

Oyale J. Robert

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Personal Details

Gender: Male
Status: Single
Nationality: Nigerian
State of Origin: Benue

Profile

Exceptionally well organized and resourceful Person with a solid academic background in Biology; excellent problem-solving skills; able to handle multiple projects while producing high quality work in a fast-paced, deadline-oriented environment.

Conscientious and responsible, with a keen eye for details and excellent result driven.

Great initiative and can work well independently or as part of a team. Exceptional communication skills and a demonstrated ability to create and manage cohesive, productive work teams.

Highly reliable, punctual, always cooperative, hardworking, willing, and eager to learn new tasks or skills quickly.

Education

Bachelor's degree of Biological Science (Second Class Upper), Benue State University, Makurdi Benue State.	2015 - 2019
O'Level, Government Secondary School Karu, Abuja.	2004 – 2010
First School Leaving Certificate, LEA Primary School Jikwoyi, Abuja	1998 – 2004

Additional Training

BSAFE United Nations Department of Safety and Security UNDSS	December 2023
Safeguarding Essentials Save the Children International	November 2023
Conflict Resolution Humanitarian leadership Academy	November 2023
Office Safety Humanitarian leadership Academy	November 2023
FIELD Transport and Distribution Save the Children International	November 2023

Health Safety and Environment Level 1, 2 and 3. British International Safety Organisation (United Kingdom)	March, 2020
Environmental Impact Assessment Department of Petroleum Resources (DPR)	March, 2020
Basic First Aid/CPR Nov�lle Professional Training Centre.	March, 2020
Certificate of Experience National Agency for Food and Drug Administration and Control (NAFDAC).	2017 – 2018

Professional Experience

Research Assistant Intern, Georgetown Global Health Nigeria (GGHN) Responsibilities: <ul style="list-style-type: none"> • Provide Research Assistance • Carryout Research • Take Minutes of Meetings • Take Public Health Courses 	November 2023 Till Date
General Service Administration GSA, Guiding Light Assembly, Abuja Worship Centre (GLA-AWC) Responsibilities: <ul style="list-style-type: none"> • Provide Administrative Support. • Perform Office Management Tasks. • Manage Requisitions • Ensure Payment of Bills • Human Resources Manager • Facility Management • Logistics and Supply Chain 	August 2022 Till Date
Independent Contractor, eCore Services Responsibilities: <ul style="list-style-type: none"> • Call Agent • Telemarketer. 	February - May 2021
National Youth Service Corps (NYSC), Industrial Training Fund (ITF) Headquarters Jos. Responsibilities: <ul style="list-style-type: none"> • Administrative Assistant. • Clerical Duties. 	November 2019 – October 2020
Student’s Industrial Work Experience Scheme (SIWES), National Agency for Food and Drug Administration and Control (NAFDAC) Kaduna Area Laboratory. Responsibilities: <ul style="list-style-type: none"> • Collection and registration of samples. • Media Preparation. • Reagent Preparation. • Analysis of samples in the Water, Food, Microbiology, Mycotoxin and Drug laboratory. 	November 2017 – April 2018

- Quality Assurance Checks.
- Inventory taking.

August - September 2017

Data Entry Officer, Suntory Beverages Nigeria Limited Keffi.

Responsibilities:

- Collection of Data.
- Entering of collected data into the system using MS Excel.

April - May 2016

Volunteer, World Health Organization (WHO)

Responsibility:

- Lot Quality Survey (LQS).
- Assessing Vaccination Coverage Levels.

Technical Expertise

Proficient in Microsoft Office Package: **MS Excel, PowerPoint, MS Word,**
Basic Knowledge of **SPSS, Corel Draw**

Interests

- Teaching,
- Sports and
- Travelling.

References

References available on request.