



## **OFC – (Board)Meeting Minutes**

### **February 16<sup>th</sup> 7:00 PM – 121 Restaurant**

- Call to order – A Board Meeting was held due to the lack of a quorum.
- Introduction of guests
  - New Member Walker Woolworth was interviewed and voted in as a Member. Welcome Walker!!
- Approval of January's meeting minutes
  - Minutes of January 19<sup>th</sup>, 2016 were reviewed and approved as presented.
- Monthly reports:
  - To be emailed and not discussed due to abbreviated meeting.
    - Burt reported that Monthly Reports will be emailed to all members.
  - Wayne T. sent his reports by email on MX Closed and Open issues.
    - Wayne on 819 repair bill – Total Annual expenses \$10,000.00
    - It was reported that MX receives a lot of squawks and the squawks gets fixed
    - The cost annual for 819 was about \$1,000 too much
  - Treasurer's report was presented by Mahesh R from the accounting system. Robert B. raised an issue that the Accounts Receivable was rather high. Mahesh R said he would look into the detail and report at the next month's meeting.
- Unfinished Business:
  - Greenwood-Hill Committee – liability for future incidents – Ed Hill & Roland Greenwood
  - Hill-Greenwood Bill – will have some recommendations for some “skin in the game” of the incident PIC. The report is to be presented at the next meeting. Starting a PIC Incident Fund to cover deductible expenses which are out of pocket for Member PIC, was discussed briefly
- New Business:
  - CFI meeting – Burt reported that the result of the meeting was to share information to:
    - Standardize the flight reviews, have some specific requirements
    - Standardize AICs – CFI group will put out a list of maneuvers that is done on an annual basis for each member
- By-Law change to prohibit members involved in any incident/accident from acting as PIC until incident is investigated and any required action is completed.
- Items as presented by membership

- Gary N brought up the issue of involving members to start participating more. There is only 8 people who do a lot of the work, it is important to include people in board work and get to run for board positions.
- Suggestions were to develop a List of Tasks and a List of Volunteers for the tasks. It is unclear who will develop the list.
- A question was raised that it is almost March and when would the Audit Committee convene. Burt S. mentioned he would remind Mike F on getting prepared for the Audit and report at the next meeting.
- Next Week the Monthly membership meeting will be on February 23, 2016 at the FAA FAAST Seminar at the Keystone Conference Center.
- Adjourn
  - Meeting adjourned around 8 p.m.

#### Attendance

Burt S, Ed C, Robert Baron, Geoff Greene, Roland G, Bruce R, Walker Woolworth, Robert Ham, Gary N, and Mahesh R

#### Board Members

Draft sent to Board: 03/14/2016  
Final issued: 03/15/2016

#### Attached:

1. Agenda of February 16, 2016
2. MX Issues – Closed and Open



## **OFC – Meeting Agenda**

### **February 16<sup>rd</sup> 7:00 PM – 121 Restaurant**

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- Introduction of guests
- Approval of January's meeting minutes
- Monthly reports:
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- Unfinished Business:
  - Greenwood-Hill Committee – liability for future incidents – Ed Hill & Roland Greenwood
- New Business:
  - By-Law change to prohibit members involved in any incident/accident from acting as PIC until incident is investigated and any required action is completed.
  - Items as presented by membership
- Adjourn

# OFC Maintenance Report

## Closed Issues - As of Febuary 2016

Open Date	ID #	Issue	Resolution	Status	Assigned	Close Date
<b><u>N4334X</u></b>						
1/19/2016	1198	Brought back to image to locate source of leak. Resealed door and caulked window. Will start to use cover to secure aircraft after use.	resealed wing root and resealed window and door handle	Closed	Image	2/2/2016
<b><u>N7362Y</u></b>						
11/4/2015	1192	Pilot side main landing tire has flat spot	Replaced tires on 2/13/2016	Closed	Image	2/13/2016
8/29/2015	1186	WX-300 is displaying an error and is INOP	Antenna connection was bad	Closed	VIP Avionics	2/11/2016
8/13/2015	1167	Cowl Flap lever will not remain closed. Vibrates loose	Annual	Closed	Reliant Air	1/6/2016
8/13/2015	1165	Nav Com #2 Issue. Comm weak . Not able to properly pick up center or towers unless close to station.	Found faulty coaxial cable and was removed and replaced	Closed	VIP	2/11/2016
<b><u>N98819</u></b>						
11/15/2015	1197	Nose wheel shimmy on rollout and taxi appears to be becoming worse, shimmy-damper, wheel bearings, and nose tire should be inspected.	retighten nose gear	Closed	Image	1/5/2016

Open Date	ID #	Issue	Resolution	Status	Assigned	Close Date
11/15/2015	1195	Carb heat is becoming harder and harder to push into "off" position after use	will have image look at	Closed	Image	1/19/2016

# OFC Maintenance Report

## Active Issues - As of Febuary 2016

Open Date	ID #	Issue	Resolution	Scheduled for	Status	Assigned
<b><u>N7362Y</u></b>						
11/17/2015	1191	The passenger window extension arm is not attached to the door frame.	Will be repaired by total (they know a trick)	2/26/2016	Pending	Total
11/17/2015	1188	The gear up alert sounds into the speaker and is hard to hear. Not sure if this is normal or if it can be rerouted to the headsets.	will look into	12/31/2015	Pending	VIP
11/2/2015	1190	Excessive left rudder trim is needed in order to fly straight & level.	Has been looked into many times and cannot seem to pin down why. Might have to talk to Cessna dealer . Could be flap issue	12/31/2015	Pending	Reliant ;
11/2/2015	1189	The DG seems to miss the proper heading by about 20 degrees after flying for about 5 minutes.	will look into but cannot recreat on ground	12/31/2015	Pending	VIP
11/2/2015	1187	The stall warning horn is very difficult to hear. Need to research to see if it can be routed to the headsets.	look into what can be done to make louder	12/31/2015	Pending	VIP
<b><u>N8261H</u></b>						
2/6/2016	1199	Transponder mode C intermittent. ATC loses altitude reporting and traffic information becomes unavailable intermittently.		2/29/2016	Pending	VIP
10/19/2015	1179	Electronic trim inoperable on and off	at annual	4/18/2016	Watch	Image