

OXFORD FLYING CLUB

MEETING MINUTES

26 September 2011

Location: Keystone Meeting Room

Attendance: Regular: 11 Students: 2 Associates: 2 **Quorum:**¹ Yes X No _ _

Type	Member	Present	Type	Member	Present	Type	Member	Present	
1	Assoc	Aulet, Maximillian		Reg	Heidrich, Don	X	Reg	Proulx, Brian	X
2	Reg	Baggett, Scudder	X	Reg	Hill, Jeremy		Reg	Richardson, Bruce	X
3	Stu	Baker, Matt		Med Assoc	Johnston, Bob		Reg	Robinson, Andy	
4	Reg	Berwick, Kent	X	Reg	Kuhse, Bob		Assoc	Sabot, Jay	X
5	Assoc	Camejo, Christopher		Reg	Laine, George		Assoc	Schindler, Leonard	
6	Assoc	Carmona, Brenda		Reg	Leary, John		Stu	Schmecker, Peter	
7	Reg	Carr, Tim		Assoc	Morrow, Bill		Assoc	Schmecker, Ron	X
8	Reg	Chromczak, Ed	X	Reg	Mowerman, Illya		Reg	Stevens, Burt	X
9	Assoc (Honorary)	Dasilva, Domingos		Reg	Nalband, Gary	X	Reg	Strasburger, Rusty	X
10	Reg	Dobbs, Glen		Reg	Noffke, Karl	X	Assoc	Vallilo, Tony	
11	Reg	Dobbs, Kristi		Reg	Oloff, Scott		Assoc	Vecchiarelli, Angelo	
12	Reg	Feeney, Richard		Reg	Osborne, Tom		Stu	Williams, Roy	X
13	Reg	Feinman, Phil		Reg	Palmatier, Bruce	X	Reg	Wilson, Richard	
14	Reg	Goudy, Jim	X	Assoc	Piwowarski, David		Reg	Zipkin, David	
15	Reg	Green, Geoffrey		Reg	Pozniak, Jerry				

Gary N called the meeting to order at 7:05 pm.

Motion to accept August minutes as submitted passed unanimously.

¹ Per By-Laws, quorum = one-third of regular plus non-mentored student members.

Membership Report:

- Two new members to report: Bob Kuhsel (Reg) and Scudder Baggett (Reg)

MX Report: Brian P presented the following Maintenance Report:

- 819:
 - OAT replaced today, thanks to help from Ed C
 - New Rosen sunshade replaced. This broke quite some time ago but Brian met with a Rosen executive at AOPA in HFD and he hooked us up with a replacement shield at a decent cash price.
 - Oil changed 2 weeks ago, oil analysis shows all looking good
 - VIP is aware of the squelch issue on Com1 and is prepared to make tweaks once we can get the airplane up to HFD.
- 84F:
 - A few light bulb issues taken care of
 - Fixed the issue with the intermittent landing light (weak contacts within the connector)
 - GPS DB up to date
- 61H:
 - New vacuum pump installed in August due to weak suction at idle. Pump had over 1000hrs which is twice as long as most pumps last.
 - New starter installed due to a crack identified while installing the vacuum pump.
 - New starter instructions posted on the A post just below the pilot side window vent. PLEASE READ as a starter overheat is very possible if attempting to start longer than 10sec.
 - Revised weight and balance is in the POH. The new starter is a little heavier so useful load went down about 2lbs.
 - GPS up to date.

OFC Maintenance Report

Active Issues - September 2011

Open Date	ID #	Issue	Resolution	Scheduled for	Status	Assigned
<u>N4384F</u>						
7/1/2011	649	Transponder was not transmitting upon departure, needed power cycle	we need to keep an eye on this.		Watch	
9/15/2010	578	Pilot seat headrest has metal piece exposed. Need to repair	Will ask James to assist us in repairing this headrest.		Pending	Executive
<u>N8261H</u>						
7/1/2011	647	SIAB CE-11-42 for control cable pullies (Archers)	s1135 as well.		Pending	
<u>N98819</u>						
9/22/2011	655	Static on COM1	Will take it up to VIP to resolve.		Pending	VIP Avionics

Motion to accept MX Report as submitted accepted unanimously.

Treasurer's Report: Burt reported net YTD income as of 18 Sep at ~\$27,500. See attached.

Motion to accept Treasures' Report as submitted accepted unanimously

Long Range Planning Committee:

- Ed C presented OFC Long Range Planning developments as of 9/1/2011. He pointed out that most members want to keep costs affordable. See attached.
- Gary offered the following prioritizing guidance to focus our resourcing decisions and make the process more deliberate and coherent:
 - Category A: Basic upgrades that make the aircraft easier and/or safer to fly – 1 year time horizon
 - Category B: Good/great to have but requiring substantially more resources – 1-2 year time horizon
 - Category C: Our next aircraft, likely tied to a membership level of 40 regular plus student members – 3-4 year time horizon

Safety:

- Jay explained that our guest speaker was delayed in Iceland. The topic was to be, "Learning from the Mistakes of Others: Improved safety through Accident Analysis." They will try to reschedule.

