Review Meeting Report

23/07/2023 – 05/08/2023

Group ID: 03

Project Name: **Coding Kittens**

Team members:

21127170 - **Nguyễn Thế Thiện** *Project manager, Server*

21127027 - **Đinh Hoàng Duy** *Front end*

21127039 - **Phan Lý Bảo Hạnh** *Database*

21127056 - **Lâm Thiều Huy** *Server*

Time and date: 22h00 (GMT + 7), 04/08/2023.

Members present:

21127170 - **Nguyễn Thế Thiện**

21127056 - **Lâm Thiều Huy**

Members absent:

21127027 - **Đinh Hoàng Duy**

21127039 - **Phan Lý Bảo Hạnh**

1. Review work:

No.	Work	Percent Complete
1	SAD 1 + 2 + 3	100%
2	SAD 4: Front-end	100%
3	SAD 4: Server	100%
4	SAD 4: Database	100%
5	Use-case specification readjustments	100%
6	Weekly meeting report week 1	100%
7	Weekly meeting report week 2	100%
8	Review and planning meeting reports	100%
9	Project development	30%

2. What went well:

1. All necessary tasks for this sprint are done to hand in in time.

2. The Software Architecture Document (SAD) has been with multiple discussions and received a lot of ideas from members as all members were active in contributing as it would affect the project a lot.

3. The difficulties:

1. The team had to focus on finishing the necessary tasks and left project development tasks not progressed as expected.

4. The reasons cause difficulties:

1. Extreme workloads from multiple simultaneous projects from subjects and works were very tight on schedule.

5. What can be done differently in the next sprint to improve the project:

1. Have the project development speed up even more during the next sprint, with frequent checking and supervising on the progress.

6. What lessons we could learn:

1. Bringing up problems and solving together helps a lot in keeping everyone calm and informed, in the current state where everything is in a hurry, leadership tends to be the most important in these cases, both mentally and physically.