**Meeting Agenda - Sixth Meeting of the Board**

**Date: January 27th 2019**

**Location: University of Ottawa - CBY A707**

**Attendance:**

Executive:

* Dean Ferenczy, *VP Internal (Absent) Arrived 11:40*
* Marianne Lee, *VP External*
* Tae Kim, *VP Administration*
* Liam Maloney, *VP Communications (Absent)*
* Kimberley Paradis, *VP Philanthropic*
* Rukyya Badreldin, *VP Academic*
* Charbel Choueifaty, *VP President*
* Travis Davies, *VP Services (Absent)*
* Monique Labaky, *VP Finance*
* Devon Barber, *VP Social*

Sub-association presidents:

* Heemel Saha, *IEEE (Absent) Arrived 11:43*
* Iris Samputu, *ChESS (Excused)*
* Kivanc Yildiz, *MESS (Absent)*
* David Wen, *CSCE (Late, excused) Arrived 11:26 Left 1:00*

Year Reps:

* First Year:
  + Olivier Lafleche (Civil), *Section A*
  + Toby Easterbrook (Mechanical), *Section B*
  + Tony Kim, *Section C (Late, excused) Arrived 11:43*
  + Kathleen (Katie) Newman, *Section D (Late, excused) Arrived 1 pm*
  + Cecilia Lou, *Section E*
  + Leena Tran (Civil), *Section H*
  + Eda Su Biger, *Section A (F) (Excused)*
  + Liam Roche (Chemical), *Section B (F)*
* Chemical Engineering Representatives:
  + Lucas Taylor-Erichson, *2nd year (Absent)*
  + N/A, *3rd year*
  + N/A, *4th year*
* Computer Engineering Representatives:
  + Rafi Biouss, *2nd year*
  + N/A, *3rd year*
  + N/A, *4th year*
* Mechanical Engineering Representatives:
  + Piers Hancock, *2nd year*
  + N/A, *3rd year*
  + N/A, *4th year*
* Civil Engineering Representatives:
  + Mary-Kate Jory, *2nd year*
  + Noah Andrea, *3rd year*
  + N/A, *4th year*
* Electrical Engineering Representatives:
  + John Zhao, *2nd year (Absent)*
  + N/A, *3rd year*
  + James Lim, *4th year (Late, excused) Arrived 11:43*
* Software Engineering Representatives:
  + N/A, *2nd year*
  + N/A, *3rd year*
  + N/A, *4th year*
* Co-Op Representatives:
  + Anne Fagnan *(Absent)*
* French Representatives:
  + N/A, *2nd year*
  + N/A, *3rd year*
  + N/A, *4th year*

**Call to Order:**

1. **Adoption of the Agenda**

Motion: Devon: Adopt the agenda

Second: Kim

Passes unanimously

1. **Updates**
   1. **Executive**

President

* Went to Congress
  + Got good academic information, and how to run ESS
  + Wants to start the stuff for Constitution review early because it’s been a while, we will be doing it differently this year
    - May have several different groups, with different representatives and people guiding discussions
    - Want to hear what people think about this
    - Should start in february
* SFUO things
  + Get informed, know what each group is doing and has done
* OSAP cuts
  + Thanks Doug Ford (sarcasm)
  + Part says non-necessary fees (not tuition, etc.) will be able to be opted out of
  + Therefore we will run on a lower budget, which will be very hard
  + Other presidents are discussing, Ryerson and other universities have gone to protest
  + Has been looking to talk to Carleton to see what we can do
  + May look like we’re taking a chance but it directly affects us
  + February 7th or 8th there will be a presidents meeting for all eng socs in Ontario in Toronto to discuss OSAP cuts, and other things
  + Probably won’t go but will call in and participating to bring back information
  + Had a meeting with the Dean, EEF chair, etc.
  + Discussed how to expand EEF
  + Old dean mentioned that EEF was supposed to be a million dollar fund, but it fell through so they are working towards reviving this; they want to be able to keep going off the interest of this
  + Hoping for a minimum increase of 50% in fees
* Biotech Students
  + The faculty doesn’t know the situation, they switched around a lot with who they paid their fees to, but as a society we have never been paid by biotech students
  + It will take a while for this to come into effect, however now we’re going to try to make it so they choose to pay their fees either to eng or science
  + For the rest of this year we will leave it how it is, but for upcoming years we will have to look closely at who wants to be involved

