



## Oxford Flying Club Membership Meeting November 17 2015 – 121

Call to order at 7:00 p.m. – **NO Quorum, Board Meeting** (Exh. F)

Agenda by Burt S. is attached as **Attach A**.

1. Call to order at 7:00 p.m. by the President.
2. Introduction of guests: Richard Linder present.
3. Approval of October meeting minutes – Approved at 7:01 p.m
4. Monthly reports:
  - a. Membership - Don Heidrich  
Don H presented the Membership Report (**Attachment B**) was presented by Burt S. The Club has a total of 77 members with 51 Regular, 22 Associates, 0 student, 2 medical associate and 2 Emeritus members. The report was accepted as presented at 7.04 p.m.  
  
Don mentioned Ms. Media who is taking lessons at Image and wants to join OFC so need two volunteers to interview her.
  - b. Treasurer's Report – Mike Fazio  
Mahesh R presented the financial report for the month of October 2015. The report was sent by email to all members earlier. The report was accepted as presented at 7.07 p.m. The Finance Report is **Attachment C**.
  - c. MX Report – Wayne Tremallo  
Wayne presented the report. The discussion centered around 62Y that just returned from Annual. 819's nose wheel is shimmying. The MX report is **Attachment D1 & D2**.
  - d. LRP – Ed Chromczak  
Ed discussed 819's upcoming Annual. 819's engine needs to be overhauled in the future. MX is closing monitoring the oil analysis, etc. for additional information and will consider additional testing such as bore scoping and compression tests. Ed recommends ADS-B in/out for it. Ed's report was accepted at 7:17 **Attachment E**.
  - e. Safety – Matt Baker  
Asked if any nominations are there for the Annual Safety Awards. The nominee has received several votes  
  
Matt B has NTSB videos to be shown, but that was deferred to the end of the meeting. Video is Ms. Riggie (14 minute video).

5. Unfinished Business:  
112RP action deferred till Wayne T, Ed C and Burt S can determine the option of rebuilding 112RP

819 – Taxiing Incident deferred till January 2016

Greenwood-Hill Committee on Liability deferred till January 2016.

6. New Business:  
a. Slate of Officers & Directors for 2016

Bruce R. presented the slate. Asked for nominations from the floor, none were heard. President was asked to accept the Slate. Slate carried unanimously (**Attached as G**)

Appointed Positions were presented on the reverse of Attachment G

- b. Night Landing on December 21, 2015 presented by Bruce. Four CFI's are on board. Four Pot Stew dishes planned.
- c. Annual Holiday flyer passed out (**Attachment H**). The event will start at 7 p.m. at the Curtis House.
- d. Items as presented by Membership – Roy Rasmeussen, did not attend two invitations to attend the Monthly meeting. Burt explained his absence as he was busy and works a lot. Bruce R expressed concern about his judgement. Mahesh R expressed concern about his not attending the meeting on two occasions. Roy also landed a helicopter with his daughter at Woodbury HS without permission.
- e. Discussion on 819's TBO by Guest Richard Linder and membership.

7. Meeting adjourned at 7:52p.m.

Presented by:  
Mahesh Reddy  
Secretary

#### Document History

Version	Date	Change Reference
1.0	12.03.2015	DRAFT to Board
2.0	12.04.2015	FINAL to Membership

#### Attachments:

- A. President's Agenda  
B. Membership report  
C. Treasurer's Report  
D. MX Report (D1 & D2)  
E. LRP Report  
F. Attendance Report – October 20, 2015  
G. Slate of Officers & Directors for 2016  
H. Annual Holiday Flyer



