Today’s Date

First Name

Last Name

OUHSC ID

Email

Which username and password are used as login credentials for REDCap?

A. OUHSC login credentials

B. REDCap specific login credentials

C. Login credentials from your Gmail account

D. None of the above.

After logging into REDCap, which tab do you click in order to go to your project?

A. My Projects

B. Create New Project

C. Control Center

D. Both A and B

In REDCap, what is a project?

A. A database used for data collection.

B. A survey that can be sent to research participants

C. Both A and B

D. Neither A nor B

Using the REDCap menu shown below, which link would you click on if you needed to enter data for a new research participant?

A. Add/Edit Records

B. Report Builder

C. Calendar

D. Graphical Data View & Stats

Under the “My Projects” tab in the main menu, which projects will you be able to view?

A. Only the ones I have been given access to.

B. All projects at OUHSC.

C. Public Projects

D. Both A and B

E. All of the above

When entering data in REDCap, you want to save your progress and immediately exit the record that you have been working on. Which button do you click?

A. Save Record

B. Save and Continue

C. Save and go to Next Form

D. Any of these buttons will perform that task.

When entering data in REDCap, you want to save your progress and move to the next data collection instrument for the current participant. Which button do you click?

A. Save Record

B. Save and Continue

C. Save and go to Next Form

D. Any of these buttons will perform that task.

After you have entered data into REDCap and saved the record, how long does it take for it to become available for analysis?

A. Data is available in real-time

B. Data entered is available the next day

C. Data is available after one hour

D. Data must be uploaded manually and is then available.

You can only access REDCap while on the OUHSC Campus.

A. True

B. False

REDCap calendar entries will automatically show up on your Outlook calendar.

A. True

B. False

Only one person can enter data into REDCap at a time.

A. True

B. False

When you are building and designing a REDCap project, it will be in \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ status.

A. Development

B. Production

C. Build

D. None of the above

When moving a project from Devlopment to Production Status, who has to approve that change?

A. A Superuser from the BBMC

B. The Project Owner

C. The Principal Investigator

D. Any user

Which of the following are options for a data collection instrument in REDCap.

A. Form

B. Public Survey

C. Private Survey

D. All of the above

When you create a new project, you will \_\_\_\_\_\_\_\_\_\_\_\_

A. have to wait for a Superuser from the BBMC to approve the project

B. have immediate access to the project.

C. need the Principal Investigator to approve the project.

D. None of the above.

Branching logic is \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

A. the ability to hide or reveal questions in a project dependent upon the answers to previous questions.

B. the ability to split a project into two parts

C. the ability to upload a file into REDCap

D. the ability to perform calculations in REDCap

Which of the following is NOT a field type in REDCap?

A. Dynamic Query

B. Multiple Choice-Radio Buttons (Single Answer)

C. Slide/Visual Analog Scale

D. File Upload (for users to upload files)

E. Checkboxes (Multiple Answers)

F. Number

Which of the following are data export formats?

A. Stata

B. SPSS

C. SAS

D. R

E. Excel .csv

F. All of the above

The File Repository is a good place to store a participant’s signed consent form.

A. True

B. False

Once a project has been created, you can change the Project Name.

A. True

B. False

You are a part of a study that uses x-rays as a diagnosis. You want to keep each participant’s x-rays in their participant information. Which type of variable should you use?

A. File Upload (for users to upload files)

B. Dynamic Query

C. File Repository

D. Descriptive Text (with optional Image/File Attachment)

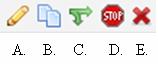
What is a data dictionary?

A. An Excel .csv file that you can upload into REDCap to modify the design of a project (add fields, forms, etc.).

B. An Excel .csv file that can be used to import data records into REDCap.

C. A help file for REDCap users.

D. The data that has been exported from REDCap.

****

1.

Allows variables or fields to become visible only if certain conditions are met

from other fields that precede the logic field.

A

B

C

D

E

2.

Copy a question

A

B

C

D

E

3.

End the survey when any or all choices are selected

A

B

C

D

E

4.

Delete a question

A

B

C

D

E

5.

Edit a question

A

B

C

D

E

The stop icon can only be found in survey forms

True

False

Branching logic can be applied to an entire section as opposed to each field

level.

True

False

Which validation type is considered a whole number with no decimal?

Number

Integer

Once you are logged in REDCap, where can you find the list of 18 HIPAA

identifiers?

