



## Oxford Flying Club Membership Meeting January 19 2016 – 121

Call to order at 7:02 p.m. – **NO Quorum, Board Meeting** (Exh. F)

Agenda by Burt S. is attached as **Attach A**.

1. Call to order at 7:02 p.m. by the President.
2. Introduction of guests: Robert Barron, new member admitted in December 2015.
3. Approval of November & December 2015 meeting minutes – Approved with no discussion.
- 4. Monthly reports:**
  - a. Membership - Don Heidrich  
Don H presented the Membership Report (**Attachment B**). New members interviewed and recommended for membership was presented by Burt S. The were:
    - i. Brian Sarosky of Trumbull. He was interviewed by Matt Baker and Burt Stevens and they recommend him for membership. Brian works at Sikorsky and his father is a high-time airline pilot. Brian wants to pursue his dream to fly fighter jets for the Air National Guard. He would be joining as a Student Pilot.
    - ii. William Killeen of Hamden is recommended by Bob Baron and Burt Stevens. Father Killeen is a retired Catholic Priest and holds several advanced ratings. However his health has prevented him from flying solo and has little time in nearly 20 years. His plan is to join as an Associate Member and strictly fly only with an instructor. He may pursue a current Medical as well.

Discussion on Ratio of Members to Planes - Bob Barron brought up the issue of number of members to plane. Burt mentioned that in the past Associates could not fly at all, hence the ratio was regular members (15) to each plane. So OFC is currently about 5 members shy of 60 which would be the max for the four planes in the fleet.

The Club has a total of 79 members with 54 Regular, 21 Associates, 1 student, 1 medical associate and 2 Emeritus members. The report was accepted as presented.

- b. Treasurer's Report – Mike Fazio  
Mahesh R presented the Treasurer's Report for the month of December 2015. The report was sent by email to all members.

The Treasury recommended that due to excessive grounding of aircraft in December 2015 and January 2016, for MX, that Bank Time be extended to the end of January 2016

with the proviso that members use up the (accumulated) bank time by March 31, 2016. The motion passed unanimously.

The Treasurer's Report was accepted as presented and is **Attachment C**.

c. MX Report – Wayne Tremallo

Ed C presented the MX reports. The following items were discussed at greater length:

### **62Y**

Need to publish a dip stick/oil level check procedure because of errors on determining the oil levels during the pre-flight & while en-route.

Establish list of oil usage per hour, including date & pilot.

Concerns about the JPI/EDM engine monitor readings & what can be done to assure it's accuracy.

Have a follow up inspection of the push rod replacement & valve repair in order to attempt to determine the cause of the exhaust valve malfunction. Any operating procedures that could have contributed to the valve seizing, such as, improper fuel leaning, improper cowl flap operation, improper engine preheat procedures, etc. Even consider repairing or replacing the cylinder with the valve problem.

Consider having compression tests & bore scoping performed periodically (i.e. every 100 hours) in order to watch for any irregularities. These functions should also include spark plug maintenance.

Other squawks were discussed, such as, the main tire flat spots. The flat spot(s) seem to have alerted other pilots to watch how & when they apply the brakes during landings, etc.

A "leak-down" cylinder test was mentioned as a way to observe engine condition.

The comm #2 receiver issue was mentioned, including our next test procedure.

### **61H**

Nose wheel tire pressure low on 1/11 and reported low again one week later.

Most are aware that the electric trim is inoperative and would like to have it repaired.

### **34X**

Apparently no concerns about using the cowl cover for overnight parking.

### **819**

A crack on the front of the cowl near the spinner was mentioned.

There was discussion concerning the engine overhaul schedule and the parameters that are used to determine when the Club should do this. TBO as recommended by the engine manufacturer vs. periodic compression tests and bore scoping with an extended TBO was discussed.

Perhaps a test schedule like this should be considered: (1) Engine OH to 1000 hours; tests during annuals (2) 1001 hours to 2000 hours; tests every 100 hours (3) 2000 hours to OH; tests every 50 hours.

Also, a cost/benefit in delaying the OH beyond TBO should be reviewed, since the Club has funding for the OH. Or should we just have the low reading cylinder repaired or replaced?

Other factors such as doing an OH during low temperatures which will require extensive preheating or hangar rentals after an OH in the winter. And lack of long-leg flights during the winter time to assist in the break in procedure is a concern.

Most likely, we will have the engine OH'd sometime during 2016.

