

Weekly Meeting Report

Group ID: 03

Project Name: **Coding Kittens**

Team members:

21127170 - **Nguyễn Thế Thiện** *Project manager, Server*

21127027 - **Đinh Hoàng Duy** *Front end*

21127039 - **Phan Lý Bảo Hạnh** *Database*

21127056 - **Lâm Thiều Huy** *Server*

03/06/2023 – 10/06/2023

Time and date: 3h30 – 4h30 (GMT + 7), 05/06/2023.

Team members present:

21127170 - **Nguyễn Thế Thiện**

21127027 - **Đinh Hoàng Duy**

21127039 - **Phan Lý Bảo Hạnh**

21127056 - **Lâm Thiều Huy**

Team members absent: none.

1. Achievements since last week:

No.	Description	Due Date	Responsibility	%Complete
1	Team recruiting and registration	10/06/2023	Team	100
2	Identify project theme and goals	07/06/2023	Team	100
3	Identify programming languages, tools and environments	10/06/2023	Team	100

2. Issues and impacts:

1. Identifying languages, tools and environments used for software development proved to be quite difficult as most members are not only new to the usage of such tools and environments, but also are new to developing a software project in a group.

=>The team had to be careful in the selection of ideas and tools, that the team would learn new skills and knowledge through experience while not taking too much time and risk, allowing contingency.

3. Next week's goals:

No.	Description	Due Date	Responsibility
1	Set up group information, communication channels, repositories and project management (Jira, GitHub, Google Drive, Slack)	16/06/2023	Thiện
2	Write weekly meeting report template	15/06/2023	Huy
3	Write weekly meeting report week 1	16/06/2023	Huy
4	Write weekly meeting report week 2	16/06/2023	Huy
5	Write review meeting report	17/06/2023	Hạnh
6	Write planning meeting report	17/06/2023	Duy
7	Write project proposal	16/06/2023	Duy

4. Meeting summary:

The team met together to discuss team information and registration at first, including the programming languages and related tools; then we talked about what the project should have been about as some members had planned out some ideas and how much potential those ideas had in the long run, what risks they involved and senior students' advice on the subject, etc.

5. Tasks summary:

▼ ⚡	CR03-1 PA0	
📌	CR03-6 Hạnh - Review report	DONE P
📌	CR03-3 Explore Jira and how it works	DONE
📌	CR03-4 Huy - Weekly report template	DONE L
📌	CR03-5 Duy - Planning report + project proposal	DONE D
📌	CR03-7 Thiện - Documents design	DONE TT
📌	CR03-8 Huy - Weekly meeting minutes PA0	DONE L
📌	CR03-17 Hạnh - Review report finish	DONE P
📌	CR03-9 Thiện - Planning report	DONE TT
📌	CR03-10 Thiện - PA0 submission and documenta...	DONE TT

(Note: the tasks summary above is added on 07/07/2023 as the reporter forgot to fill in this part.)

10/06/2023 – 17/06/2023

Time and date: 21h – 22h (GMT + 7), 12/06/2023.

Team members present:

21127170 - **Nguyễn Thế Thiện**

21127027 - **Đinh Hoàng Duy**

21127039 - **Phan Lý Bảo Hạnh**

21127056 - **Lâm Thiều Huy**

Team members absent: none.

1. Achievements since last week:

No.	Description	Due Date	Responsibility	%Complete
1	Set up group information, communication channels, repositories and project management (Jira, GitHub, Google Drive, Slack)	16/06/2023	Thiện	70
2	Write weekly meeting report template	15/06/2023	Huy	100
3	Write project proposal	16/06/2023	Duy	80
4	Write weekly meeting report week 1	16/06/2023	Huy	100

2. Issues and impacts:

1. Getting used to new apps and systems proved to be difficult and time-consuming.
2. TA requirements specify various applications and documents that must be submitted with reports, but through multiple sources.
=> The constraints had to be reviewed multiple times due to missing information and specifications on how documents must be done.
3. Jira software is extremely complex, with intricate designs in account creation and project management.
=> It takes time to thoroughly research and learn about the software, the content to prepare for project implementation, and to sketch out the overall project path diagram.
4. Most members of the team were new to developing a software in a group project and related tasks and documentations.
=> Project proposal had to be carefully done and re-reviewed multiple times to ensure there would be fewer consequences in the long run.
5. Messy tasks planning due to having little to no project starting procedure.
=> Confusing task managements and time estimations, the team had to meet up for several additional times.

