

OXFORD FLYING CLUB

MEETING MINUTES

21 June 2011

Location: 121 Restaurant

Attendance: Regular: 9 Students: 1 Associates: 1 **Quorum:**¹ Yes X No _

Type	Member	Present	Type	Member	Present	Type	Member	Present
Assoc	Aulet, Maximillian	X	Reg	Green, Geoffrey		Reg	Pozniak, Jerry	
Stu	Baker, Matt	X	Reg	Heidrich, Don	X	Reg	Proulx, Brian	X
Reg	Berwick, Kent	X	Reg	Hill, Jeremy		Reg	Richardson, Bruce	X
Assoc	Camejo, Christopher		Med Assoc	Johnston, Bob		Reg	Robinson, Andy	
Assoc	Carmona, Brenda		Reg	Laine, George	X	Assoc	Sabot, Jay	
Reg	Carr, Tim		Assoc	Leary, John		Assoc	Schindler, Leonard	
Reg	Chromczak, Ed		Assoc	Morrow, Bill		Stu	Schmecker, Peter	
Reg	Cohen, Ken		Reg	Mowerman, Illya		Assoc	Schmecker, Ron	
Assoc	Crabtree, Scott		Reg	Nalband, Gary	X	Reg	Stevens, Burt	X
Assoc (Honorary)	Dasilva, Domingos		Reg	Noffke, Karl		Reg	Strasburger, Rusty	X
Reg	Dobbs, Glen		Reg	Oloff, Scott		Assoc	Vallilo, Tony	
Stu	Dobbs, Kristi		Reg	Osborne, Tom		Assoc	Vecchiarelli, Angelo	
Reg	Feeney, Richard		Reg	Palmatier, Bruce	X	Reg	Wilson, Richard	
Reg	Goudy, Jim		Assoc	Piwowarski, David		Reg	Zipkin, David	

Guest: Keith Goldman who is considering joining the club.

Gary N called the meeting to order at 7:10 pm.

Motion to accept May minutes as submitted passed unanimously.

Membership Report: Max provided the following update. Current status:

- Regular Members: 28
- Student Members: 3
- Mentored Students: 0

¹ Per By-Laws, quorum = one-third of regular plus student members. Note: A quorum was not achieved until later in the meeting at which time motions were accepted, seconded and voted on.

- Associate Members: 14 including Dom DeSilvo as an Honorary member.
- Phil Feinman, father of Jason Feinman, was voted in as a Regular Member. Welcome and Congratulations, Phil!

Motion to accept Membership Report as submitted was accepted unanimously.

MX Report: Brian presented the following Maintenance Report.

- This month we had all aircraft due for an oil change within days of each other. We ended up scheduling them with both Reliant and Classic. We received the oil analysis on 61H and silicone was very high. Brian is going to have to have the shop look into our air cleaner system to make sure we did not suck anything up. I flew the airplane yesterday and everything was normal from the exterior.
- Brian replaced the Cessna wing tiedowns with new ones. He also got rid of the saggy black bag in the back of the plane and replaced it with a solid toolbox. Works well. Also placed new fuel placards on the Cessna indicating 21.5g capacity and 20.0g useable. He replaced the wing tiedowns on the archers, and replaced the blue toolbox in the back of 61H as well.
- 61H: all squawks cleared, looking good, wheel pants still an outstanding issue. He is planning on tackling this over the next week or so. Working on getting appropriate signatures into the logbooks.
- 84F: all squawks cleared, looking good. Working on getting appropriate signatures into the logbooks.
- 819: new squawk today about an antenna boot deteriorating. He will look into shortly. Pitot static and Txpndr tested, just waiting on the logbook entry. Seat Rail AD (revised) inspection due in 40hrs as well as a few other 100hr inspections.
- Thanks to Ed for helping Brian reposition aircraft and dealing with some last minute MX items while Brian was away a few weeks ago.

