

OXFORD FLYING CLUB

MEETING MINUTES

Regular Meeting, January 15, 2008

Attendees: Proulx, Nalband, Stevens, R. Schmecker, P. Schmecker, Crabtree, Luchansky, Proulx, Sabot, Wilson, Pozniak, Noffke, Richardson, Ryan, Cohen, Whiting, Morrow, Aulet

- 15 Regular Members (Quorum)
- 2 Associate Members
- 1 Student candidate
- 2 candidates

General: Brian called the meeting to order at 7:07 PM.

Last Minutes: Minutes from the November & December meetings were accepted as written.

Maintenance Report: Brian Proulx reviewed the official MX report that was emailed prior to the meeting. Also see Web Site for latest status. Report accepted unanimously.

- 61H progressing well with hail repairs, maybe back 1 week early.
- Discussion to repair / replace of various plastic parts prior to painting estimated at \$ 1500.00 will be done from maintenance budget.
- 819 discussion of instrument lighting problem and various solutions, no action taken but agreement to look in to it further.
- 84F, oil leak around sump / oil pan resolved.
- Discussion concerning Keystone decision to no longer provide hanger preheat except for frost & ice removal. Winter operation guidelines will be modified & forwarded to membership by email. Discussion of use of club preheater versus Keystone preheat & associated cost. Keystone will preheat the a/c on the line for \$ 30.00. Further discussion & motion to bill individual members for Keystone preheats. Motion was discussed & eventually rescinded. Decision was to allow club to observe and track the extent of Keystone preheating versus use of club preheater to see the magnitude of the problem before taking further action.

Membership:

- New members to be voted in:
 - o Mike Whiting, former member was readmitted
 - o Bill Morrow was interviewed, voted on and accepted
 - o Ryan Burns was interviewed, voted on and accepted as a mentored student member under Burt Stevens
 - o Burt Stevens will return to full member status to mentor Ryan Burns.
 - o All unanimously accepted. **CONGRATS AND WELCOME!**
- Discussion on regular membership now being 29 / 30 with 3 more good potentials in the wings.
- An email will be sent to all associate members before any new members are accepted to allow associates to being priority for any open slots before further new members are accepted.

Treasurers Report:

- Burt Stevens presented the Treasurer's Report. Accepted on a unanimous vote.
- Discussion to have statements email to membership by 15th of the month to assist in having payments roll over and give membership time to pay within the given month.
- Discussion to perform year end closing of books and required year end audit as soon as practical.
- Discussion regarding quality of accounting versus past practice with potential to use existing accounting number as basis for club operation budget.
- Discussion of possibility to accept electronic payment of monthly billing
- Discussion of by-law change concerning expiring bank time. Bank time is currently carried as a club liability. Should bank time expire at some point ?

Safety:

- Review of major currency requirements by Jay, specifically mentioning Medicals, BFR's with the point being stressed that anyone with an expired medical or BFR should not be booking any club aircraft as they are not legal to fly. Continuation of discussion on club AFR and last flight requirements which are less stringent but important none the less and have been instituted by the club based on past problems and insurance company requirements.
- Discussion of the point that it is up to the individual member to supply Jay with the necessary information and documentation to maintain the currency spreadsheet on a timely basis. It is not Jay's responsibility to chase the members down to get the necessary information.
- It was noted that each individual member can add his personal information on the flight scheduler which can remind him or her of upcoming expirations of the above requirements.

Old Business:

- It was decided that finance charges will be reinstated on / about March 1st. As Burt feels he has a better handle on the accounting and get the statements to the membership earlier in the month as mention and discussed in the treasurers report.
- Discussion concerning the departure of long time member Dom DiSilva who has retired to Florida. A motion was made to depart from standard club practice and refund Dom's unused bank time in the amount of \$ 380.00. A motion was made and carry unanimously

New Business:

- Discussion concerning the advantages of email versus USPS relative to the delivery of monthly statements. Decision is to stick with the email at this time and to continue to push to get statements to members by the 15th of the month as previously mentioned.
- Discussion concerning aircraft booking regarding members who at time book and a/c beyond their specific needs for personal convenience. i.e. you want the a/c from 11 AM till 2 PM, but book from 8 AM until 5 PM to allow more personal "wiggle" room. A consensus was reached that a/c booking should always be done with the thought of courtesy to all other members to allow the best and most complete utilization of all a/c by a majority of the membership. Suggestions for improvements to booking included the inclusion of a phone number for better member communication in the event of an early arrival or unexpected late return. Also the use of back-up booking was encouraged.
- The institution of a "45 minute" rule from the beginning of a booking for a/c utilization was discussed and deferred at this time with an emphasis on member courtesy as mentioned above.
- It was also mentioned that OXC has a moveable camera on line located in the tower that can be used to see if a booked a/c is actually in use or on the ramp. Brian P. will try & get the site address.
- Discussion concerning alternate meeting location as the OXC room is becoming a bit cramped. Suggestion was made that we approach the new 121 Restaurant to see how that might work out. *Brian has pursued this option and the February meeting will be held at the 121 Restaurant, see Brian's email of 02/17/08.*
- Extended discussion of current OXC Avgas fuel costs. Conclusion was to fuel off-site to the greatest possible extent safety & common sense allow. Brian was trying to pursue an arrangement at BDR to allow us to have an account there as 100LL was approx. \$ 2.00 a gallon cheaper than at OXC.
- Please utilize the debit cards first whenever buying off site fuel to eliminate additional work for him. Any and all fuel slips should be left in the fuel slip pocket of the flight logbook with the members name, date and a/c number on them.
- Burt offered to contact Matt Kelly, OCX Manager try & see if a self serve system was a possibility at OXC.
- A lengthy discussion was held concerning the possible acquisition of N98819. The a/c has been placed up for sale. Preliminary discussion between Brian P & Andy have secured the club a first right of refusal. Current asking price is \$52K +/- as is with the existing hail damage, but with the possibility of negotiation. The existing lease expires on April 31, 2008 and Andy has stated he will not renew it with the club. We also have been told by Avemco that they will not issue additional lease back arrangements with the club. The discussion included numerous topics concerning 98819 with the conclusion being that this club knows the plane well, and it appears to be a solid VFR/training a/c which is of good utility to the club and with some upgrading might become a solid IFR a/c. A committee of Ray Garnsey, Jerry Pozniak, Rich Wilson & Gary

February 17, 2008

Nalband were charged with the duty to research other a/c given the above probable utilization of 99819 might be available that are as good, or better than, 98819. The committee was instructed to research what may be available on the open market and report back during the February meeting with their findings. It was concluded that if we are to pursue the purchase of 98819 or any other a/c, the committee will need to work quickly based on current membership number and sentiment concerning having a Cessna type a/c in the club fleet.

Adjournment: with fully worn out membership at 9:10 PM

Next Meeting: February 19, 2008: 6:30 PM – Social, 7:00 PM – Club meeting, 121 Restaurant, OXC just past the Blue hanger, eastern side of airport.

Respectfully submitted,

/s/

Gary Nalband