3. Next week's goals:

No.	Description	Due Date	Responsibility
1	Set up group information, communication channels, repositories and project management (Jira, GitHub, Google Drive, Slack)	16/06/2023	Thiện
2	Write project proposal	16/06/2023	Duy
3	Write weekly meeting report week 2	16/06/2023	Huy
4	Write review meeting report	17/06/2023	Hạnh
5	Write planning meeting report	17/06/2023	Thiện

4. Meeting summary:

The team met together online to address several issues regarding to task management, making sure of constraints, requirements, giving solutions and procedures from task breakdown to planning through class lessons and teachers' guidance. After that, we discussed what exactly needed to be done in order to finish PA0 and prepare for PA1.

5. Tasks summary:

✓ ⚡ CR03-1 PA0

📌 CR03-6 Hạnh - Review report

DONE P

📌 CR03-3 Explore Jira and how it works

DONE

📌 CR03-4 Huy - Weekly report template

DONE L

📌 CR03-5 Duy - Planning report + project proposal

DONE D

📌 CR03-7 Thiện - Documents design

DONE TT

📌 CR03-8 Huy - Weekly meeting minutes PA0

DONE L

📌 CR03-17 Hạnh - Review report finish

DONE P

📌 CR03-9 Thiện - Planning report

DONE TT

📌 CR03-10 Thiện - PA0 submission and documenta...

DONE TT

(Note: the tasks summary above is added on 07/07/2023 as the reporter forgot to fill in this part.)

17/06/2023 – 24/06/2023

Time and date: 21h – 22h (GMT + 7), 19/06/2023.

Team members present:

21127170 - **Nguyễn Thế Thiện**

21127027 - **Đinh Hoàng Duy**

21127039 - **Phan Lý Bảo Hạnh**

21127056 - **Lâm Thiều Huy**

Team members absent: none.

1. Achievements since last week:

No.	Description	Due Date	Responsibility	%Complete
1	Set up group information, communication channels, repositories and project management (Jira, GitHub, Google Drive, Slack)	16/06/2023	Thiện	100
2	Write project proposal	16/06/2023	Duy	100
3	Write weekly meeting report week 2	16/06/2023	Huy	100
4	Write review meeting report	17/06/2023	Hạnh	100

2. Issues and impacts:

1. The group did not recognize the requirements of having a task summarization image on weekly reports throughout PA0.

=> Resulted in missing files on submission.

3. Next week's goals:

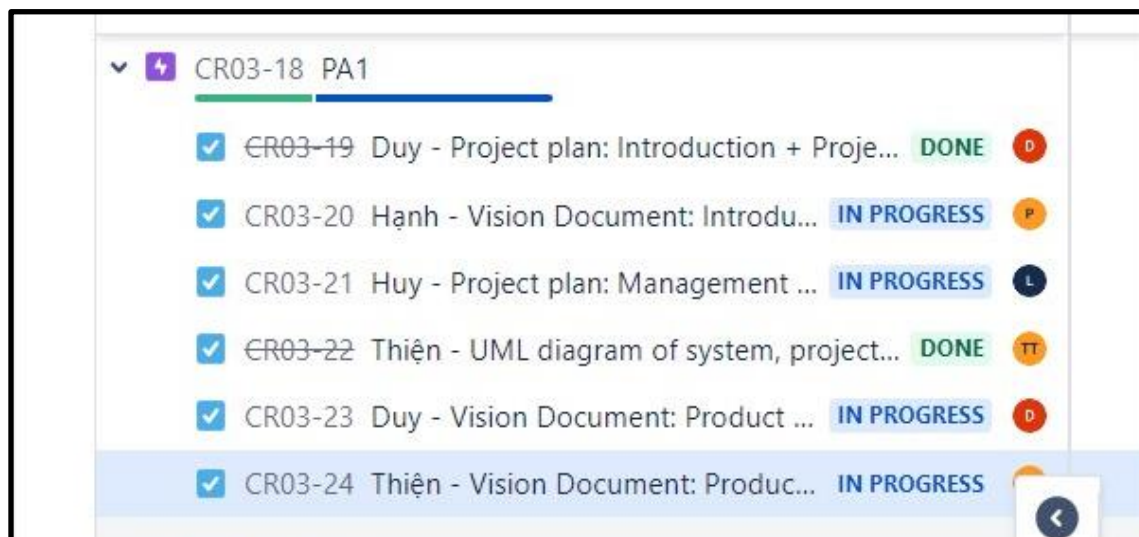
No.	Description	Due Date	Responsibility
1	Project plan: Introduction + Project Overview + Organization	20/06/2023	Duy
2	Vision Document: Introduction + Positioning + Stakeholder and User	20/06/2023	Hạnh
3	Project plan: Management Process (Project Plan + Project Estimates)	23/06/2023	Huy
4	UML diagram of system, project app	20/06/2023	Thiện

5	Project plan: Management Process (Project Monitoring and Control)	24/06/2023	Hạnh + Duy
6	Weekly Meeting Report week 1	19/06/2023	Duy

4. Meeting summary:

The team met together online to address the upcoming tasks as the start of the PA1 sprint of unknown given time length, estimated to be done on 28-29/6/2023 according to the lecture schedule of this subject and the fact that the first week's lecture was delayed by 2 days (from 15/06 to 17/06).

