EXCEL:

	A	B	C	D	E	F
1			USA Annual Purchases Report 2011			
2	Customer ID	Gender	City	Education	Annual Purchases	Annual Salary
3	C11	M	New York	University	$6,233	$7,500
4	C12	M	New York	High School	$4,233	$4,999
5		F	Seattle	University	$6,560	$6,750
6		M	Chicago	University	$5,001	$12,000
7		F	New York	University	$7,034	$17,500
8		F	Chicago	University	$5,345	$13,150
9		F	Seattle	High School	$790	$3,799
10		F	Seattle	None	$240	$2,150
11		M	Seattle	University	$4,300	$22,450
12		f	New York	None	$232	$2,500
13						
14						
15	City	Total Annual Purchases		Annual Salary	Gender	
16	New York	?		City	Male	Female
17	Chicago	?		New York	?	?
18	Seattle	?		Chicago	?	?
19				Seattle	?	?
20	Education	Average Annual Purchases				
21	University	?				
22	High School	?				
23	None	?				
24						
25	Gender	Population				
26	Male	?				
27	Female	?				

a) Open a new workbook and create the above worksheet.

b) Make sure that your worksheet looks like the picture (Alignment, Shading, Borders, Wrap text, Orientation …).

c) Find the entire customer IDs.

d) Format Colum E & D to Currency with dollar sign and two decimal places.

e) Find the Total Annual Purchases for each City.

f) Find the Average Annual Purchases for each Education.

g) Find the total number of customers from each gender.

h) Find the total annual salary for each gender in each city.

i) Create the following Chart:

Annual Phurchases

	New York	Chicago	Seattle
● Male	$5,155.67	$5,001.00	$4,300.00
● Female	$7,034.00	$5,345.00	$2,530.00

HTML:

Write a HTML program to design a form which should allow to enter your family data (Hint: make use of text field, password field, e-mail, lists, radio buttons, checkboxes, submit button)

WORD:

Recreate the form given below

FUND RAISING REGISTRATION FORM

YOUR DETAIL

First name		Middle Name		Last Name	
Company		Address			
City		State		Zip Code	
Phone		Email		Date of Birth	

ADDITIONAL FUNDRAISER

First name		Middle Name		Last Name	
Company		Address			
City		State		Zip Code	
Phone		Email		Handicap	

FUNDRAISING/EVENT DETAIL

Type		Venue Name	
Date		Address	
		Contact Person	
		Other Info	

FUNDRAISING MATERIALS

Item	Qty	Delivery	Item	Qty	Delivery
Sponsorship Forms		Post/Email/Collect	Banners		Post/Email/Collect
Posters		Post/Email/Collect	Flags		Post/Email/Collect
Newsletters		Post/Email/Collect	Collection Boxes		Post/Email/Collect
Brochures		Post/Email/Collect	Collection Bucket		Post/Email/Collect

DECLARATION

Put your text here

Name	*Date*	*Signature*