1.	Commission 3
2.	Appointment of Three Members for 4-Year Terms and Two Members for 2-Year Terms to the Storm Drain Oversight Committee
ORAL	COMMUNICATIONS
APPR	OVAL OF MINUTES
3.	Finance Committee Recommendation to Accept the Auditor's Office Quarterly Report as of December 31, 2005
4.	Approval of an Enterprise Contract with SCS Field Services in the Amount of \$131,868 for Landfill Environmental Control Systems Maintenance, Monitoring and Reporting Services
5.	Resolution No. 8597 Amending the Expense Reimbursement Policy for City Council Members, Board Members and Commissioners
6.	Analysis of an Independent Police Auditor Program 4
7.	Public Hearing: Consideration of a Request by Martin Parissenti, BKF Engineers on Behalf of Tall Tree Partners I, LLC for a Tentative Map for a Proposed Mixed-use Infill Development at 260 Homer Avenue [05-PLN-00383]
8.	Public Hearing: 2005-06 Adjusted Budget – Second Quarter (Q2) Financial Results, Midyear Amendments and Capital Improvement Program Status from the Finance Committee Meeting of February 7, 2006 and Consideration, Among Other Items, Mid-Year Changes to the 2005-06 Municipal Fee Schedule, Including Adoption of New Fees, and Increasing Existing Fees, Rates or Assessments
9.	Approval of a Budget Amendment Ordinance for Fiscal Year 2005-06 for Reorganization of the Department of Planning and Community Environment, Including Changes to the Table of Organization

10.	Mayor Kleinberg Appointment of an Additional Member to the Police Building Blue Ribbon Task Force	15
COU	CIL COMMENTS, ANNOUNCEMENTS, AND REPORTS FROM CONFERENCES.	16
FINA	ADJOURNMENT: The meeting adjourned at 9:45 p.m	17

03/13/2006 2

The City Council of the City of Palo Alto met on this date in the Council Chambers at 7:05 p.m.

Present: Barton, Beecham, Cordell, Drekmeier, Klein, Kishimoto,

Kleinberg, Morton

Absent: Mossar

SPECIAL ORDERS OF THE DAY

1. Selection of Candidates to be interviewed for the Human Relations Commission

MOTION: Vice Mayor Kishimoto moved, seconded by Cordell, to interview all the candidates for the Human Relations Commission.

MOTION PASSED 8-0, Mossar absent.

2. Appointment of Three Members for 4-Year Terms and Two Members for 2-Year Terms to the Storm Drain Oversight Committee

Mayor Kleinberg announced the City Clerk would pull the first three names of the applicants for the Storm Drain Oversight Committee, who would serve on the 4-Year Terms and the last two names to serve on the 2-Year Terms.

City Clerk Rogers pulled the names of Rod McNall, John Tarlton, and Richard Whaley to serve the 4-Year Terms; and Stephany McGraw and John Melton to serve the 2-Year Terms.

ORAL COMMUNICATIONS

Don Letcher, 788 Rengstorff Avenue, Mountain View, spoke regarding the citizen complaint process.

John K. Abraham, 736 Ellsworth Place, spoke regarding leaf blowers.

APPROVAL OF MINUTES

MOTION: Council Member Klein moved, seconded by Beecham, to adopt the minutes of January 30, 2006.

MOTION PASSED 8-0, Mossar absent.

CONSENT CALENDAR

MOTION: Council Member Barton moved, seconded by Klein, to approve Item Nos. 3 - 5 on the Consent Calendar.

- 3. Finance Committee Recommendation to Accept the Auditor's Office Quarterly Report as of December 31, 2005
- 4. Approval of an Enterprise Contract with SCS Field Services in the Amount of \$131,868 for Landfill Environmental Control Systems Maintenance, Monitoring and Reporting Services
- 5. Resolution 8597 entitled "Resolution of the Council of the City of Palo Alto Amending the Expense Reimbursement Policy for City Council Members, Board Members and Commissioners"

MOTION PASSED 8-0, Mossar absent.

