



# Meeting Minutes

24 October 2023, 6:30 PM – Hangar NW B10

## Attendees

Directors (6): Eric Atkins, Joseph McCormick, DJ Nicholson, Scott Price, Francis Pullaro, Curt Robinson\* (via Zoom)

Members (10): Peter Callahan, Edward Chromczak\*\*, Daniel Gannon, Brian Hanecak, Ray LaPlante, Justin Leach, Cody McManama, Jillian Porter, Wayne Tremallo, Joshua Whiteley

Members via Zoom (2): John Farley, Sheldon Wermes

*Directors and Members are Regular Members unless otherwise noted as \*Associate, \*\*Emeritus Associate, or \*\*\*Medical Associate.*

*Note: This meeting was Zoomed also, as arranged by Francis Pullaro.*

## General Business

The Meeting was called to order at 6:36 p.m. by President Francis Pullaro. As this is an even month, this was considered a Board Meeting. The meeting was held in Hangar NW B10 and via Zoom. A Quorum of Directors (1/2 of Directors) *was* present. A Quorum of Members (1/3 of Regular Members) *was not* present. (6 of 9 Directors, and 16 of 73 Regular Members, were present.)

## Guests

The Club welcomed the following guests:

- Nate LaPlante

## New Members

The Club welcomed the following new members:

- None

## Meeting Minutes

September 19 Meeting Minutes posted on the Club's website were approved.

## New Certificates & Ratings

The Club proudly recognized these members who recently earned new certificates or ratings (alphabetically):

- None

## Announcements

Activities Chair Joseph McCormick announced two upcoming events:

- Short/Soft field event on October 28 at Waterbury Airport (N41) at Mt. Tobe, and
- Night landing event on future date at Waterbury-Oxford Airport (KOXC)

### **Monthly Reports**

Refer to Club officers' monthly reports for Activities, Finance, Long-Range Planning (LRP)\*, Maintenance, Membership and Safety ([attached](#)).

*\* Written report was not submitted this month.*

President Francis Pullaro called for any questions on the monthly reports. Limited discussion followed.

### **Committee Appointments**

President Francis Pullaro announced the formation of two Ad-Hoc Committees:

- Committee to develop a recommendation on whether to require automatic electronic payments to satisfy club member dues and aircraft hourly charges.  
Members: Finance Committee and Burt Stevens, Jillian Porter and Josh Whiteley.
- Committee to review aircraft rates to account for maintenance cost trends using recent data points with engine overhauls, oil changes and repairs; moving to 100-hour maintenance intervals instead of annuals; and creation of a fund to cover large unbudgeted aircraft repairs.  
Members: Finance Committee and Eric Atkins and Cody McManama.

### **Maintenance Officer**

President Francis Pullaro announced that Regular Member Eric Atkins (Maintenance Assistant N4334X) had volunteered to fill the vacant Maintenance Office position, and the Board had approved the appointment.

### **Accounts Receivable Aging**

President Francis Pullaro spoke briefly about the Finance Committee's most recent Accounts Receivable Aging report (October 10). That report shows receivables more than 30 days past due of about \$2,500.

### **Proposed Slate of Officers for 2023**

Refer to "Proposed Slate of Officers and Directors 2024" dated October 24 ([attached](#)).

In accord with Club By-laws, Activities Chair Joseph McCormick introduced the Committee's "Proposed Slate of Officers and Directors 2024." Joseph thanked the current Board for their service and spoke about the proposed Slate. The Committee's Slate (and alternates, if any) will be voted on at the Annual Meeting in November.

### **Additional Business**

No additional business was discussed.

The Meeting was adjourned at 6:55 p.m.

*Meeting Minutes submitted by Scott Price, Secretary*

# # #

## **OFC Activities Report – August 24, 2023**

I'm excited to tell you about our next club event, a soft-field landing safety event at N41 - Waterbury Airport (Mt. Tobe).

The date for this event is Saturday 10/28. We will gather at the field at 10:00AM, with the first flights departing at 10:30.

This will be a separate event from the RAF Mt. Toberfest (which I encourage you all to attend!), just for Oxford Flying Club. We will have 2 airplanes on the field, each with a CFI, and members will be able to sign up for a slot to do 3 soft field landings with a CFI on the grass runway.

