

# **OXFORD FLYING CLUB**

## **MEETING MINUTES**

19 Nov 2013

**Attendance:** Regular: 17 Students: 1 Mentored Students: 0 Associates: 1

**Location:** 121 Restaurant, Oxford, CT

**Quorum:**<sup>1</sup> Yes X No    

	Type	Member	Present
1	Assoc	Aulet, Maximillian	
2	Reg	Baker, Matt	<b>X</b>
3	Reg	Bell, Joe	
4	Assoc	Berwick, Ken	
5	Reg	Burmann, Bruce	
6	Assoc	Camejo, Christopher	
7	Reg/Stu	Carr, Tim	
8	Reg	Chromczak, Ed	<b>X</b>
9	Assoc (Honorary)	Dasilva, Domingos	
10	Reg	Dobbs, Glen	
11	Reg	Ebbert, Davis	
12	Reg	Fazio, Mike	<b>X</b>
13	Reg	Feeney, Richard	
14	Reg	Feinman, Jason	
15	Assoc	Feinman, Phil	
16	Reg	Green, Geoffrey	<b>X</b>
17	Reg	Hansen, Jens	
18	Reg	Heidrich, Don	<b>X</b>
19	Reg	Hill, Ed	

	Type	Member	Present
	Reg	Hill, Jeremy	
	Reg	Kit, Volodymyr	
	Assoc	Kramer, Tom	
	Reg	Kuhnel, Bob	
	Reg	Laine, George	<b>X</b>
	Assoc	Lyons, Hal	
	Reg	Monahan, Casey	<b>X</b>
	Reg	Monahan, Jay	<b>X</b>
	Reg	Morici, John	
	Assoc	Morrow, Bill	
	Reg	Mowerman, Illya	
	Reg	Nalband, Gary	<b>X</b>
	Reg	Noffke, Karl	<b>X</b>
	Reg	Oloff, Scott	<b>X</b>
	Reg	Palmatier, Bruce	<b>X</b>
	Reg	Poole, Christopher	
	Reg	Poole, Raymond	
	Reg	Proulx, Brian	<b>X</b>
	Reg	Pugliese, Jay	

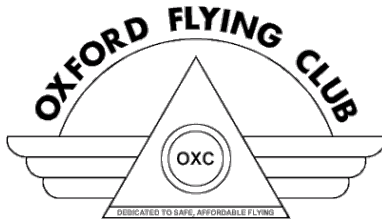
	Type	Member	Present
	Reg/Stu	Reddy, Mahesh	<b>X</b>
	Reg	Richardson, Bruce	<b>X</b>
	Reg	Robinson, Andy	
	Reg	Rosen, Stewart	<b>X</b>
	Reg	Rosendahl, Eric	
	Assoc	Sabot, Jay	
	Assoc	Schindler, Len	<b>X</b>
	Reg	Schmecker, Ron	<b>X</b>
	Reg/Stu	Shaker, Ed	
	Reg	Stevens, Burt	<b>X</b>
	Reg	Treanor, Jim	
	Reg	Tremallo, Wayne	
	Reg	Trueman, Jeffrey	
	Reg	Wilson, Richard	
	Reg	Zipkin, David	

- **Gary N. called the meeting to order at 7:03 PM**
- **Oct Meeting Minutes were accepted unanimously**
- **Guest: Kristi Dobbs**

---

<sup>1</sup> Per By-Laws, quorum = one-third of regular plus non-mentored student members. In the event a quorum is not achieved, or is subsequently lost, the President will determine if a majority of the board is present. If so, then the meeting will become a Board Meeting.