5. Tasks summary:



(Note: the tasks summary above is added on 07/07/2023 as the reporter forgot to fill in this part.)

24/06/2023 – 01/07/2023

Time and date: 22h00 – 23h00 (GMT + 7), 26/06/2023.

Team members present:

21127170 - **Nguyễn Thế Thiện**

21127027 - **Đinh Hoàng Duy**

21127039 - **Phan Lý Bảo Hạnh**

21127056 - **Lâm Thiều Huy**

Team members absent: none.

1. Achievements since last week:

No.	Description	Due Date	Responsibility	%Complete
1	Project Plan (Introduction - Overview - Organization)	20/06/2023	Duy	100%
2	UML diagram of system and project	20/06/2023	Thiện	100%
3	Vision Document: Introduction + Positioning + Stakeholder and User	20/06/2023	Hạnh	40%
4	Project plan: Management Process (Project Plan + Project Estimates)	23/06/2023	Huy	70%

2. Issues and impacts:

1. We encountered a challenge due to a heavy workload of classroom assignments, which resulted in insufficient time to complete project tasks as scheduled. This had a direct impact on our project, leading to delayed task completion and decreased overall efficiency.

=> To address this issue, we propose the following solutions: prioritizing project tasks and managing time effectively, delegating tasks based on availability and expertise, fostering effective communication and collaboration within the team, and considering rescheduling project deadlines in consultation with our project supervisor. These measures aim to overcome the challenge, minimize its impact, and ensure smoother project progress.

3. Next week's goals:

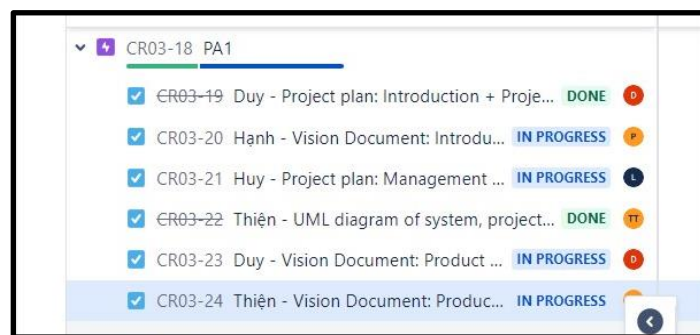
No.	Description	Due Date	Responsibility
1	Vision document: Introduction + positioning + stakeholder and user	2/7/2023	Hạnh
2	Vision document: Product overview	2/7/2023	Duy

3	Vision document: Product feature + non-functional requirements	2/7/2023	Thiện
4	Project plan: Management Process (Project Plan + Project Estimates)	2/7/2023	Huy

4. Meeting summary:

We reached a consensus to move the deadline from last week to this week due to the reasons mentioned earlier, reconsider the most prioritized tasks to be focused on first before returning to the sprint.

5. Tasks summary:



01/07/2023 – 08/07/2023

Time and date: 22h00 (GMT + 7), 03/07/2023.

Team members present:

21127170 - **Nguyễn Thế Thiện**

21127027 - **Đinh Hoàng Duy**

21127039 - **Phan Lý Bảo Hạnh**

21127056 - **Lâm Thiều Huy**

Team members absent: none.

1. Achievements since last week:

STT	Description	Due Date	Responsibility	%Complete
1	Vision document: Product overview	02/07/2023	Duy	50%
2	Vision document: Product feature + non-functional requirements	02/07/2023	Thiện	100%
3	Vision document: Introduction + positioning + stakeholder and user	02/07/2023	Hạnh	100%
4	Project plan: Management Process (Project Plan + Project Estimates)	02/07/2023	Huy	80%

2. Issues and impacts:

1. Tasks with high difficulties: some tasks required English skills in expressing ideas, describing and explaining, and some tasks require details in depth which differs from everyday word usage.

=> Some tasks for some members took too much time to be done, therefore limiting the chance of the members finishing other tasks on time, more details are on the issue number 2.

