

# **ENGLISH COMPOSITION & COMPREHENSION**

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**MUHAMMAD WASIF KHAN**



# THE WRITING PROCESS

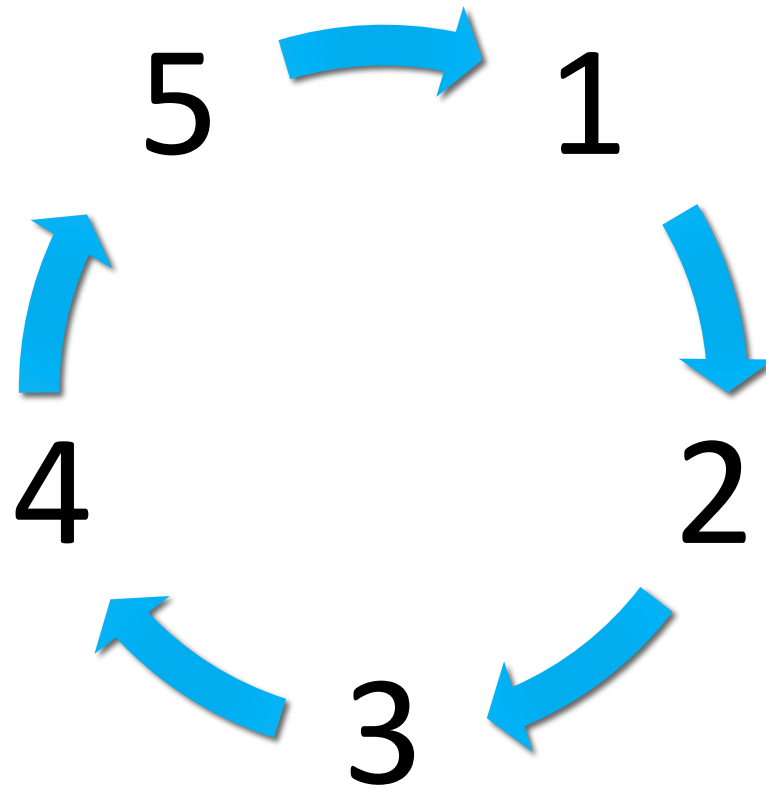
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# WRITING PROCESS

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# Overview

## Stage 1: Prewriting

- Choosing and Narrowing a Topic
- Brainstorming

## Stage 2: Drafting

- Writing the First Draft
- Explaining and Organizing the Ideas, Word Choice, Voice and Sentence Fluency

## Stage 3: Revising

- Revising Content and Organization
- Clarifying, Refining and Using Precise Language

## Stage 4: Editing and Proofreading

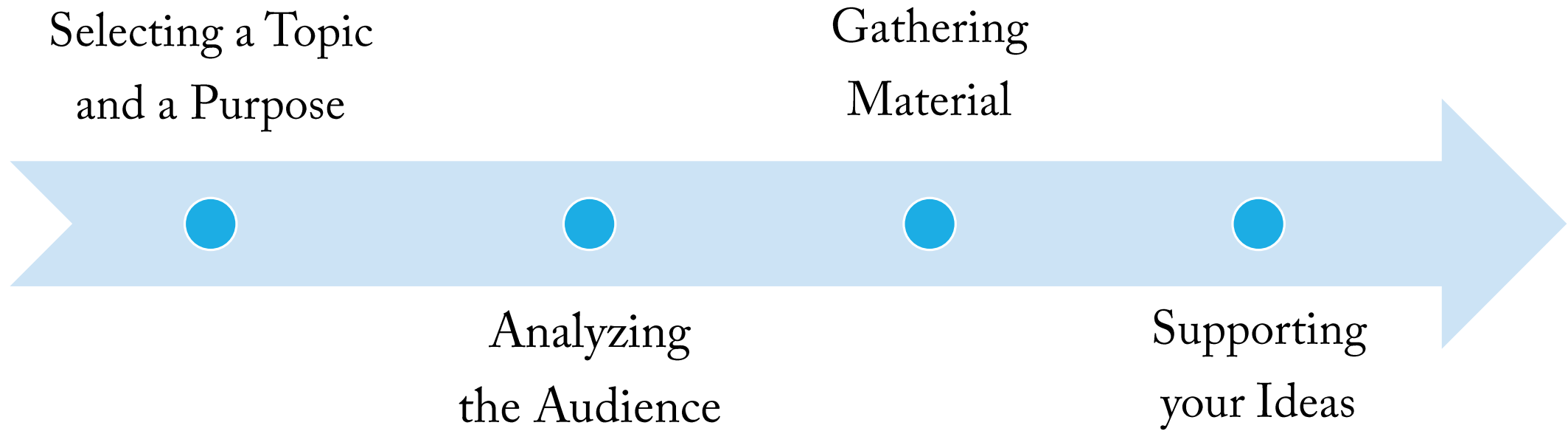
- Check the Second Draft for Grammar, Structural, Organizational and Mechanical mistakes
- Revise Expression, Bring Unity, Coherence and Cohesion

## Stage 5: Publishing

- Writing the Final Copy
- Sharing or submitting the final version

# Writing Preparation: Getting Started

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# Task # 1

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Select a topic from the list given below. Narrow down the topic from general to specific.

