

OXFORD FLYING CLUB

MEETING MINUTES

15 Oct 2013

Location: 121 Restaurant, Woodbury, CT

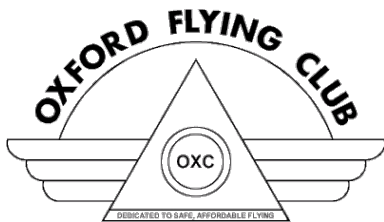
Attendance: Regular: 15 Mentored Students: 1 Associates: 0 **Quorum:**¹ Yes X No

Type		Member	Present	Type		Member	Present	Type		Member	Present
1	Assoc	Aulet, Maximillian		Reg	Hill, Ed			Reg	Proulx, Brian	X	
2	Reg	Baker, Matt		Reg	Hill, Jeremy			Reg	Pugliese, Jay		
3	Reg	Bell, Joe	X	Reg	Kit, Volodymyr			Mentored Stu	Reddy, Mahesh	X	
4	Reg	Burmann, Bruce		Assoc	Kramer, Tom			Reg	Richardson, Bruce	X	
5	Assoc	Camejo, Christopher		Reg	Kuhsel, Bob			Reg	Robinson, Andy		
6	Reg	Carr, Tim		Reg	Laine, George			Reg	Rosen, Stewart	X	
7	Reg	Chromczak, Ed	X	Assoc	Lyons, Hal			Reg	Rosendahl, Eric		
8	Assoc (Honorary)	Dasilva, Domingos		Reg	Monahan, Casey	X		Assoc	Sabot, Jay		
9	Reg	Dobbs, Glen		Reg	Monahan, Jay	X		Assoc	Schindler, Len		
10	Reg	Dobbs, Kristi		Reg	Morici, John			Reg	Schmecker, Ron	X	
11	Student	Esposito, Richard		Assoc	Morrow, Bill			Reg/Stu	Shaker, Ed		
12	Reg	Fazio, Mike		Reg	Mowerman, Illya			Reg	Stevens, Burt	X	
13	Reg	Feeney, Richard		Reg	Nalband, Gary			Reg	Treanor, Jim	X	
14	Reg	Feinman, Jason		Reg	Noffke, Karl	X		Reg	Tremallo, Wayne		
15	Assoc	Feinman, Phil		Reg	Oloff, Scott			Reg	Trueman, Jeffrey	X	
16	Assoc	Goudy, Jim		Reg	Palmatier, Bruce	X		Reg	Wilson, Richard		
17	Reg	Green, Geoffrey		Assoc	Piwowarski, David			Reg	Zipkin, David		
18	Reg	Hansen, Jens	X	Reg	Poole, Christopher						
19	Reg	Heidrich, Don	X	Reg	Poole, Raymond						

- **Ed C. called the meeting to order at 7:01 PM**
- **Sept Meeting Minutes were accepted unanimously**
- **Note: Kristi and Glen Dobbs only listened to the meeting via member cell phone**

¹ Per By-Laws, quorum = one-third of regular plus non-mentored student members. In the event a quorum is not achieved, or is subsequently lost, the President will determine if a majority of the board is present. If so, then the meeting will become a Board Meeting.

Membership Report: Presented by Burt S. Membership report accepted unanimously.



Membership Report Oxford Flying Club

Don Heidrich, October 2013

Membership Changes since Last Meeting:

Resigned:

- <none>

Status Change:

- <none>

Joined:

- Casey Monahan
- Jay Monahan

Current Totals

Regular	40
Student	4
Mentored Student	0
Associate	11 (Includes Dom Dasilva)
<u>Med Associate</u>	<u>0</u>
Total	55

Other Notes:

New Prospects:

- <none>

Prior Prospects:

- Peter Hill
- Chris Tyrrel
- Scott Price – Flies with Kyle, getting back into flying, attended Safety Day
- Norm Forrester – Student, paused for a while, attended Safety Day
- Jeff DiStasio – Flew with Barry Lerman, works for Cisco
- John Herman – was member of HFD club, hasn't flown in 4 years
- Greg Delp – ATP / Pro / A&P – Wants to teach his daughter, will wait until spring.
- Tom Krasowski – owns a Cherokee, working on IFR with Ron, interested after that

Treasurer's Report: Presented by Burt S. Report provided by Kristi D. via email (see attached). Treasurer's report accepted unanimously.