**Membership Report:** Presented by Don H. Membership report accepted unanimously.



## Membership Report Oxford Flying Club

Don Heidrich, November 2013

### Membership Changes since Last Meeting:

Resigned:

- Kristi Dobbs
- Jim Goudy
- David Piwowarski

Status Change:

- Kent Berwick (was incorrectly listed as ex member, really an Associate)

Joined:

- Davis Ebbert

### Current Totals

Regular	39
Student	4
Mentored Student	0
Associate	10 (Includes Dom Dasilva)
<u>Med Associate</u>	<u>0</u>
Total	53

### Other Notes:

New Prospects:

- <none>

Prior Prospects:

- Kristi Dobbs (returning member)
- Peter Hill
- Chris Tyrrel
- Scott Price – Flies with Kyle, getting back into flying, attended Safety Day
- Norm Forrester – Student, paused for a while, attended Safety Day
- Jeff DiStasio – Flew with Barry Lerman, works for Cisco

- John Herman – was member of HFD club, hasn't flown in 4 years
- Greg Delp – ATP / Pro / A&P – Wants to teach his daughter, will wait until spring.
- Tom Krasowski – owns a Cherokee, working on IFR with Ron, interested after that

**Kristi Dobbs – Reinstatement** – Ron S. stated that Kristi wants to be re-instated as Associate Member to finish her commercial rating.

Len S. motioned to waive interview required by the By-Laws for this circumstance. Scott O. seconded the motion, all approved, one opposed. Motion passed.

A motion was presented to accept Kristi Dobbs as Associate Member, all approved, one abstained. Motion passed.

**Treasurer's Report:** Presented by Burt S. Report provided by Burt via email (see attached). Treasurer's report accepted unanimously.

**MX Report:** Presented by Brian P. Reports provided By Brian via email (see attached). Maintenance Reports accepted unanimously.

**Safety:** No update

**L R P Committee Summary, year end 2013 & beginning 2014 (11/15/2013):**

Presented by Ed C. Reports provided by Ed via email. LRP planning report accepted unanimously.

The planning and results for 2013 have been pretty successful. With 98819 going into the Annual Inspection soon, several of the remaining LRP items should be completed.

Looking ahead into 2014, there are several combination maintenance - LRP issues concerning 4384F that will most likely be addressed early in the year. They are: either doing extensive paint touch ups (cowling & a few spots on the wings) or a complete paint job; (and of course engine overhaul(s) which we monitor in order to adjust for cash flow).

The ADS-B integration will begin, in early 2014, with upgrading the 8261H transponder by adding the Extended Squitter feature. Although this upgrade will be relatively inexpensive (\$1500) and allow the aircraft to comply with the 2020 ADS-B out-only FAA mandate, it is not a 100% "blend" with ADS-B in. We will continue to use our existing traffic alerting equipment and the portable device for WX.

During 2014, we should plan for upgrading the 98819 Garmin GTN 430 to WAAS, with the funding we saved with the above 8261H ADS-B out upgrade. This will make it equivalent to the three other Garmins in the Club planes and will allow a slightly lower cost ADS-B installation. This plane has been used as an instrument trainer and WAAS will enable a greater range of training approaches, etc.

The next plane in order, for the ADS-B in & out should be 7262Y since it is our primary cross-country aircraft. This can be scheduled for 2015.

The next two planes, (4384F & 98819) for the ADS-B in & out installation can then be done in 2017 & 2019. However since ADS-B is a safety feature, we may want to incorporate these earlier and do one each year (2014-2015-2016-2017).

We should have a good idea of the equipment available, early 2014, for the ADS-B installations as they match our existing avionics in a way to keep costs low and in a way to improve our flying safety.

### **Long Range Planning Committee Summary, 11/12/2013:**

- Category (A): Basic upgrades that make the aircraft better and safer – 1 year or less
- Category (B): Recommended but requiring substantially more resources – 1-2 years
- Category (C): Items to add to wish-list; or a 3-4 year time horizon

### **Suggested Aircraft Improvements:**

**62Y** (200 hrs/yr; TT 4.5K hrs; 350 hrs since MOH; remaining 900 hrs)

Install ADS-B in/out collision avoidance avionics [\$6K] (B)

LED landing & taxi light upgrade [\$285ea. x 2 = \$570] (C) {replacement lamps should be LED}

LRP (A+B+C) Summary: \$6.6K

**61H** (230 hrs/yr; airframe TT 3.8K hrs; engine since MOH 1800 hrs; remaining 200 hrs) (B)

Upgrade Transponder to Extended Squitter-out collision avoidance [\$1.5K] (A)

LRP (A+B+C) Summary: \$1.5K [engine OH 1+ yrs]

