



STATUTORY INSTRUMENTS.

S.I. No. 134 of 2025

PRIVATE SECURITY (LICENSING, STANDARDS AND FEES)
(SUPPLIER OR INSTALLER OF SAFES) REGULATIONS 2025

PRIVATE SECURITY (LICENSING, STANDARDS AND FEES)
(SUPPLIER OR INSTALLER OF SAFES) REGULATIONS 2025

The Private Security Authority, in exercise of the powers conferred on it by section 51 (as amended by the Civil Law (Miscellaneous Provisions) Act 2011 (No. 23 of 2011)) of the Private Security Services Act 2004 (No. 12 of 2004), with the consent of the Minister for Justice, hereby makes the following regulations:

1. These Regulations may be cited as the Private Security (Licensing, Standards and Fees) (Supplier or Installer of Safes) Regulations 2025.

2. These Regulations come into operation on 30 May 2025.

3. In these Regulations—

“applicable financial period” means, in relation to the applicant, the financial year to which the accounts of the applicant relate, which precedes the date of the application, or, if the application is made within six months from the end of the most recent financial year, the financial year preceding the most recent financial year;

“applicant” means an applicant for a licence who is—

- (a) a private security employer, or
- (b) other person who is an independent contractor;

“application”, in relation to a licence, includes an application to renew a licence;

“Authority” means the Private Security Authority;

“installer of safes” means a person who provides a security service installing, opening, maintaining, repairing or servicing safes;

“safes” means—

- (a) safes which:
 - (i) are certified to the European Standards EN 1143-1 or EN 1143-2 at Resistance Grade 0 or above, or
 - (ii) have an insurance cash rating greater than €3,750, or
- (b) ATM safes, or
- (c) strong rooms;

“supplier of safes” means a person who provides a security service supplying safes;

“turnover”, in relation to an applicant, means the gross revenue (excluding Value Added Tax) earned during the applicable financial period in respect of all

licensable security services which are provided by the applicant at the time of the application.

4. The Authority may issue licences to suppliers of safes or installers of safes.

5. An applicant for a supplier of safes or installer of safes licence shall complete the form specified in Schedule 1 to these regulations or a form to the like effect specified from time to time by the Authority.

6. (1) Subject to Regulation 7, the fee payable to the Authority in respect of an application for a licence for a supplier of safes or installer of safes shall be the following:

- (a) a fee of €1,000 in respect of an application, together with
- (b) a fee calculated by reference to the applicant's turnover as specified in Schedule 2.

(2) Where the Authority refuses to grant a licence, the fee paid in accordance with paragraph (1)(b) of this regulation shall be refunded to the applicant concerned—

- (a) where the applicant does not lodge an appeal in relation to such refusal, on the expiry of the period within which an appeal may be brought, or
- (b) where the applicant does lodge an appeal in relation to such refusal, on the appeal being finally determined and such determination does not result in the grant or renewal of a licence to the applicant.

(3) For the purposes of paragraph (2)(b), an appeal shall be considered as being finally determined on the expiry of the time limit referred to in section 41(1) of the Private Security Services Act 2004 or, in the event that an appeal is made to the High Court, on the determination of the point of law concerned by the High Court.

7. (1) Where the holder of a valid licence from the Authority for other security services applies for a supplier of safes or installer of safes licence the fee payable shall be the appropriate percentage of the fees prescribed under Regulation 6(1).

(2) In this Regulation the 'appropriate percentage' means the percentage specified in column (3) of Schedule 3 opposite the reference number which relates to the expired period of the existing licence specified in column (2) at the time the application is received by the Authority.

(3) Where the application for a supplier of safes or installer of safes licence is successful, the Authority shall vary the kind or kinds of security service to which the licence relates.

(4) A licence which has been varied by the addition of a supplier or installer of safes licence shall remain in force for a period of 2 years from the date of the grant or renewal of that licence.

8. Each of the following standards are prescribed as the standards to be observed in the provision of a security service as a supplier of safes or installer of safes—

- (a) PSA Licensing Requirements – Supplier or Installer of Safes (PSA 94:2024), and
- (b) PSA Licensing Requirements for Security Service Providers (PSA 74:2019) or PSA Licensing Requirements – Locksmiths (PSA 55:2022).

SCHEDULE 1

FORM OF APPLICATION FOR LICENCE



AntÚdarás Slándála Príobháidí

The Private Security Authority

Application For a First Licence

Please comply with the instructions for completing this form as failure to do so may result in your application being rejected. The instructions are contained in the Guidelines which accompanied the application form. This form should be completed in **BLACK INK** and in **BLOCK CAPITALS**

Is Application for A Sole Trader Partnership Company

Section A: GENERAL DETAILS

1. Name of Applicant

(Name to Appear on Licence)

2. Address

(Address to which license and correspondence to be sent)

Note: this address will appear on the issued license and the register of licensed contractors.