Unfinished Business:

- Currency Requirements: The new system for updating currency requirements is up and running on the OFC website under the "Membership" tab. CFIs have authority to validate "Pending" updates. You can also send Jay your documents and he will validate the updates.
- New Scheduler: Brian has renewed our current scheduler subscription so no change.
- Grass Field Landing event on 17 Sep was a terrific success. 112-15 pilots participated. Many thanks to Ron, Ed, Burt, Bruce R and Liz for all their efforts. We will invite the airfield owner, Ken Kilcourse, to our Holiday Party.

New Business:

- Nomination of Officers will take place at the October meeting. Bruce R and the Nominating Committee are developing the slate. Contact Bruce if you are interested in a position.
- Plane wash is on the calendar for 22 Oct. (Note, since the meeting, it appears it will be moved to 29 Oct. Check the OFC website for latest updates.)
- Night Currency event is scheduled for Saturday, 12 November. (May move 819 annual earlier to facilitate its use at this event.)
- Other New Business: James at Executive has offered his 1975 Archer 180 for sale or trade.

Meeting adjourned at 7:49 PM.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "B. A. Helms". The signature is written in dark ink and is positioned below the text "Respectfully submitted,".

Oxford Flying Club

Current Financial Status

Balance Sheet

09/18/11

Assets

Cash		\$88,568
Accounts Receivables		\$25,641
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	N8261H	\$80,000
	N4384F	\$51,000
	N98819	\$45,000
Planes - (values based on AOPA Vref figures as of 1/1/2011)		\$176,000

Total Assets: \$290,209

Liabilities

Accounts Payable	-\$177
Bank Time	\$13,851
Loans	\$4,461
Engine & Prop Reserve	\$68,304

Total Liabilities: \$86,439

Total Equity: \$203,770

Profit & Loss Statement

	August-11	YTD
Total Income	\$12,650	\$102,843

Please note that these YTD expenses include our \$8,716 annual insurance payment

Expenses

		Monthly	YTD
N4384F	<i>Annual in 04/11 @ \$2728</i>	\$1,979	\$20,128
N8261H	<i>Annual in 04/11 @ \$4917</i>	\$5,533	\$28,115
N98819	<i>No Annual yet - Due in 12/11</i>	\$2,193	\$18,537
Officers Flying Time		\$570	\$4,891
Other Expenses		\$311	\$3,670
Total Expenses:		\$10,586	\$75,341

Net Income: \$2,064 \$27,502

OFC Long Range Planning developments as of 9/1/2011

Here are general items that should be addressed:

- (1) Improve location of tie downs.
- (2) Have adjacent storage shed for pre-heater, oil supply, cleaning tools.
- (3) Have electric engine heaters? [w/shed we can store a propane pre-heater]
- (4) Resolve maintenance issues quicker.
- (5) Maintain existing fleet (IFR+, IFR-, VFR) & monitor aircraft availability
- (6) Maintain cheaper flight costs, and adding another C172 +40 members [\$45K]
- (7) Trade-up to similar but newer before planes reach 10K hrs
- (8) Consider complex aircraft to attract new members & if monthly rates stay the same
- (9) Consider upgrade of ELTs. [\$1K ea]
- (10) Keep the monthly & usage rates low
- (11) Consider rental of Arrow @ OFT for complex training

Suggested improvements:

61H

LED or Zenon landing light upgrade [\$320-\$500]
Electronic AI/DG upgrade with battery backup [\$2500]
LED upgrade tail beacon [cost?] – has strobes?

84F

Engine overhaul; @ 2500+- hours? Oil testing? {3 years max.} [\$22-25K]
Exterior Paint – Consider 3+ years from now or trade airplane. [\$18K]
LED or Zenon landing light upgrade [\$320=\$500]
LED upgrade tail beacon & wingtip if no existing wingtip strobes [cost?]

819

Replace KLN89B and Nav/Com #1 w/Garmin GPS - before paint job
[upgrade KLN to IFR, \$3500 vs. Garmin \$6000+3500-\$1500 for sale = \$8K]
Exterior Paint – (plan for re-painting; any exterior repairs, 2 years max.)
[\$18K+2K=\$20K]
Carpet replacement – (can be done anytime soon) [\$450]

6000 hrs

OFC-Long Rang Planning	Information	N98819	Note	N4384F	Note	N8261H	Note
Exterior							
Exterior paint job	Corrosion damage?	x		x			
Windshield replacement				x		x	
Exterior Lighting							
LED or Zenon landing light upgrade	Single lamp only			x		x	
LED wingtip upgrade		x		x		x	
LED upgrade to tail beacon		x		x		x	
Wingtip recognition lights	61H has strobes now			x			
Interior							
Interior seat upholstery	Repair/replace?			x			
Interior plastic panel repair	Repair/replace?	x		x			
Interior plastic upgrade				x		x	
Carpet cleaning/detailing				x		x	
Carpet replacement		x					
Avionics/Instruments							
GNX330 with TCAS				x			
CHT/EGT upgrade to GEMS				x			
currently stormscoope, no GNS overlay				x			
KLN89B GPS-database update	For VFR every 18 mos.	x	present 2010				
KLN89B IFR certification	Cost \$3500+		IFR training only				
KLN89B replace w/Garmin IFR GPS, AD on KLN	Replace com#1, nav IND & KLN89	x	replace vs upgrade				
Electronic AI/DG upgrade with battery backup				x		x	
Compass overhaul/light						x	
Engine/Prop							
Electronic FADEC ignition				x		x	
Dress - resurface - paint	every annual	x		x		x	