OFC Maintenance Report Active Issues - June 2011

Open Date	ID #	Issue	Resolution	Scheduled for	Status	Assigned
<u>N4384F</u>						
9/15/2010	578	Pilot seat headrest has metal piece exposed. Need to repair	Will ask James to assist us in repairing this headrest.		Pending	Executive
9/14/2009	506	Hand mic mount broken, need remounting under throttle quad. Currently in seatback pocket.	Investigating replacement costs		Pending	Club
<u>N8261H</u>						
4/21/2009	473	Flap handle interfering with the plastic bezel	Replacing the Bezel.		Pending	Club
<u>N98819</u>						
6/14/2011	644	oil temp not working properly (low temp readings)	new sender is suggested. Will arrange with Steve.		Open	Reliant Air
5/8/2011	634	Looking to replace the OAT (stuck at 40deg)	Russ is looking for one. OAT is now working, appears to be inop below 40degF		Open	Classic Air

Motion to accept MX Report as submitted accepted unanimously

Treasurer's Report: Burt presented the attached financial report. It was also sent via email.

Motion to accept Treasures' Report as submitted accepted unanimously

Safety: Safety report was given by Burt on behalf of Jay.

- Please see published Currency Sheet.
- Still looking for a safety speaker for Safety Day.
- Burt reported on Ed Chromczak's Wright Brothers Award as a Master Pilot and 50 years of safe flying. Congratulations Ed... A rare feat!

Motion to accept Safety Report as submitted accepted unanimously

Unfinished Business:

- There was discussion, carried over from last month, on automating the process for verifying currency requirements. Don has developed a way of allowing club members to update portions of the currency spreadsheet online and has rolled out a beta-version. He asked for volunteers to try to "break it."
- There was continued discussion regarding changes to the bylaws such that, if ever the club disbanded, that the equity go back to the members instead of to a non-profit organization as is currently in the by-laws. No decision or vote yet.
- There was continued discussion and consensus on streamlining and possibly consolidating some of our myriad of currency requirements. Anticipate a vote in July.
- Brian P reviewed his proposed Off Field aircraft MX & Responsibilities document. This document was emailed out to all members. With one correction, the Policy was accepted unanimously.
- Burt reviewed Not For Profit Directors & Officers Liability insurance costing \$1,000 per year. After some discussion clarifying the coverage, a motion to accept was passed unanimously.

New Business:

- Bruce P presented a concept and requested **OFC support for Charitable Relief Efforts in Haiti**. This involves auctioning one or more round trip flights up to 150nm each way from OXC. The auction is part of a Haiti Gala to take place in September. There was consensus to support but no vote was taken so that Bruce could continue to flesh out the details for a vote in July or August.
- **Long Term Planning Committee:** Looking for a volunteer to replace Rich. Anyone interested should contact Gary, please.

- **Safety Day:** Brian P asked members to review the sign-up sheet for assignments and respond to him.
- **Annual Summer Picnic:** Save the date – 6 August.

Meeting adjourned 8:53 pm.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "B. Admister". The signature is written in a cursive, flowing style with a large initial "B".

Oxford Flying Club

Current Financial Status

Balance Sheet

06/21/11

Assets

Cash		\$83,509
Accounts Receivables		\$15,594
	N8261H	\$80,000
	N4384F	\$51,000
	N98819	\$45,000
Planes - (values based on AOPA Vref figures as of 1/1/2011)		\$176,000
<i>Total Assets:</i>		<i>\$275,103</i>

Liabilities

Accounts Payable	-\$305
Bank Time	\$15,697
Loans	\$5,459
Engine & Prop Reserve	\$62,990
<i>Total Liabilities:</i>	<i>\$83,841</i>

Total Equity: \$191,262

Profit & Loss Statement

	May-11	YTD
<i>Total Income</i>	\$10,922	\$57,192
<i>Please note that these YTD expenses include our \$8,716 annual insurance payment</i>		
<i>Expenses</i>	Monthly	YTD
N4384F <i>Annual in 04/11 @ \$2728</i>	\$2,306	\$12,294
N8261H <i>Annual in 04/11 @ \$4917</i>	\$921	\$14,320
N98819 <i>No Annual yet - Due in 12/11</i>	\$1,733	\$10,539
Officers Flying Time	\$570	\$3,183
Other Expenses	\$21	\$1,863
<i>Total Expenses:</i>	\$5,551	\$42,198
<i>Net Income:</i>	<i>\$5,371</i>	<i>\$14,993</i>