

A Guide to Spinning up Projects to use DTS

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DTS

- The REDCap DTS module allows data to be pushed into REDCap projects from external systems (e.g. electronic medical record system, electronic data warehouse) and provides an adjudication process whereby REDCap users approve all incoming data from DTS before it is officially saved in their REDCap project.

Step 1

- Determine if the project meets DTS requirements
 - A. Is the project in production and in use?
 - B. Do we have access to the data they want to pull into REDCap?
 - C. Does each subject have a Medical Record Number and is it formatted correctly?

Step 1: Continued

- D. Is there a date field that corresponds to when the data was obtained (ex. Date labs were drawn for a particular subject)? If longitudinal, is there a date associated with each event.
- E. Determine the type of query needed
 - A. Normal – Find all values in a particular date span
 - B. Closest to – Find the closest value to a particular date over the last X number of days
- F. Ask if those who will be viewing the clinical data have access to our clinical information system (verify in future step)

Step 2

- Projects with IRB proposal:
 - Send them the DTS text to submit for amendment
- Send Mappings Template for user to fill out
 - Contains columns for:
 - Lab test name
 - REDCap field name
 - Date field
 - Event (for longitudinal projects)

Step 3

- Testing
 - Clone project to staging server
 - Create DTS transfer and mappings
 - Run DTS for the project
 - Fix any errors and determine if DTS was successful, pulled in correct data, and matched to correct fields

Step 4

- Meet with all users who will adjudicate data
 - Show them how the adjudication screens look like and what they need to do
 - Verify that each user has access to our enterprise clinical system
 - A requirement of our privacy group

DTS – Adjudication Page

Data Adjudication Table

Instructions for Data Adjudication

Automatically collected data from other institutional source systems are displayed in the Adjudication Data Table below.

For each data point below you must **assign a Status**:

Select **Accepted** when the data values displayed should be imported into the database.

Select **Rejected** when the data has a service date that indicates it does not correspond to the database.

Select **Pending** if you wish to review the data at a later time.

After adjudicating the data, **click the Review Data button at the bottom of the page** to review your selections.

KEY for Adjudication Data Table Below

existing data in REDCap for this event & patient with same values

existing data in REDCap project for this event & patient with discrepant value(s)

source system data that was recommended prior to an event date change in REDCap

 Adjudication for REDCap Study ID:

DTS – Adjudication Page

Adjudication for REDCap Study ID: 147

Form	Event	REDCap Variable	REDCap Date	Source Date	REDCap Value	Source Value	Info	Status
T0 enrollment								
timepoints	T0 enrollment	base_excess				-4.4		<input type="radio"/>
						-5.4		<input type="radio"/>
						-8.4		<input type="radio"/>
						-7.9		<input checked="" type="radio"/> reset
						-8.9		<input type="radio"/>
						-8.4		<input type="radio"/>
						-7.8		<input type="radio"/>
						-8.7		<input type="radio"/>
						-5.2		<input type="radio"/>
timepoints	T0 enrollment	bicarb				22		<input type="radio"/>
						18		<input type="radio"/>
						Reject All	<input checked="" type="radio"/> reset	
timepoints	T0 enrollment	bun				26		<input type="radio"/>
						30		<input checked="" type="radio"/> reset
						Reject All	<input type="radio"/>	
timepoints	T0 enrollment	cholesterol				143		<input type="radio"/>
timepoints	T0 enrollment	creatinine				2.03		<input type="radio"/>
						1.77		<input checked="" type="radio"/> reset
						Reject All	<input type="radio"/>	

Step 5

- Production Testing (similar to step 3)
 - Necessary step because users do not have access to our staging server to test
 - Clone project
 - Create DTS transfer and mappings
 - DTS cron job runs
 - User adjudicates data for a number of patients
 - Verifies that the data pulled matches what is in the clinical system
 - Verifies that data saved to REDCap appears in the correct place
 - Make any necessary changes

Step 6

- Production
 - Change mappings to point to real production project
 - Delete cloned project
- Future
 - Make changes as needed