Help and FAQ

Online Designer

Project Home

Other Functionality

Is there validation for the field type - 'Checkboxes (All that apply)' ?

Yes

No

Preview Instrument allows you to enter test or real data in your database.

True

False

Which tab shows you the list of actions to be done in your project (Hint: You

can use this as a checklist)

Project Home

Project Setup

Other Functionality

Under Project Setup, which one allows you to change the project title, purpose,

and/or project design?

Modify Project Settings

Modify Survey Settings

Online Designer

Set up links to external websites

Triggers & Notifications

User Rights

Move project to production

Under Project Setup tab, which one allows you to edit your questions or

instruments?

Modify Project Settings

Modify Survey Settings

Online Designer

Set up links to external websites

Triggers & Notifications

User Rights

Move project to production

In a longitudinal data entry form, which one allows you to set up linkages

between events and data entry forms?

Modify Project Settings

Modify Survey Settings

Online Designer

Define my events

Designate instruments for my events

Once you have designated the instruments for your events, can you make changes

to this once it's in production mode?

Yes

No

In a longitudinal data entry form, which one allows you to set the events and

schedule the intervals for your project?

Modify Project Settings

Modify Survey Settings

Online Designer

Define my events

Designate instruments for my events

To request that your project be moved to production mode, you can click on

'Move project to production' in the Project Setup tab. A prompt message will

warn you that at least 3 records must be entered before it is moved into

Production mode.

True

False

Test data can be kept or deleted at the time when the administrator moves it

into production status.

True

False

Longitudinal data is stored independently as a separate \_\_\_\_\_\_\_\_.

Row

Column

Choose the format for variable or field names

(Select All That Apply)

Uppercase letters

Lowercase letters

Numbers

Characters

Underscores

24.

Can a variable or field name begin with a number?

Yes

No

reset

25.

Using the 'Text Box (Short Text)' field type, minimum and maximum ranges can be

applied to the following validation types.

(Select All That Apply)

Date (Y-M-D)

Datetime (Y-M-D H:M)

Datetime w/ seconds (Y-M-D H:M:S)

Email

Integer

Number

Phone

Time

Zipcode

(Select all that apply)

26.

Select the custom alignment available when you set up your variables

(Select all that apply)

RV - right vertical

RH - right horizontal

CV - center vertical

CH - center horizontal

LV - left vertical

LH - left horizontal

(Select all that apply)

27.

What is the maximum size of data that can be uploaded using the Send-It

function?

500 MB

1GB

2MB

2GB

reset

28.

After participants complete a survey, what is the function that will notify you

about a completed survey?

User Rights

Logging

Triggers & Notifications

Online Designer

reset

29.

To import an external longitudinal data into a REDCap database, what file

format is accepted?

PDF

Excel (CSV)

Access

Word

reset

30.

When a REDCap user leaves the organization and no longer has association with

your study, which of the following must be done?

(Select all that apply)

Go to user rights and update Data Entry Rights to 'No Access'

Delete their user profile

Host a "Going Away Party"

Email the REDCap support team: redcap@childrensnational.org

Update Basic User Rights

(Select all that apply)

31.

To give a user access to your database, you will need his/her \_\_\_\_\_\_\_\_.

Name

Employee ID

REDCap User name

User name and password

reset

32.

Where can you find the survey link to send to participants?

File Repository

Add or View Responses

Trigger & Notifications

Invite Participants

reset

33.

To make changes on a project that is currently in production status, you need

to click on \_\_\_\_\_\_\_\_.

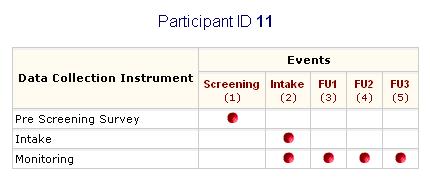
Modify project settings

Modify survey settings

Online Designer

Triggers & Notifications

reset

****

34.

Above is an example of an event grid. All forms are currently in red which

signifies that forms have not been filled, partially filled, or completely

filled.

Which of the following status will change the red indicator to green?

0-incomplete

1-unverified

2-complete

reset

35.

Which one is not a REDCap feature?

Secure data hosting and backups

Web based

Multi-site access

Longitudinal Survey

reset

36.

Creating a data access groups for multi-trials will limit users' access to data

within their access group.

True

False

reset

37.

To export data, where can you find De-Identification Options?

