



# SCHEDULE A BACKGROUND / DECLARATION

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Client ID/UCI/FOSS ID

Before you start completing this form, make enough photocopies for your needs. You can also print all or part of this form from our Web site at [www.cic.gc.ca](http://www.cic.gc.ca).

If there is not enough space to provide all the necessary information, attach to this form a separate sheet of paper with further details. Print your name at the top of each additional sheet and indicate the form's title and the number of the question you are answering.

## BEFORE YOU START, READ THE INSTRUCTION GUIDE

TYPE or PRINT in black ink

### Indicate whether you are

- ☐ The principal applicant ☐ The spouse, common-law partner or dependent child aged 18 years or older of the principal applicant

#### 1. Your full name

Family name Given name(s)

#### 2. Your full name written in your native language or script

(e.g. Arabic, Cyrillic, Chinese, Korean, Japanese characters or Chinese commercial/telegraphic code)

#### 3. Your date of birth (YYYY-MM-DD)

#### 4. Personal details of your father

Family name Given name(s)

Date of birth (YYYY-MM-DD) Town/City of birth Country of birth Date of death, if deceased (YYYY-MM-DD)

#### 5. Personal details of your mother

Family name at birth Given name(s)

Date of birth (YYYY-MM-DD) Town/City of birth Country of birth Date of death, if deceased (YYYY-MM-DD)

#### 6. Have you, or, if you are the principal applicant, any of your family members listed in your application for permanent residence in Canada, ever:

YES NO

- a) been convicted of a crime or offence in Canada for which a pardon has not been granted under the *Criminal Records Act of Canada*? ☐ ☐
- b) been convicted of, or are you currently charged with, on trial for, or party to a crime or offence, or subject of any criminal proceedings in any other country? ☐ ☐
- c) made previous claims for refugee protection in Canada or at a Canadian visa office abroad, in any other country or countries, or with the United Nations High Commissioner for Refugees (UNHCR)? ☐ ☐
- d) been refused refugee status, an immigrant or permanent resident visa (including a *Certificat de sélection du Québec* (CSQ) or application to the *Provincial Nominee Program*) or visitor or temporary resident visa, to Canada or any other country? ☐ ☐
- e) been refused admission to, or ordered to leave, Canada or any other country? ☐ ☐
- f) been involved in an act of genocide, a war crime or in the commission of a crime against humanity? ☐ ☐
- g) used, planned or advocated the use of armed struggle or violence to reach political, religious or social objectives? ☐ ☐
- h) been associated with a group that used, uses, advocated or advocates the use of armed struggle or violence to reach political, religious or social objectives? ☐ ☐
- i) been member of an organization that is or was engaged in an activity that is part of a pattern of criminal activity? ☐ ☐
- j) been detained, incarcerated or put in jail? ☐ ☐
- k) had any serious disease or physical or mental disorder? ☐ ☐

If your answer to any of these questions is YES, provide details below.

**7. Education**

Give the number of years of school you successfully completed for each of the following levels of education.

<input type="text"/>	Elementary/ primary school	<input type="text"/>	Secondary/ high school	<input type="text"/>	University/ college	<input type="text"/>	Trade school or other post secondary school
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Give full details of all the secondary and post secondary education (including university, college and apprenticeship training) you have had.

From (YYYY-MM)	To (YYYY-MM)	Name of institution	City and country	Type of certificate or diploma issued	Field of study

**8. Personal history**

Provide the details of your personal history since the age of 18, or the past 10 years, whichever is most recent.

Start with the most recent information. Under "Activity", write your occupation or job title if you were working. If you were not working, provide information on what you were doing (for example: unemployed, studying, travelling, retired, in detention, etc.). If you were outside your country of nationality, indicate your status in that country.

**Note: Please ensure that you do not leave any gaps in time.**



Failure to account for all time periods will result in a delay in the processing of your application.

From (YYYY-MM)	To (YYYY-MM)	Activity	City or town and country	Status in country	Name of company, employer, school, facility, as applicable

**9. Membership of association with organizations**

What organizations have you supported, been a member of or been associated with? Include any political, social, youth or student organization, trade unions and professional associations. Do not use abbreviations. Indicate the city and country where you were a member.

