of the Board**

**Date: January 27th 2019**

**Location: University of Ottawa - CBY A707**

**Attendance:**

Executive:

* Dean Ferenczy, *VP Internal (Present)*
* Marianne Lee, *VP External (Present - left 1:10)*
* Tae Kim, *VP Administration (Excused)*
* Liam Maloney, *VP Communications (Present)*
* Kimberley Paradis, *VP Philanthropic (Present)*
* Rukyya Badreldin, *VP Academic (Present)*
* Charbel Choueifaty, *VP President (Present)*
* Travis Davies, *VP Services (Present)*
* Monique Labaky, *VP Finance (Absent)*
* Devon Barber, *VP Social (Excused)*

Sub-association presidents:

* Heemel Saha, *IEEE (Present)*
* Iris Samputu, *ChESS (Present - Ben King)*
* Kivanc Yildiz, *MESS (Absent)*
* David Wen, *CSCE (Absent)*

Year Reps:

* First Year:
  + Olivier Lafleche (Civil), *Section A (Absent)*
  + Toby Easterbrook (Mechanical), *Section B (Present)*
  + Tony Kim, *Section C excused (Absent)*
  + Kathleen (Katie) Newman, *Section D (Present - left 1:51)*
  + Cecilia Lou, *Section E (excused)*
  + Leena Tran (Civil), *Section H excused*
  + Eda Su Biger, *Section A (F) (Absent)*
  + Liam Roche (Chemical), *Section B (F) (Present - left 1:10))*
* Chemical Engineering Representatives:
  + Lucas Taylor-Erichson, *2nd year (Absent)*
  + N/A, *3rd year*
  + N/A, *4th year*
* Computer Engineering Representatives:
  + Rafi Biouss, *2nd year (Present)*
  + N/A, *3rd year*
  + N/A, *4th year*
* Mechanical Engineering Representatives:
  + Piers Hancock, *2nd year (Present)*
  + N/A, *3rd year*
  + N/A, *4th year*
* Civil Engineering Representatives:
  + Mary-Kate Jory, *2nd year (Present)*
  + Noah Andrea, *3rd year (Present)*
  + N/A, *4th year*
* Electrical Engineering Representatives:
  + John Zhao, *2nd year (Absent)*
  + N/A, *3rd year*
  + James Lim, *4th year (Present)*
* Software Engineering Representatives:
  + N/A, *2nd year*
  + N/A, *3rd year*
  + N/A, *4th year*
* Co-Op Representatives:
  + Anne Fagnan (Absent)
* French Representatives:
  + N/A, *2nd year*
  + N/A, *3rd year*
  + N/A, *4th year*

**Call to Order:**

1. **Adoption of the Agenda -   
   Motion**: Travis

**Second**:Charbel  
**Discussion**:  
**Votes**: 13 for,   
Passes unanimously

1. **Updates**
   1. **Executive  
      Charbel**- The Dean has not reached out about UOSU but I have a meeting with him this week  
      - Constitution review happened in 4 or 5 sessions  
      - Elections gonna “pop off” tomorrow ( event goes out tomorrow)  
      - No BOD meeting for March besides this one, but AGM will happen the last weekend of classes  
        
      Questions  
      Travis: there has to be another BOD meeting  
      Chair: yes, true  
      Ben: No news from the Dean at all about student fees?  
      Charbel: None at all but I will talk to him this week  
      Noah: For things like 101week, do you know what will happen since UOSU hasn’t said anything?  
      Charbel: No I don’t know, there are issues in between Faduma, Paige and UOSU for transition so we have no information  
        
      **Liam**- Submit stuff for the mailout starting tomorrow  
        
      Midterm Update  
      - Yes, I oversee the manager of translations  
      - I have been responsible for all publicity related to the Society  
      - Yes, I have ensure that publicity is in English and French  
      - We had handbooks  
      - Ensured the reputation of the Society on social media, I do not really know what that is but I have made sure that everything we put out is good (I do screen posts)  
      - I make sure we post stuff relevant to the students  
      - Ensure all events and services are publicized, as far as I can tell it is true  
      - Create engaging content, that is the thing I did the worse because I was on COOP but I am working on it this semester  
        