Attachment A

## **OFC – Meeting Agenda**

### **November 17<sup>th</sup> 7:00 PM – 121 Restaurant**

- Call to order
- Introduction of guests: Roy Rasmussen
- Approval of October's meeting minutes
- Monthly reports:
  - Membership - Don Heidrich
  - Treasurer's Report – Mike Fazio/Mahesh Reddy
  - MX Report – Wayne Tremallo
  - LRP – Ed Chromczak
  - Safety – Matt Baker
- Unfinished Business:
  - N112RP replacement – Should be deferred until Wayne, Ed & Burt can assess the condition of 2RP.
- New Business:
  - Slate of Officers & Directors for 2016 – Bruce Richardson
  - Night Landing Event on November 21<sup>st</sup> – Beef Stew dinner – Bruce Richardson
  - Items as presented by membership
- Adjourn



## Membership Report Oxford Flying Club

Don Heidrich, November 2015

### Membership Changes since Last Meeting:

#### Resigned:

- Frank Gentile – was Regular (CFII)
- Larry Lafosse – was Medical Associate
- Eric Rosendahl – was Associate
- Eric Vitagliano – was Regular (Student)

#### Status Change:

- Tom Krasowski – Regular to Medical Associate
- Hal Lyons – Associate to Regular

#### Joined:

- Peter Poodiack (delaying until his Checkride)
- Tom Eckert

### Current Totals

Regular	51
Student	1
Mentored Student	0
Associate	22
Medical Associate	1
<u>Associate Emeritus</u>	<u>2</u>
Total	79

### Prospects

- Wilson Cursino – lives in Bristol, may make meeting tonight
- Medeya T. – student with Image, lives in Stratford
- Rich Linder – Contact from Burt, may make meeting.
- Daniel O'Connell (web site)
- Roy Rasmussen – CFII, friend of Ron's, wants to instruct IFR to daughter
- Rich Anderson – (Burt)
- Sal Manganaro – (Burt)



# Oxford Flying Club

## Current Financial Status

### October Income & Expense

Attachment C

as of:  
10/31/2015

#### Assets

Cash			\$120,113
Accounts Receivable			\$31,921
Resources	N8261H	\$80,600	
	N4334X	\$84,600	
	N98819	\$35,083	
	N7362Y	\$94,000	
Planes - (values based on AOPA Vref figures as of 4/1/2015)			\$294,283

**Total Assets: \$446,317**

#### Liabilities

Accounts Payable			-\$3,200
Bank Time (total liability)			\$21,009
Loan Payable - N7362Y	Monthly payments, including interest: \$850.		\$16,263
Loan Payable - N4334X	Monthly payments, including interest: \$1,226.		\$48,199
Lease Payable - N112RP	Begins 7/1/15 Ended 8/31/2015		\$0
Prop and Engine Reserve (all planes - cumulative)			\$78,696

**Total Liabilities: \$160,967**

#### Aircraft Data

	Current Mo Hrs Flown	Curr Mo Flight Income	Prop/Eng. reserve	Curr Mo Fuel	Tiedown/Hangar	Curr Mo Maint. Exp
N112RP	-	\$0	n/a		\$90	\$0
N8261H	29.29	\$3,954	\$527.22	\$1,410	\$90	\$496
N4334X	31.70	\$4,280	\$570.60	\$1,642	\$90	
N98819	26.80	\$2,653	\$482.40	\$1,212	\$90	\$402
N7362Y	-	\$0	\$0.00		\$600	
<b>totals</b>	<b>87.79</b>	<b>\$10,887</b>	<b>\$1,580.22</b>	<b>\$4,265</b>	<b>\$960</b>	<b>\$898</b>

#### Monthly Inflows/Outflows

	Current Month	Year-to-date
Membership Payments, Flight Time & Other Income	\$18,772	\$211,556
Sporty's Rebate (quarterly)	\$0	\$315
Loan Payments (current month as above)	-\$2,574	-\$3,178
Officers Flying Time	-\$990	-\$7,632
Fuel Expense (includes billable hangar heat, landing fees)	-\$4,265	-\$54,174
Other Misc. Expenses (regs, tax, postage, seminar, maint suply, etc.)	-\$872	-\$26,292
Flight Time Payable (112RP)	\$0	\$0
Total Aircraft Expense (excluding officer's, BT and misc. flight time)	-\$3,348	-\$96,167
Monthly Inflow (outflow) total:	<b>\$6,723</b>	<b>\$24,428</b>

