

## **OXFORD FLYING CLUB**

### **MEETING MINUTES**

**Attendees:** Agrizzo, Baumert, Birtwell, Carrington, Chase, Chrisey, DaSilva, Dineen, Donofrio, Green, Heidrich, Leary, Manning, Richardson, Sabot, Schmecker, Soares, Torres, Willenbring

**General:** Meeting called to order at 1930

Congratulations to Vin Soares for passing the instrument written exam.

January minutes accepted as entered.

**Treasurer's Report:** No numbers at present time. Audit committee meeting on Thursday, Feb. 28<sup>th</sup>.

Finance committee meeting scheduled for March 24<sup>th</sup>. Finance results will be presented at April meeting. Cash reserves are building slowly.

**Maintenance Report:** Presented by Larry Dineen

*N38483:* Currently at SAS for annual inspection. The majority of the annual has been completed at this point. The wingwalk is being refinished, and a leak in the right fuel tank was traced to a gasket. Tentative return date of this weekend. Items remaining to be addressed- the vacuum pump presently has between 8 and 900 hours on it and it is nearing the end of its service life. It will be replaced. The EGT gauge face is cracked and the reference pointer is missing, it will be repaired/replaced. An engine oil leak previously thought to be coming from a cam box oil return tube turned out to have another source, this source is to be determined and repaired. Both the carb heat and cabin heat mufflers are cracked; they will be repaired. (Note—the muff cracks are external, and do/did not pose any risk of CO poisoning.) The window caulking is deteriorating, it will be resealed. The passenger seatback recline issue will also be addressed, latch mechanism wear is the probable culprit. Inaccuracies in the OAT thermometer on 483 were mentioned; a replacement part was quoted at \$250.00. The actual deviation will be checked against 84F's thermometer before further action is taken.

*N4384F:* A broken tachometer drive cable was recently replaced at Executive, they also repaired the left brake caliper, which was leaking. 84F will be going to SAS for annual on March 3<sup>rd</sup>. Among squawks that will be addressed is the peeling silicone seal on the cabin door window.

There is a new A&P at Executive, he has been quite responsive lately. We will again begin using them for oil changes and minor on-field maintenance.

**Safety:** Presented by Jay Sabot

An AOPA 'Seminar-in-a-box' on airspace was presented by Jay Sabot. Jay performed admirably, thinking on his feet, as either the text or the slide show (but not both) for the seminar had evidently been revised and one bore little or no resemblance to the other. This meeting is considered a safety meeting, and counts towards the club's annual safety meeting attendance requirement.

**Membership:** No changes.

**Old Business:** Duane Baumert has taken on the position of activities chair.

As discussed and approved at the last meeting, the squawk sheets have been moved to the planes. They are in the time books, at the back. The sheets are longer than the time sheets, and can be easily located. As of the meeting, the online squawk page was acting up, old squawks were not clearing.

**New Business:** Insurance is in for renewal. No news yet.

Canadian customs/atc fees—fees of \$25/plane/year for customs and \$10/calender quarter (only assessed if ATC services are utilized DURING that quarter, and automatically billed) will be covered by the club.

Discussion was made of obtaining chain locks for the propellers of the planes. As a post 9-11 security concern, some airports are insisting that unattended planes be secured in some fashion, a member visiting Hanscom Field (BED) was charged \$25.00 for the privilege of renting a lock and chain from the FBO there to wrap around the prop while he was away from the aircraft. The club will NOT pay these fees, pilots will be responsible. It might be a good idea to call ahead and see if this policy is in place before visiting another airport.

It was noted that the preheats provided this year by Keystone have been less than thorough. Since the winter thus far has been exceedingly mild, no action is to be taken at present.

New parking spots- discussion occurred regarding the possibility of leasing spots on the main ramp from Capital. Jack Birtwell will look into this.

**Adjournment:** Business meeting adjourned at 2030, safety meeting adjourned at 2115.

**Next Meeting:** Thursday, March 19<sup>th</sup> 2002 at 7:30 PM

Respectfully submitted,

Patrick B. Manning