REPORTS OF OFFICIALS

6. Analysis of an Independent Police Auditor Program

City Manager Frank Benest said on December 20, 2005, the Council directed the City Manager, City Attorney, and the Police Chief to explore hiring a Police Auditor to review internal investigations and citizen complaints due to allegations of police misconduct. Three options were presented to the Council for consideration along with recommendations from the City Manager.

City Attorney Gary Baum said the first and second options were for an individual be selected by, and report to, the Council. The first option would require a Charter amendment and would allow the Police Auditor to make personnel recommendations. The second option would not allow the Police Auditor to be involved with specific personnel recommendations but could make non-specific personnel recommendations and policy recommendations. The individual would be retained and hired by the Council and would be a Council Appointed Officer (CAO). The third option would be for an individual to be selected by, and report to, the City Manager, who would not be allowed to make specific personnel recommendations, be able to sit in on Internal Administrative investigations (IAs), but could not participate in Internal Affairs investigations.

Don Letcher, 788 Rengstorff Avenue, Mountain View, recommended the Police Auditor report directly to the Council and not to the City Manager or the Police Chief. The separation would create fairness in getting an outside 03/13/2006

perspective and not based on the liability of the City in a lawsuit.

Adam Atito, 3181 Louis Road, was in favor of a Charter amendment to have the Auditor report directly to the Council.

John K. Abraham, 736 Ellsworth Place, questioned how long the lack of police oversight would continue.

Mark Petersen-Perez, 434 Addison Avenue, addressed the need for an Independent Police Auditor to provide unbiased reviews on legitimate citizen complaints.

Council Member Cordell asked whether the Independent Police Auditor's findings were made public in the Santa Cruz Police Department Model.

Police Chief Lynne Johnson said findings were generic as far as dispositions but did not violate state law.

Council Member Cordell asked whether the Auditor's internal finds were publicized if they were appropriate and the recommendation not sustained.

Ms. Johnson said that was correct.

Council Member Cordell suggested adopting the Santa Cruz model with modifications. The Police Auditor's position should be on an "as needed" basis only and not salaried. The individual should be Council appointed, report directly to the Police Chief, not required to review policies & procedures nor be involved in a community outreach program.

MOTION: Council Member Cordell moved, seconded by Barton, for the City Council to hire an independent contract police auditor whose job would be to review internal investigations and citizen complaints of police misconduct, and to report to the City Council and make recommendations to the Police Chief. Furthermore, for this to be a one-year pilot program. The Police Auditor would provide generic quarterly reports to the Council.

Council Member Drekmeier asked Council Member Cordell to clarify what she meant by a non-salaried position.

Council Member Cordell said it meant having an independent contractor, hired by, and reporting to, the City, but not be a salaried position.

Council Member Morton did not feel there was a need for the position. The City did not have a history of serious complaints, which required changing the City Charter nor having to redirect tight funds. The Council had the 03/13/2006

ability to hire an outside investigator or to refer issues to the District Attorney. Having to redirect funds would impose another financial burden on the City that would impact the delivery of services. He did not support the motion.

Council Member Cordell asked her motion to include the position be a oneyear pilot program and asked whether the proposal required a Charter change.

Mr. Baum said the proposal did not require a Charter amendment but was a hybrid of the options presented.

Council Member Barton agreed with the clarification of the motion.

Council Member Klein supported the motion. He said he was sensitive to budget increases and in comparison to the Santa Cruz model, the estimated cost would be less than \$50,000 per year and was a nominal expenditure for public safety. Public safety did not only mean assuring less crime, but to provide fair treatment to the citizens in the community. Hiring an Independent Police Auditor sent a message the City had a check point, had a trustworthy Police Department, and the organization's desire to have the Police Department move forward in a positive way in treating citizens appropriately.

Vice Mayor Kishimoto said positive changes had been made in the investigation process and asked whether other changes had been made in the Policies and Procedures.

Mr. Benest said the Council approved installation of the Mobile Audio Video (MAV) system and a study session was scheduled in a few weeks to discuss the Council's involvement with policies regarding an External Panel Review.