The MX report is **Attachment D1 & D2**.

d. LRP – Ed Chromczak

ADS-B installation in 819 is being delayed. The anticipated completion date is Middle of March to end of April 2016 since VIP is swamped with work. The recommended unit is Preflight Ranger 978. This item was selected since it is economical and meets requirements and will work with iPads and WingX.

Per the scheduler 819's annual is scheduled for end of January 2016.

Ed also reported that AOA for 34X's Aspen is being considered.

Ed recommends ADS-B in/out for it. Ed's report was accepted and is appended as **Attachment E**.

e. Safety – Matt Baker

John Morici is 2015's winner of the Annual Safety Award. John M was not present so the award will be presented at a later time.

Matt B asked if there were any suggestions for speakers at Safety day and asked all members to recommend people they knew.

## **5. Unfinished Business:**

a. 112RP Replacement

Ed, Wayne and Burt reported that 112RP will not be repaired because of the cost associated with repairing it. Discussion was open to whether OFC should get another tail Dragger. The recommendation was to consider the purchase of another Cessna 170.

b. 819 – Taxiing Incident deferred till January 2016

Burt S. reported on the taxiing incidents by Ron Schmecker. The first incident was around the middle of October 2015 with Ron S as PIC, the second was around end of October 2015 with Ron S as PIC. Burt reported that Ron Schmecker is on Medical Associate Status and will not be allowed to fly club planes till he is medically cleared.

A meeting will be scheduled to formally close the investigation by the Committee. Members also discussed the need for policy and procedures for handling future incidents in a timely fashion.

c. Greenwood-Hill Committee on Liability deferred till January 2016.

Roland G provided a verbal report on some of the committee's finding. Roland G. will prepare an outline of suggestions for circulation and comment by members. Ed reminded that some clubs have a "voluntary pot" of contributions to take care of the deductible. **A formal report will be presented at the February 2016 meeting.**

Mahesh R reported that the Vref were prepared by Wayne T for the November 2015 meeting. Some members recommended that the value of the A/C should go up with the any capital expense incurred. Currently the insured value of the aircraft is more than the Vref values.

**The Treasurer will meet with MX and recommend Vref values for Insurance at the Feb 2016 meeting to adjust the insured values for the upcoming insurance year, which is in March.**

**6. New Business:**

- a. By-Law change to prohibit members involved in any incident/accident from acting as PIC until incident is investigated and any required action is completed.

Burt reported the background for the Bylaw change. In 2015 three incidents occurred that required "incident investigations".

Discussion ensued how to handle incidents. Matt B who is a Safety Director for a private marine firm will chair a committee on how to investigate incidents and the time frame to conclude the investigation. **A draft proposal of the committee's policy and procedures will be distributed for discussion and action at the Feb 2016.**

- b. OFC CFI meeting for Monday, 1/25/2016 @ 7pm in Keystone conference room
- c. Items as presented by membership  
62Y push rod incident was described by Burt S. Also reported by Geoff G was that 62Y has had an issue of disappearing oil. **A "How To" guide on checking oil for 62Y (during preflight) will be provided by Ed C and circulated to members.**
- d. Burt also reiterated the Club's Etiquette on notifying members of squawks, incidents, etc if there is too little time to publish a squawk. This can be done by gaining the next on schedule's information from the Scheduler or Club Website.

Meeting adjourned at 9:02 p.m.

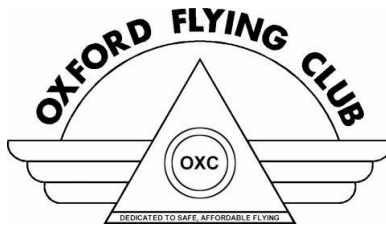
Presented by:  
Mahesh Reddy  
Secretary

#### Document History

Version	Date	Change Reference
1.0	1.21.2015	DRAFT to Board
2.0	2.16.2016	FINAL to Membership

#### Attachments:

- A. President's Agenda
- B. Membership report
- C. Treasurer's Report
- D. MX Report (D1 & D2)
- E. LRP Report
- F. Attendance Report – October 20, 2015