**84F** (180 hrs/yr; airframe TT 6.7K hrs; engine since MOH 2300 (800) hrs; exceeding -200 hrs)

Engine overhaul; @ 2500+- hours? Oil testing? {1.0 yrs max.} [\$28K] Requires monitoring. (A)

Exterior Paint - Consider 1+ years from now. [\$18K] (B)

Install ADS-B in/out collision avoidance avionics [\$6K] (C)

LRP (A+B+C) Summary: \$52K [engine OH 1 yr or less; extend paint job by touch-ups]

**819** (240 hrs/yr; airframe TT 6.8K hrs; engine since MOH 1500 hrs; remaining 500 hrs)

Upgrade ELT during annual. [\$2K] (A)

Install co-pilot seat inertia reel [\$1K] (A)

Repair/replace wing tips. [\$1.6K] (B)

Upgrade GPS - to 430WAAS [\$3.5K] (B)

Install ADS-B in/out collision avoidance avionics [\$6K] (C)

Exterior Paint - Consider 2 years from now. [\$18K] (C)

LED landing light upgrade [\$285] (C) {replacement lamps should be LED}

LRP (A+B+C) Summary: \$41.3K [consider extending paint job by touch-ups]

Three-four year summary of a/c improvements (A+B+C):

\$8.6K + \$6.5K + \$52K + \$32.7K = \$101.4K, required within the next three years for both LRP & Maintenance.

The above, one per year, ADS-B installation schedules are considered due to avionics shop scheduling prior to 2019 & available funding.

## **Unfinished Business:**

**Night Currency Wrap-up (11-09-13)** – Gary N. congratulated Bruce R. for his outstanding event at the hanger for 62Y. The bar was set higher! All meeting members also gave Bruce a round of applause. But there is more, Bruce P. mentioned a chili cook-off for next year's event.

**62Y Annual Cost & Review** – Brian P. stated annual costs were approx. \$5500 and \$2200 to install ELT, which Brian indicated was exceedingly and disappointedly high.

Highlights:

- Trim Tab fixed
- Static leak fixed
- Compiled with Cessna Service bulletin related to age of plane

**Bank Time Discussion** – This topic continues to have many discussions. Many members are for keeping back time as is and many feel this should be changed. As a result, Ed C. will chair a committee to solicit the membership for their viewpoints to formulate and present a few proposals at the Feb 2014 meeting.

**Holiday Party (12-7-13) Confirmation** – Please let Bruce R. know if you plan on attending or not (see attached).

When: Saturday, December 7, 2013, 8:00 PM  
Where: Curtis House  
506 Main Street South  
Woodbury, CT

## **New Business:**

**By-Law Changes – T/O Manual update** – Presented by Burt S. He sent email to club members with updated docs on Oct 15<sup>th</sup>. Summary provided below.

### **By-Law Changes:**

November, 2013 Changed Article III, Section 1c by adding a sentence to allow for flying by associates in a limited way as approved by the Club or Board.

November, 2013 Changed Article III, Section 2 by adding a sentence to allow for electronic mail acceptance of a new member who never has been a member of the club before.

November, 2013 Changed Article III, Section 3e by adding a sentence to require members to adhere to the Club's Training and Operations manual as updated by the Club.

November, 2013 Changed Article IV, Section 3 by changing "seven elected officers of the Club" to "eight elected officers of the Club and the Immediate Past President. If, for any reason, the Immediate Past President does not serve on the Board, then the Board shall elect a Director to serve in his position".

November, 2013 Changed Article V, Section 1g by changing "Officer" to "Chair".

November, 2013 Added Article V, Sections 1h AND 1i to include the Immediate Past President/Director and the Activities Chair to serve as a Board members.

November, 2013 Changed Article VI, Section 4 by changing "four" to "one-half".

November, 2013 Changed Article IX, Section 4a AND 4b by changing "It shall not be prorated" to "It shall not be prorated, except for the first month".

#### **T/O Manual update**

The inclusion of Section VII Charges and Credits which also discusses "Bank Time"

Shifting the responsibility of each member to maintain his own currency on our website.

The expiration date of each member's currency to the end of the month, as allowed by our insurance carrier. This change is consistent with the FAA's policy for medicals, etc.

Associate Member's booking privileges at the end of Section V.