Vice Mayor Kishimoto supported the motion. She felt implementation of the program was a positive step in moving forward and she was in favor of a one-year trial program.

Council Member Beecham supported the motion. He addressed the public's comment regarding lack of corrective action in Police Department errors. The Police Department had made a number of changes to ensure all officers knew what was expected of them. The installation of the MAV system gave assurance to all who came in contact with the police force of what occurred during an incident.

Mayor Kleinberg said the staff report (CMR: 154:06) stated the Police Auditor could provide reports to the Council and publicize general data and 03/13/2006

background of the police department's performance. She asked how the success of the program would be measured since obtaining information legally had strict limitations.

Council Member Cordell said the Police Auditor would be liable in reviewing every misconduct case and to survey the improvement of the people's attitude in the community. She addressed feelings and attitudes of people of color, who lived in and came through the community and how those issues could be measured by a survey. The "Yes" Program would be implemented in the summer of 2006, where 50 to 100 young people of color would come to Palo Alto from East Palo Alto (EPA) five days a week. The program would include an evaluation of police interactions that may have occurred. The Police Auditor would provide quarterly reports to the Council.

Mayor Kleinberg supported the motion. She said Palo Alto was a community with excellent services and the program would be important to anyone who worked, lived, or visited Palo Alto. She recommended adding to the motion that staff would return to Council with various forms of reports from other police auditors, as well as how to measure success.

Council Member Cordell suggested adding success measures to the job description. Another way to measure success was the heightened sense of security and integrity the community felt towards the police. For clarification, she said the Police Auditor would make recommendations to the Police Chief, but would be hired and accountable to the Council. The Auditor's generic quarterly reports, allowed by law, would be made public.

Council Member Barton said the reports would help the Council give direction in areas where improvement was needed, and help determine renewal of the program.

Council Member Beecham said to be cautious of the expectations of the program. He did not feel accurate measures could be obtained from issues coming from a small percentage of the population. He said emphasis should not be made on the number of complaints but on how the complaints were handled.

MOTION PASSED 7-1, Morton no, Mossar absent.

Council Member Cordell asked when the position would be filled.

Assistant City Manager Emily Harrison said it depended on whether the Council wanted staff to bring back a proposed job description or not.

Council Member Cordell wanted to see a job description.

Mayor Kleinberg said once a job description was established the Council would conduct the interviews and requested a schedule for the interviews.

Ms. Harrison said the job description would be brought back quickly with a tentative hire date for June 1.

PUBLIC HEARINGS

7. Public Hearing: Consideration of a Request by Martin Parissenti, BKF Engineers on Behalf of Tall Tree Partners I, LLC for a Tentative Map for a Proposed Mixed-use Infill Development at 260 Homer Avenue [05-PLN-00383]. This map is required in order to Merge Five Parcels into One Parcel (Approximately .71 acres) for a Mixed-use Development with Commercial Office use on the Ground and Second floors, and Four Residential Condominium Units on the Third Floor. An Environmental Impact Report (EIR) was prepared for the SOFA CAP Including this Project.

Planning and Community Environment Director Steve Emslie said the hearing was a Tentative Map request consistent with the joint Historic Resources Board (HRB) and Architectural Review Board (ARB) boards that reviewed projects in the South of Forest Avenue (SOFA) area. The project had several hearings and modifications were made. The HRB/ARB decision was not appealed and determined to be final. The item was a follow up to consolidating five parcels, which existed in the proposed project area. According to the Palo Alto Municipal Code (PAMC), a Tentative Map approval by the Council was required when four or more lots merged.

Council Member Morton stated his firm provided accounting and tax services to businesses in the general area but no action taken tonight would meet the threshold that would require him to not participate.

MOTION: Vice Mayor Kishimoto moved, seconded by Klein, to approve the proposed Tentative Map to merge five parcels (approximately.71 acres) and create one parcel for a mixed-use development with commercial office use on the ground floor and second floors, and four residential condominium units on the third floor, based upon the findings and conditions contained within the Record of Land Use Action.