1. Education
2. Sports
3. Entertainment
4. Food

# Brainstorming Techniques

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1. Listing
2. Freewriting
3. Clustering
4. Mind Mapping



# Listing

## Getting Fit

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Eating right

Junk food

Good diet

Lots of fresh fruits and vegetables

3 meals a day

Regular exercise

Lose weight

Join health club

Swim everyday

Regular homework schedule

Weightlifting

Work hard

Jog before breakfast

Feel and look younger

Watch less TV

Don't eat snacks

Aerobics

Walk to do errands

Drink less coffee

Sleep 8 hours

No candy, soda

No junk food

Enjoy with friends and family

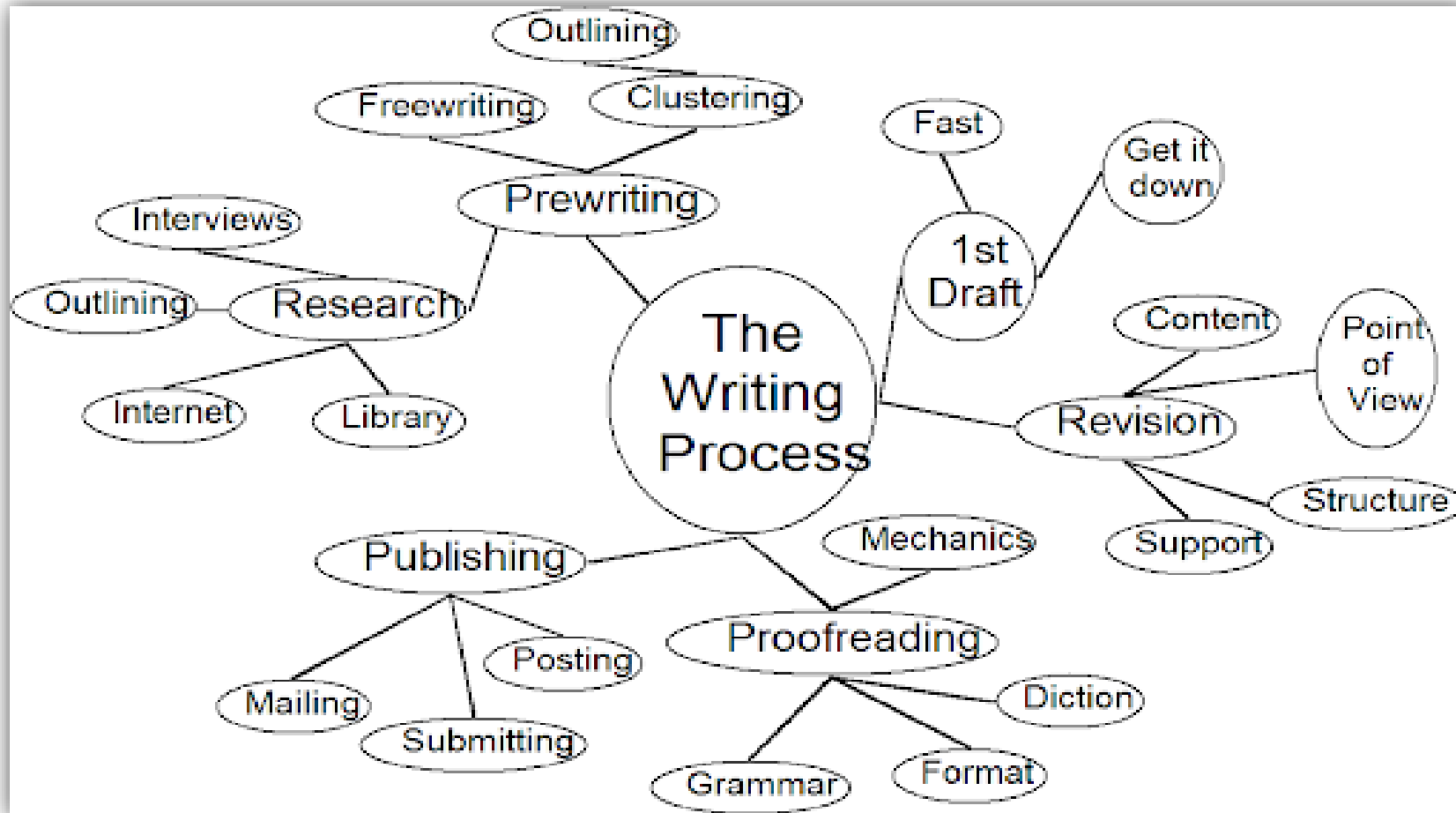
Online classes

# Freewriting

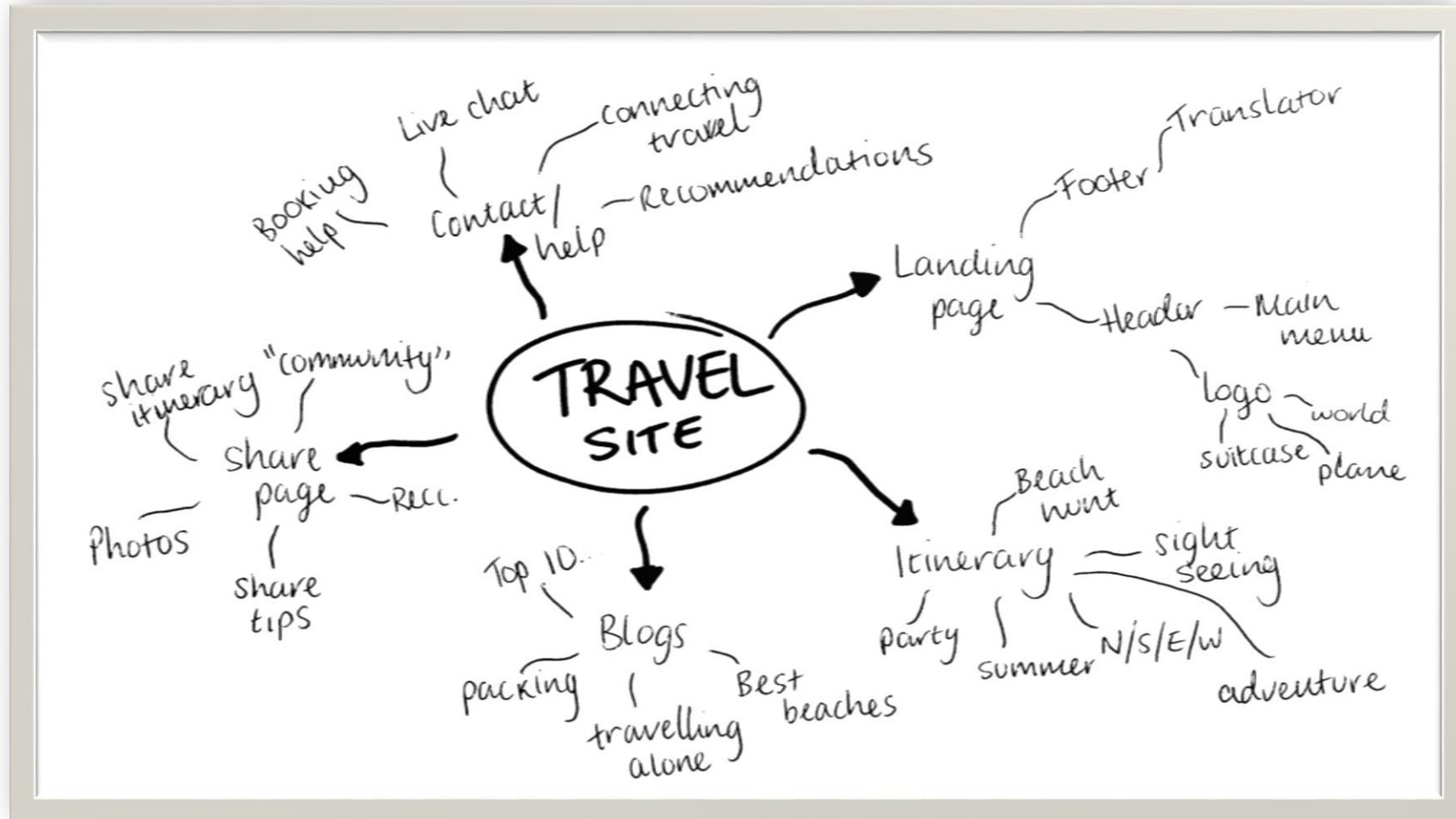
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Write for ten minutes . . . ten minutes . . . at 9 o'clock in the morning — Just what I want to do in the morning — If you can't think of something to say, just write about anything. Right! Time to get this over with — An experience — should have talked — I can think of plenty of times I should have kept quiet! I should have brought a bottle of water to class. I wonder what the people next to me are writing about. That reminds me. Next to me. Jeff in chemistry. The time I saw him cheating. I was mad but I didn't do anything. I studied so hard and all he did was cheat. I was so mad. Nobody else seemed to care. What's the difference between now and then? It's only a year and a half. . . . Honor code? Maturity? A lot of people cheated in high school. I bet I could write about this — Before and after, etc. My attitude then and now.

# Clustering



# Mind Mapping



## Task # 2:

Brainstorm ideas for the selected topic and jot down as quickly as they come to you by using **ANY ONE** technique.

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THANK YOU

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