

OXFORD FLYING CLUB

MEETING MINUTES

20 January 2011

Location: 121 Restaurant

Attendance: Regular: 10 Students: 1 Associates: 2 **Quorum:**¹ Yes X No __

Type	Member	Present	Type	Member	Present	Type	Member	Present
Assoc	Aulet, Maximillian		Reg	Goudy, Jim	X	Assoc	Piwowski, David	
Stu	Baker, Matt		Reg	Green, Geoffrey		Assoc	Pozniak, Jerry	
Reg	Berwick, Kent		Reg	Heidrich, Don		Reg	Proulx, Brian	X
Assoc	Camejo, Christopher		Reg	Hill, Jeremy		Reg	Richardson, Bruce	X
Assoc	Carmona, Brenda		Med Assoc	Johnston, Bob		Reg	Robinson, Andy	
Reg	Carr, Tim		Reg	Laine, George		Assoc	Sabot, Jay (Crash)	X
Reg	Chromczak, Ed	X	Assoc	Leary, John		Assoc	Schindler, Leonard	
Reg	Cohen, Ken		Assoc	Morrow, Bill		Stu	Schmecker, Peter	
Assoc	Crabtree, Scott		Stu	Mowerman, Illya		Assoc	Schmecker, Ron	X
Reg	Dobbs, Glen	X	Reg	Nalband, Gary	X	Reg	Stevens, Burt	X
Stu	Dobbs, Kristi	X	Reg	Noffke, Karl		Reg	Strasburger, Rusty	X
Reg	Feeney, Richard	X	Reg	Oloff, Scott		Assoc	Vecchiarelli, Angelo	
Reg	Feinman, Jason (Gears)		Reg	Osborne, Tom		Reg	Wilson, Richard	
			Reg	Palmatier, Bruce	X	Reg	Zipkin, David	

Guests: “Super” Mario Michel. He will be applying for membership as a student. Mario is an exchange student from Switzerland. He’s undergoing TSA non-resident program to take flying lessons. Here until the end of July. “Host Dad” is Jay Consel (sp?), airline pilot.

Gary N called the meeting to order at 7:05 pm.

November Minutes accepted as written. (Rules suspended for December 2010 – no minutes taken at the December social function.)

MX Report: Brian presented the following Maintenance Report.

¹ Per By-Laws, quorum = one-third of regular plus student members.

- 819:
 - Brian sought approval to purchase a data cable interface for the KLN89B so that we can begin to use Internet updating services. The cable is \$150 and the one time DB update is \$100. Cable and one-time DB update approved.
 - Discussed whether to move ahead and get the ADF repaired. In order to use this airplane for IFR training it will be needed however there continues to be mixed feelings about 819's purpose. Not voted on but consensus was that a working ADF was unnecessary.
- 61H:
 - Annual is in March and will be setting that up soon in the scheduler. Brian does not foresee any major issues at this time. We will be looking into several water issues this time around.
 - Wheel pant crack. Looking at several options to fix including fiber glass fix.
- 84F:
 - Annual is in April and will be setting that up soon in the scheduler.
 - Discussed the Headrest issue. It will be about \$200 to repair but it will be very difficult to find matching fabric. Brian can remove the headrests until a decision is made to upgrade the interior.
- Brian also presented a modified pre-heating document to include the most recent changes as well as a reduction in OAT from 35F to 25F before preheating is required. Other related suggestions:
 - Contact FBO at destination for keeping aircraft in hanger. Many charge nothing if you're buying fuel.
 - Pull the prop through to help lubricate. Ensure magnetos are off before attempting this!
 - Keep RPM at less 1000 until engine is warm. See detailed pre-heat instructions.
- Aircraft are snowed in. An "all hands available" request to show at 3pm Friday (21 Jan). Club will pay for hanger pre-heat Friday evening for all three aircraft.

OFC Maintenance Report

Active Issues - January 2011

Open Date	ID #	Issue	Resolution	Scheduled for	Status	Assigned
<u>N4384F</u>						
11/17/2010	609	Compass light out			Open	VIP Avionics
9/15/2010	578	Pilot seat headrest has metal piece exposed. Need to repair	Will ask James to assist us in repairing this headrest.		Open	Executive
<u>N98819</u>						
10/15/2010	585	ADF inop, continually swings in circles	Either repair it, or replace with one from the Archers. No direct replacement unfortunately.		Open	

Treasurer's Report: (See attached.)

- Burt presented the case for valuing aircraft at their fair market value. Will reevaluate annually, prior to insurance submittal. Motion was made, seconded, and approved to use fair market value.
- Audit Committee Report. No aberrations. Don H to formally report.

Safety: Jay Sabot presented the Safety Report.