      **Travis**- I’m talking to our guy about finishing our exec “item of clothing”  
      - We will also get long sleeve shirts for merch  
      - 3 patches are on the wayMidterm Update  
      \*See presentation  
        
      **Rukyya**- We had industry night, 90 students and 30 industry people  
      - March 14 is Sustainability night, showcasing 3 fields in sustainability: chemical civil and electrical in a panel format  
      - Patch sewing morale event on March 5th (Marianne is taking the lead)  
      - Wine and Cheese is March 30th  
        
      Liam: Photoshoot of covies on March 5th for engaging social media content  
        
      **Kim**- Relay for Life was last night and we raised about 100$, we had one participant who was very committed  
      - EngBall is in 2 weeks, we have 120 available tickets left and about 100$ until we break even  
      - Prom dress drive is going well - we have about 10 donations so far  
        
      Questions  
      Noah: Why are so many tickets left?  
      Kim: I think it’s due to advertising, I will be amping that up as soon as we leave the meeting to get people to buy tickets  
        
      **Tae (via Charbel)**   
      - Printer guy is coming Monday so hopefully it’ll be good   
      - Website   
      - About Us Page and Charity Page will be live soon  
      - Sam said the club page will be up by tonight   
      - Next Patch will hopefully be some of the bigger things mentioned such as a forum
   2. **Sub-association  
      IEEE - Heemel**- IEEE, yes  
      - A lot of events for NEM, calendar coming out today  
      - WIE Wine and Cheese is coming soon, a lot of opportunities  
      - Specialization panel for ELG in STEM 117 to talk about what the streams are like  
      - RASPI Jam this weekend and next weekend to teach kids how to use those devices, hosted at science and tech museum  
        
      Question  
      Rafi: How experienced do you have to be to teach?  
      Heemel: Not at all   
        
      **CHESS - Iris (Ben King)**  
      - Brewery tour on March 9th at Beaus  
      - CHESS and WISE are meeting with an MP for a potential event  
      - They sold crewnecks and got a good amount of sales  
        
      **CSCE - David (Noah Andrea)**  
      - Doing sustainability  
      - An event later in March  
      - Setting up elections   
      - Come get your merch by Tuesday, it will be in soon
   3. **BoA  
        
      Ben King**- BOA is having trouble reaching quorum so nothing can be done  
      - Seeing as SFUO lost referendum, BOA has a lot to do for transition  
      - UOSU and SFUO seem to disagree on how assets are being transferred and there is drama  
      - SFUO wants to merge the two organization so they become a single NFP so the assets stay   
      - Transition would be smooth but we would stay under CFS  
      - UOSU does not want to do that because they said the students want everything new  
      - My job is to ensure all services stay and ill do what I can so it runs as smoothly as possible  
      - UOSU’s nomination period for executive or board of directors is open, elections will probably happen in the next few weeks  
      - I will know more after the March 10 BOA meeting  
        
      Questions  
      Noah: Is there anything engineering should be worried about?  
      Ben: The biggest issue is just agreeing on transition but after that it should be smoothe. I am not particularly concerned at the moment.  
        
      **Chair**: There was a miscommunication, we did not initially have quorum in the beginning so I entertain the motion  
      **Liam:** I motion that we accept the discussions as written in the minutes when we thought we had quorum but we didn’t **Rafi:** Seconds **Discussion:  
      Vote:** 9 for, 1 against (Kim), 3 abstain (Ben)  
      Vote passes
2. **Rep Elections  
   N/A**
3. **Varia**