MOTION PASSED 8-0, Mossar absent.

8. <u>Public Hearing</u>: 2005-06 Adjusted Budget – Second Quarter (Q2) Financial Results, Midyear Amendments and Capital Improvement Program Status from the Finance Committee Meeting of February 7, 2006 and Consideration, Among Other Items, Mid-Year Changes to the

2005-06 Municipal Fee Schedule, Including Adoption of New Fees, and Increasing Existing Fees, Rates or Assessments.

Ordinance 4897 entitled "Ordinance of the Council of the City of Palo Alto Amending the Budget for the Fiscal Year 2005-06 to Adjust Budgeted Revenues and Expenditures in Accordance with the Recommendations in the Midyear Report"

Resolution 8593 entitled "Resolution of the Council of the City of Palo Alto Amending the Compensation Plan for Management and Professional Personnel and Council Appointees Adopted by Resolution No. 8554 to Change Four Classifications"

Resolution 8594 entitled "Resolution of the Council of the City of Palo Alto Amending the Compensation Plan for Classified Personnel (SEIU) Adopted by Resolution No. 8452, by Changing Two Classifications"

Vice Mayor Kishimoto said the 2005-06 Second Quarter (Q2) Report had been discussed at the Finance Committee Meeting on February 7, 2006, and an amendment to the report was put at places, which reflected an elimination of one proposed re-classification. Council Member Morton would not participate in the City Attorney's Office request of \$100,000 for litigation expenses related to the collection of utility user tax due the City of Palo Alto due to his ownership in Telecom stock. Staff presented the budget adjustments made to revenues, expenditures, Municipal Fees, and to the Table of Organization and Compensation Plan. Additions were made to the sales tax, increases in property tax, a \$1.1 million payback from the State, an overage in expenditures which included overtime, and \$1.5 million in surplus was projected for the end of the year. Other items discussed at the meeting were Service Employee International Union (SEIU) reclassification issues and changes to the Community Garden Fee.

Council Member Barton said the report indicated Police and Fire overtime expenditures with savings in unfilled positions but he could not find where the savings were shown in the report.

Administrative Services Director Carl Yeats said savings would be reflected in the year-end report.

MOTION: Vice Mayor Kishimoto moved, seconded by Beecham, to approve the City Attorney's Office request of \$100,000 for litigation expenses related to the collection of utilities users' tax due to the City of Palo Alto.

MOTION PASSED: 7-0, Morton not participating, Mossar absent.

MOTION: Vice Mayor Kishimoto moved, seconded by Beecham, to adopt a Budget Amendment Ordinance, which includes:

- 1. Proposed midyear adjustments to the 2005-06 Budget for the General Fund, Enterprise Funds, Special Revenue Funds, Internal Service Funds, and Capital Improvement Fund.
- 2. New or amended 2005-06 Capital Improvement Program Project Descriptions.
- 3. Amendments to the 2005-06 Adopted Municipal Fee Schedule.
- 4. Amendments to the 2005-06 Table of Organization.
- 5. Resolutions to the 2005-06 Compensation Plan.

Furthermore, to eliminate the proposed reclassification of the 1.0 FTE Coordinator, Library Programs, to Business Analyst as described on page 7 of the City Manager's Report (CMR:135:06). This revision results in changes to the following report attachments: Attachment 1, including Exhibit A (General Fund Summaries – 1 and General Fund Details – 2) and Exhibit d (Table of Organization – 3 of 7, Library Department) and Attachment 4, including Exhibit A (2005-06 Compensation Plan Changes for Management/ Professional Personnel).

MOTION PASSED 8-0, Mossar absent.