- The Currency sheet has been sent out, please read it.
- Report on "Managing Risk in Experimental Aircraft." Great presentation at NVCC – poor showing.
- Rick Feeney was presented Safety Award for his professional actions dealing with an in-flight fire / smoke.
- The Safety Day Plaque will be mounted by Burt Stevens once he has had a chance to talk to Buddy over at keystone. Ron Schmecker and Gary Nalband offered to review the photos they have and select the best one to give to Burt for the plaque.

Long Term Planning Committee – Rick Wilson:

- Has sent out a survey of members to gauge their priorities. Please take the 5-10 minutes to reply to Rick's request and complete the survey.

Membership Report: No report

New Business:

- Board of Directors minutes distributed and discussed.
 - A motion to accept the By-Laws, as amended at the Board of Directors' meeting on 11 January 2011 and sent to the membership, was made by Burt Stevens and seconded by Jay Sabot. A subsequent vote was taken and unanimously accepted. Burt will forward a copy of the new By-Laws to Don Heidrich for posting on our website.
- Spring Event. Think about. Looking for suggestions.
- Instructor insurance.
 - Contrary to earlier understanding, the Club's CFI's are not covered by our insurance when performing duties as CFI. The question before the club was this: Should the club subsidize CFI's insurance costs? Much discussion, no agreement. Here are some points made (though not necessarily agreed) during the discussion:
 - CFIs are very valuable to the club and are a motivator for some students to join. Flying 20s, for example, do not allow student members, and do not offer student training.
 - Each CFI can offer his services like a business, and charge accordingly. No need to subsidize.
 - If the club did subsidize, it would represent a cost to all members.

- Club needs at least four instructors to support the activities such as grass landing, night landings, Pinch-Hitter program, club requirement for AFR/BFR, etc.
- All CFIs should have insurance (regardless of source).
- Limit the number of Associate CFIs
- Suggestions ranged from:
 - No subsidizing
 - Monthly reduction in CFI dues to defray CFI personal insurance cost
 - Standard hourly surcharge when enlisting a club CFI.
 - Add a charge for each AFR/BFR (only) since all Regular (flying) members are required to have one each year.
- There being no consensus, it was agreed that the CFIs would form an ad hoc committee to prepare proposal(s) and present to the club at or before the next regular meeting. Burt suggested that any member who wished to participate on the committee, please contact Ed, Ron or Burt ASAP.

Meeting adjourned 8:45 pm.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "B. Palmatier", with a stylized, cursive script.

Bruce T. Palmatier

Oxford Flying Club

Current Financial Status

Balance Sheet

12/31/10

Assets

Cash		\$61,228
Accounts Receivables		\$15,442
	N8261H	\$99,209
	N4384F	\$66,000
	N98819	\$43,000
Planes		\$208,209
Total Assets:		\$284,879

Liabilities

Accounts Payable	\$7,124
Bank Time	\$8,611
Loans	\$8,505
Engine & Prop Reserve	\$58,294
<i>Total Liabilities:</i>	<u><u>\$82,534</u></u>

Total Equity: \$202,345

Profit & Loss Statement

	December-10	YTD
Total Income	\$10,148	\$120,981
Expenses (Note: 61H Trans - \$5k & 819 seats - \$1650)		
N4384F <i>Includes Annual in 3/10 @ \$2327</i>	\$1,462	\$31,308
N8261H <i>Includes Annual in 4/10 @ \$3062</i>	\$2,152	\$38,010
N98819 <i>Includes Annual in 12/10 @ \$6232</i>	\$10,330	\$25,514
Officers Flying Time	\$570	\$6,840
Other Expenses	\$3,218	\$4,802
Total Expenses:	\$17,732	\$106,474
Net Income:	(\$7,584)	\$14,507

Oxford Flying Club

Current Financial Status

Balance Sheet

01/13/11

Assets

Cash		\$67,059
Accounts Receivables		\$16,379
	N8261H	\$99,209
	N4384F	\$66,000
	N98819	\$43,000
Planes		\$208,209
Total Assets:		\$291,647

Liabilities

Accounts Payable		-\$470
Bank Time		\$13,655
Loans		\$7,885
Engine & Prop Reserve		\$58,294
Total Liabilities:		\$79,364

Total Equity: \$212,283

Profit & Loss Statement

	December-10	YTD
Total Income	\$10,148	\$4,299
Expenses		
	Monthly	YTD
N4384F <i>No Annual yet - Due in 03/11</i>	\$1,462	\$55
N8261H <i>No Annual yet - Due in 04/11</i>	\$2,152	\$34
N98819 <i>No Annual yet - Due in 12/11</i>	\$10,330	\$13
Officers Flying Time	\$570	\$333
Other Expenses	\$3,218	\$59
Total Expenses:	\$17,732	\$494
Net Income:	(\$7,584)	\$3,805