2. Scheduling was inaccurate as there was no consideration of the other subjects' works.

=> Team leader decided to delay the deadlines to give more time to complete other subject tasks before returning to the current sprint.

3. Post-vacation effects: some team members are seen to not be able to catch up with the work pace after a vacation before the semester started, even when it has been a month into the new semester.

=> Laziness, tiredness and inaccuracies were seen at many of the members, causing the work to be done slowly and inefficiently.

3. Next week's goals:

STT	Description	Due Date	Responsibility
-----	-------------	----------	----------------

1	Project plan: Management Process, Project Monitoring and Control (4.3.2)	06/07/2023	Huy
2	Write Weekly Report 1	06/07/2023	Thiện
3	Write Weekly Report 2	06/07/2023	Duy
4	Write Weekly Report 3	06/07/2023	Hạnh
5	Review all works completed and file connection	05/07/2023	Thiện
6	Planning and Review Report PA1	07/07/2023	Thiện
7	Vision Document: Product Overview	06/07/2023	Duy
8	Vision Document: Product Features and Non-functional requirements.	06/07/2023	Thiện
9	Project plan: Management Process, Project Monitoring and Control (4.3.1 + 4.3.3)	06/07/2023	Hạnh
10	Project plan: Management Process (Project Plan + Project Estimates)	05/07/2023	Huy

4. Meeting summary:

The group talked about the works finished and in progress, conducted lessons from the past week, re-looked at the planning schedules and other subjects' current assignments to ensure deadline mess-ups would not happen in the future.

5. Tasks summary:

✓	CR03-18 PA1	
✓	ER03-19 Duy - Project plan: Introduction + Proje...	DONE D
✓	ER03-20 Hạnh - Vision Document: Introduction ...	DONE P
✓	ER03-21 Huy - Project plan: Management Proces...	DONE L
✓	ER03-22 Thiện - UML diagram of system, project...	DONE TT
✓	ER03-23 Duy - Vision Document: Product Overvi...	DONE D
✓	ER03-24 Thiện - Vision Document: Product Feat...	DONE TT
✓	ER03-25 Hạnh - Project plan: Management Proc...	DONE P
✓	ER03-26 Huy - Project plan: Management Proces...	DONE L
✓	ER03-28 Thiện - Weekly Report 1	DONE TT
✓	ER03-29 Duy - Weekly Report 2	DONE D
✓	ER03-30 Hạnh - Weekly Report 3	DONE P
✓	CR03-32 Thiện - Review all works completed an...	TO DO TT
✓	CR03-31 Thiện - Planning and Review Report PA1	TO DO TT

(Note: the tasks summary above is added on 07/07/2023 as the reporter forgot to fill in this part.)

08/07/2023 – 15/07/2023

Time and date: 22h-22h20 (GMT + 7), 10/07/2023

Team members present:

21127170 - **Nguyễn Thế Thiện**

21127027 - **Đinh Hoàng Duy**

21127039 - **Phan Lý Bảo Hạnh**

21127056 - **Lâm Thiều Huy**

Team members absent: none.

1. Achievements since last week:

STT	Description	Due Date	Responsibility	%Complete
1	Project plan: Management Process, Project Monitoring and Control (4.3.2)	06/07/2023	Huy	100%
2	Write Weekly Report 1	06/07/2023	Thiện	100%
3	Write Weekly Report 2	06/07/2023	Duy	100%
4	Write Weekly Report 3	06/07/2023	Hạnh	100%
5	Review all works completed and file connection	05/07/2023	Thiện	100%
6	Planning and Review Report PA1	07/07/2023	Thiện	100%
7	Vision Document: Product Overview	06/07/2023	Duy	100%
8	Vision Document: Product Features and Non-functional requirements.	06/07/2023	Thiện	100%
9	Project plan: Management Process, Project Monitoring and Control (4.3.1 + 4.3.4)	06/07/2023	Hạnh	100%
10	Project plan: Management Process (Project Plan + Project Estimates)	05/07/2023	Huy	100%

2. Issues and impacts:

None, as we were able to perform all the tasks successfully and in time with the schedule.

3. Next week's goals:

STT	Description	Due Date	Responsibility
1	Use-case diagram of the system	16/07/2023	Huy
2	Project Plan adjustments	17/07/2023	Thiện
3	Vision Document adjustments	18/07/2023	Hạnh

4	Use-case specifications	19/07/2023	Duy
5	Weekly report 1	17/07/2023	Thiện

4. Meeting summary:

Our group met online on Google Meet as usual and discussed to continue the 4-day break (from 09/07/2023 to 12/07/2023) as agreed in PA1 planning report, to clear up other subject assignments and midterm exam reviews while waiting for the TA's response on the PA1 submission to make some adjustments on the Project Plan and Vision Document.