Motion: Charbel: Add the accountability update between points 3 and 4, making it point 4

Second:

Motion fails without seconder

Motion: Marianne: Make exec updates and exec accountability at the same time

Second: Tae

Discussion:

Votes: motion passes unanimously

* Liam: How is the referendum going to affect ESS elections moving forwards
* Charbel: Oof, haven’t looked into that moving forward, technically elections can be held whenever. The next president will probably keep the same model or change it but how we do it this year most likely won’t set a precident
* Liam: How is the SFUO referendum going to affect the SFUO elections, and BoG reps, etc.
* Megan: they will all continue until the end of the year
* Kim: BoG is not part of SFUO so the 2 year terms that they have still holds
* Liam: Jamie’s spot will be open and the deadline to apply last year was today so when will that happen
* Kim: the University makes the deadlines so we don’t know when that will be

Presidents’ Accountability

* The first thing on my mandate was to have a weekend-long meeting with the old and new exec, this happened but unfortunately a lot of the old exec didn’t show up
  + Overall, the weekend was somewhat beneficial
* During the summer attended PRT’s and built a relationship with the old president of SFUO to get a better reputation for eng
  + Met with almost all other president fed bodies to see what we should be doing, and things are still unfolding now
* I think i did too much of overseeing exec positions for 101 week
  + However it went well and got mostly good feedback from 101ers, some constructive criticism from guides to use as moving forwards
* Has been talking to the Dean at least once a month
* Has been having monthly meetings, but didn’t have that during the summer
* The last semester we didn’t have any at all, in the previous year they didn’t have any at all
* Now has found that it is better to have biweekly meetings so are doing that for the rest of the semester
* With the constitution review coming will have more interaction with board
* Did not put out a document to be published to the website, this didn’t happen last year either
* Selected a leader for the Iron Ring ceremony (Viran), will be selecting one for the next one

Philanthropic

* See slideshow
* Liam: How is the new VP Equity going to affect your role if it does pass
* Kim: we have tried to do round tables but then SFUO said they don’t have time. For my position, it depends on how its implemented and how were mandated to do it

Internal

* See slideshow

Social:

* My election was a sham and then there was another issue and I haven’t been able to do my job so I haven’t put anything together
* When I got in it was a week before dusted, so i didn’t get to plan it but I made sure no one died
* With the help of Kim, I put together stag after the iron ring ceremony, we made things work
* Partnered with Psych for Happy Goat event
* Planning stuff this semester and will actually do it

External:

* See Slideshow
* Liam: What does CSE stand for
* Marianne: Conference on Sustainability in Engineering
* Liam: for the sewing night, will you be looking into offering sewing kits
* Marianne: ask rukyya
* Heemel: why were there not very many non ess people at Congress
* Marianne: the applications were very disproportionate
* Liam: why were first years not chosen
* Marianne: FYIC is much more useful than congress for first years
* Liam: Then why let first years apply?
* Marianne: Anyone can apply to anything. I think FYIC is a much better fit and most first years who applied for FYIC will also apply to congress
* Heemel: if second and third year people apply then don’t you think you should choose people that aren’t on ESS and will get involved
* Marianne: i know the pool that I had to select from so I think that I chose the best candidates and people I have spoken to can attest to this. I knew that these decisions would bring backlash. I brought the people that I thought would actually benefit from it. I didn’t want people to think that I was just picking people because i like them or they’re on ESS.
* Charbel: Marianne and I sat there and debating for a long time about who would take the spots. It wasn’t an easy process and it just so happened that it was like that.
* Liam: Were there any people who said they didnt go?
* Marianne: I had picked someone who said they didn’t go and we went without second option. We send out an email to everyone to make sure they’re available.
* Liam: Were there anyone not on the list and someone that went to the conference because they wanted to apply for a position
* Marianne: that’s not how I decide
* Kim: you are asking her to disclose information about applications
* Heemel: why didn’t you get many people from second and third year to apply?
* Marianne: i don’t know, I felt like everyone had a fair chance to apply and I tried to advertise it to the best of my ability
* Charbel: I can confirm to you that last year there were less applications than this year, in reference to you asking why there weren’t many people.
* Liam: I still have an issue with you accepting first years because they’re first years. I think it should be more transparent that you won’t pick first years because you think FYIC is a better fit.
* Kim: what marianne is saying isn’t that she ignored the first year, she looked into the pool of applicants and took it into consideration
* Tae: from my perspective, she went out of the way to involve first years
* Marianne: I try my best to be honest with my decisions. I had a lot of great applications. I want anyone to apply to any conference. This is open to first years, but I saw that there were other applications that were a better fit. I had great applications from first years but there is another conference that is a better fit.