Eircode/Postcode

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3. Business Name

(Business Name, if different from Name of Applicant. This name will also appear on License.)

4. Contact Name

Name of person to whom all correspondence regarding this application and licensing matters will be sent

5. Business Contact Number

The diagram consists of two horizontal rows of ten empty rectangular boxes each. A blue minus sign is positioned between the two rows.

6. Contact Persons Mobile Number

$$\boxed{} \quad \boxed{} \quad \boxed{} - \boxed{} \quad \boxed{} \quad \boxed{} \quad \boxed{} \quad \boxed{}$$

7. Business E-mail Address

8. PPS Number or Revenue Registration Number

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9. Number of Employees

Three empty rectangular boxes arranged horizontally, intended for drawing or writing.

Section B: LICENCES REQUIRED		
Table 1 – Calculating Turnover		
Sector (tick all that apply)	✓	Sector Turnover
Door Supervisor (Licensed Premises)		€
Door Supervisor (Event Security)		€
Security Guard (Static Guard)		€
Security Guard (Event Security)		€
Security Guard (Alarm Monitoring)		€
Security Guard (CCTV Monitoring)		€
Installer (Intruder Alarm)		€
Installer (Access Control)		€
Installer (CCTV)		€
Cash In Transit (Coin)		€
Cash In Transit (ATM)		€
Cash In Transit (Point to Point)		€
Cash In Transit (Other)		€
Private Investigator		€
Locksmith		€
Enforcement Guard		€
Installer of Safes		€
Supplier of Safes		€
Combined Turnover		€ (A)

Table 2 - Calculating Fee

Please refer to the fee table in application guidelines to calculate the Turnover Fee at (B) below.

Turnover Fee	€	(B)
Administration Fee	€1,000	(C)
Total Fee Due	€	(B) + (C)

For further information on turnover requirements refer to the application guidelines.

Section C: DETAIL OF SOLE TRADER, PARTNERS, COMPANY SECRETARY, DIRECTORS & SHAREHOLDERS

The Name, Address & Contact Details for the Sole Trader, each Partner, the Company Secretary, each Director and Shareholder must be provided below. Information on additional Partners, Directors and / or Shareholders should be provided on a separate sheet.

Name _____

Address

Phone No.

Personal E-mail Address

Date of Birth

D	D	M	M	Y	Y	Y	Y
---	---	---	---	---	---	---	---

Eircode/Postcode

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Partnership Partner **Company** Company Secretary **Director**

Role

Sole Trader

Shareholder

Company Secretary

Director

Three empty rectangular boxes arranged horizontally, intended for drawing or writing.

[View Details](#) | [Edit](#) | [Delete](#)

Name _____

Address

Phone No.

A diagram illustrating a subtraction problem. On the left, there are four empty boxes. A minus sign ($-$) is positioned between the fourth box and the right side. On the right, there is a vertical stack of ten empty boxes.

Personal E-mail Address

Date of Birth D D M M Y Y Y Y Y Y

Eircode/Postcode

Partnership Partner **Company** Company Secretary Director

Role Sole Trader Shareholder Enter % Shares Held

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Section C: DETAIL OF SOLE TRADER, PARTNERS, COMPANY SECRETARY, DIRECTORS & SHAREHOLDERS

The Name, Address & Contact Details for the Sole Trader, each Partner, the Company Secretary, each Director and Shareholder must be provided below. Information on additional Partners, Directors and / or Shareholders should be provided on a separate sheet.

Name _____

Address

Phone No.

A horizontal sequence of 12 empty rectangular boxes. A small blue square is positioned directly below the center of the 6th box from the left.

Personal E-mail Address

Date of Birth

D	D	M	M	Y	Y	Y	Y
---	---	---	---	---	---	---	---

Eircode/Postcode

Partnership Partner **Company** Company Secretary

Role Sole Trader Shareholder Enter % Shares Held

[View Details](#) | [Edit](#) | [Delete](#)

Name _____

Address

Phone No.

A horizontal sequence of 12 empty rectangular boxes, with a small blue minus sign centered above the 6th box from the left.

Personal E-mail Address

Date of Birth

D	D	M	M	Y	Y	Y	Y
---	---	---	---	---	---	---	---

Eircode/Postcode

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Partnership Partner **Company** Company Secretary Director

Role

Sole Trader

Shareholder

Company Secretary

Director

1

SECTION D: OPERATOR DETAILS

The Name, Address & Eircode for each Operator must be provided below.
Information on additional Operators should be provided on a separate sheet.

Name _____

Address

Eircode/Postcode

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ANSWER The answer is 1000. The first two digits of the number 1000 are 10.

Name _____

Address

Eircode/Postcode

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[View Details](#) | [Edit](#) | [Delete](#)

Name _____

SECTION D: OPERATOR DETAILS

The Name, Address & Eircode for each Operator must be provided below.
Information on additional Operators should be provided on a separate sheet.