5. Tasks summary:

CR03-43 PA2

- ☒
CR03-44 Huy - Use-case diagram of the system
 DONE
- ☒
CR03-45 Thiện - Project Plan adjustments
 IN PROGRESS
- ☒
CR03-46 Hạnh - Vision Document adjustm...
 IN PROGRESS
- ☒
CR03-47 Duy - Use-case specifications
 IN PROGRESS
- ☒
CR03-48 Thiện - Weekly report 1
 IN PROGRESS
- ☒
CR03-49 Huy - Weekly report 2
 TO DO

15/07/2023 – 22/07/2023

Time and date: 22h-22h30 (GMT + 7), 18/07/2023

Team members present:

21127170 - **Nguyễn Thế Thiện**

21127027 - **Đinh Hoàng Duy**

21127039 - **Phan Lý Bảo Hạnh**

21127056 - **Lâm Thiều Huy**

Team members absent: none.

1. Achievements since last week:

STT	Description	Due Date	Responsibility	%Complete
1	Use-case diagram of the system	15/07/2023	Huy	100%
2	Vision Document adjustments	18/07/2023	Hạnh	100%
3	Use-case specifications	19/07/2023	Duy	Canceled

2. Issues and impacts:

- We recognized that we evaluated the problem of the tasks wrongly, that we had assigned the use case specification for only 1 person. This slowed down the team's progress and productivity, and also wasted time in editing and we had to reassign the team's work.

=> To solve this problem, we immediately adjusted and reassigned this task to all members to keep up with the schedule.

- We have temporarily adjusted the meeting schedule due to the unexpected work of the group members.

=> In order to overcome and not let this situation affect the progress of the project much, we have proposed to notify 24 hours in advance so that the team can promptly arrange time and prepare.

3. Next's weeks goals:

STT	Description	Due Date	Responsibility
1	Use-case specifications: 1 + 2	20/07/2023	Huy
2	Use-case specifications: 3-5 + 15	20/07/2023	Thiện
3	Use-case specifications: 6-9	20/07/2023	Hạnh
4	Use-case specifications: 10-14	20/07/2023	Duy
5	Weekly report 2	21/07/2023	Huy
6	Review and planning reports	22/07/2023	Thiện

7	Weekly report 1	21/07/2023	Thiện
8	Project Plan readjustments	21/07/2023	Thiện

4. Meeting summary:

Our group met online on a meeting to present and agree on the completed tasks in PA2 which are expected to be completed on 22/07/2023 and the tasks that will be implemented in PA3. Following the fact that one subject has been ended in this semester and reduced school lessons for the next sprint, we have agreed to push harder into developing the current projects.

5. Tasks summary:

▼	⚡	CR03-43 PA2	
✓	CR03-44	Huy - Use-case...	DONE L
✓	CR03-45	Thiện - P...	IN PROGRESS TT
✓	CR03-46	Hạnh - Vision ...	DONE P
✓	CR03-47	[Canceled] Duy...	DONE D
✓	CR03-48	Thiện - ...	IN PROGRESS TT
✓	CR03-50	Huy - Use-case...	DONE L
✓	CR03-51	Thiện - Use-cas...	DONE TT
✓	CR03-52	Hạnh - Use-cas...	DONE P
✓	CR03-53	Duy - Use-case...	DONE D
✓	CR03-49	Huy - Weekly r...	DONE L
✓	CR03-54	Thiện - Plannin...	TO DO TT
✓	CR03-55	Thiện - PA2 su...	TO DO TT

22/07/2023 – 29/07/2023

Group ID: 03

Project Name: **Coding Kittens**

Time and date: 22h (GMT + 7), 24/07/2023.

Team members present:

21127170 - **Nguyễn Thế Thiện**

21127027 - **Đinh Hoàng Duy**

21127039 - **Phan Lý Bảo Hạnh**

21127056 - **Lâm Thiều Huy**

Team members absent: none.

1. Achievements since last week:

STT	Description	Due Date	Responsibility	%Complete
1	Use-case specifications: 1 + 2	20/07/2023	Huy	100
2	Use-case specifications: 3-5 + 15	20/07/2023	Thiện	100
3	Use-case specifications: 6-9	20/07/2023	Hạnh	100
4	Use-case specifications: 10-14	20/07/2023	Duy	100
5.	Weekly report 2	21/07/2023	Huy	100
6.	Review and planning reports	22/07/2023	Thiện	100
7.	Weekly report 1	21/07/2023	Thiện	100
8	Project Plan readjustments	21/07/2023	Thiện	100

2. Issues and impacts:

None.