# OFC Maintenance Report

## Active Issues - As of October 2015

Attachment D1

Open Date	ID #	Issue	Resolution	Scheduled for	Status	Assigned
<b><u>N4334X</u></b>						
10/17/2015	1183	After the Evolution went down, the lights on Comm 2 flickered several times.	No reported issues when flown today by Gavin Earl. Will continue to monitor or until another squawk is registered		Watch	Club
9/17/2015	1184	The Aspen Evolution screen shut down mid flight. Could not get it to boot back up.	Flew plane today and no reported issues. Will continue to monitor		Watch	Club
9/15/2015	1182	Door close upper loop separating.	will look into new handle	12/30/2015	Watch	Club
9/7/2015	1181	Fresh air duct partially detached from headliner above soft item shelf in baggage area	Appears to need new Velcro.	10/23/2015	Pending	Club
<b><u>N7362Y</u></b>						
11/17/2015	1191	The passenger window extension arm is not attached to the door frame.	expensive to repair. Will wait until we regain a little reverse		Pending	Image
11/17/2015	1188	The gear up alert sounds into the speaker and is hard to hear. Not sure if this is normal or if it can be rerouted to the headsets.	will look into	12/31/2015	Pending	VIP
11/15/2015	1196	Nose wheel shimmy on rollout and taxi appears to be becoming worse, shimmy-damper, wheel bearings, and nose tire should be inspected.		11/30/2015	Pending	Image

Open Date	ID #	Issue	Resolution	Scheduled for	Status	Assigned
11/4/2015	1193	The gear up amber lamp does not seem to be operating correctly. Tried with lights on/off and it only went on once during the flight.	repaired, limit switch out of adjustment after annual	11/13/2015	Pending	Image
11/4/2015	1192	Pilot side main landing tire has flat spot	tire will be replaced as needed. Right now it does not show in need. Please check tire during pre-flight	12/31/2015	Pending	Image
11/2/2015	1187	The stall warning horn is very difficult to hear. Need to research to see if it can be routed to the headsets.	look into what can be done to make louder	12/31/2015	Pending	VIP
11/2/2015	1189	The DG seems to miss the proper heading by about 20 degrees after flying for about 5 minutes.	will look into but cannot recreat on ground	12/31/2015	Pending	VIP
11/2/2015	1190	Excessive left rudder trim is needed in order to fly straight & level.	Has been looked into many times and cannot seem to pin down why. Might have to talk to Cessna dealer . Could be flap issue	12/31/2015	Pending	Reliant ;
8/29/2015	1186	WX-300 is displaying an error and is INOP	will investigate	10/30/2015	Watch	/IP Avionic
8/18/2015	1166	Tail Cone Cracked	Will address on annual but tail cone and tie down hook broke and or bent. The plane shows signs of definite tail strike. Brought to Mustang and will have to open up and examine bulk head	10/5/2015	Watch	/IP Avionic
8/13/2015	1165	Nav Com #2 Issue. Comm weak . Not able to properly pick up center or towers unless close to station.	This has been tested and proven and needs to be looked at by Avonics shop. If you have trouble please use nav 1	10/19/2015	Watch	VIP

Open Date	ID #	Issue	Resolution	Scheduled for	Status	Assigned
11/15/2003	2	Nose wheel shimmy on rollout and taxi appears to be becoming worse, shimmy-damper, wheel bearings, and nose tire should be inspected.	will order new shimmy dampener	11/30/2015	Open	Image
<b><u>N8261H</u></b>						
10/19/2015	1179	Electronic trim inoperable on and off	at annual	4/18/2016	Watch	Image
10/16/2015	1180	Left aileron static wick missing	at annual	11/5/2016	Watch	Club
<b><u>N98819</u></b>						
11/15/2015	1197	Nose wheel shimmy on rollout and taxi appears to be becoming worse, shimmy-damper, wheel bearings, and nose tire should be inspected.	bring to image	11/30/2015	Open	Image
11/15/2015	1195	Carb heat is becoming harder and harder to push into "off" position after use	will have image look at	11/30/2015	Pending	Image
9/15/2015	1173	Both VORs not operating correctly. #1 wiggles a lot & #2 also seems erratic.	GPS removed & sent to Garmin for service.	10/26/2015	Open	VIP