In addition, we will be having a BBQ. I'm looking for some volunteers to bring grills and do some of the cooking for us. The club will provide the provisions / soft drinks. Everyone in the club is welcome to the BBQ, even if you're not participating in the flying event. Please reach out to me directly if you're able to bring a grill / cook.

The address by car is: 225 Mt Tobe Rd, Plymouth CT 06782.

Please sign up for both a flying slot and the BBQ here: <https://forms.gle/D9r4EBNkRBtVeKgh7>

This event will be both weather and runway conditions dependent, so keep an eye on your emails for updates.

Look forward to seeing many of you there!

# Oxford Flying Club

September 2023

## Financial Information

### Assets

Checking/Fuel Bank Accounts			\$33,386
Savings (Prop/Engine Reserve)			\$173,919
* Prop & Engine Reserve			\$70,165
* Liability Insurance Fund			\$58,526
* LRP Upgrade Fund			\$45,770
Accounts Receivable			-\$1,552
Fixed Assets			
	Piper Archer N8261H	\$105,533	
	Cessna 172P - N98819	\$167,098	
	Piper Archer II - N4334X	\$147,248	
	Cessna C182Q - N735GC	\$186,580	

Aircraft - (values based on AOPA Vref figures as of 2/26/2023) \$606,458

**Total Assets: \$812,212**

### Liabilities

Accounts Payable (Includes Outstanding Quarterly Insurance Payments)		\$33,119
Loan Payable - N735GC	Monthly payments, including interest: \$1,509.38. End After 9/1/2023 Payment	\$0
Prop and Engine Reserve (all planes - cumulative)		\$68,125

**Total Liabilities: \$101,244**

Total Equity: **\$710,968**

**\$812,212**

### Equity

### TOTAL LIABILITIES & EQUITY

### Aircraft Data Current Month

Equipment	Hours Flown	Flight Total	/ Hour	Fuel	/ Hour	Mx Expense	/ Hour	Hanger	Reserve	Upgrade Funds
N8261H	52.36	\$7,331	\$140.00	\$3,011	\$57.51	\$691	\$13.20	\$90	\$1,440	\$65
N4334X	29.70	\$4,455	\$150.00	\$2,001	\$67.36	\$34,258	\$1,153.48	\$90	\$817	\$14
N98819	29.80	\$4,023	\$135.00	\$1,342	\$45.03	\$0	\$0.00	\$90	\$820	\$34
N735GC	0.00	\$0	\$0.00	\$0	\$0.00	\$446	\$0.00	\$684	\$0	\$0
N228TR	2.50	\$613	\$245.00	\$373	\$149.19	\$0	\$0.00	\$0	\$0	
<b>Totals</b>	<b>111.86</b>	<b>\$16,421</b>	<b>\$146.80</b>	<b>\$6,727</b>	<b>\$60.14</b>	<b>\$35,396</b>	<b>\$316.43</b>	<b>\$954</b>	<b>\$3,076</b>	<b>\$113</b>

### Inflows/Outflows

	Current Month	Totals
Membership - Initiation Fees	\$4,500.00	
Membership Dues - Regular	\$11,457.08	
Membership Dues - Associate	\$1,000.00	
Total Flight Time Billing	\$20,921.17	
Interest Income	\$1.43	
Sporty's Rebate (quarterly)	\$77.21	
Finance Charges/Late Fees/Banktime To Club	\$0.00	

### Billed Monthly Total:

\$37,956.89

Flight Hours (Unbilled Maintenance & Marketing)	\$24.70
Transfer to P&E Reserve	\$3,076.15
Insurance Fund Transfer (Goal \$57,187 by 3/15/2024)	\$5,136.42
Transfer of aircraft upgrade funds	\$113.20
5GC Loan Payments (current month as above)	\$1,509.68
Fuel & Oil Expense	\$6,727.05
Club Officer & Maint. Credits (5 aircraft)	\$1,690.00
Other Misc. Expenses (FSP, Web Site, Events, Advertising, Landing Fees & Other)	\$408.25
Licensing and Registration Fees for Aircraft (CBP Decals)	\$0.00
Accounting Services & QuickBooks	\$720.90
Aircraft Liability Insurance/D&O Insurance Payment	\$0.00
General Maintenance Expense - (Includes 8TR tie-down space)	\$202.51
Leaseback Aircraft Waterfall (Minus Management Fee Above)	\$0.00
Total Aircraft Expense (above Ann/Av/Fee/Mx and Tiedown & Hanger)	\$36,349.44