3. Next week's goals:











STT	Description	Due Date	Responsibility
1	Write logical view: Front end.	27/07/2023	Duy
2	Write logical view: Server.	27/07/2023	Huy
3	Write logical view: Database.	27/07/2023	Hạnh
4	Write SAD part 1, 2, 3.	27/07/2023	Thiện
5	Coding: Database: Account + Password.	27/07/2023	Hạnh
6	Coding: Front-end: Connect to server	27/07/2023	Duy
7	Coding: Server: Message from front end.	27/07/2023	Huy
8	Fixing use case document.	27/07/2023	Thiện

9	Coding: Server: Functional class	27/07/2023	Thiện
10	Weekly report 1	27/07/2023	Duy

4. Meeting summary

The team met to agree on the planning of the tasks for PA3 following the planning report from PA2 and to give support on deadline rushing for the final month of the semester.

5. Tasks summary

	CR03-57 Duy - Logical View: Front end	DONE	
<input checked="" type="checkbox"/>	CR03-58 Huy - Logical View: Server	DONE	
<input checked="" type="checkbox"/>	CR03-59 Hạng - Logical View: Database	DONE	
<input checked="" type="checkbox"/>	CR03-60 Thiện - SAD: part 1-2-3	DONE	
<input checked="" type="checkbox"/>	CR03-61 Thiện - SAD: Logical View (full picture)	TO DO	
<input checked="" type="checkbox"/>	CR03-63 Hạng - Database: Account: Username +...	DONE	
<input checked="" type="checkbox"/>	CR03-64 Duy - Front end: Connect to server (Go...	TO DO	
<input checked="" type="checkbox"/>	CR03-66 Huy - Server: Message from front end	DONE	
<input checked="" type="checkbox"/>	CR03-67 Thiện - Server: Functional classes	TO DO	
<input checked="" type="checkbox"/>	CR03-62 Duy - Weekly Report 1	DONE	

(Note: this image was added in as the reported forgot to capture the state of such tasks at the correct time.)

29/07/2023 – 05/08/2023

Time and date: 22h (GMT + 7), 30/07/2023.

Team members present:

21127170 - **Nguyễn Thế Thiện**

21127027 - **Đinh Hoàng Duy**

21127039 - **Phan Lý Bảo Hạnh**

21127056 - **Lâm Thiều Huy**

Team members absent: none.

1. Achievements since last week:

STT	Description	Due Date	Responsibility	%Complete
1	Write logical view: Front end.	27/07/2023	Duy	100
2	Write logical view: Server.	27/07/2023	Huy	100
3	Write logical view: Database.	27/07/2023	Hạnh	100
4	Write SAD part 1, 2, 3.	27/07/2023	Thiện	100
5	Coding: Database: Account + Password.	27/07/2023	Hạnh	100
6	Coding: Server: Message from front end.	27/07/2023	Huy	100
7	Fixing use case document.	27/07/2023	Thiện	100

2. Issues and impacts:

1. Too much work from other subjects. => Some tasks can't be done in time
2. PA2 has quite a lot of problems, including information that may not be well understood in the guidelines => Costs more unwanted time to process and update.

=> Guidelines from TA need to be followed more closely and not miss the smallest details.

=> Work just enough if time doesn't allow, don't be too complicated or perfectionist.


























3. Next week's goals:

STT	Description	Due Date	Responsibility
1	Coding: Front end: Connect to server.	05/08/2023	Duy
2	Coding: Functional classed.	05/08/2023	Thiện
3	Write Weekly Report 1	05/08/2023	Duy
4	Write Weekly Report 2	05/08/2023	Hạnh
5	Write SAD: logical view (full picture).	05/08/2023	Thiện
6	Planning and Review Report.	05/08/2023	Thiện

4. Meeting summary

The team met to discuss what should be done after rushing other projects, and came to decide that we would prioritize on the necessary tasks for the sprint over project development and improvement.