Ed C. motioned to accept the By-Law changes as proposed. Casey M. seconded the motion, all approved. Motion passed.

**Dave Piwowarski Membership Status** – Burt S. stated that Dave owes \$634 in monthly dues and has \$380 bank time. Dave has not attended monthly meetings nor made any attempt to resolve his dues. Club has decided to terminate Dave's club membership "not in good standing", forfeiture of his bank time and write-off his remaining balance.

Dave can apply for future membership if he pays past dues.

**Student membership application – Andrew L.** –Some members have expressed concerns that students may be utilizing the OFC for training purposes only and wonder if this is what the OFC is all about.

In this case, young student member Andrew L. may have gotten in over his head financially and logistically at no fault to anyone. Maybe the OFC needs to be more aware and provide guidance to young aspiring flyers that are not as experienced as to the cost and time commitment during the membership interview.

Another lengthy debate ensued which cannot be resolved at one meeting.

**Safety Award 2013** – Gary N. reminded members to provide Jay S. with nominees. Please direct responses only to Jay (not entire membership) to keep the surprise until the announcement at the party.

**819 Annual Cost & Outlook** – Brian P. stated annual cost were approx. \$5300. See attached.

Highlights:

- \$1250 standard inspection
- \$1800 - \$1900 for new ELT
- \$1200 new left brake caliper and mag

**Winter Rates (12-01-13 thru 03-31-14)** – Jay M. motioned to reduce rates by \$10 per hour per plane from 12/01/13 thru 3/31/14. Ed C. seconded the motion, all approved, one opposed. Motion passed.

**Winter Pre-heats, Rates & Details** – Brian P. mentioned that Key Air is not in the business of overnight pre-heats. Members can attempt to schedule pre-heats with Key Air, but they will not provide any guidelines.

There is propane preheater on the south ramp near the Cessna. Brian suggested placing one hose in the cowling on the top, the other hose above the exhaust from the bottom. Also try and heat the interior to get the gyroscopic instruments warmed up.

61H is equipped with an electric oil pan heater.

Brian offered to demonstrate the heater procedure to any club member.

**Membership Card 2014** – Club approved the expenditure for approx. \$800. to purchase 2000 membership mailers.

**Pinch Hitter Course, Spring 2014** – Burt S. will develop a program for 2014.

**Election of 2013 Officers** – Complete “Proposed Slate 2014” was attached to last month’s membership report. Summarized below:

**Officer / Board of Directors**

President:	Burt Stevens
Vice president:	Ed Chromczak
Secretary:	Karl Noffke
Treasurer;	Mike Fazio
Maintenance Officer:	Brian Proulx
Safety Officer:	Jay Sabot
Membership Officer:	Don Heidrich
Activity Chair:	Bruce Richardson (added at meeting)
Immediate Past President:	Gary Nalband (added at meeting)

Casey M. motioned to accept the “Proposed Slate 2014” as proposed with the two additions. Jay M. seconded the motion, all approved. Motion passed.

The club adjourned at 8:38 PM.

Submitted by,  
Karl Noffke

Document History

Version	Date	Change Reference
1.0	21-Nov-2013	Original release
2.0	22-Nov-2013	Under student membership application discussion, corrected student member name reference to Andrew L. Removed Richard Esposito, Jim Goudy, David Piwowarski, Kristi Dobbs from attendance roster. Added Kristi as guest. Added Davis Ebbert as new member. Corrected membership type for Tim Carr & Mahesh Reddy.



# Oxford Flying Club

## Current Financial Status

### Balance Sheet

11/19/13

#### *Assets*

Cash		\$94,222
Accounts Receivables		\$16,888
	N8261H	\$82,000
	N4384F	\$51,000
	N98819	\$45,000
	N7362Y	\$97,000
Planes - (values based on AOPA Vref figures as of 1/1/2013)		\$275,000
	<b>Total Assets:</b>	<b>\$386,111</b>

#### *Liabilities*

Accounts Payable	-\$329
Bank Time	\$15,164
Loans	\$40,783
Engine & Prop Reserve* includes P&E on 7362Y to date	\$117,952

