

OFC SMS System Analysis Exercise

This is the result of: **Multiple CSR's indicating a member issues towards following policy at the club. The two policies in question are MX Policy & QRH pre/post flight policy.**

- [Hazard Identification](#) or
- Policy or Procedure Change

What risks concern the committee what level risk matrix was found? (reference committee matrix)

- 1 or 2 - Acceptable
- 3 - Caution
- [4 - Safety Officer Review Required](#)
- 5 - Unacceptable

Analysis Review: Please provide data found regarding the hazard or change and include sources.

- Multiple reports of the mx policy not being used or how its use will protect the operation's legality
- Several scenarios indicate a poor postflight or improper use of OFC preflight/postflight checklists provided in the QRH.
- Multiple training documents and class discussions have focused on both of these items.
- Concern for the absentee membership or decision to disregard club policy and procedure could lead to a hazardous situation.
- After thoroughly reviewing club policy, we see no reason to change policy and resort to more training and understanding by all members.

Assessment: Provide a new risk matrix assessment after discussion of analysis with the identified hazard or change.

- 1 or 2 - Acceptable
- [3 - Caution](#)
- 4 - Safety Officer Review
- 5 - Unacceptable

Control: What recommendations to system manager shall be made? Not limited to, but including:

- Threat identification
 - Continued policy violations can lead to serious injury or damage to club property.
- Threat mitigation
 - Current club policy could be simplified, but is effective at keeping members within regulation and property properly maintained for each flight. The Safety Committee will be promoting and educating the membership over the next 90 days to increase proper policy usage.
- Data supporting/opposing
 - Multiple club safety reports and review of policy through the committee. Weak policy knowledge was identified rather than a weakness in the policy or a reflection of disregarding members.
- Suggested changes to lower risk of requested change or hazard identified
 - The Safety Committee suggests multiple education concepts to be utilized as well as possible simplification of policy and location of information.