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# OFC Maintenance Report

## Closed Issues - As of October 2015

Attachment D2

Open Date	ID #	Issue	Resolution	Status	Assigned	Close Date
<b><u>N7362Y</u></b>						
11/4/2015	1194	Glare shield fabric detached along top of instrument panel. Needs to be reattached.	reglued	Closed	Club	11/13/2015
<b><u>N8261H</u></b>						
10/10/2015	1178	Right brake line leaking	Replaced cracked caliper	Closed	Reliant ;	10/16/2015
10/19/2015	1177	AI knob loose. Can adjust AI without knob. Also, deviation card holder not very secure.	Tighten knob	Closed	VIP	10/19/2015
9/6/2015	1176	Difficult starting egt cylinder #2 needs a new sensor spikeing	Gauge no grouded properly	Closed	VIP	10/19/2015
<b><u>N98819</u></b>						
10/10/2015	1175	Magnetic compass needs to be topped off with fluid.	Refilled	Closed	Club	10/15/2015
9/21/2015	1174	Pilots side post light red light inoperative,	Worked OK during test. May need to be looked at during annual.	Closed	Club	10/15/2015
9/12/2015	1172	front windshield seal leaks sufficiently when flying through rain,	Will re silicone	Closed	Club	10/15/2015

Long Range Planning - November, 2015

**819:**

2015-2016:

Currently, N98819 is the only Club plane with no ADS-B device installed. And those of us who fly this plane frequently realize the need for additional traffic monitoring via these avionics devices.

ADS-B:

(1) OUT only can be installed, for approximately \$3.5K, to closely match the other Club planes; then install IN later. There will not be any traffic monitoring.

(2) IN only, for traffic monitoring, can be added later for approximately \$3.5K.

(3) OUT & IN, which is preferred, will allow traffic monitoring and weather monitoring, is now available for approximately \$6-7K. There are various products available, however, most avionics shops recommend the Garmin GDL 88, mostly because the traffic alerts will appear on the GNS-430 similar to our other Club planes and for future repairs or service if necessary.

(4) Garmin GNS-430 GPS was upgraded to WAAS and now ADS-B will be easier & less costly to install.

2016:

Overhaul engine [approximately \$26K]; reviewed during annual January 2015 and found in satisfactory condition. Additional engine monitoring can be accomplished by bore scoping & compression tests, along with the motor oil analysis.

Touch-up paint as needed; [\$50 - \$500]

**The following are optional and can be done "anytime" in the future:**

**61H:** Replace with cloth or repair leather seat upholstery.

2021 - 2022 - 2023 - Future:

**62Y; 34X; 61H:** Install units to support ADS-B IN.

Ed Chromczak 908-400-9370 (11/17/2015)