**Expenses Total (Minus Initiation Fees To LRP Account):** \$55,958.30

**Monthly Cash Flow Total** **-\$18,001.41**

Fund Balances (Variance)								Dues %	Month Only	All Funds
Dues:	Accounting							5.05%	\$ 22.35	\$ (943.59)
	Avionics Subscriptions							1.81%	\$ 233.89	\$ 1,236.21
	D&O Insurance							0.41%	\$ 53.03	\$ 143.14
	Hangar / Tie Down							8.27%	\$ 23.58	\$ (3,133.94)
	Insurance							39.86%	\$ 9,020.88	\$ 17,412.11
	Loan							11.72%	\$ 1,513.40	\$ 20,546.54
	Officer Credits							15.19%	\$ 271.54	\$ 333.09
	Taxes & Registrations							0.25%	\$ 32.40	\$ (232.48)
	Web Site / FSP							0.59%	\$ (232.75)	\$ (15.90)
	General Maintenance							7.76%	\$ 890.04	\$ (534.94)
	Marketing Expenses							0%	\$ -	\$ -
	Landing Fees							0.65%	\$ 18.82	\$ 394.71
	Quickbooks							7.76%	\$ (2.87)	\$ 121.37
	Not Specified							0.00%	\$ (10,654.96)	\$ 34,377.71
	Upgrades - LRP Fund								\$ 4,578.64	\$ 52,328.49
Aircraft									Last Month	Current Bal
N4334X										
	Fuel								\$ 46.90	\$ 3,239.90
	MX								\$ 1,403.73	\$ (14,112.43)
	P&E								\$ 816.75	\$ 17,153.95
	Upgrades								\$ (20,631.21)	\$ (17,041.15)
N735GC										
	Fuel								\$ -	\$ (4,851.38)
	MX								\$ (6,037.58)	\$ (24,262.81)
	P&E								\$ -	\$ (3,573.75)
	Upgrades								\$ (6,037.58)	\$ 3,149.33
N8261H										
	Fuel								\$ 197.23	\$ 5,069.57
	MX								\$ 1,714.41	\$ 5,471.69
	P&E								\$ 1,440.00	\$ (15,853.88)
	Upgrades								\$ 276.47	\$ 6,202.21
N98819										
	Fuel								\$ 362.11	\$ 1,054.08
	MX								\$ 1,265.07	\$ (9,650.10)
	P&E								\$ 819.50	\$ 33,259.38
	Upgrades								\$ 112.37	\$ 6,517.96
Fuel Account Balance (Across All Aircraft)										\$4,512.17
Leaseback Report										
N228TR	Hours	Income	Fuel Surchar	Fuel	MX	Maint Fee	Hangar/Tie	Insurance	Total	Payout
Apr-22	20.50	\$ 3,690.00	\$ 205.00	\$ 1,379.83	\$ 311.46	\$ 175.64	\$ 340.00	\$ 552.04	\$ 726.03	\$ 726.03
May-22	7.90	\$ 1,534.00	\$ 79.00	\$ 852.13	\$ 311.46	\$ 72.75	\$ 340.00	\$ 212.75	\$ (334.09)	\$ 325.02
Jun-22	25.60	\$ 5,120.00	\$ 256.00	\$ 1,539.59	\$ 26.46	\$ 243.20	\$ 340.00	\$ 689.38	\$ 2,025.37	\$ 2,025.37
Jul-22	32.60	\$ 6,520.00	\$ 326.00	\$ 3,341.76	\$ 311.47	\$ 326.00	\$ 340.00	\$ 877.92	\$ 1,648.85	\$ 1,681.45
Aug-22	8.50	\$ 1,700.00	\$ 85.00	\$ 904.61	\$ 849.74	\$ 85.00	\$ 340.00	\$ 228.91	\$ (623.26)	\$ (623.26)
Sep-22	0.00		\$ -	\$ -	\$ -	\$ -	\$ 340.00	\$ -	\$ (340.00)	\$ (950.71)
Oct-22	0.00		\$ -	\$ -	\$ -	\$ -	\$ 340.00	\$ -	\$ (340.00)	\$ (1,290.71)
Nov-22	0.00		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (1,290.71)
Dec-22	0.00		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (1,290.71)
Jan-23	6.50	\$ 1,300.00	\$ -	\$ 572.41	\$ -	\$ -	\$ -	\$ 175.05	\$ 552.55	\$ (738.16)
Feb-23	9.00	\$ 2,205.00	\$ -	\$ 759.85	\$ -	\$ -	\$ -	\$ 242.37	\$ 1,202.78	\$ 464.62
Mar-23	8.30	\$ 2,033.50	\$ -	\$ 943.09	\$ -	\$ -	\$ -	\$ 3,710.09	\$ (2,619.68)	\$ (2,155.06)
Apr-23	7.10	\$ 1,739.50	\$ -	\$ 497.64	\$ -	\$ -	\$ -	\$ 234.58	\$ 1,007.28	\$ (1,147.79)
May-23	30.80	\$ 7,546.00	\$ -	\$ 2,025.36	\$ -	\$ -	\$ -	\$ 1,017.63	\$ 4,503.01	\$ 3,355.22
Jun-23	8.40	\$ 2,058.00	\$ -	\$ 898.33	\$ -	\$ -	\$ -	\$ 277.54	\$ 882.13	\$ 882.13
Jul-23	9.00	\$ 2,205.00	\$ -	\$ 1,145.03	\$ -	\$ -	\$ -	\$ 297.36	\$ 762.61	\$ 1,644.74
Aug-23	11.60	\$ 2,842.00	\$ -	\$ 845.10	\$ 711.48	\$ -	\$ -	\$ 383.26	\$ 902.16	\$ 902.16
Sep-23	2.50	\$ 612.50	\$ -	\$ 372.98	\$ -	\$ -	\$ -	\$ 82.60	\$ 156.92	\$ 156.92
* Altered for members in the "Transional Rate" by \$46								Indicates Payment Made		

