

Planning Meeting Report

05/08/2023 - 19/08/2023

Group ID: 03

Project Name: **Coding Kittens**

Team members:

21127170 - **Nguyễn Thế Thiện** *Project manager, Server*

21127027 - **Đinh Hoàng Duy** *Front end*

21127039 - **Phan Lý Bảo Hạnh** *Database*

21127056 - **Lâm Thiều Huy** *Server*

Time and date: 9h00 (GMT + 7), 19/08/2023.

Team members present:

21127170 - **Nguyễn Thế Thiện**

21127056 - **Lâm Thiều Huy**

21127027 - **Đinh Hoàng Duy**

21127039 - **Phan Lý Bảo Hạnh**

Team members absent: none.

1. Identify upcoming tasks:

No.	Description
1	Test cases and report
2	Project presentation
3	Project document updates
4	Product release(s)
5	Project final submission

2. Tasks assignment:

No.	Description	Start Date	Due Date	Responsibility
1	Test cases	19/08/2023	22/08/2023	Huy + Hạnh
2	Project document updates	19/08/2023	22/08/2023	Thiện
3	Project presentation preparation	22/08/2023	24/08/2023	Team
4	Product release	19/08/2023	24/08/2023	Duy + Thiện

5	Product final adjustments and release(s)	24/08/2023	26/08/2023	Team
6	Project final submission	24/08/2023	26/08/2023	Thiện
7	Project presentation preparation: final adjustments	26/08/2023	28/08/2023	Team