5. Tasks summary

 CR03-57 Duy - Logical View: Front end	DONE	
 CR03-58 Huy - Logical View: Server	DONE	
 CR03-59 Hạng - Logical View: Database	DONE	
 CR03-60 Thiện - SAD: part 1-2-3	DONE	
 CR03-61 Thiện - SAD: Logical View (full picture)	TO DO	
 CR03-63 Hạng - Database: Account: Username + ...	DONE	
 CR03-64 Duy - Front end: Connect to server (Go...	TO DO	
 CR03-66 Huy - Server: Message from front end	DONE	
 CR03-67 Thiện - Server: Functional classes	TO DO	
 CR03-62 Duy - Weekly Report 1	DONE	
 CR03-68 Thiện - Use-case documentary fixing	DONE	
 CR03-69 Hạng - Weekly Report 2	DONE	
 CR03-70 Thiện - Review and Planning Report	DONE	

05/08/2023 – 12/08/2023

Time and date: 22h (GMT + 7), 07/08/2023.

Team members present:

21127170 - **Nguyễn Thế Thiện**

21127027 - **Đinh Hoàng Duy**

21127039 - **Phan Lý Bảo Hạnh**

21127056 - **Lâm Thiều Huy**

Team members absent: none.

1. Achievements since last week:

STT	Description	Due Date	Responsibility	%Complete
1	Write Weekly Report 1	05/08/2023	Duy	100
2	Write Weekly Report 2	05/08/2023	Hạnh	100
3	Write SAD: logical view (full picture).	05/08/2023	Thiện	100
4	Planning and Review Report.	05/08/2023	Thiện	100

2. Issues and impacts:

1. Too much work from other subjects. => Documentary tasks for sooner deadlines are prioritized, leaving coding tasks undone thoroughly.

3. Next week's goals:

STT	Description	Due Date	Responsibility
1	UI Prototype designs	09/08/2023	Duy
2	SAD 1-4 updates (after TA comments)	19/08/2023	Thiện
3	SAD 5: Deployment diagram	09/08/2023	Thiện
4	SAD 6: Folder structure	16/08/2023	Thiện
5	UI descriptions	14/08/2023	Thiện
6	Project development: phase 1	09/08/2023	Huy + Hạnh
7	Project development: phase 2	12/08/2023	Huy + Hạnh + Duy
8	Project development: phase 3	14/08/2023	Huy + Hạnh + Duy

4. Meeting summary

The team met to agree on the readjustments on the upcoming schedules and keep ourselves updated, as well as to mitigate the effects of working under constant pressure as ensuring team members' health is at the utmost priority.

5. Tasks summary

✓	CR03-72	Duy	- UI Prototype designs	TO DO	D
✓	CR03-73	Thiện	- SAD 1-4 updates (after TA com...	TO DO	TT
✓	CR03-74	Thiện	- SAD 5: Deployment diagram	TO DO	TT
✓	CR03-75	Thiện	- SAD 6: Folder structure	TO DO	TT
✓	CR03-76	Thiện	- UI descriptions	TO DO	TT
✓	CR03-77	Huy	- Project development: phase 1	TO DO	L
✓	CR03-78	Hạnh	- Project development: phase 1	TO DO	P
✓	CR03-80	Huy	- Project development: phase 3	TO DO	L
✓	CR03-81	Duy	- Project development: phase 3	TO DO	D
✓	CR03-82	Hạnh	- Project development: phase 3	TO DO	P
✓	CR03-79	Thiện	- Weekly Report 1	TO DO	TT

12/08/2023 – 19/08/2023

Time and date: 22h-22h40 (GMT + 7), 14/08/2023.

Team members present:

21127170 - **Nguyễn Thế Thiện**

21127027 - **Đinh Hoàng Duy**

21127039 - **Phan Lý Bảo Hạnh**

21127056 - **Lâm Thiều Huy**

Team members absent: none.

1. Achievements since last week:

STT	Description	Due Date	Responsibility	%Complete
1	UI Prototype designs	09/08/2023	Duy	100
2	Project development: phase 1 (Controller)	09/08/2023	Huy	100
3	Project development: phase 1 (Model)	09/08/2023	Hạnh	100
4	SAD 1-4 updates	09/08/2023	Thiện	100
5	Project development: phase 2 (View)	12/08/2023	Duy	70
6	Project development: phase 2 (Model)	12/08/2023	Hạnh	100
7	Project development: phase 2 (Controller)	12/08/2023	Huy	100

2. Issues and impacts:

- The current implementation of the MVC structure of the system tends to be ineffective, as the Controller requires the pre-made data structure from the other parts to implement the input section from user.
- ⇒ Controller has to wait sections of View and Model to be completed to perform code connection and logics at the server.