Write "NONE" in the box if you have not been a member of any association/organization.

From (YYYY-MM)	To (YYYY-MM)	Name of organization	Type of organization	Activities and/or positions held within organization	City and country

**10. Government positions**

List any government positions (such as civil servant, judge, police officer, employee in a security organization) you have held. Include positions you have held before or after your retirement. Do not use abbreviations. Write "NONE" in the box if you have not held any government positions.

From (YYYY-MM)	To (YYYY-MM)	Country and level of jurisdiction (e.g. national, regional, municipal)	Department/Branch	Activities and/or positions held

**11. Military and/or paramilitary service**

Provide below complete details of military and/or paramilitary service for each of the countries in whose armed forces you served.  
Write "NONE" in the box if you have not undertaken military and/or paramilitary service. Do not leave any gaps in time.

Name of country

From (YYYY-MM)	To (YYYY-MM)	Branch of service, unit numbers and names of your commanding officers	Rank(s)	Dates and places of any active combat	Reason for end of service

Name of country

From (YYYY-MM)	To (YYYY-MM)	Branch of service, unit numbers and names of your commanding officers	Rank(s)	Dates and places of any active combat	Reason for end of service

**12. Addresses**

List all addresses where you have lived since your 18th birthday or the past 10 years, whichever is most recent. Do not use P.O. box addresses.

From (YYYY-MM)	To (YYYY-MM)	Street and number	City or town	Province, State or District	Postal code/ Zip code	Country

**Authority to disclose personal information**

By submitting this form, you consent to the release to Canadian government authorities of all records and information any government authority, including police, judicial and state authorities in all countries in which you have lived may possess on your behalf concerning any investigations, arrests, charges, trials, convictions and sentences. This information will be used to assist in evaluating your suitability for admission to Canada or remaining in Canada pursuant to Canadian legislation.

**Declaration of applicant**

I declare that the information I have given is truthful, complete and correct.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date (YYYY-MM-DD)

**DO NOT COMPLETE THE FOLLOWING SECTION NOW.** YOU MAY BE ASKED TO SIGN IN THE PRESENCE OF A REPRESENTATIVE OF THE CANADIAN GOVERNMENT OR AN OFFICIAL APPOINTED BY THE CANADIAN GOVERNMENT.

**Interpreter declaration**

I, \_\_\_\_\_, do solemnly declare that I have faithfully and accurately interpreted in the \_\_\_\_\_ language the content of this application and any related forms to the person concerned.

I have been informed by the person concerned, and I do verily believe, that he or she completely understands the nature and effect of these forms, and I make this solemn declaration conscientiously believing it to be true and knowing that it is of the same force and effect as is made under oath.

\_\_\_\_\_  
Signature of interpreter

**Solemn declaration**

I, \_\_\_\_\_, do solemnly declare that the information I have given in the foregoing application is truthful, complete and correct, and I make this solemn declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath.

\_\_\_\_\_  
Signature of applicant

Declared before me at \_\_\_\_\_ this \_\_\_\_\_ day of \_\_\_\_\_ of the year \_\_\_\_\_

\_\_\_\_\_  
Canadian government official Name (Please print or type)

\_\_\_\_\_  
Signature

The information you provide on this form is collected under the authority of the *Immigration and Refugee Protection Act* and will be used for the purpose of assessing your application for permanent residence. It will be stored in Personal Information Banks (PPU 039 entitled Overseas Immigration Case File and PPU 042 entitled Immigrant Case File). For refugee claimants, this information will be used for the purpose of assessing your admissibility to Canada and eligibility to make a refugee claim according to the requirements of the Act. This information will be retained in the Personal Information Bank CIC PPU 009 entitled Refugee Claim in Canada. It may be shared with other organizations in accordance with the consistent use of information under the *Privacy Act*. Under the provisions of the *Privacy Act* and the *Access to Information Act*, individuals have the right to protection of and access to their personal information. Details on these matters are available at the Infosource website (<http://infosource.gc.ca>) and are also available at public libraries across Canada.