

OXFORD FLYING CLUB
MEETING MINUTES
September 21, 2004

Attendees: Dineen, Fournier, Heidrich, Lefcheck, Mosley, Richardson, Rogers, Sabot, Schmecker, Soares, Smith, Tapp, Torres, Willenbring

General: Called to order at 7:10 PM

Treasurers Report: Brian reported cash balances of \$15,980 in Savings and \$22,642 in Checking. Enough cash to cover \$18K for insurance (due March 1st) and \$20K for an engine in 84F (probably due late Winter/early Spring). Net from operations should cover operating expenses and add a little more to the bottom line by the due dates of these major outlays. Since the club is okay with 100% financing on new aircraft, we are on target.

Maintenance Report: Larry Dineen reported that N38483 was back on line ahead of schedule and needed a new starter. It was also reported by a member that the right side tire is worn and should be looked into for replacement. N4384F was operating well. There was a report of an issue with the control yokes not being level during level flight. It was suggested that a mechanic should investigate the rigging and adjust as necessary.

Safety: Jay reported on the Wings Presentation by Bob Martens on the FAA that will be held at Keystone at 7:30PM on Wednesday, October 6th. The OFC is a sponsor of this event. The presentation will be titled "Accident Review". Jay also discussed the currency worksheet and the need for all members to be diligent in providing him with timely currency information.

Membership: No prospective members were noted at this meeting. Peter Donofrio will no longer be serving as Membership Chair due to resigning from the Club after his new aircraft acquisition. Members noted the excellent job that he had done for the OFC.

Old Business: *Planning Committee-* Brian reported that the Aircraft Search Committee had not yet met pending his investigation of what types of aircraft would be insurable by our carrier at a reasonable cost. Brian agreed to follow up on this within the next week.

OFC Annual Picnic – A very pleasant time was had at John and Denise Leary's home on Saturday August 14th. It was noted that all were most appreciative of the Leary's hospitality again this year. It was further noted that attendance was lighter than usual, possible due to being held on a Saturday vs Sunday.

New Business: *Flight Currency and documentation* – There was extensive discussion regarding the issue that several members had not provided documentation to the Safety Officer in a timely fashion to demonstrate that they met all of the currency requirements of the Oxford Flying Club to enable them to fly OFC aircraft. There was extensive discussion on this issue and how it should be handled. There was also extensive discussion on the process of collecting this data and possible ways to streamline it. This process will be reviewed over the next few months. It was noted that it was a serious issue and that each member had a responsibility to conduct him or herself in accordance with the OFC Bylaws and refrain from any flying activity should they not meet the requirements. A

motion was made and seconded that would deny any member access to the Club Aircraft Scheduler should they not produce the documents requested by the Safety Committee within thirty (30) days of the request. The motion was unanimously approved.

New Membership Chair - Steven Fournier, OFC President appointed Anthony DeCristofaro to serve as the new Membership Chairman. Tony had graciously volunteered to serve in this position

Hourly Rate for Aircraft – It was noted that fuel prices had increased slightly since the last adjustment. Brian reported that if prices continue to rise, he will recommend an increase at a future date.

Holiday Party – Bruce Richardson agreed to begin site selection and recommend proposed dates to be presented at the October meeting.

Slate of Officers for 2005 – Don Heidrich will present the slate of officers recommended for nomination at the October 6th meeting.

Safety Meeting Topic – Dun Smith requested that Jay consider setting up a safety meeting that would include a discussion of aircraft systems, preflight and alternator problems that would encompass the systems on the Piper Archer aircraft. It was suggested that an A & P Aircraft mechanic be invited to present this discussion and training.

Adjournment: 8:30PM

Next Meeting: Wednesday, October 6th at 6:30PM, Main Terminal, OXC

Respectfully submitted,

Steven A. Fournier