Oxford Flying Club, Inc.			
Statement of Activity (Income/Expense)			
	Sep-23	YTD 2023	
Revenue			
4000 Club Membership Payments			
4010 Flight Time - N735CG		\$	31,432.50
4015 Flight Time - N4334X	\$ 4,455.07	\$	43,324.47
4020 Flight Time - N8361H	\$ 7,330.51	\$	44,651.71
4027 Flight Time - N98819	\$ 4,023.08	\$	21,326.58
4033 Flight Time - N228TR	\$ 612.51	\$	22,781.23
4036 Initiation Fee - Regular	\$ 4,500.00	\$	31,500.00
4050 Monthly Dues - Associate	\$ 1,000.00	\$	11,125.00
4055 Monthly Dues - Regular	\$ 11,457.08	\$	98,409.94
4065 Special Functions/Parties		\$	(455.88)
Total 4000 Club Membership Payments	\$ 33,948.25	\$	304,665.55
4100 Interest - B of A Saving	\$ 1.43	\$	11.46
4200 Miscellaneous Revenue		\$	-
4210 Leaseback Management Fee - 8TR		\$	-
Total 4200 Miscellaneous Revenue		\$	-
Services	\$ (121.99)	\$	(1,098.63)
Total Revenue	\$ 33,827.69	\$	303,578.38
Gross Profit	\$ 33,827.69	\$	303,578.38
Expenditures	\$ -	\$	-
4850 Landing Fees	\$ 65.67	\$	499.80
5999 Maintenance Supplies-All Planes	\$ 202.51	\$	4,036.86
6100 N8261H - Expenses	\$ -	\$	-
6110 N8261H - Annual Expense		\$	4,104.53
6140 N8261H - Insurance Expense		\$	9,933.00
6160 N8261H - Maintenance Expense	\$ 691.00	\$	4,964.94
6170 N8261H - Tie Down Expense	\$ 90.00	\$	900.00
6190 N8261H - Engine & Prop Reserve	\$ -	\$	8,185.08
Total 6100 N8261H - Expenses	\$ 781.00	\$	28,087.55
6200 N98819 - Expenses	\$ -	\$	-
6210 N98819 - Annual Expense		\$	5,894.75
6220 N98819 - Avionic Expense		\$	491.31
6240 N98819 - Insurance Expense		\$	10,540.00
6260 N98819 - Maintenance Expense		\$	2,143.92
6270 N98819 - Tie Down Expense	\$ 90.00	\$	900.00
6290 N98819 - Engine & Prop Reserve	\$ -	\$	3,295.75
6295 N98819 - Engine & Prop Install		\$	-
Total 6200 N98819 - Expenses	\$ 90.00	\$	23,265.73
6400 N4334X - Expenses	\$ -	\$	-
6410 N4334X - Annual Expense		\$	14,246.79
6420 N4334X - Avionic Expense	\$ 34,041.25	\$	34,376.25
6440 N4334X - Insurance Expense		\$	11,110.00
6460 N4334X - Maintenance Expense	\$ 217.02	\$	12,345.87
6470 N4334X - Tie Down Expense	\$ 90.00	\$	900.00
6490 N4334X - Engine & Prop Reserve	\$ -	\$	7,884.00
Total 6400 N4334X - Expenses	\$ 34,348.27	\$	80,862.91
6600 N735GC - Expenses	\$ -	\$	-
6640 N735GC - Insurance Expense	\$ (3,790.00)	\$	9,138.00
6645 N735GC - Upgrades		\$	106.19
6660 N735GC - Maintenance Expense	\$ 446.37	\$	6,936.12
6670 N735GC - Hangar Expense	\$ 683.80	\$	6,790.49
6690 N735GC - Prop & Engine Reserve	\$ 3,091.21	\$	10,143.96
Total 6600 N735GC - Expenses	\$ 431.38	\$	33,114.76
6800 N228TR - Expenses	\$ -	\$	-
6820 N228TR - Avionic Expense		\$	711.48
6840 N228TR - Insurance Expense	\$ (82.60)	\$	7,840.52
6860 N228TR - Maintenance Expense	\$ -	\$	(711.48)
6870 N228TR - Tie-Down Expense		\$	2,040.00
6895 N228TR - Waterfall Income	\$ 612.50	\$	22,541.50
6896 N228TR - Waterfall Billable Amount	\$ -	\$	(717.14)
Total 6800 N228TR - Expenses	\$ 529.90	\$	31,704.88
6900 Fuel & Oil Expense	\$ -	\$	-
6920 N8261H - Fuel Expense (**0184)	\$ 3,011.40	\$	18,614.55
6930 N98819 - Fuel Expense (**6508)	\$ 1,342.04	\$	9,067.92
6950 N4334X - Fuel Expense (**3329)	\$ 2,000.63	\$	19,643.19