# Oxford Flying Club - Status and Currency Sheet

Attachment F

	Last Name	First Name	Member Status	Reg	Assoc	AE	Med A	Student
1	Aulet	Maximilian	Associate					
2	Baker	Matt	Regular	1				
3	Bell	Joseph	Associate					
4	Berwick	Kent	Associate					
5	Burmann	Bruce	Regular					
6	Carr	Tim	Regular					
7	Chiarella	Domenic	Regular					
8	Chromczak	Edward	Regular	1				
9	Cooper	Pat	Regular					
10	Cunningham	Andrew	Regular					
11	Dasilva	Domingos	Associate Emeritus					
12	Delp	Greg	Regular					
13	Devino	Michael	Regular					
14	Distasio	Jeff	Associate					
15	Dobbs	Glen	Associate					
16	Dobbs	Kristi	Associate					
17	Earl	Gavin	Regular					
18	Ebbert	Davis	Regular					
19	Eckert	Thomas	Regular					
20	Fazio	Mike	Regular					
21	Feeney	Richard	Regular					
22	Feinman	Jason	Associate					
23	Feinman	Philip	Associate					
24	Fleishman	Garrett	Regular	1				
25	French	Jason	Regular					
26	Green	Geoffrey	Regular					
27	Greenwood	Roland	Regular					
28	Guletsky	Susan	Regulr					
29	Haas	Michael	Regular					
30	Ham	Robert	Regular	1				
31	Heidrich	Don	Regular	1				
32	Hill	Ed	Regular					
33	Ireland	Justin	Associate					
34	Kit	Volodymyr	Regular					
35	Krasowski	Tom	Medical Associate					
36	Laine	George	Associate Emeritus					
37	Lyons	Hal	Regular	1				
38	Moir	Floyd	Associate					
39	Mollica	Leo	Regular					
40	Monahan	Jay	Regular	1				
41	Morici	John	Regular					
42	Morrone	Matt	Associate					
43	Morrow	Bill	Associate					
44	Mowerman	Illya	Associate					
45	Murphy	Mick	Student					
46	Nalband	Gary	Associate		1			
47	Nelson	Nick	Regular					
48	Noffke	Karl	Regular					
49	Oloff	Scott	Regular					
50	Palmatier	Bruce	Regular					
51	Palombo	Rich	Regular					
52	Poodiack	Peter	Regular					

## Oxford Flying Club - Status and Currency Sheet

	Last Name	First Name	Member Status	Reg	Assoc	AE	Med A	Student
53	Poole	Christopher	Regular					
54	Poole	Raymond	Associate					
55	Pozniak	Jerry	Associate					
56	Proulx	Brian	Associate					
57	Pugliese	Jay	Regular					
58	Reddy	Mahesh	Regular	1				
59	Richardson	Bruce	Regular	1				
60	Robinson	Andy	Regular					
61	Rosen	Stewart	Regular	1				
62	Russo	Thomas	Regular	1				
63	Sabot	Jay	Associate					
64	Salazar	Arturo	Regular					
65	Schindler	Len	Associate					
66	Schmecker	Ronald	Associate		1			
67	Shaker	Edward	Regular					
68	Stevens	Burt	Regular	1				
69	St. Pierre	Peter	Regular	1				
70	Suarez	Federico	Regular					
71	Timpson	Larry	Regular					
72	Treanor	Jim	Regular					
73	Tremallo	Wayne	Regular	1				
74	Tyrrel	Chris	Regular					
75	Wilson	Richard	Associate					
76	Zipkin	David	Associate					
77	Zupkus	Gregory	Regular					
				14	2	0	0	0
	<b>Member Count</b>							
	Regular:	51						
	Student:	1						
	Mentored Student:	0						
	Associate:	22						
	Medical Associate:	1						
	Associate Emeritus:	2						
	Other:	0						
	Total:	77						
	members	52.00						
	Quorum	18.00						
	Present	14						

**Slate of Officers and Directors 2016**

**Officers / Board of Directors**

President:	Burt Stevens
Vice President:	Ed Chromczak
Secretary:	Mahesh Reddy
Treasurer:	Mike Fazio
Maintenance Officer:	Wayne Tremallo
Safety Officer:	Matt Baker
Membership Officer:	Don Heidrich
Activities Chair:	Bruce Richardson

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From the OFC, INC. BY-LAWS:

**ARTICLE VII – ELECTIONS**

Section 1. The Nominating Committee shall present its slate of candidates at a Club meeting held in the month preceding the annual Club meeting. In addition, nominations may be taken from the floor at the annual Club meeting.

Section 2. Election of candidates shall be secured by simple majority vote of the members present at the annual Club meeting. In the event of a tie vote, the incumbent officer or director shall cast one additional vote.

Section 3. Officers and directors shall assume office on the first day of January following their election and shall serve for a term of one year.