**Total Equity: \$212,539**

### Profit & Loss Statement

	October-13	YTD
<b>Total Income</b>	\$21,491	\$180,345
<b>Expenses</b>		
	Monthly	YTD
N4384F Annual in 05/13 @ \$5,211	\$1,175	\$16,775
N8261H Annual in 03/13 @ 6169, ELT@1552	\$1,115	\$23,063
N98819 Annual in 12/12 @ \$2,551, done in 11/13	\$3,044	\$17,915
N7362Y Annual in 12/12 @ \$9498, done in 11/13	\$5,932	\$61,781
Officers Flying Time	\$760	\$8,170
Fuel & Oil Expense	\$7,838	\$54,575
Other Expenses	\$1,577	-\$23,545
<b>Total Expenses:</b>	<b>\$21,441</b>	<b>\$158,734</b>
<b>Net Income:</b>	<b>\$50</b>	<b>\$21,611</b>

# OFC Maintenance Report

## Active Issues - November 2013

Open Date	ID #	Issue	Resolution	Scheduled for	Status	Assigne
<b><u>N4384F</u></b>						
11/17/2013	965	cold air coming from passenger side floor vent			Pending	
<b><u>N7362Y</u></b>						
11/17/2013	968	Air leaking in around upper right window vent....from around the window trim.			Pending	
11/17/2013	967	The non-essential top right side instrument light sometimes function when "tapping" on the top of the instrument panel.			Pending	Club
11/17/2013	966	The airspeed indicator is very difficult to view during night operations because it has a "ring" lighting device installed	Perhaps there may be a "brighter" way to illuminate the ASI. Bring along a "head-lamp" if flying at night.		Pending	Club
10/30/2013	949	Cessna Aging Aircraft Inspection - Needs to be budgeted and part of our MX plan going forward			Open	
10/30/2013	947	SB301 not done at annual but is due. Need to reschedule soon	Will work with Reliant		Open	Reliant Air
<b><u>N8261H</u></b>						
11/15/2013	953	GPS intermittent again	Will replace WAAS antenna		Open	VIP

Open Date	ID #	Issue	Resolution	Scheduled for	Status	Assigne
9/8/2013	922	DG precessing again, 3rd time is a charm?	This has been repaired twice now. VIP discussing options. VIP put another unit in on 9/11, still evaluating options	9/11/2013	Watch	VIP

### **N98819**

10/30/2013	950	Cessna Aging Aircraft Inspection - Needs to be budgeted and part of our MX plan going forward			Open	
9/8/2013	921	Loaner transponder installed while ours is bench tested			Open	VIP

# OFC Maintenance Report

## Closed Issues - November 2013

Open Date	ID #	Issue	Resolution	Status	Assigned	Closed Date
<b><u>N4384F</u></b>						
10/14/201	938	AI in 84F is wobbling	Warmup was unstable and vibrating. Spoke to VIP who confirmed that this is considered normal. No action at this time.	Closed	VIP	10/14/2013
<b><u>N7362Y</u></b>						
11/17/201	970	Inspect aileron for unusual noise	Turns out to be roll servo for autopilot. Reliant checked it and found no issues with it.	Closed	Reliant Air	11/15/2013
11/15/201	955	Aireron making unusual noise	Image lubed the aireron servo chain and was better. Reliant inspected and stated everything was normal.	Closed	Reliant Air	11/15/2013
11/15/201	954	Pilot seat broken	Found several parts that broke. Replaced with new.	Closed	Image	11/14/2013
10/21/201	945	Nose wheel shimmy back again, replaced nose wheel and was ok for a short period of	Rebuilt shimmy damper and replaced the pins on the nose gear.	Closed	Reliant Air	10/26/2013
10/21/201	944	Muffler baffles need replacing?	New baffles installed	Closed	Reliant Air	10/26/2013
10/21/201	943	Rivit missing 63" from CL co-pilot side	Repaired	Closed	Reliant Air	10/26/2013