Export All Data Now

Display Advanced Options

Report Builder

Graphical Data View & Stats

reset

38.

Once you have created and tested your database, what do you do to change the

status of your project to 'Production'?

Project Setup, then Modify Project Settings

Project Setup, then Make customizations

Project Setup, then Online Designer

Project Setup, then Move project to Production

reset

39.

In Survey, you can arrange your questions into groups or sections. Which field

type do you choose to create a section?

Text box (Short field)

Notes box (Paragraph text)

Begin New Section (Section header with descriptive text)

Dynamic Query (SQL)

reset

40.

Where do you set up your survey section to appear all on one page or per page?

Project Setup, then Modify Project Settings

Project Setup, then Modify Survey Settings

Project Home

Other Functionality

reset

41.

File repository can be used to import, export, and store files and documents

within your database. Can subfolder(s) be created in this repository?

Yes

No

reset

42.

User Rights can determine the roles for each user in a database. Additionally,

setting up a Data Access Groups can restrict data viewing of a user.

True

False

reset

43.

Although NOT Recommended...To make changes to the database after it's been

moved to production, you select \_\_\_\_\_\_\_\_.

Project Setup, then Modify Project Settings

Project Setup, then Make customizations

Project Setup, then Online Designer, then Enter Draft Mode

Project Setup, then Move project to Production

reset

44.

To copy an entire project or database, you will need to click on \_\_\_\_\_\_\_\_.

(Select all that apply)

Project Home

Project Setup

Other Functionality

(Select all that apply)

45.

Report Builder allows you to customize and display your data in a table format.

It serves as a search engine within your database. Once you have created a

report, your report is exported in this type of format.

PDF

Excel (CSV)

SAS

R

Stata

reset

46.

Your data can be exported in either Development or Production mode. What types

of format can you choose to export your data?

(Select all that apply)

PDF

Excel (CSV)

SAS

R

Stata

(Select all that apply)

47.

Data export files are automatically saved in \_\_\_\_\_\_\_\_.

Report Builder

File Repository

Your Bank Account

Logging

reset

48.

Identifier allows you to indicate a field that is considered protected health

information (PHI). After creating the fields in your database, what function

allows you to set up a field as an identifier?

Add Question here

Edit

Branching Logic

Modify Project Settings

reset

49.

If you did not select 'identifier' field(s), where can you opt to exclude this

on data export?

Export all data now

Display advanced options

Data Export Tool

Report Builder

reset

50.

Data export can be found in the \_\_\_\_\_\_\_\_.

(Select all that apply)

Left task pane - 'Data Export Tool'

Project Home

Project Setup

Other Functionality

(Select all that apply)

51.

In a survey + data entry project (classic or longitudinal), name the two

default forms

Demographics and Data Entry Form

Survey and Data Entry Form

Pre Screening Survey and Data Entry Form 1

Survey and Monitoring Form

reset

52.

In a development mode, click on \_\_\_\_\_\_\_\_ to view a list of all your data

collection instruments created within your project.

Project Home

Project Setup, Online Designer

Other Functionality

File Repository

reset

53.

It is possible to do simultaneous data entry into one database by multiple

users.

True

False

reset

54.

Survey participants remain anonymous in your database, but you may include a

participant identifier. This is unique to a participant and it will not appear

in the survey; it will be included in data exported. A list of participant

emails can also be found in \_\_\_\_\_\_\_\_ function.

User Rights

File Repository

Logging

Invite Participants

reset

55.

To fill out a survey, a participant must have REDCap user account.

True

False

reset

56.

How can you move the location of the fields in the Online Designer? Note: you

can only do this one at a time.

Left click and hold the question, drag and drop to the desired location

Delete it and re-create the question in the desired location

Edit

Add question here

reset

57.

You can copy data collection instruments within the same project.

True

False

reset

58.

Where can you download your data dictionary?

(Select all that apply)

Project Setup, Online Designer, Upload Data Dictionary

Data Export Tool, Display Advanced Options

Project Home, Online Designer and Data Dictionary upload

Other functionality

Onto your IPod

(Select all that apply)

59.

Although calculations can be created in your database, it is highly recommended

that calculations be performed in a statistical analysis package once data has

been exported. To find common and advanced functions in calculated fields, you

can go to \_\_\_\_\_\_\_\_.

Other Functionality

Project Setup

Help & FAQ

Data Comparison Tool

reset