Name _____

Address

Eircode/Postcode

--	--	--	--	--	--	--	--

[View Details](#) | [Edit](#) | [Delete](#)

Name _____

Address

Eircode/Postcode

--	--	--	--	--	--	--	--	--

[View Details](#) | [Edit](#) | [Delete](#)

Name _____

Address

Eircode/Postcode



Name _____

Address

Eircode/Postcode

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SECTION E: BANK DETAILS - PAYMENT PROCESSING

The prescribed licence fee must be paid through your bank by Electronic Fund Transfer (EFT) in accordance with the following conditions:

- Payment must be in Euros.
- The EFT details must contain the name of the applicant as provided in Section A of the application form.
- Details of the payment must be completed below.
- Payments must be made without the charge to the payee.

Note: The PSA cannot be responsible for payments made into this account which cannot be identified.

PSA EFT Bank Details

Account Name: PRIVATE SECURITY AUTHORITY

Bank: Bank of Ireland, Main Street, Tipperary Town

IBAN

I	E	6	7	B	O	F	I	9	0	6	1	0	1	1	3	1	7	0	7	7	0
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BIC

B	O	F	I	I	E	2	D
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Payment Details

Name of Business making the payment

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Date Payment Transferred

D	D	M	M	Y	Y	Y	Y
---	---	---	---	---	---	---	---

Amount of Payment

€			,				
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I declare that payment for the licence fee has been transferred to the Private Authority's bank account as outlined above.

Signed: _____ Date: _____

Section F: APPLICATION DECLARATION & CONSENT

DECLARATION AND CONSENT

- I understand that the information provided in this application has been supplied in order to obtain a licence from the PSA. The PSA has sought the information in accordance with the provisions of the Private Security Services Acts and will process the information as provided for under the said Acts and in accordance with Data Protection Legislation. The PSA may, where provided for by the Private Security Services Acts, seek further information in connection with this application or in connection with any licence issued thereunder.
- I confirm that I have read and understand the contents of the application form. I declare that the information provided in this application is true and complete in every respect and that the applicant is fully compliant with all statutory obligations of the Private Security Services Acts and Regulations thereunder.
- I understand that under the Private Security Services Act 2004 as amended, it is an offence to supply misleading information in order to obtain a Private Security Authority Licence and that doing so may lead to the application being refused or the licence being suspended or revoked and to a prosecution.
- I understand that information about the licence will be placed on a public register in accordance with Section 33 of the Private Security Services Act 2004 as amended.
- I understand that it is my responsibility to advise the Private Security Authority of any changes to the details contained in this application including any changes which occur during the life time of any licence subsequently issued by the Authority. I am aware that failure to do so may result in the application being rejected or the licence being suspended or revoked.

Signature

Date

Print Name

Position in Business

(In the case of a partnership, all partners are required to sign. One partner should sign above and the other partners below)

Signature

Date

Print Name

Signature

Date

Print Name

Signature

Date

Print Name

All application forms must be signed and dated within 4 weeks of the application being lodged with the PSA.

SCHEDULE 2
FEE CALCULATION

Turnover	Fee
Greater than €10 and not exceeding €0.3 million	€250
Greater than €0.3 million and not exceeding €0.625 million	€1,250
Greater than €0.625 million and not exceeding €1.25 million	€2,500
Greater than €1.25 million and not exceeding €3.75 million	€5,000
Greater than €3.75 million and not exceeding €10 million	€9,000
Greater than €10 million and not exceeding €20 million	€19,000
Greater than €20 million	€25,000

SCHEDULE 3
APPROPRIATE PERCENTAGE

(1)	(2)	(3)
Reference Number	Expired period of the existing licence	Appropriate Percentage
1.	21 months or greater expired	100%
2.	18 months or greater but less than 21 months expired	87.5%
3.	15 months or greater but less than 18 months expired	75%
4.	12 months or greater but less than 15 months expired	62.5%
5.	9 months or greater but less than 12 months expired	50%
6.	6 months or greater but less than 9 months expired	37.5%
7.	3 months or greater but less than 6 months expired	25 %
8.	Less than 3 months expired	12.5%

The Minister for Justice consents to the making of the foregoing Regulations.



GIVEN under my Official Seal,
9 April, 2025.

JIM O'CALLAGHAN,
Minister for Justice.



GIVEN under the seal of the Private Security Authority,
15 April, 2025.

JILLIAN VAN TURNHOUT,
Chairperson.

JOHN PHELAN,
Chief Executive.

BAILE ÁTHA CLIATH
ARNA FHOILSIÚ AG OIFIG AN tSOLÁTHAIR
Le ceannach díreach ó
FOILSEACHÁIN RIALTAIS,
BÓTHAR BHAILE UÍ BHEOLÁIN,
CILL MHAIGHNEANN,
BAILE ÁTHA CLIATH 8,
D08 XAO6

Tel: 046 942 3100
E-mail: publications@opw.ie

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