3. Next week's goals:

STT	Description	Due Date	Responsibility
1	SAD 5: Deployment diagram	18/08/2023	Thiện
2	SAD 6: Folder structure	18/08/2023	Thiện
3	UI descriptions	18/08/2023	Thiện
4	Project development: phase 3 (Controller) – Request handling: log in, sign up; Connection to database.	16/08/2023	Huy
5	Project development: phase 3 (View) – System restructure: Client Handler (multithreading from Node.js); Test data input to server request handling.	16/08/2023	Duy
6	Project development: phase 3 (Database) – Searching function: retrieve a list of items based on search key (approximation preferred).	16/08/2023	Hạnh
7	SAD: section 4 update of system restructure	18/08/2023	Thiện

8	Project development: phase 4 (to be updated).	18/08/2023	Team
---	-----------------------------------------------	------------	------

4. Meeting summary

The group met on re-structuring the development system and process, so that main components of the system do not rely on each other to finish the works.

5. Tasks summary

✓	CR03-72	Duy - UI Prototype designs	DONE	D
✓	CR03-73	Thiện - SAD 1-4 updates (after TA com...	DONE	TT
✓	CR03-74	Thiện - SAD 5: Deployment diagram	TO DO	TT
✓	CR03-75	Thiện - SAD 6: Folder structure	IN PROGRESS	TT
✓	CR03-76	Thiện - UI descriptions	TO DO	TT
✓	CR03-77	Huy - Project development: phase 1	DONE	L
✓	CR03-78	Hạnh - Project development: phase 1	DONE	P
✓	CR03-80	Huy - Project development: phase 2	DONE	L
✓	CR03-81	Duy - Project development: phas...	IN PROGRESS	D
✓	CR03-82	Hạnh - Project development: phase 2	DONE	P
✓	CR03-79	Thiện - Weekly Report 1	DONE	TT
✓	CR03-83	Thiện - SAD section 4 update system r...	TO DO	TT
✓	CR03-84	Huy - Project development: phase 3	TO DO	L
✓	CR03-85	Hạnh - Project development: phase 3	TO DO	P
✓	CR03-86	Duy - Project development: phase 3	TO DO	D
✓	CR03-87	Thiện - Weekly report 2	TO DO	TT

19/08/2023 – 28/08/2023

Time and date: 22h-22h20 (GMT + 7), 21/08/2023.

Team members present:

21127170 - **Nguyễn Thế Thiện**

21127027 - **Đinh Hoàng Duy**

21127039 - **Phan Lý Bảo Hạnh**

21127056 - **Lâm Thiều Huy**

Team members absent: none.

1. Achievements since last week:

STT	Description	Due Date	Responsibility	%Complete
1	SAD 5: Deployment diagram	18/08/2023	Thiện	100
2	SAD 6: Folder structure	18/08/2023	Thiện	100
3	UI descriptions	18/08/2023	Thiện	100
4	Project development: phase 3 (Controller) – Request handling: log in, sign up; Connection to database.	16/08/2023	Huy	80
5	Project development: phase 3 (View) – System restructure: Client Handler (multithreading from Node.js); Test data input to server request handling.	16/08/2023	Duy	100
6	Project development: phase 3 (Database) – Searching function: retrieve a list of items based on search key (approximation preferred).	16/08/2023	Hạnh	100
7	SAD: section 4 update of system restructure	18/08/2023	Thiện	100

2. Issues and impacts:

- View and Controller connection and data transferring were not successful up to this point.

⇒ First release of the project is still not done.

3. Next week's goals:

STT	Description	Due Date	Responsibility
1	Test cases	22/08/2023	Huy + Hạnh
2	Test report	24/08/2023	Thiện
3	Project document updates	22/08/2023	Thiện
4	Project presentation preparation 1	24/08/2023	Huy + Hạnh
5	Weekly meeting report	24/08/2023	Thiện
6	Planning and review reports	24/08/2023	Thiện
7	Frontend-backend connection	24/08/2023	Duy
8	Project final submission	26/08/2023	Thiện

4. Meeting summary

The group met on tightening the workload while scheduling on working face-to-face to deal with problems more quickly.

5. Tasks summary

✓	CR03-90	Hạnh - Test report: 2 test case features ...	DONE	P
✓	CR03-91	Duy - Frontend-Backend connection	TO DO	D
✓	CR03-92	Thiện - Test report	DONE	TT
✓	CR03-93	Thiện - Weekly Meeting 1	TO DO	TT
✓	CR03-94	Huy - Presentation part 1	TO DO	L
✓	CR03-95	Hạnh - Presentation part 2	TO DO	P
✓	CR03-96	Huy - Presentation preparation	TO DO	L
✓	CR03-97	Hạnh - Test report (re-tasked)	TO DO	P
✓	CR03-98	Thiện - Review report	TO DO	TT
✓	CR03-99	Thiện - Project documents update	TO DO	TT