



Oxford Flying Club Confidential Safety Report

Name of Reporting Member Note: Optional and will be redacted.	Aircraft # or Approximate Location: Note: Optional and will be redacted. <div style="text-align: center;">KOXC NW Ramp</div>	Date Reported: <div style="text-align: center;">March</div>
1. Date of Event- <i>March</i> Local Time (24hr approx okay)- ~15:30 EST		
2. Type of Event - check all appropriate responses		
Aborted Takeoff	Foreign Object Damage	Collision Hazard
Abnormal Landing	Weather	Airport Hazard
Hangar Safety	<input checked="" type="checkbox"/> Maintenance Issue/Discrepancy	Other (Please add description)
3. Weather Conditions - check all appropriate responses		
IMC or VMC-X (circle)	Thunderstorm	Icing
Cold/Heat Related	Turbulence	Crosswind
Precipitation	Windshear	Other (Please add description)
4. Phase of Operation - check all appropriate responses		
<input checked="" type="checkbox"/> Ramp/Hangar Area	Takeoff	Descent
<input checked="" type="checkbox"/> Preflight	Climb	Approach
Taxi-Out	Enroute	Landing
5. Pilot Action - check all appropriate responses		
Declared Emergency	Trouble Shooting In Flight	Diverted From Planned Dest.
Emergency Checklist	<input checked="" type="checkbox"/> Trouble Shooting On Ground	Requested Medical Assist.
Requested Crash/Rescue	NASA Report Filed	<input checked="" type="checkbox"/> Aircraft Grounded
Contact Airport Manager	Activated ERP	Other (Please add description)
6. Comments or Suggestions: Is additional information attached Yes or NO		
Reporting Member Summary: During preflight I noticed that the onboard registration card was expired. Maintenance team was contacted and the new registration (plane was registered until 2023) card was placed in the aircraft prior to the next flight.		
7. Name of Safety Officer or Designee: Peter Dawson Date Reviewed: 04/02/2021		
Probability: Remote 1 Severity: Minor 2	Investigation Summary Attached : <input checked="" type="checkbox"/> <input checked="" type="checkbox"/> NO	
Resulting Risk Code: 2	Assigned Tracking # OFC-CSR 2021-002	
Committee Summary: Preliminarily, the process of checking for the registration was missed by several members who flew the aircraft prior to this discovery. A more diligent routine for the mx department and members using a club aircraft will be included in training via the Safety Committee during the next event. The registration was completed, but the new card was not placed in the aircraft on time. After committee review, we would recommend a more stringent process for the mx team for ensuring airworthiness. As FSP continues to become our mx communication tool, we believe the process should involve its use as much as possible. This way members have confidence that documents, AD's, and squawks are handled accordingly.		
<i>Note: Risk Assessment Code of 4 or more resets the OFC Safety Clock</i>		
<i>Note: Risk Assessment Code of 5 requires immediate notification of Club President.</i>		
<i>Note: Information identifying any member will be redacted for anonymity. Please provide as much as possible.</i>		
Thank you for your interest in your Safety Program.		