MX Report: Brian P. summarized and provided reports via email (see attached). Maintenance Reports accepted unanimously.

Safety: Ed C. summarized that both Jay and Burt have been unsuccessful in contacting Ray Laramie from NVCC (see excerpt below) and, consequently, have postponed the safety event scheduled for this month.

Jay plans on organizing another FAA safety seminar in October at NVCC. Guest speaker will be Scott Raupps, retired Navy fighter pilot with over 20 years of service who flew F/A-18s. Jay sent Scotts full bio by email to all OFC members on 16 Sept.

Safety report accepted unanimously.

Long Range Planning: Ed C. summarized by saying we are on track to complete all items planned for 2013. For 2014 plan on completing the simplest tasks first.

Unfinished Business:

Fall Plane Wash – Scheduled for Saturday, Oct 19th starting at 10 AM.

Andrew L., Account Closure Status – Board elected to write off remainder of Andrew's outstanding charges due to family issues. This amounted to approx. \$250. (2 months bank time and membership dues). Andrew did pay all the flight time he completed and his record will reflect he left the club in good standing.

New Business:

62Y annual plan update – Brian – See attached

Nomination of Officers – 2013 slate – See attached

By-Law Changes – T/O Manual update to add / explain bank time policy – Presented by Burt S. He sent email to club members with updated docs on Oct 15th. Summary provided below.

- Associates are allowed to fly
- Allow for electronic (Email) acceptance of new members
- Adherence to Training & Operations Manual
- Adding to more board members (from 7 to 9)
 - The immediate past president or director if past president chooses not to be a board member
 - Activity Chair
- Quorum board is half the members
- New member can join any time of the month

I have also updated our Training and Operations Manual to reflect several **procedures** that have changed over the last few years. The major changes are:

- Bank Time
- Members responsible maintaining their own currency on the website
- Currency expires at end of month
- Associate Member's booking privileges

A vote on the By-Laws changes will be at our regular November meeting. The T/O Manual has been updated and will be provided to our web master who is asked to add it to the "docs" in our website".

Night Currency – Scheduled for Saturday, November 9th at 6 PM (See attached).

Xmas Party at Curtis House – Scheduled for Saturday, Dec 7th at 8 PM. As some might remember, they were previously held on a Friday night. However, club was in favor of Saturday if possible. Thanks to Bruce R. who again met the challenge. Members discussed inviting the following:

- Curt from Double Diamond
- Matt Kelly from the tower

From previous month:

- Jim Adams from the Windsor Locks, CT FSDO
- Ben from the tower
- Ken Killcourse owner of Mt Tobe airport

Other, Bank Time – Many opinions and questions were expressed at the meeting making it obvious that further discussions are needed. As a result, an ad-hoc meeting for the purpose of discussing "Bank Time" will be scheduled and chaired by Ed C. Any member is encouraged to attend.

The club adjourned at 8:43 PM.

Submitted by,
Karl Noffke

Document History

Version	Date	Change Reference
1.0	16-Oct-2013	Original release
2.0	17-Oct-2013	Re-worded "Can join at any time of month" to "New member can join any time of the month" per Ed C. Updated detail under safety section per Burt S. Added more clarification under By-Law Changes – T/O Manual section for voting and updated T/O manual will be added to website per Burt S.
3.0	18-Oct-2013	Replaced Gary N. with Ed C. for calling meeting to order per Ed C. Corrected date of Xmas party from Nov 9 th to Dec 7 th per Len S. Changed Curt from Tradewind Aviation to Double Diamond under Xmas party per Burt S.