ORDINANCES AND RESOLUTIONS

9. Approval of a Budget Amendment Ordinance for Fiscal Year 2005-06 for Reorganization of the Department of Planning and Community Environment, Including Changes to the Table of Organization

Approve a Resolution Amending the Compensation Plan for Management and Professional Personnel and Council Appointees Adopted by Resolution No. 8554 to Add Two New Classifications and to Change One Classification

Approve a Resolution Amending the Compensation Plan for Classified Personnel (SEIU) Adopted by Resolution No. 8452, by Changing An Employee Classification

City Manager Frank Benest gave a presentation as outlined in the staff report (CMR:164:06). Staff asked the Council to approve the required personnel changes in the reorganization plan and to authorize filling the two vacancies in the department for the Chief Planning and Transportation Official and the Deputy Director. He said staff would be returning to Council, at a later date, to discuss a better working relationship with the Planning and Transportation Commission (P&TC) and governance issues. Staff felt the P&TC should have more decision-making authority consistent with the 03/13/2006

department's streamlining efforts. Staff recommended a change to the proposed organizational chart to reflect a solid line reporting relationship from the Director to the Planning and Building Divisions and a dotted line reporting relationship from the Deputy and the Divisions. The Director would have the ultimate authority over the Division, and the Deputy Director would assist the Director to oversee the division's functions. He clarified the two issues before Council: 1) recommendation dealing with the reorganization plan to focus on personnel issues; and 2) to go to the P&TC to discuss their role in governance and finally to return to the Council in May for further discussion.

Phil Plymale, Chapter Chair Palo Alto Chapter SEIU Local 715, disagreed with the reorganization process and spoke regarding the lack of communication with affected staff employees. He said the plan was submitted with no employee or community input. He asked the Council to direct the City Manager to take back the proposal and work with staff and the community to work on an acceptable plan.

Sheri Furman, 3094 Greer Road, endorsed Mr. Plymale's comments. She said changes to the Municipal Code could have long-range impacts on everyone involved, including the public, and public input should be included in the reorganization process.

Emily Renzel, 1056 Forest Avenue, raised concern regarding land use planning. She said the Planning Department was responsible for regulating all land use. She addressed the staff report's discussion to have the Planning Department staff work with Public Works to ensure all projects ran smoothly meeting all City requirements. She urged the matter be referred to the Policy and Services Committee for review.

Al Larsen, 930 Paradise, spoke regarding residents and contractors experiencing long delays in getting needs met through the Building Division in an efficient method. He asked the Council to be cautious when reconfiguring and cutting back on staff since long delays cost residents money.

Robert Moss, 4010 Orme Street, raised concerns regarding the merging of traffic with land use. He felt the proposal should be discussed with the Policy & Services Committee prior to Council's approval.

Herb Borock, P.O. Box 632, addressed issues in the Planning Department and the transition of staffing from officials of the American Institute of Certified Planners (AICP) demonstrating skill and integrity to a situation where people were ordered to answer in writing their reports.

Planning Commissioner Paula Sandas, 2140 Columbia Street, had concerns regarding the disappearance of the Transportation Division and asked the Council to not lose sight of traffic and transportation issues in the reorganization plan.

Adam Atito, 3181 Louis Road, said the staff report did not include job descriptions and he questioned the qualifications and managerial expertise of individuals filling the positions.

Mr. Benest asked the record to show clarification to the SEIU representative's comments regarding lack of communication with affected He said on December 21, 2005, a discussion took place between the leaving Planning & Transportation Director and Managers regarding the Deputy Director requirements. Seven employees were present. On January 11, 2006, managers participated in the Deputy Director On February 7, 2006, there was a memo to staff interview process. regarding vacancies in reassigned staff and a prelude into the restructuring mode. On February 14, 2006, Management met regarding the reorganization and retirements within the Department. In February and March 2006, various meetings were held with Planning and Transportation Managers regarding the reorganization. On March 9, 2006, there was closure of the Development Center from 8:00 to 8:30 a.m. in order to provide staff with an overview of the reorganization and the staff report was sent via e-mail by 3 p.m.

Council Member Cordell clarified the Council had directed the City Manager to return to the Council with a reorganization plan to ensure the Planning and Transportation Department ran smoothly. The task was completed and presented to the Council at this evening's meeting. The process did not ask for the Manager to hold public hearings and return to the Council with public input. The two issues being reviewed were the reorganization and governance issues. The main focus this evening was to focus exclusively on the reorganization plan and to decide whether to go forward with the plan or not.

