



## SAFETY COMMITTEE MEETING January 16, 2020

### Committee members:

**Present:** Alan Amato, Don Heidrich, Landon Sock, Peter Frey (new committee member) and Leo Mollica

**Absent:** Bob Ham and Burt Stevens (apologized).

Minutes recorded by Leo Mollica.

### Agenda:

1. Old business review from 2019.
2. FRAT recommendation to the board.
3. 2019 Goals review.
4. Safety committee monthly report to board.
5. Events recommendation for 2020

### 1. Old business:

- IN/OUT aircraft hangar Video. **Action: Coordinate to create the video. Landon.**
- Gary sent to Leo a summary with suggestions for Club Operations improvements. **Action: Send as a pre-read and discuss in the next SCM for safety related opportunities. Leo. Not reviewed (Jan 16)**

### 2. FRAT:

Alan communicated that there were more conversations but not full alignment for the safety committee proposal to consider FRAT tool as a procedure for preflight. **Action: Make the motion in regular meeting (Jan 21) to establish FRAT tools as a procedure for students. Landon.**

### 3. 2019 Goals review:

Goal ID	Description	Status (Jan 2020)
1	Processes and systems for zero accident in place	<input checked="" type="checkbox"/>
2	Establish OFC controlled document system	<input checked="" type="checkbox"/>
3	Implement voluntary FRAT	<input checked="" type="checkbox"/>
4	Implement a SMS for strategy and performance	<input type="checkbox"/>
5	Establish an OFC Safety Committee.	<input checked="" type="checkbox"/>
6	Establish and OFC training program tasks/skills suitable	<input type="checkbox"/>
7	Establish an OFC emergency response plan	<input type="checkbox"/>
8	Conduct min 2 OFC Safety meeting	<input checked="" type="checkbox"/>
9	Issue a minimum of 2 Safety communications	<input checked="" type="checkbox"/>
10	Conduct and initial OFC Safety Culture Survey	<input checked="" type="checkbox"/>

**Action 1: Create a procedure for emergency response plan. Peter.**

**Action 2: Conduct the 2019 survey (same questionnaire) to asses 2019 and report relative changes after implementing the safety program. Alan.**

**Action 3: Review all unmet goals with 2020 goals setting. Committee.**

### 4. Safety committee monthly report to board:

The safety committee identified a gap in communication based on multiples enquires about clock setting and resetting procedures. To make it even more transparent a procedure with the ultimate action on safety clock will be add in the HIR or FOIR.

**Action: Adding procedure in the HIR/FOIR regarding to the safety clock resetting. Alan.**

### 5. Event Recommendations:

Spot Landing: Cancelled in 2019 due to low engagement. Evaluate if the contest context was a factor. Spot landing (engine out) not competitive as an alternative. **Action: To explore the potential reason of low engagement suggest any modification. Landon.**

### 6. Others:

**Action 1: OFC Safety meeting calendar setting in advance. Landon.**

**Action 2: Goals refreshment/tracking during meeting. Leo.**