

## **Council Appointed Officers Committee ACTION MINUTES**

Special Meeting December 16, 2015

Chairperson Burt called the meeting to order at 4:04 P.M. in the Community Meeting Room, 250 Hamilton Avenue, Palo Alto, California.

Present: Berman, Burt (Chair), Kniss, Schmid

Absent:

## Agenda Items

1. Discussion and Direction Regarding Council Appointed Officers (CAO) Performance Evaluation Process.

**MOTION:** Chair Burt moved, seconded by Council Member Berman to recommend the City Council approve the option to skip the Direct Report Evaluation this year and evaluate the need for it to be conducted annually or biennially during next year's process.

MOTION PASSED: 3-1 Schmid no

**MOTION:** Chair Burt moved, seconded by Council Member Berman to recommend the City Council approve the option to perform the Compensation Survey biennially instead of annually.

MOTION PASSED: 3-1 Kniss no

ADJOURNMENT: Meeting adjourned at 6:06 P.M.