

# **OXFORD FLYING CLUB** **MEETING MINUTES**

21 July 2009

**Location:** 121 Restaurant

**Attendance:** Regular: 10      Students: 1      Associates: 3      **Quorum:** Yes X No

Type	Member	Present	Type	Member	Present	Type	Member	Present
Assoc	Aulet, Maximillian	X	Assoc	Hill, Jeremy		Reg	Pozniak, Jerry	
Reg	Camejo, Christopher					Reg	Proulx, Brian	
Assoc	Carmona, Brenda		Reg	Leary, John	X	Reg	Richardson, Bruce	X
Reg	Cohen, Ken	X	Stu	Luchansky, Gene	X	Reg	Sabot, Jay	X
Assoc	Crabtree, Scott	X	Reg	Morrow, Bill		Reg	Schindler, Leonard	X
Reg	DeCristofaro, Tony		Reg	Nalband, Gary	X	Reg	Schmecker, Ron	X
Reg	Dobbs, Glen		Reg	Noffke, Karl		Reg	Stevens, Burt	X
Reg	Feeney, Richard		Reg	Oloff, Scott		Assoc	Vecchiarelli, Angelo	
Reg	Goudy, Jim	X	Reg	Osborne, Tom		Reg	Whiting, Mike	
Reg	Green, Geoffrey		Reg	Palmatier, Bruce	X	Assoc	Wilson, Richard	X
Reg	Heidrich, Don		Assoc	Piwowarski, David				

**Gary N called the meeting order at 7:02 pm.**

**June Minutes:** Reviewed and accepted.

**Membership report:** Given by Max Aulet.

- Currently have 23 Regular, 3 Student, 11 Associate members.
- See at Risk Bank Time for latest status.
- Report accepted unanimously.
- Recruiting Post Card prototype under review for mass mailing. Gary and family volunteering the work. Cost to club: postage and copies.

**Treasurer's report:** Burt reported using new summary financial statements consisting of Balance Sheet and P&L Statement. (See attached.) Detailed report available upon request. Accepted unanimously.

**MX report:** Bruce R presented the MX report. See attached and see website for details and latest updates.

61H

- Sticky primer fixed by VIP.

819

- Air filter scoop fixed.

- Fuel selector difficult to move from L or R. Incidental. Address during annual.

MX Report accepted unanimously.

**Safety:**

- Jay reported on outreach to three potential speakers for future OFC meetings:
  - Gene Jersey
  - Ken Schwartz on Medical certificates
  - Bonnie Smith of NVCC
- Opportunity for Improvement: Create and issue an OFC press release a month prior to the event.
- Continue faxing flyer to FBOs; continue sending letter to the FAA FSDO.

**Old Business:** None.

**New Business:**

- Summer Picnic: Invite our recent guest speaker, Bonnie Simon, VIP, Classic, and Key Air.
- Booking Rule Review: See OFC By-Laws and Brian P's recent email summary.
- Naugatuck Valley Community College (NVCC) Partnership:
  - A motion was made and accepted to form an ad hoc committee of Burt, Len, Gary, Max, and Ron to explore and recommend an plan for establishing a relationship with NVCC for mutual benefit of the club and aviation students.
  - Possible vote at the 1 August OFC Picnic.
- Membership Approval Process: See attached proposal.

Meeting adjourned 8:33 pm

Respectfully submitted,

A handwritten signature in black ink, appearing to read "B. Palmatier", with a stylized, cursive script.

Bruce T. Palmatier

# Oxford Flying Club

Current Financial Status

## Balance Sheet

07/15/09

### *Assets*

Cash	\$47,262
Accounts Receivables	\$12,431

Planes	\$208,209
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*Total Assets:* **\$267,902**

### *Liabilities*

Bank Time	\$11,024
Loans	\$18,980
Engine & Prop Reserve	\$41,760

*Total Liabilities:* **\$71,764**

*Total Equity:* **\$196,138**

## Profit & Loss Statement

	June-09	YTD
<i>Total Income</i>	\$6,641	\$49,765

<i>Expenses</i>	Monthly	YTD
N4384F (includes Annual in YTD)	\$1,712	\$16,999
N8261H (includes Annual in YTD)	\$1,441	\$12,372
N98819 (No Annual yet)	\$1,270	\$9,650
Officers Flying Time	\$570	\$3,705
Other Expenses	\$89	\$1,246
<i>Total Expenses:</i>	<b>\$5,082</b>	<b>\$43,972</b>

*Net Income:* **\$1,559** **\$5,793**

# OFC Maintenance Report

## Active Issues - July 2009

Open Date	ID #	Issue	Resolution	Scheduled for	Status	Assigned
<b><u>N8261H</u></b>						
7/10/2009	488	Foot step weld broken, need to repair before it fails	Footstep removed, found some corrosion on airframe. Will repair step and corrosion. Must paint step white, red paint would have cost \$300.		Open	Reliant Air
4/21/2009	473	Flap handle interfering with the plastic bezel	I will investigate further		Open	Club
<b><u>N98819</u></b>						
5/16/2009	483	cowl screws (2) missing			Open	Classic Air

A proposal was made to change the way we elect new (but not former) members into the club. After considerable discussion and the belief that these changes were permitted by both the wording and the spirit of our by-laws, the following procedures were generally agreed to.

It was then suggested that these procedures be placed into the minutes and a motion on this change be made at our next meeting — which will be at our Club Picnic on August 1<sup>st</sup> at Burt and Molly Stevens' home.

Motion to approve the following procedures to elect a new (but not former) member into the club:

1. An applicant submits a completed application to the Membership Chairman (or any member who in turn gives it to the Membership Chairman.)
2. The applicant is interviewed and approved by at least two current members of the club.
3. The two members who interviewed and approved the applicant return the signed application to the Membership Chairman alone with a written summary of their interview with the applicant and any other required information (passport, driver's license, pilot's license and medical, etc.)
4. The Membership Chairman removes any sensitive information from the application (SSN and driver's license number, etc.) and electronically submits the application and the written summary of the interview to the entire membership for a 72 hour review period by the full membership. In those 72 hours, if any current member has any negative information concerning the applicant, he or she should PRIVATELY communicate that information to the President of the Club and the President shall DEFER any action or vote and allow the full membership to vote at the next monthly meeting.
5. Barring any negative comments from the membership at large in those 72 hours, the President shall convene a Board of Directors' meeting to vote to approve the applicant to become a member of the club. At the discretion of the President, this meeting may be conducted in person or a vote may be made by electronic or telephonic means. The submission of an application for membership shall be deemed sufficient notice to the membership at large that a Board of Directors' meeting will occur 72 hours hence. The President shall notify the membership at large by email if he cancels that Board of Directors' meeting for any reason.

6. If a regular monthly meeting falls within the 72 hour review period referred to above, the full membership at that regular monthly meeting (if a quorum exists) may elect to vote on the applicant to become a member of the club. If this occurs, the membership may accept an oral summary of interview if desirous.