Attachment A

## **OFC – Meeting Agenda**

### **January 19<sup>th</sup> 7:00 PM – 121 Restaurant**

- Call to order
- Introduction of guests
- Approval of November's & December's meeting minutes
- Monthly reports:
  - Membership - Don Heidrich – new member application: Brian Sarosky
  - Treasurer's Report –Mahesh Reddy – discussion of tolling bank time
  - MX Report – Wayne Tremallo
  - LRP – Ed Chromczak
  - Safety – Matt Baker
- Unfinished Business:
  - N112RP replacement
  - 819 Taxiing incident – Don Heidrich
  - Greenwood-Hill Committee – liability for future incidents – Ed Hill & Roland Greenwood
- New Business:
  - By-Law change to prohibit members involved in any incident/accident from acting as PIC until incident is investigated and any required action is completed.
  - OFC CFI meeting for Monday, 1/25/2016 @ 7pm in Keystone conference room
  - Items as presented by membership
- Adjourn



## Membership Report Oxford Flying Club

Don Heidrich, January 2016

### Membership Changes since Last Meeting:

Resigned:

- Max Aulet

Status Change:

- none

Joined:

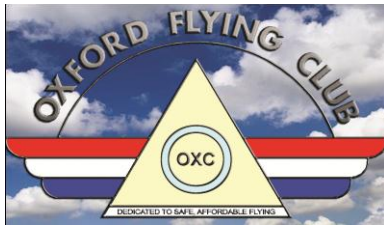
- Javier Hernandez Diaz
- Ryan Nealon
- Robert Barron

### Current Totals

Regular	54
Student	1
Mentored Student	0
Associate	21
Medical Associate	1
<u>Associate Emeritus</u>	<u>2</u>
Total	79

### Prospects

- Brian Sarosky
- Will Lehman
- Wilson Cursino – lives in Bristol, may make meeting tonight
- Medeya T. – student with Image, lives in Stratford
- Rich Linder – Contact from Burt, may make meeting.
- Daniel O'Connell (web site)
- Roy Rasmussen – CFII, friend of Ron's, wants to instruct IFR to daughter
- Rich Anderson – (Burt)
- Sal Manganaro – (Burt)



# Oxford Flying Club

## Current Financial Status

### December Income & Expense

as of:  
12/31/2015

Attachment C

#### Assets

Cash		\$116,048
Accounts Receivable		\$25,870
Resources	N8261H	\$80,600
	N4334X	\$84,600
	N98819	\$35,083
	N7362Y	\$94,000
Planes - (values based on AOPA Vref figures as of 4/1/2015)		\$294,283

**Total Assets: \$436,201**

#### Liabilities

Accounts Payable		\$0
Bank Time (total liability)		\$27,306
Loan Payable - N7362Y	Monthly payments, including interest: \$850.	\$14,697
Loan Payable - N4334X	Monthly payments, including interest: \$1,226.	\$46,143
Lease Payable - N112RP	Begins 7/1/15 Ended 8/31/2015	\$0
Prop and Engine Reserve (all planes - cumulative)		\$81,590

**Total Liabilities: \$169,736**

#### Aircraft Data

	Current Mo Hrs Flown	Curr Mo Flight Income	Prop/Eng. reserve	Curr Mo Fuel	Tiedown/Hangar	Curr Mo Maint. Exp
N112RP	-	n/a	n/a		n/a	n/a
N8261H	14.94	\$1,746	\$268.92	\$1,558	\$90	\$36
N4334X	15.10	\$1,875	\$271.80	\$1,659	\$90	\$5,946 (annual)
N98819	22.80	\$1,983	\$410.40	\$2,146	\$90	\$529
N7362Y	12.90	\$2,480	\$232.20	\$1,775	\$600	\$566
<b>totals</b>	<b>65.74</b>	<b>\$8,083</b>	<b>\$1,183.32</b>	<b>\$7,139</b>	<b>\$870</b>	<b>\$7,077</b>

#### Monthly Inflows/Outflows

	Current Month	Year-to-date
Membership Payments and Flight Time	\$21,318	\$227,949
Sporty's Rebate (quarterly)	\$0	\$425
Loan Payments (current month as above)	-\$2,076	-\$30,682
Officers Flying Time	-\$990	-\$10,692
Fuel Expense (includes billable hangar heat, landing fees)	-\$7,139	-\$59,193
Other Misc. Expenses (regs, tax, postage, seminar, maint suply, etc.)	-\$328	-\$4,257
Flight Time Payable (112RP)	n/a	-\$1,358
Total Aircraft Expense (excluding officer's, BT and misc. flight time )	-\$9,130	-\$79,372
Monthly Inflow (outflow) total:	<b>\$1,655</b>	<b>\$42,820</b>



I will not be at meeting tonight

Please review the attached documents and enter into minutes at meeting tonight

34X is useable and is located in Image hanger until Thursday at noon.

