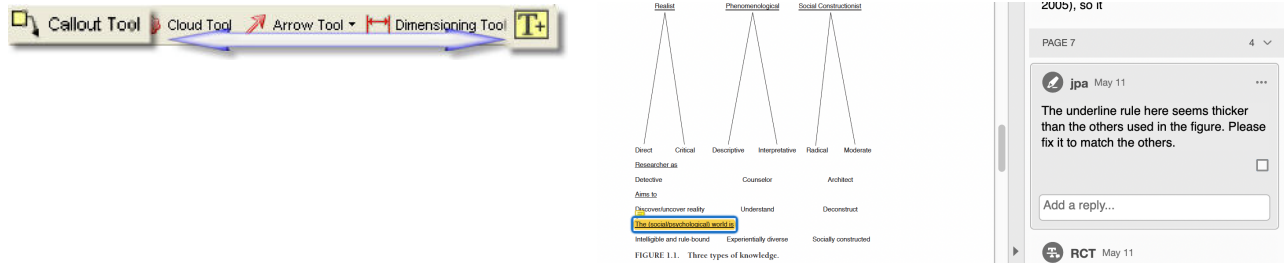# Using Adobe Acrobat
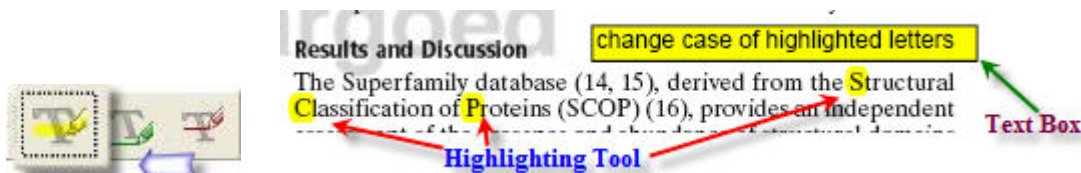# Instructions for Annotating Your .PDF Proof

- Use Highlighting Tool and the Callout Tool to indicate changes to any figures.
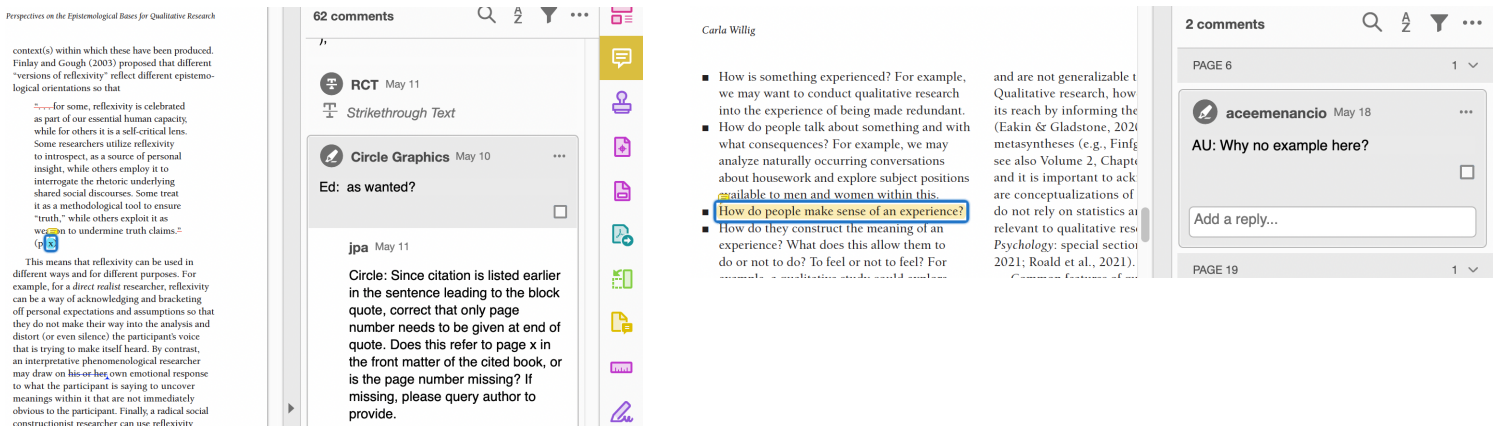

- Use the Strike-Out tool to indicate deletions to the text.

- Use the Highlighting Tool to indicate font problems, bad breaks, and other textual inconsistencies. Type the changes in the comment box.

- Mark changes in the comments and answer queries by replying.

- Avoid obscuring the text with corrections.