6970 N735GC - Fuel Expense (**0218)	\$ -	\$ 16,150.43
6980 N228TR - Fuel Expense (**3337)	\$ -	\$ -
Total 6900 Fuel & Oil Expense	\$ 6,354.07	\$ 63,476.09
7000 Interest Expense		\$ -
7010 Promissory Note Interest		\$ 284.88
Total 7000 Interest Expense		\$ 284.88
7100 Loan Payment		\$ 188.71
7620 Bad Debt Expense	\$ 32.58	\$ 2,912.45
7625 Bank Charges	\$ 1.00	\$ (33.78)
7626 Bank Service Charges		\$ 22.83
7630 Club Credits - Flying Time	\$ -	\$ -
7635 Club Maint&Tres Officer & Asst	\$ 1,690.00	\$ 17,615.00
Total 7630 Club Credits - Flying Time	\$ 1,690.00	\$ 17,615.00
7650 Dues and Subscriptions	\$ 309.00	\$ 804.62
7670 Licenses & Fees		\$ -
7675 Annual Non Profit Corp Fee		\$ 50.00
Total 7670 Licenses & Fees		\$ 50.00
7700 Professional Fees	\$ -	\$ -
7705 Accounting	\$ 105.90	\$ 972.75
7706 Bookkeeping		\$ 221.75
7720 Liability Insurance		\$ 633.00
7730 QuickBooks Payments Fees	\$ 285.23	\$ 1,996.65
Total 7700 Professional Fees	\$ 391.13	\$ 3,824.15
7860 Member Distribution		\$ 1,973.52
Total Expenditures	\$ 45,226.51	\$ 292,690.96
Net Operating Revenue	\$ (11,398.82)	\$ 10,887.42
Other Revenue	\$ -	\$ -
4300 Sporty's Rebate Program	\$ 77.21	\$ 203.16
Late Fee Income		\$ 277.57
Total Other Revenue	\$ 77.21	\$ 480.73
Other Expenditures		\$ -
Reconciliation Discrepancies-1		\$ 80.00
Total Other Expenditures		\$ 80.00
Net Other Revenue	\$ 77.21	\$ 400.73
Net Revenue	\$ (11,321.61)	\$ 11,288.15