Just letting silicone dry as long as no use.

It will now be covered and it will be required for last person flying that day to install cover.

Preheater is almost complete. Burt & Ed will make a new video on how to use but it's the same as before just no need to hook up your car(solar charger). The hose is located in cart and will need to be connected when using. Clamps are in cart and usable without tools. Everything is located in a different cart.

All other issue reported are on active and closed list.

Ed to handle Maintenance report



# OFC Maintenance Report

## Active Issues - As of January 2016

Open Date	ID #	Issue	Resolution	Scheduled for	Status	Assigned
<b><u>N4334X</u></b>						
1/19/2016	1198	Brought back to image to locate source of leak. Resealed door and caulked window. Will start to use cover to secure aircraft after use.	Plane will be back on line Thursday by noon with cover installed	1/21/2016	Pending	Image
<b><u>N7362Y</u></b>						
11/17/2015	1191	The passenger window extension arm is not attached to the door frame.	expensive to repair. Will wait until we regain a little reserve		Pending	Image
11/17/2015	1188	The gear up alert sounds into the speaker and is hard to hear. Not sure if this is normal or if it can be rerouted to the headsets.	will look into	12/31/2015	Pending	VIP
11/4/2015	1193	The gear up amber lamp does not seem to be operating correctly. Tried with lights on/off and it only went on once during the flight.	repaired, limit switch out of adjustment after annual	11/13/2015	Pending	Image
11/4/2015	1192	Pilot side main landing tire has flat spot	tire will be replaced as needed. Right now it does not show in need. Please check tire during pre-flight	12/31/2015	Pending	Image
11/2/2015	1190	Excessive left rudder trim is needed in order to fly straight & level.	Has been looked into many times and cannot seem to pin down why. Might have to talk to Cessna dealer . Could be flap issue	12/31/2015	Pending	Reliant ;

Open Date	ID #	Issue	Resolution	Scheduled for	Status	Assigned
11/2/2015	1189	The DG seems to miss the proper heading by about 20 degrees after flying for about 5 minutes.	will look into but cannot recreat on ground	12/31/2015	Pending	VIP
11/2/2015	1187	The stall warning horn is very difficult to hear. Need to research to see if it can be routed to the headsets.	look into what can be done to make louder	12/31/2015	Pending	VIP
8/29/2015	1186	WX-300 is displaying an error and is INOP	will investagate	10/30/2015	Watch	/IP Avionic
8/13/2015	1165	Nav Com #2 Issue. Comm weak . Not able to properly pick up center or towers unless close to station.	This haas been tested and proven and needs to be looked at by Avonics shop. If you have trouble please use nav 1	10/19/2015	Watch	VIP

#### **N8261H**

10/19/2015	1179	Electronic trim inoperable on and off	at annual	4/18/2016	Watch	Image
------------	------	---------------------------------------	-----------	-----------	-------	-------

---

## OFC Maintenance Report

### Closed Issues - As of January 2016

---

Open Date	ID #	Issue	Resolution	Status	Assigned	Close Date
<b><u>N4334X</u></b>						
9/7/2015	1181	Fresh air duct partially detached from headliner above soft item shelf in baggage area	Appears to need new Velcro.	Closed	Club	12/30/2015
<b><u>N98819</u></b>						
11/15/2015	1197	Nose wheel shimmy on rollout and taxi appears to be becoming worse, shimmy-damper, wheel bearings, and nose tire should be inspected.	retighten nose gear	Closed	Image	1/5/2016
11/15/2015	1195	Carb heat is becoming harder and harder to push into "off" position after use	will have image look at	Closed	Image	1/19/2016
9/15/2015	1173	Both VORs not operating correctly. #1 wiggles a lot & #2 also seems erratic.	GPS removed & sent to Garmin for service.	Closed	VIP	12/28/2015

Long Range Planning - January, 2016

**819:**

1<sup>st</sup> Quarter-2016:

Currently, N98819 is the only Club plane without an ADS-B device installed. And those of us who fly this plane frequently realize the need for additional traffic monitoring via these avionics devices.

Therefore, ADS-B OUT & IN, which will allow traffic monitoring and weather monitoring, at a cost of approximately \$7K is scheduled for installation during the 1<sup>st</sup> quarter of 2016. The FreeFlight RANGR 978 XVR will be installed at VIP Avionics shop unless they can not obtain the equipment because of supply & demand.