Council Member Morton concurred with Council Member Cordell's comments and asked to accept staff's recommendation.

MOTION: Council Member Morton moved, seconded by Barton, to Amend the Table of Organization, as provided in Attachment A, with a solid line between the Director and the Planning & Transportation and the Inspection Services and a dotted line between the Deputy Director and the Planning & Transportation and Inspection Services.

Council Member Barton said there was confusion in the wording of the staff 03/13/2006

report. The intent was not that staff was unfriendly, but the confusion from staff on how they react to the rules in which they worked. He asked the issue be set aside and to focus on the reorganization plan being presented to the Council.

Council Member Beecham addressed the public's concern regarding the governance issue and the Council's relationship to the P&TC and their relationship to the public and staff. He clarified the City Charter stated the P&TC would advise the Council. The P&TC did not have decision-making authority but he favored giving them the authority to help streamline the process. He spoke of the Planning Department Managers ultimately having to complete work due to lack of staff, the Council and the community's high demand on the Department's output. He viewed the reorganization plan to have a higher span of control and hoped it would allow the Deputy Director to manage and ensure that staff worked on the same objectives. He supported the motion.

Vice Mayor Kishimoto did not feel sufficient time was allowed to review the plan or to have community and stakeholders' input. Traffic and housing were the two top issues in Palo Alto. If Palo Alto was to continue to change and grow successfully, a yeomen's job would need to be put in transportation to accommodate changes in land use. She was in favor of combining land use and transportation under one Chief Planning & Transportation Official but was concerned about downgrading the transportation skills. The current Transportation Division staffing consists of one planner and several engineers which resulted in a lack of planning.

Council Member Drekmeier spoke of concerns he had received regarding the Transportation Division issues, the slow hiring process, assurance that the Deputy Director had a background in Planning and Transportation, and customer friendly issues. He understood the need to move quickly in filling the position, but expressed that better products come about through discussion. He asked what the impact would be to slow down the process and consider other buy-ins to the issue.

Mr. Benest said staff was willing to have discussions and engage the public with governance issues, but he expressed the need to go forward with the hiring process. The position had been open for nine months. To slow down the process would jeopardize losing a qualified candidate and could mean recruitment for the fourth time.

Council Member Klein shared Vice Mayor Kishimoto's and Council Member Drekmeier's concerns and felt the idea needed to be vetted by the Council and the P&TC.

SUBSTITUTE MOTION: Council Member Klein moved, seconded by Kleinberg, to refer the Department of Planning and Community Environment reorganization to the Planning & Transportation Commission and request the item return to Council for discussion no later than May 1, 2006.

Council Member Cordell said she sensed the frustration of the City Manager, Council Members and the public. She shared Vice Mayor Kishimoto's concern regarding the Transportation element. She raised concerns regarding the Deputy Director's duties and questioned whether the recruitment was to find an individual to focus on improving the department's interaction with the customers, facilitate collaboration and oversight for the entire department, in addition to having expertise in land use and planning and transportation. She supported the substitute motion.

Mayor Kleinberg asked whether the current organizational structure included the Chief Planning and Deputy Director Position.

Planning and Community Environment Director Steve Emslie said it did. It was a combined position, approved by the Council to upgrade the Chief Planning Official to oversee the two divisions. The current proposal was a request to divide the position since it had not been filled.

Mayor Kleinberg said she wanted the Deputy Director to have expertise in planning, building, and transportation. She addressed combining the transportation and the planning official duties and how it would affect land use and building decisions. She understood governance would be discussed at a later date, but felt some of the issues were not only for P&TC review. There were major issues regarding the Council's role, involvement, and interaction with the various staff members. The Council had to be comfortable as a policy-making body in order to move forward in a positive way. She supported the substitute motion.

Council Member Morton viewed the Deputy Director's position to provide senior management support and to not add professional enrichment duties. It was difficult to fill in with professional duties and manage at the same time. He was not in favor of having the public's help in designing the Planning & Transportation Department. Under the Charter, it was the City Manager who performed the task. He did not support the substitute motion.