VP Admin:

* Tony: did we get rid of our apparel page?
* Tae: it’s coming back
* Tony: your get involved link won’t let me involved
* Tae: you need to be on your uottawa email
* Rukyya: You have to go and get hours approved, and they have to log onto the database and you approved the hours manually
* Kim: last year you emailed Immanuel and he would approve me
* Tae: he didn’t know anything about it
* Liam: where are half the exec in the picture
* Kim: the picture was from the Christmas event
* Devon: I’m also pretty sure that Rukyya is the only one missing
* Noah: what’s the deal with the printer?
* Tae: I called the University, told them there was a problem, they gave us a ticket and we’re in a queue. We can either pay to cut the queue or get it fixed for free. We’re going to pay $250 to get it fixed this week
* Heemel: Half of the groups on the website aren’t sub associations
* Tae: under the website it makes sense, but i will split it in the future
* Heemel: can you add the ESS forum and suggestion box
* Tae: this is in the works right now, there is a lot of technicality with what can be on it. We are going to stick to specific events and make an FAQ, but I don’t want to rush it
* David: We (sub associations) all have events so maybe it would be helpful for our events on your calendar

Finance

* See slideshow

Academic:

* Tae: did you actually find the Library Committee?  
  Rukyya: meredith and beth have helped me a lot

Motion: Charbel: VP Comms and VP Services will have their accountability updates at the February meeting (or at the next meeting that occurs).

Second: Noah

Secret Ballot: Dean:

Votes: 15 for, 1 notable against (Dean), 2 abstentions (1 notable, Piers), 3 spoiled **Motion Passes**

* 1. **Sub-association**

CSCE:

* Last thursday had industry night, it went well and is the best event so far, had to increase tickets and were sold out in one day. The room was over capacity so we had to not let some people go
* The room was taken from us a week before but we still salvaged it
* Have our sustainability night
* Ikea is slow getting back to us, hopefully we can make it happen
* MK: there was a lot of people involved in industry night, and more people that now want to participate more in CSCE events
* David: yes, a lot of people mentioned about this
* Kim: do you want us to add CSCE to one of our categories in the volunteer form?
* David: how do you want to coordinate?
* Megan: through tae
* Noah: we’re looking to make a social event
* Tae: ever since you opened your doors more often, I’ve seen more people involved and going in
* Tae: I think that CSCE and IEE are the only sub associations I hear good things about

IEEE:

* SPAC just happened Thursday, went really well and we increased the number of patrons we had by 5
  + We had to turn 10 away because we didn’t have the space
  + Increased number of students by 50
* Women in Tech Panel, heard good things about this
  + Wii game night on wednesday, this is kind of a trial run, but we will turn it into a tournament
  + Took over big eng little eng and will have another meet up
  + Tickets for another night will be sold soon
* Got more money from IEEE Canada

Unofficial MESS (From Rukyya)

* MESS had a speaking night
* Had a cry and cram for Thermodynamics
  + They expected 30 to come but this was doubled so people were standing and sitting on the ground, etc.
  + Hopefully will be doing it again this semester for maybe thermo 2
* Doing industry night with ESS
* Piers: so far the only thing I’ve had people in second year mech mention is that event, and if there will be a bigger room for the next one
* Megan: you can talk to Kivanc about this
  1. **BoA (From Charbel)**
* Referendum is February 8th to 11th
* The BoA is holding its meeting and there are talk of changing the membership
* Bilingualism motion, for all BoA members to pass bilingualism proficiency test
* Happening in the senate room in Tabaret, you can go there
* Kate: if someone already has a certification do they have to take another test?
* Charbel: likely but I don’t have specifics