## OFC Maintenance Report – August 24, 2023

### N4334X

- 34X had a 500 hr. mag inspection completed this month.
- We've been chasing a nose wheel shimmy issue that I'm not sure is completely addressed. It seems there was an incident sometime last month that sheared a bolt in the steering arm. At the time this bolt was replaced it was determined that the shimmy damper was not holding fluid so a new seal kit was installed. That helped some but may not have solved the issue completely. Sven looked at the rudder bar and its attach points and did discover a loose bolt that we tightened, though this may need more attention at annual if it loosens up again.
- 34X will be sent to PA for the avionics work (adding 650 navigator, 345 ADS-B in/out transponder, and new audio panel; 430 to number 2 role replacing KX155) on 10/30. It could take up to three weeks to complete the upgrades. The GI275 will also be looked at during this visit to address the heading problem. If the weather holds between now and then I will also ask for an oil/filter change while it's there.

### N98819

- Several interior lamps are INOP (overhead, post, low voltage)
- Elevator trim issue not resolved; off center.
- Comm #2 has several issues. The club is now negotiating a radio exchange. The serviceable 14-volt KX155 in 4334X would be exchange for a 28-volt KX155 for installation in 98819
- Garmin GPS terrain data card is defective & replacement ordered.

### N8261H

- Mags were inspected and the plane was returned to service.
- We recently had an oil change and while having the oil changed we replaced the co-pilots hydraulic cylinder and the raise and lowering function is restored.
- We also manufactured a co-pilot seat back release knob so we can now access the rear seat easier.
- Complete avionics panel update will be scheduled for later in the winter. It will take several months to complete this modernization.

### N735GC

The factory remanufactured engine for N735GC is still expected to arrive in December. The prop is on way back to OFC after an overhaul. We've ordered all engine accessories and shop supplies so that once the engine arrives, installation can begin immediately.

### N228TR

The maintenance team with Wright Aviation has been troubleshooting the alternator warning light issue for many weeks. The likely cause of the problem was narrowed to the Master Control Unit (MCU). Last week, the MCU was not found to be faulty. Next steps will be known following discussions between Wright and the avionics shop.



Dear Club members,

We had some new members join this month as reflected below.

	Jan 2023	Feb 2023	Mar 2023	April 2023	May 2023 **	June 2023	July 2023	August 2023	Sep 2023	Oct 2023
<b>Member type</b>										
Regular	65	61	64	66	65	68	69	69	70	73
Associate	40	41	41	40	41	36	36	35	34	34
Med Associate	6	6	6	6	6	6	6	6	7	6
Associate Emeritus	4	4	4	4	4	4	4	4	4	4
Non-Member	1	1	2	2	3	3	3	3	3	3
Other	0	0	0	0	0	0	0	0	0	0
<b>TOTAL</b>	<b>116</b>	<b>113</b>	<b>117</b>	<b>118</b>	<b>119</b>	<b>119</b>	<b>118</b>	<b>117</b>	<b>118</b>	<b>120</b>

- Numbers for Regular and Associate have been fluctuating up and down in between reports as we reconcile between members switching roles and losing members for various reasons.
- We had one member leave the club and one member switch to Associate.
- We had several new members join since the last meeting, including Chris Kunzelmann and Mike Tedesco. When you see them at the hanger or on the ramp please welcome them.
- We have two potential members in the queue just waiting to schedule interviews.
- Happy Flying and don't forget to keep your online profile updated! PLEASE!



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## OFC SAFETY COMMITTEE | October 2023 UPDATE

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1. Confidential Safety Report updates:
  - CSR 2023-001. Completed. Flight w/o Mx sign-off.
  - CSR 2023-002. Completed. Unmanned sighting from pilot.
  - CSR 2023-003. In Progress. Off Runway during taxi.
  - CSR 2023-004. In Progress. Stabilizer trim neutral indicator off.
2. Safety Committee meeting Updates:
  - No meeting was held in Oct. yet we will continue having committee meetings ad-doc for special items/discussion.
3. Safety Meeting/Events updates.
  - By Oct 21<sup>st</sup> **Based on the status of OFC profile update.**
    - 3 of 73 regular members **(4%) are fully current.** **≅ than previous month.**
    - 51 of 73 regular members **(70%) needs CFI to fly.** **≅ than previous month.**
    - 22 of 73 regular members **(30%) needs to attend or input safety meeting/event to remain current.** **≅ than previous month.**
  - Please update your profile once you complete a flight or attend/complete a safety meeting.