Oxford Flying Club

Current Financial Status

Balance Sheet

10/15/13

Assets

Cash			\$104,673
Accounts Receivables			\$21,645
	N8261H	\$82,000	
	N4384F	\$51,000	
	N98819	\$45,000	
	N7362Y	\$97,000	
Planes - (values based on AOPA Vref figures as of 1/1/2013)			\$275,000

Total Assets: \$401,318

Liabilities

Accounts Payable			-\$316
Bank Time			\$14,117
Loans			\$56,792
Engine & Prop Reserve* includes P&E on 7362Y to date			\$116,067

Total Liabilities: \$186,660

Total Equity: \$214,658

Profit & Loss Statement

		September-13	YTD
Total Income		\$19,390	\$161,973
Expenses			
		Monthly	YTD
N4384F	Annual in 05/13 @ \$5,211	\$718	\$16,244
N8261H	Annual in 03/13 @ 6169, ELT@1552	\$893	\$22,038
N98819	Annual in 12/12 @ \$2,551	\$709	\$15,309
N7362Y	Annual in 12/12 @ \$9498	\$1,320	\$12,311
Officers Flying Time		\$760	\$7,410
Fuel & Oil Expense		\$7,193	\$54,575
Other Expenses		\$1,648	\$10,356
Total Expenses:		\$13,240	\$138,244
Net Income (before extraordinary costs):		\$6,150	\$23,729
Net Income:		\$6,150	\$23,729

OFC Maintenance Report

Active Issues - September 2013

Open Date	ID #	Issue	Resolution	Scheduled for	Status	Assigne
<u>N8261H</u>						
10/15/2013	942	Avionics mater switch INOP	need to replace. New switch on order.		Open	VIP
9/8/2013	922	DG precessing again, 3rd time is a charm?	This has been repaired twice now. VIP discussing options. VIP put another unit in on 9/11, still evaluating options	9/11/2013	Watch	VIP
<u>N98819</u>						
9/8/2013	921	Loaner transponder installed while ours is bench tested			Open	VIP

OFC Maintenance Report

Closed Issues - September 2013

Open Date	ID #	Issue	Resolution	Status	Assigned	Closed Date
<u>N4384F</u>						
10/14/201	938	AI in 84F is wobbling	Warmup was unstable and vibrating. Spoke to VIP who confirmed that this is considered normal. No action at this time.	Closed	VIP	10/14/2013
9/24/2013	927	Rough Right mag at run-up	Found a bad plug again. Will be replacing with all new plugs next week.	Closed	Image	9/24/2013
9/8/2013	918	Corrosion protection (corrosionX) scheduled for week of 9/9		Closed	Cawleys	9/9/2013
<u>N7362Y</u>						
10/14/201	937	Left brake failed...oring issue again?	Replaced o-rings both sides and inspected brake system/hoses. Refilled resevoir and bled system	Closed	Image	10/15/2013
10/11/201	936	New starter installed, new W&B applied		Closed	Reliant Air	9/26/2013
9/24/2013	928	Need a new fuel bladder - pilot side	New bladder installed	Closed	Reliant Air	9/26/2013
9/8/2013	920	Corrosion protection (corrosionX) scheduled for week of 9/9		Closed	Cawleys	9/9/2013
<u>N8261H</u>						
10/1/2013	930	Red NAV light out	Replaced from stock.	Closed	Club	10/2/2013

Open Date	ID #	Issue	Resolution	Status	Assigned	Closed Date
9/11/2013	924	Seal over crack on passenger window broke. Need to replace the window.	Will see if Russ can patch it again until annual.	Closed	Russ	9/26/2013
9/8/2013	917	Corrosion protection (corrosionX) scheduled for week of 9/9		Closed	Cawleys	9/10/2013
<u>N98819</u>						
10/14/201	940	Left brake got hung up prior to takeoff	Found corrosion on the piston. Cleaned piston with sandpaper and will replace the caliper at	Closed	Image	10/14/2013
10/11/201	934	DG spinning on shutdown	Spoke with Ed at VIP (owner). Ed seems to think this was an anomaly. Do not disrupt the aircraft when the gyros are spinning down. Need to know if this happens in flight or while the vacuum is applied. That is a different scenario	Closed	VIP	10/14/2013
10/1/2013	931	Pilot side Wingtip strobe out?	Takes a minute to warm up. May need a new strobe pack?	Closed	Club	10/5/2013
9/24/2013	926	Cylinder #3 compression check failed, very low	Found piston slap, blow by, and overheating in #3 cyl. Replacing with new.	Closed	Image	9/26/2013
9/11/2013	925	Fuse blown on the cigarette lighter	replaced with 5A fuse	Closed	Club	9/11/2013
9/8/2013	923	Copilot window leaking, latch is bad or window frame is bent	Repaired screw on frame, wrong size installed.	Closed	Club	9/11/2013