Open Date	ID #	Issue	Resolution	Status	Assigned	Closure Date
10/14/201	939	CHT and EGT numbers not uniform and have large deltas	Steve DeSorbo has worked on Lycoming 540 engines for a long time, does not see anything out of the ordinary. CHT must b/lo 400 1: 1465 359 2 : 1368 324 3 : 1226 294 4 : 1435 524 5 : 1407 346 6 : 1290 326	Closed	Reliant Air	10/22/2013
10/14/201	937	Left brake failed...oring issue again?	Replaced o-rings both sides and inspected brake system/hoses. Refilled resevoir and bled system	Closed	Image	10/15/2013
10/11/201	935	Seat rail 100hr inspection		Closed	Reliant Air	10/26/2013
10/11/201	933	Tail trim tab damaged and bent.	Repaired hinge and replaced broken rivit. Can not do much with straightening the metal.	Closed	Reliant Air	10/26/2013
10/11/201	932	White tail light out		Closed	Reliant Air	10/26/2013
10/1/2013	929	406ELT needs installation	W&B updated. Unit is registered.	Closed	Reliant Air	10/26/2013

### **N8261H**

10/15/201	942	Avionics mater switch INOP	need to replace. New switch on order. VIP shipped priority overnight the switch to EASW. Installed off airport per request of Glen Dobbs.	Closed	EASW West	10/17/2013
-----------	-----	----------------------------	---	--------	-----------	------------

### **N98819**

11/15/201	952	Left side Strobe Light out	Replaced with new	Closed	Reliant Air	11/9/2013
-----------	-----	----------------------------	-------------------	--------	-------------	-----------

<b>Open Date</b>	<b>ID #</b>	<b>Issue</b>	<b>Resolution</b>	<b>Status</b>	<b>Assigned</b>	<b>Closure Date</b>
11/15/201	951	Pilot door very hard to secure/close	Broken part on the airframe where the door latches. New part ordered and installed.	Closed	Image	11/12/2013
10/22/201	946	Taxi light out	Replaced with PAR362T LED light. PMA'd and approved for C172P.	Closed	Club	10/18/2013
10/14/201	940	Left brake got hung up prior to takeoff	Found corrosion on the piston. Cleaned piston with sandpaper and will replace the caliper at	Closed	Image	10/14/2013
10/11/201	934	DG spinning on shutdown	Spoke with Ed at VIP (owner). Ed seems to think this was an anomaly. Do not disrupt the aircraft when the gyros are spinning down. Need to know if this happens in flight or while the vacuum is applied. That is a different scenario	Closed	VIP	10/14/2013
10/1/2013	931	Pilot side Wingtip strobe out?	Takes a minute to warm up. May need a new strobe pack?	Closed	Club	10/5/2013

3995.0

3995.0

1942.1

Annual Insp & hours to date	3755.24	239.76
-----------------------------	---------	--------

prop 57.9

4702.1

Estimated Engine replacement	Jan-2014
------------------------------	----------

5466.2

6841.2

881.9

Annual Insp & hours to date      2464.8||149.2

```
prop      605.2
```

8181.4

Estimated Engine replacement	Feb-2013
------------------------------	----------

Expect to go 250 beyond TBO with new lycoming cylinders installed 8/2010	<b>Nov-2013</b>
--	-----------------

