

Meeting minutes of 20 July 2010

## **OXFORD FLYING CLUB** **MEETING MINUTES**

20 July 2010

**Location:** 121 Restaurant**Attendance:** Regular: 11    Students: 1    Associates: 3    **Quorum:**<sup>1</sup> Yes X    No \_\_

Type	Member	Present	Type	Member	Present	Type	Member	Present
Assoc	Aulet, Maximillian	X	Reg	Heidrich, Don	X	Reg	Proulx, Brian	X
Reg	Berwick, Kent	X	Assoc	Hill, Jeremy		Reg	Richardson, Bruce	
Assoc	Camejo, Christopher		Reg	Johnston, Bob		Reg	Robinson, Andy	
Assoc	Carmona, Brenda		Reg	Laine, George		Assoc	Sabot, Jay	X
Reg	Carr, Tim		Reg	Leary, John		Reg	Schindler, Leonard	X
Reg	Chromczak, Ed		Assoc	Morrow, Bill		Assoc	Schmecker, Ron	X
Reg	Cohen, Ken		Reg	Nalband, Gary	X	Reg	Stevens, Burt	X
Assoc	Crabtree, Scott		Reg	Noffke, Karl	X	Reg	Vallillo, Tony	X
Reg	Dobbs, Glen	X	Reg	Oloff, Scott		Assoc	Vecchiarelli, Angelo	
Stu	Dobbs, Christi	X	Reg	Osborne, Tom		Assoc	Whitney, Mike	
Reg	Feeney, Richard		Reg	Palmatier, Bruce	X	Reg	Wilson, Richard	X
Reg	Goudy, Jim		Assoc	Piwowarski, David				
Reg	Green, Geoffrey		Assoc	Pozniak, Jerry				

**Gary N called the meeting to order at 7:05 pm.**

June Minutes accepted as written.

**Membership Report:** by Max A.,

- 24 Regular Members
- 1 Student Members
- 0 Mentored Students
- 12 Associate Members
- See Unfinished business for Safety Day recap.

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<sup>1</sup> Per By-Laws, quorum = one-third of regular plus student members.

- Report accepted unanimously.

**Treasurer's Report:**

- Report emailed prior to meeting and hard copy submitted by Burt S. Please see enclosure.
- Accepted Unanimously.

**MX Report:** Brian presented the following Maintenance Report.

Mx Report highlights:

61H:

- The squealing from the engine compartment reported last week was due to a loose Alternator belt. When pre-flighting the aircraft, you should be checking the alternator belt for flex. It should move about ½ inch, anything more indicates a loose or damaged belt.
- Brian has calls into VIP regarding intermittent COM1 radio issues. May be related to something that was missed years ago at the pre-buy, the 530 was built for a 28V airplane, not 14V as are the archers. This is why the MSG indicator comes on when transmitting. Discussed several options for addressing the 14v versus 28v issue. At the conclusion of the discussion, it was ***moved and seconded to authorize Brian to spend up to \$2500 (net) to replace the 530 Garmin with a 14v system. Approved unanimously.***
- Brian changed the oil with Classic last week.

84F:

- Should look into refinishing the seats, sharp metal sticking out of the Pilot headrest.
- Currently looking for a side step to replace the broken one. It will be cheaper than trying to re-weld the current one.

819:

- Club changed the oil last month.
- Few minor issues that need addressing.
- Interior is beginning to show its age and exposure to the sun.
- Corrosion becoming apparent on the airframe and will need to be addressed soon.
- This airplane will need another \$6-7K put into it over the next few months.
- Honeywell/KLN-89B VFR GPS has been acting up. Every once and a while it will plot a course to OXC and be way off on its measurements. This has been identified by the FAA as a software glitch and Honeywell is not repairing it. Please use caution when using the GPS and I recommend backing up the GPS with VOR Nav aids. Bruce will send the Club the KLN advisory.

Open issues as of 20 July 2010:

## **OFC Maintenance Report**

### **Active Issues - July 2010**

<b>Open Date</b>	<b>ID #</b>	<b>Issue</b>	<b>Resolution</b>	<b>Scheduled for</b>	<b>Status</b>	<b>Assigned</b>
<b><u>N4384F</u></b>						
7/11/2010	558	Step broken	Working on getting a used step.	7/25/2010	Open	Reliant Air
9/14/2009	506	Hand mic mount seems to be unsecure, possibly broken plastic			Open	Club
<b><u>N8261H</u></b>						
4/20/2010	542	Wet Baggage compartment			Open	Classic Air
4/21/2009	473	Flap handle interfering with the plastic bezel	Replacing the Bezel.		Open	Reliant Air
<b><u>N98819</u></b>						
7/1/2010	556	Need to install a fire extinguisher			Open	Reliant Air
6/23/2010	554	Fuel tanks indicating erroneous data	I will address this issue at the club meeting		Open	Club
6/23/2010	552	2 cowl fasteners missing on pilot side	will need to order new		Open	Classic Air
5/5/2010	545	Carb Heat Knob not staying in the off position, creeping			Open	Classic Air

**Safety:** Jay Sabot presented the Safety Report.

- Reviewed Currency Matrix as of June—"the offenders."
- Accepted Unanimously.

**Unfinished Business:**

- Safety Day Recap & Review
  - Presented Tony (The Voice) Vallillo for his role in a great Safety Day Presentation about flying the Hudson SFRA (Corridor).
  - Burt also received award on the day of the presentation.
  - Great job by all!
  - Will relook location and logisitics for next year's Safety Day.

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- Long Term Planning Committee – Rich Wilson. Nothing yet.
- Complex lease back opportunity follow-up. Shelved indefinitely since we have decided to hold on to 819.
- Summer Picnic – Rescheduled for weekend after Labor Day, 11 Sep with Rain Date of 18 Sep.
- Fall Club event. Several ideas floated. Candlewood grass landings appears to have some "traction."

**New Business:**

- "Active" maintenance officer. Currently have two maintenance assistants, Bruce R, whose focus is 84F, and Jim G, whose focus is 819. Brian P, in addition to overseeing all maintenance, focuses on 61H.

Meeting adjourned 8:15 pm.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "B. Palmatier", with a stylized, cursive script.

Bruce T. Palmatier

Enclosure

# Oxford Flying Club

## Current Financial Status

### Balance Sheet

07/19/10

#### *Assets*

Cash		\$55,391
Accounts Receivables		\$19,507
	N8261H	\$99,209
	N4384F	\$66,000
	N98819	\$43,000
Planes		\$208,209
<b>Total Assets:</b>		<b>\$283,107</b>

#### *Liabilities*

Accounts Payable		-\$628
Bank Time		\$11,821
Loans		\$12,580
Engine & Prop Reserve		\$49,996
<b>Total Liabilities:</b>		<b>\$73,769</b>

**Total Equity: \$209,338**

### Profit & Loss Statement

		June-10	YTD
<b>Total Income</b>		\$10,996	\$59,992
<b>Expenses</b>	(Note: 61H Trans - \$5k)	Monthly	YTD
N4384F	<i>Includes Annual in 4/10 @ \$2327</i>	\$2,846	\$10,508
N8261H	<i>Includes Annual in 4/10 @ \$3062</i>	\$7,708	\$18,978
N98819	<i>No Annual yet - Due in 11/10</i>	\$1,939	\$5,701
Officers Flying Time		\$570	\$3,753
Other Expenses		\$65	\$627
<b>Total Expenses:</b>		\$11,771	\$39,567
<b>Net Income:</b>		<b>(\$2,132)</b>	<b>\$20,425</b>