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| **Title:** | Election of the VP Administration and VP Philanthropic |
| **Mover:** | Liam Maloney |
| **Seconder** | Travis Davies |
| **Spirit:** | Due to the imposed timeline of constitution changes, it is impossible to pass the new constitution before elections for the new executive. |
| **WHEREAS** | There are proposed changes to the constitution that involve striking the positions of VP Administration and VP Philanthropic. If these positions are elected and the changes pass at AGM, these two positions will not have mandates for the following year. |
| **Be It Resolved That** | Delay the election of the VP Administration and VP Philanthropic positions pending the passing of the constitution changes |
| **Result** | 8 for, 0 against, 6 abstains Motion passes |
| **Discussion:** | Liam: We need to propose changes for the constitution review but there are many steps to make sure it is not easy to change the whole constitution. We have changes concerning the structure to make sure more people can get involved. There are more committees, managers and less exec positions. In our changes, VP Philanthropic and VP Admin don’t exist anymore. If we don;t pass these changes, we can;t make them at all. If we pass them at AGM, two elected positions will have no tasks for their year so we will not be able to do it. We have found a constitutional way to do this Travis: Constitution changes will be passed around to members today and we would need to vote on it in two weeks at a BOD, then at an AGM.   MK: Would the VP Admin and VP Phil positions become managers?  Travis: Not necessarily, we re-distributed the tasks of these positions  MK: Are there any events that would be delayed if these changes don’t pass?  Liam: VP Phil does sucker runs and shine day so we will be able to appoint an interim VP Phil for the summer and we would do a by-election in the Fall |

**Katie returned 2:03**

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| **Title:** | Translation of Proposed Constitution Changes |
| **Mover:** | Kimberley Paradis |
| **Seconder** | Ben King (Iris Samptu) |
| **Spirit:** | As a fundamental document, it is important to distribute it in both languages |
| **WHEREAS** | The changes are currently in English only  We are |
| **Be It Resolved That** | Propose the constitution changes to all members in English and present a general outline of the changes in French, 2 weeks before the emergency meeting. |
| **Result** | 10 for, 1 against, 1 abstain (Ben King) Motion Passes |
| **Discussion:** | Travis: That is a lot to ask for one person to do in a week Liam: The document is very big and we did not keep track of the changes so they would have to translate the whole thing Ben: It is a very important document though and should be accessible to all Travis: We do not know if Janie can actually translate it in a week so it may be impossible to do unless someone else is offering to volunteer their time  Noah: Making someone translate a document that long within a week without notice seems pretty unfair.  Katie: I don’t think we should be rushing a translation of a such a big document, let alone one with this much of an importance. There could be mistakes  Charbel: I’d like to amend the motion so that the whole thing doesn’t have to be translated just yet, but give sufficient information of the changes in french so that if anyone would like them, they are present. Once this is done, we can move forward with translating the document. (see current motion for the amended version) Kim: That’s friendly Noah: Would Travis and Liam be the one to make that document with the outline of the changes?  Kim: I think so, they know the most  Travis: Actually we can ask Liam Roche if he can since he was present and already speaks French. |

**Rukkya left**

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| **Title:** | Donate Skis from Tremblant Takeover to EngBall |
| **Mover:** | Kimberley Paradis |
| **Seconder** | Heemel Saha |
| **Spirit:** | The skis will be used to raise money for EngBall as a raffle or auction prize at the event |
| **WHEREAS** | There is current precedent that these be skis be donated to EngBall |
| **Be It Resolved That** | The skis be required to be donated to EngBall as a raffle prize |
| **Result** | Votes: 5 for, 2 against (Travis), 6 abstention Motion Passes |
| **Discussion:** | Kim: There is a precedent for the skis to be donated to engball and there was confusion in October as to whether or not they would be given to EngBall  Travis: They are from Monique’s event so they are hers to decide what to do with  Heemel: They are not Monique’s to give, they are for ESS Liam: I am not saying I agree with any side but It’s like taking from someone else’s budget even though it’s not money  Noah: What are the other plans for them? Kim: When I spoke to Monique a month ago, she had no plan for them she just mentioned that she did not give want to give them to EngBall  Travis: We should be letting Monique decide what to do with them |

Rukyya left 2:33pm

1. **Adjournment**

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| **Title:** | Adjournment |
| **Mover:** | Travis |
| **Seconder** | N/A |
| **Spirit:** | We want to leave |
| **WHEREAS** | We are done |
| **Be It Resolved That** | The meeting be adjourned |
| **Result** | Secret Ballot (James) 10 for, 3 spoiled Motion passes |
| **Discussion:** | N/A |