## Appointed Positions

### Assistants

Treasurer Assist:	Mahesh Reddy
Maintenance Assist:	Wayne Tremallo
	Brian Proulx
	Ed Chromczak
	Scott Oloff

### Standing Committees (term of all committee members expires on December 31)

Audit Chair (Vice President):	Ed Chromczak
Audit:	Len Schindler
Audit:	Richard Feeney
Finance Chair (Treasurer):	Mike Fazio
Finance:	Geoffrey Green
Finance:	Mahesh Reddy
LT Planning Chair:	Edward Chromczak
LT Planning Com:	Brian Proulx
LT Planning Com:	Scott Oloff
LT Planning Com:	Richard Wilson
LT Planning Com:	Matt Baker
Membership Chair(Officer):	Don Heidrich
Membership:	
Nominating Committee	Bruce Richardson
Nominating Committee	

### **Other**

Scheduler Master:	Brian Proulx
Webmaster:	Don Heidrich
"Clearance Delivery" Editor	Mike Fazio

# **Oxford Flying Club Holiday Dinner 2015**

## *Curtis House*

506 Main Street South, Woodbury, CT  
(203) 263-2101    [www.curtishouseinn.com](http://www.curtishouseinn.com)

Saturday, December 5, 2015, 7:00 PM

### Entrée Selections:

- Grilled NY Sirloin
- Baked Stuffed Shrimp
- Grilled Salmon

Soup, Salad and Dessert Included

Cash Bar

Cost: \$38.00 per person (tax and gratuity included)

Respond to Bruce Richardson, [bdrichardson@snet.net](mailto:bdrichardson@snet.net)  
no later than Saturday, November 28<sup>th</sup>.

### DIRECTIONS

**From East:** Follow **I-84 West** to **Exit 17** to merge onto **Chase Pkwy/CT-64** toward **CT-63/Watertown/Middlebury**. Continue to follow **CT-64**. Turn right onto **CT 64 W / Middlebury Rd.** Turn right onto **US-6E / Main St South**. Curtis House will be on left in 0.4 miles.

**From West:** Follow **I-84 East**. Take **Exit 15** for **CT-67/US-6E**. Turn left for **CT-67/US-6E**. Continue to follow **CT-67** for 4.2 miles. Curtis House will be on your left, after South Pomperaug Ave.

**From South:** Follow **CT-67 W / Oxford Road**. Continue onto **US-6E/ Main St N**. Continue beyond the intersection with **CT-64**, Curtis House will be on your left, after South Pomperaug Ave.

**From North:** Follow **US-6 W / Woodbury Rd.** to Woodbury. Continue past the center of town, Curtis House will be on your right. If you pass the intersection with **CT-64**, you have gone too far.

# Oxford Flying Club

## Night Landing Proficiency Party!

### OFC Hangar NT17

Northeast Tee Hangars, Oxford Airport (KOXC), Oxford, CT

Saturday November 21, 2015, 6:00 PM

#### !!!!Highlights!!!!

- **Become Night Proficient!!!** The Club instructors will sit right seat to teach you the proper techniques of night landings and sign off your logbook.
- **Become Night Current!!!:** 3 full stop landings will make you current for 90 days!!!
- **Hangar Dining!!!** Bring your appetite and enjoy the Crock Pot cooking to be provided by our pilot/chefs.
- **Free CFI Instruction!!!** The Club instructors are graciously donating their time and talents for this event. Thanks Guys!

#### Details

- **Who?:** OFC Members (Regular and Associate), spouses / significant others / kids / friends are invited.
- **When?:** 6:00 PM, Saturday November 21, 2015
- **Where?:** **Meet at OFC Hangar NT17** - The aircraft will be parked there for your convenience.
- **Cost?:** Tach time will be charged to PIC.
- **RSVP:** Respond to Ron Schmecker, ron.schmec@gmail.com, 203.518.1643, or Bruce Richardson, bdrichardson@snet.net, 203.592.5962 no later than Thurs., November 19<sup>th</sup> if you plan to attend.