6995.8

1678.8

Annual Insp & hours to date      6995.8||0.0

```
prop 1071.5
```

8234.1

Estimated Engine replacement	Jul-2015
------------------------------	----------

4397.0 OFC in service

3237.5 overhauled engine hrs

3592.0 time on engine

Annual Insp &amp; hours to date 4757.90||21.1

3592.0 time on engine

Prop TBO	1176.0	or 8/2017
----------	--------	-----------

Estimated Engine replacement	Nov-2016
------------------------------	----------

# OFC Annual Inspections

## N98819 items - Annual 2013

<b>Ope nDat</b>	<b>ID #</b>	<b>Issue</b>	<b>Resolution</b>	<b>Status</b>	<b>Assigne</b>
11/17/2013	964	Co-pilot inertia reel install	backordered for weeks.	Annual	Image
11/17/2013	963	ELT ME406 upgrade		Annual	Image
11/17/2013	962	Passenger side window leaking cold air from front and bottom, needs adjustment		Annual	Image
11/17/2013	961	Vacuum pump wear check	In service over 750hrs	Annual	Image
11/17/2013	960	Alternator and Alternator belt condition? Over 750hrs	Need to check carefully due to extended service.	Annual	Image
11/17/2013	959	Clean plugs		Annual	Image
11/17/2013	958	Doorpost map insulator AD inspection due at annual	AD 2001-23-03 Due @ Annual	Annual	Image
11/17/2013	957	Bendix Key Switch AD inspection due at annual		Annual	Image
11/17/2013	956	Seat track inspection AD due at annual	AD 2011-10-09 Due Every 100hrs	Annual	Image
10/30/2013	948	Left brake calpier will need replacing at annual		Annual	Image
7/9/2012	766	Broken Right Mag points armature. Plane stuck at KBAF	replaced with a servicable part, put into service. Replace entire MAG at annual.	Annual	Aero Design



**Proposed Slate 2014**

**Officers / Board of Directors**

President:	Burt Stevens
Vice President:	Ed Chromczak
Secretary:	Karl Noffke
Treasurer:	Mike Fazio
Maintenance Officer:	Brian Proulx
Safety Officer:	Jay Sabot
Membership Officer:	Don Heidrich

---

From the OFC, INC. BY-LAWS:

**ARTICLE VII – ELECTIONS**

Section 1. The Nominating Committee shall present its slate of candidates at a Club meeting held in the month preceding the annual Club meeting. In addition, nominations may be taken from the floor at the annual Club meeting.

Section 2. Election of candidates shall be secured by simple majority vote of the members present at the annual Club meeting. In the event of a tie vote, the incumbent officer or director shall cast one additional vote.

Section 3. Officers and directors shall assume office on the first day of January following their election and shall serve for a term of one year.

**Appointed Positions**

**Assistants**

Treasurer Assist:

Maintenance Assist:            Brian Proulx  
   Ed Chromczak  
   Scott Oloff

**Standing Committees (term of all committee members expires on December 31)**

Activities Chair:	Bruce Richardson
Audit Chair (Vice President):	Ed Chromczak
Audit:	Len Schindler
Audit:	Richard Feeney
Finance Chair (Treasurer):	Mike Fazio
Finance:	Geoffrey Green
Finance:	
LT Planning Chair:	Edward Chromczak
LT Planning Com:	Brian Proulx
LT Planning Com:	Burt Stevens
LT Planning Com:	Richard Wilson
LT Planning Com:	Matt Baker
Membership Chair(Officer):	Don Heidrich
Membership:	
Nominating Committee	Board Member
Nominating Committee	Bruce Richardson
"Clearance Delivery" Editor	Mike Fazio

**Other**

Scheduler Master:	Brian Proulx
Webmaster:	Don Heidrich



# **Oxford Flying Club**

## **Holiday Dinner**

# *Curtis House*

506 Main Street South, Woodbury, CT  
(203) 263-2101 [www.curtishouseinn.com](http://www.curtishouseinn.com)

Saturday, December 7, 2013, 8:00 PM

### **Entrée Selections:**

- Grilled NY Sirloin
- Baked Stuffed Shrimp
- Roast Turkey Dinner

Soup, Salad and Dessert Included

Cash Bar

Cost: \$35.00 per person (tax and gratuity included)

Respond to Bruce Richardson, [bdrichardson@snet.net](mailto:bdrichardson@snet.net)  
no later than Saturday, November 30<sup>th</sup>.

### **DIRECTIONS**

**From East:** Follow I-84 West to Exit 17 to merge onto Chase Pkwy/CT-64 toward CT-63/Watertown/Middlebury. Continue to follow CT-64. Turn right onto CT 64 W / Middlebury Rd. Turn right onto US-6E / Main St South. Curtis House will be on left in 0.4 miles.

**From West:** Follow I-84 East. Take Exit 15 for CT-67/US-6E. Turn left for CT-67/US-6E. Continue to follow CT-67 for 4.2 miles. Curtis House will be on your left, after South Pomperaug Ave.

**From South:** Follow CT-67 W / Oxford Road. Continue onto US-6E/ Main St N. Continue beyond the intersection with CT-64, Curtis House will be on your left, after South Pomperaug Ave.

**From North:** Follow US-6 W / Woodbury Rd. to Woodbury. Continue past the center of town, Curtis House will be on your right. If you pass the intersection with CT-64, you have gone too far.