Open Date	ID #	Issue	Resolution	Status	Assigned	Clos e Date
9/8/2013	919	Corrosion protection (corrosionX) scheduled for week of 9/9		Closed	Cawleys	9/11/2013
4/15/2013	869	Finish touching up the paint and corrosion on 819	Received a quote for \$500 from Russ. Will need to work through the details. Cawleys took care of this on 9/11/13	Closed	Cawleys	9/11/2013

3975.0

3975.0

1922.1

Annual Insp & hours to date	3755.24	219.76
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prop 77.9

4678.6

Estimated Engine replacement	Jan-2014
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5447.2

6822.2

862.9

Annual Insp & hours to date 2464.8||130.2

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prop      624.2
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8158.7

Estimated Engine replacement	Feb-2013
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Expect to go 250 beyond TBO with new lycoming cylinders installed 8/2010	Nov-2013
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6968.0

1651.0

Annual Insp & hours to date 6730.9||237.1

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prop 1099.3
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8201.3

Estimated Engine replacement	Jul-2015
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4397.0 OFC in service

3237.5 overhauled engine hrs

Annual Insp & hours to date 4477.00||270.0

3560.0 time on engine

Prop TBO	1208.0	or 8/2017
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Estimated Engine replacement	Nov-2016
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OFC Annual Inspections

N7362Y items - Annual 2013

Open Date	ID #	Issue	Resolution	Status	Assigne
10/14/2013	939	CHT and EGT numbers Annual Reliant Air	1:	1465	359
		not uniform and have large deltas	2 : 1368 3 : 1226 4 : 1435 5 : 1407 6 : 1290		324 294 524 346 326
10/11/2013	935	Seat rail 100hr inspection		Annual	Reliant Air
10/11/2013	933	Tail trim tab damaged and bent.		Annual	Reliant Air
10/11/2013	932	White tail light out		Annual	Reliant Air
10/1/2013	929	406ELT needs installation		Annual	Reliant Air
9/14/2012	797	Turn Coordinator 1/4 ball out to right when level.	Please level plane and adjust T/C accordingly	Annual	VIP Avionics

Proposed Slate 2014

Officers / Board of Directors

President:	Burt Stevens
Vice President:	Ed Chromczak
Secretary:	Karl Noffke
Treasurer:	Mike Fazio
Maintenance Officer:	Brian Proulx
Safety Officer:	Jay Sabot
Membership Officer:	Don Heidrich

From the OFC, INC. BY-LAWS:

ARTICLE VII – ELECTIONS

Section 1. The Nominating Committee shall present its slate of candidates at a Club meeting held in the month preceding the annual Club meeting. In addition, nominations may be taken from the floor at the annual Club meeting.

Section 2. Election of candidates shall be secured by simple majority vote of the members present at the annual Club meeting. In the event of a tie vote, the incumbent officer or director shall cast one additional vote.

Section 3. Officers and directors shall assume office on the first day of January following their election and shall serve for a term of one year.

121 Restaurant

(203) 262-0121 www.121atoxc.com

!!!!Highlights!!!!

- **Become Night Proficient!!!** The Club instructors will sit right seat to teach you the proper techniques of night landings and sign off your logbook.
- **Become Night Current!!!:** 3 full stop landings will make you current for 90 days!!!
- **Free Pizza!!!** OFC will pick up the tab for the pizza.
- **Free CFI Instruction!!!** The Club instructors are graciously donating their time and talents for this event. Thanks Guys!

- **Who?:** OFC Members (Regular and Associate) and their spouses / significant others are invited.
- **When?:** 6:00 PM, Saturday November 9, 2013
- **Where?:** **Meet at 121 Restaurant** - The aircraft will be tied down there for your convenience.
- **Cost?:** Tach time will be charged to PIC. Pizza tab will be picked up by OFC
- **RSVP:** Respond to Ron Schmecker, ron.schmec@gmail.com, or 203.518.1643 no later than Thurs., November 7th if you plan to attend.