2016:

Overhaul engine [approximately \$26K]; reviewed during annual January 2015 and found in satisfactory condition. Additional engine monitoring was done recently by bore scoping & compression tests, along with the motor oil analysis. MX & LRP will review the engine condition during the February 2016 annual inspection in order to better plan the overhaul scheduling.

Touch-up paint as needed; [\$50 - \$500]

**The following are optional and can be done "anytime" in the future:**

**61H:** Replace with cloth or repair leather seat upholstery.

2021 - 2022 - 2023 - Future:

**62Y; 34X; 61H:** Install units to support ADS-B IN.

Ed Chromczak 908-400-9370 (1/19/2016)

# Oxford Flying Club - Status and Currency Sheet

Attachment F

	Last Name	First Name	Member Status	Reg	Ass	A Em	Med A
1	Baker	Matt	Regular	1			
2	Barron	Robert	Regular	1			
3	Bell	Joseph	Associate				
4	Berwick	Kent	Associate				
5	Burmann	Bruce	Regular				
6	Carr	Tim	Regular				
7	Chiarella	Domenic	Regular				
8	Chromczak	Edward	Regular	1			
9	Cooper	Pat	Regular	1			
10	Cunningham	Andrew	Regular				
11	Dasilva	Domingos	Associate Emeritus				
12	Delp	Greg	Regular				
13	Devino	Michael	Regular				
14	Distasio	Jeff	Associate				
15	Dobbs	Glen	Associate				
16	Dobbs	Kristi	Associate				
17	Earl	Gavin	Regular	1			
18	Ebbert	Davis	Regular				
19	Eckert	Thomas	Regular				
20	Fazio	Mike	Regular				
21	Feeney	Richard	Regular				
22	Feinman	Jason	Associate				
23	Feinman	Philip	Associate				
24	Fleishman	Garrett	Regular	1			
25	French	Jason	Regular				
26	Green	Geoffrey	Regular	1			
27	Greenwood	Roland	Regular	1			
28	Guletsky	Susan	Regulr				
29	Haas	Michael	Regular				
30	Ham	Robert	Regular	1			
31	Heidrich	Don	Regular	1			
32	Hernandez Diaz	Javier	Regular				
33	Hill	Ed	<b>Associate</b>				
34	Ireland	Justin	Associate				
35	Kit	Volodymyr	Regular				
36	Krasowski	Tom	Medical Associate				
37	Laine	George	Associate Emeritus				
38	Lyons	Hal	Regular				
39	Moir	Floyd	Associate				
40	Mollica	Leo	Regular	1			
41	Monahan	Jay	Regular				
42	Morici	John	Regular				
43	Morrone	Matt	Associate				
44	Morrow	Bill	Associate				
45	Mowerman	Illya	Associate				
46	Murphy	Mick	Student				
47	Nalband	Gary	Associate		1		
48	Nealon	Ryan	Regular				
49	Nelson	Nick	Regular				
50	Noffke	Karl	Regular				
51	Oloff	Scott	Regular				
52	Palmatier	Bruce	Regular				

## Oxford Flying Club - Status and Currency Sheet

	Last Name	First Name	Member Status	Reg	Ass	A Em	Med A
53	Palombo	Rich	Regular				
54	Poodiack	Peter	Regular				
55	Poole	Christopher	Regular				
56	Poole	Raymond	Associate				
57	Pozniak	Jerry	Associate				
58	Proulx	Brian	Associate				
59	Pugliese	Jay	Regular				
60	Reddy	Mahesh	Regular	1			
61	Richardson	Bruce	Regular				
62	Robinson	Andy	Regular				
63	Rosen	Stewart	Regular				
64	Russo	Thomas	Regular				
65	Sabot	Jay	Associate				
66	Salazar	Arturo	Regular				
67	Schindler	Len	Associate		1		
68	Schmecker	Ronald	Medical Associate				
69	Shaker	Edward	Regular				
70	Stevens	Burt	Regular	1			
71	St. Pierre	Peter	Regular				
72	Suarez	Federico	Regular				
73	Timpson	Larry	Regular				
74	Treanor	Jim	Regular				
75	Tremallo	Wayne	Regular				
76	Tyrrel	Chris	Regular				
77	Wilson	Richard	Associate				
78	Zipkin	David	Associate				
79	Zupkus	Gregory	Regular				
				13	2		
	Regular members Present		13				
	Quorum Req	('54+1')*33%	18.15				
	<b>No Quorum hence Board Meeting</b>						