Vice Mayor Kishimoto asked what geographical area the recruitment process covered.

Mr. Benest said the recruitment process was not limited to Statewide coverage. The process was difficult and three attempts were made in finding a qualified candidate. An executive recruitment firm was hired and had 03/13/2006

suggested the recruitment be limited to the Bay Area due to the City's inability to offer a salary to compensate for high cost in housing. Secondly, the City had a reputation about being difficult and challenging in dealing with planning issues.

Vice Mayor Kishimoto said it would be beneficial in the future to present a proposal to the Council to allow time to digest the material and make suggestions.

Council Member Drekmeier asked the maker of the motion to include a due date of when the reorganization plan should be returned to the Council for discussion.

Council Member Klein asked to include in the substitute motion "no later than May 1, 2006".

Council Member Barton said to refer the reorganization chart to the P&TC was a form of micro-management by delegation. The organizational chart had policy components, but was not a policy, and to ask a policy-body to comment on something that was not a policy was bad management of time.

Council Member Klein said the organizational chart had policy implications and should be vetted by the P&TC. He did not feel it was unreasonable to postpone making a decision on such an important issue.

Mayor Kleinberg said several policies were outlined, which were the foundation for the reorganization chart. It contained fundamental issues on the delivery of the City's government in keeping with policies and the Compensation Plan (Comp Plan) adopted by the Council.

SUBSTITUTE MOTION PASSED 5-3, Barton, Beecham, Morton no, Mossar absent.

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AT THIS POINT OF THE PROCEEDINGS, THE CITY COUNCIL ADJOURNED AND RECONVENED AS THE PUBLIC IMPROVEMENT CORPORATION

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COUNCIL MATTERS

10. Mayor Kleinberg Appointment of an Additional Member to the Police Building Blue Ribbon Task Force

MOTION: Council Member Cordell moved, seconded by Beecham, to appoint Dave Ross as an additional member to the Police Building Blue Ribbon Task Force.

MOTION PASSED 8-0, Mossar absent.

COUNCIL COMMENTS, ANNOUNCEMENTS, AND REPORTS FROM CONFERENCES

City Attorney Gary Baum noted the agenda had been revised to reflect the legal requirements of AB1234 to report City funds spent outside the Palo Alto area while attending conferences.

Council Member Beecham referred to Item No. 5 regarding protocols for spending monies needing approval of the Mayor requesting clarification of approval by e-mail with copy to City Clerk.

MOTION: Council Member Beecham moved, seconded by Kleinberg, to amend protocols to bring Item 5 back for reconsideration.

MOTION PASSED 8-0, Mossar absent.

MOTION: Council Member Beecham moved, seconded by Barton, to clarify that the protocols are changed so the Mayor can give approval for reimbursement of expenses with a copy to the City Clerk.

MOTION PASSED 8-0, Mossar absent.

Vice Mayor Kishimoto said certain eligible activities were not being approved by staff due to past precedence and changes to the policy should be considered.

Mayor Kleinberg said Council Members received a small compensation and the public was unaware of the number of events Council Members were asked to attend and not compensated for. She suggested eligible costs be referred to the Policy and Services Committee.

Council Member Beecham asked whether expense reports needed to be written or verbal.

Mr. Baum said State law implied oral reports. He said verbal was the first choice and written was second if Council Member was absent or unable to provide the report at the next meeting.

Council Member Beecham clarified State law was precise that reports be given at the next meeting.

MOTION: Vice Mayor Kishimoto moved, seconded by Drekmeier, to refer the issue of Council travel and meeting expenses to the Policy and Services Committee.

MOTION PASSED 7-1, Morton no, Mossar absent.

Council Member Cordell presented an update on the "YES" program and noted she will give progress reports.

Council Member Drekmeier reported there will be a rally in the Civic Center Plaza on Saturday at noon by the Peninsula Peace and Justice Center against the war in Iraq.

<u>FINAL ADJOURNMENT</u>: The meeting adjourned at 9:45 p.m.