

CITY OF PALO ALTO CITY COUNCIL RETREAT

Special Meeting Ventura Community Center 3990 Ventura Court February 1, 2014 8:30 AM

Agenda posted according to PAMC Section 2.04.070. Supporting materials are available in the Council Chambers on the Thursday preceding the meeting.

PUBLIC COMMENT

Members of the public may speak to agendized items; up to three minutes per speaker, to be determined by the presiding officer. If you wish to address the Council on any issue that is on this agenda, please complete a speaker request card located on the table at the entrance to the Council Chambers, and deliver it to the City Clerk prior to discussion of the item. You are not required to give your name on the speaker card in order to speak to the Council, but it is very helpful.

TIME ESTIMATES

Time estimates are provided as part of the Council's effort to manage its time at Council meetings. Listed times are estimates only and are subject to change at any time, including while the meeting is in progress. The Council reserves the right to use more or less time on any item, to change the order of items and/or to continue items to another meeting. Particular items may be heard before or after the time estimated on the agenda. This may occur in order to best manage the time at a meeting or to adapt to the participation of the public. To ensure participation in a particular item, we suggest arriving at the beginning of the meeting and remaining until the item is called.

8:30-9:00 AM Welcome: Coffee, Breakfast and Gathering

9:00 AM Call to Order

9:00 AM Mayor's Welcome and Overview of Day

9:10-9:25 AM **Oral Communications**

9:25 AM **1. Core Values Update**

Last year after setting Priorities for 2013 (using a new approach and definition of priorities) Council requested that Core Values be established for the City. The City is still in the midst of the civic engagement outreach soliciting community suggestions.

Staff will present mid-stream results from Open City Hall, Smart Board comments from Libraries and other venues, and a short video from Jordan School journalism students on their community interviews.

9:55 AM

2. 2014 Workplan and Our Palo Alto Initiative

Staff presentation and Council input on the 2014 work plan of key City projects and initiatives. In 30 days, the City Manager will provide Council with a "Master Calendar" of these projects and other anticipated items expected to come before Council during the year. This calendar will evolve and change but should provide a good planning document for the year and help manage issues and decision making. See Work Plan Draft Attachment A. Council is asked to review and be prepared to make suggestions (additions or deletions) to this list and comment

Staff will also review the *Our Palo Alto* initiative and the implications and potential emergent demands this will place on Council and staff. *See Attachment B, one page profile.*

10:55 AM **Break**

11:05 AM

- **3. Council Annual Priorities Setting** (No more than three expected) Attachment C
- a. Process Foundation
- b. Public Comment
- c. Individual Nominees (Council Member Explanations)
- d. <u>Action:</u> Final Grouping into Priorities and Vote and Approval

12:00 PM Working Lunch

Priorities & Work Plan: Getting the Work Done

It is hoped that Priorities Setting and Work Plan review will inform a productive discussion about changes that could enhance Council meeting efficiency and decision output, given the ambitious agenda for 2014:

12:15 PM **4. Committees**

- a. Technology & Connected City: <u>Action</u>: Review Reappointment of the Committee. Schedule Staff updates to Council as part of 2014 Work Plan.
- b. Rail Committee: <u>Action</u>: Consider Folding the committee work into Council for 2014. Cal Train EIR will be brought to

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full Council. Staff will monitor other items and bring to Council as needed.

c. Committee of the Whole: <u>Action</u>: Consider establishing a *Committee of the Whole* format for use a few times a year (quarterly?) for key emergent issues that could benefit from full Council discussion and potential action in a committee setting format.

12:45 PM **5. Council Meetings**

- a. <u>Action:</u> Approval of Resolution setting the 2014 Council Summer Break and Winter Closure.
- b. Council Meeting Management: <u>Action (possible):</u> Council Members are asked to bring ideas to streamline meetings or get through more items. Preliminary decisions may be made (Action). *Follow-up action at a subsequent Council meeting may be necessary.* Attachment D

6. Wrap-Up and Next Steps

Adjournment

AMERICANS WITH DISABILITY ACT (ADA)

Persons with disabilities who require auxiliary aids or services in using City facilities, services or programs or who would like information on the City's compliance with the Americans with Disabilities Act (ADA) of 1990, may contact (650) 329-2550 (Voice) 24 hours in advance.