1. **Rep Elections**
2. **Motions**
   1. **Relay for Life Budget Line**
3. **Varia**
4. **Adjournment**
5. **Adoption of the Agenda**
6. **Updates**
   1. **Executive**
   2. **Sub-association**
   3. **BoA**
7. **Rep Elections**
8. **Motions**
   1. **Relay for Life Budget Line**

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| **Title:** | **Relay for Life Budget Line** |
| **Mover:** | **Kimberley Paradis (VP Philanthropic)** |
| **Seconder:** | **Charbel Choueifaty (President)** |
| **Spirit:** | **The ESS is mandated to participate in the uOttawa Relay for Life however there is no budget line in the 2018-2019 budget for this event.** |
| **WHEREAS** | **Currently, there is no budget line for this event so we can’t use the money raised from “Back to School Bash” to sign up** |
| **Be It Resolved That** | * **A $0 “Relay for Life” budget line be added under “Events”** * **A subline “Registration Fee” be added at a $25 deficit** * **A subline “ Fundraisers: be added at a $125 profit** * **A subline “Donation” be added for $100 for all money raised through ESS to be donated** |
| **Result** | **19 for, 0 against, 2 abstain**  **Motion Passes** |
| **Discussion:** | **Marianne: I forget what the budget looks like but are all of your other $0 budget lines separated into these categories?**  **Kim: some of them, but it depends on the event and if we’re using funds from the ESS**  **Marianne: I think if you’re separating these ones, I think you should do it for the rest**  **Kim: most of them are** |

1. **Varia**

Dean: I’m trying to host a dinner party for valentines day and if anyone would like to offer up their home for this that would be great. The ESS had budgeted $100 to pay a rental fee to whoever is willing to host

Kate: what are the space requirements?

Dean: 60-80 people. It has to be indoors.

Heemel: What about A04

Dean: I can’t guarentee that people won’t bring alcohol

Liam: what about an Air B&B

Dean: it’s an option. If anyone is willing to host it, that would be fantastic so we can keep it in the family. The ESS execs have offered to clean the place after

Tae: which execs?? (jk)

Dean: not you Tae

MK: Concrete canoe is hosting an event to raise money, there is a facebook page. I hope to see you all there. We have a discount in Margaritas.

Monique: We got an expense for 101 week from PW kits that wasn’t accounted for for $3000 ish, and we got another one for payment for service fees. We have to pay for these, and our contingency line will fall to $100.

Liam: how did this happen

Devon: there was a transition that happened and there were things left undone from this

Liam: How does this happen

Marianne: invoices don’t get sent, etc.

Kim: none of us can vouch for why this happened, because the person you can ask this to isn’t here

Kim: If it’s around $3000 for one and $300 for the other, how does the contingency line drops

Monique: because of essco agm and things getting moved around

Charbel: I was thinking of making an event and invite people who want to be part of constitution review. People will be separated into groups, there will be different groups, secretaries, chair, etc.

Kim: can we, in advanced, decide procedure for this so that we are all on the same page

Charbel: i want to get a feel for how it’s going to work, then devise a plan, and bring it forward

Kate: I think at the beginning we talked about switching it from having first year reps based on course instead of GNG section. Would this be brought up at constitution review?

Charbel: Yes. At the end of each session, all of the moderators will come in and share what each group brought forwards and see what people like and don’t like. Then these can be brought forward at AGM as changes.

Liam: can we make it omnibussed?

Charbel: yes

Devon: One thing to remember is we have to present it here before AGM, because it has to pass the board before going to AGM

Noah: are we going to talk about how the ESS is going to have to change with the new policies brought forward by the Ontario government?

Charbel: this is more for the next meeting, i will be meeting with different presidents, also with our referendum, things will change. I need more info

Liam: the legislation also isn’t out yet

1. **Adjournment**

Motion: Charbel: Adjourn the meeting

Second: Noah

Secret Ballot: Piers

Votes: **spoiled ballots**

13 for, 4 against, 4spoiled **Motion Passes**